**MEETING OF BOVEY TRACEY TOWN COUNCIL**

**HELD AT THE RIVERSIDE COMMUNITY CENTRE ON**

**MONDAY 15th NOVEMBER 2021 AT 7.00PM**

**Present:**

The Town Mayor, Cllr S Brooke

Cllr A Allen Cllr S Light

Cllr J Arnold Cllr E Kelly

Cllr U Arnold Cllr D Fletcher

Cllr A Kerswell\* Cllr K Morgan-West

Cllr G Gribble\*\*/\*

\*\*County Cllr

\*District Cllr

**In attendance:**

Mr M Wells – Town Clerk

Ms A Christie – Assistant Town Clerk

Cllr S Morgan\*

Rev K Hooke

A committee member of the Neighbourhood Watch

A committee member of the Residents’ Association

1 prospective candidate for co-option

1 member of the local press

The meeting was chaired by the Town Mayor, Cllr S Brooke.

**FC.21/69 Apologies for absence**

 Cllr R Bradshaw – Leave

Cllr J Cole – Personal commitment

 Cllr O Mills – Work commitment

**FC*.*21/70Declarations of Interest and Requests for Dispensations**

 Cllr Fletcher declared a personal interest in Item FC.21/80 and in accordance with the adopted Co-option Policy will leave the meeting for the item.

**FC.21/71Minutes**

 i) The minutes of the Council Meeting held on 20.09.21 *(\*copy previously circulated)* were confirmed as a true record and were duly signed by the Town Mayor.

 ii) The Town Mayor advised that a review of the meeting protocol has been deferred until such time as significant improvements negate the need for non-elected members to continue to join remotely.

**FC.21/72Standing Item – Climate Emergency:**

 Members noted the Council Declaration and agreed to embed the Climate Emergency Declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

**FC.21/73Reports from Key Bodies on Parish related matters:**

 **i) Rev K Hooke (Chaplain to the Council)** Advised those present thatthere is nothing significant to report at the current time as the Churches haven't yet got together to finalise their dates for the lead up to Christmas. A leaflet will be produced nearer to Christmas highlighting the services/activities that will be taking place.

**ii)** **Police** A written report was provided by PCSO Paul Wilson *(\*copy previously circulated).* In October there were 19 recorded crimes across the Bovey Tracey area. Figures for the period show that the most recorded crimes were linked to Assaults (6), Harassment offences (2), Criminal Damage (6), Public Order offences (2), Theft offences (2) and Vehicle offences (1). Police responded to approximately 58 other incidents in the same period. The Police have attended meetings organised through the Town Council and continue to work with all parts of the community to find innovative ways to ease some of the issues that affect daily lives.

**iii) County, District and Town Councillors**

DCC, TDC and Town Cllr Gribble advised members that he has been working on numerous highway related matters, Public Rights of Way enquiries and parking issues. He has had a meeting with the Head of Highways in relation to the proposed vehicle charging points in the parish and continues discussions with Highways about the road affected by the landslip adjacent to New Park. Cllr Gribble highlighted that £8.49 million has been made available to support communities through the winter in relation to Covid.

 **iv) Town Mayors Interests**

Cllr Brookereferred to several Task & Finish group meetings in relation to the recommendations being considered this evening around the Capital Expenditure Programme. A separate Task & Finish Group meeting took place last week relating to the Football Pavilion at the Recreation Ground. Cllr Brooke has been attending and supporting the Bovey Tracey Help Hub fortnightly events in the community centre, and congratulated all involved in the Remembrance Service event which was very successful and well received within the community.

Cllr Brooke further advised that following an application to Teignbridge DC, Cllr Brooke has been accepted onto the Parish Standards Committee and will be in term for the next two years.

 **v) Other outside bodies**

Nothing to report

**FC.21/74Questions and Statements by the Public**

**i)** A member of the Residents Association congratulated the organisation of the Remembrance Sunday event as a very well organised and moving event.

 A member of the Neighbourhood Watch group highlighted the rough ground as reported previously which is accessed off Churchfields Drive. Cllr Gribble has been unable to progress the matter further at the current time.

 **ii)** A co-option candidate (Mr C Burton) verbally presented further information in support of his formal application for co-option. The Town Mayor invited questions from members which Mr Burton responded to.

***The meeting went back into session.***

**FC.21/75 Business Raised by the Public:**There were no matters raised by the public that required further action.

**FC.21/76Recreation, Parks & Property Committee (RP&P) Committee:**

i) The minutes of the meeting held on 18.10.21 *(\*draft copy previously circulated)* were received and adopted. Cllr Kelly provided a verbal summary of the significant items discussed.

**FC.21/77 Finance, Resources & General Purposes (FR&GP) Committee:**

i) The minutes of the meeting held on 01.11.21 *(\*draft copy previously circulated)* were received and adopted. Cllr Brooke (interim Committee Chair) provided a verbal summary of the significant items discussed.

**FC.21/78 Planning & Environment Committee:**

i) The minutes of the meetings held on 04.10.21, 18.10.21 and 01.11.21 *(\*copies previously circulated)* were received and adopted. Cllr Kelly provided a verbal summary of the key Planning application observations issued.

*Cllr Morgan-West joined the meeting.*

**FC.21/79 Community Awards**

Members received and considered a report from Cllr Allen *(\*copy previously circulated)*

**Resolved:**

 Following discussion it was resolved:

1. To operate the Awards scheme for 2022 as proposed within the report.
2. To invite as panel members PCSO Paul Wilson & Rev Kevin Hooke together with the Town Mayor, Deputy Mayor & Cllr Allen
3. To agree that should any member of the panel become unavailable, up to two council panel members may be selected to stand-in.
4. To approve that the current Honorary Representative be invited to remain in the role for 2022/23.

*Cllr Fletcher left the room.*

**FC.21/80 Councillor Co-option (Heathfield Ward)**

 **i)** Members considered proceeding with co-option based on the applications received

 **Resolved:**

To proceed with the co-option.

 **ii)** Members discussed and considered the co-option application *(\*copy previously circulated)*

 **Resolved:**

 Following discussion, it was resolved to co-opt Mr Corin Burton as Town Councillor for Heathfield Ward.

 *Cllr Fletcher returned to the room.*

**FC.21/81 Riverside Community Centre and Workshop**

Members received the final building certificates and considered approving release of the final retention payments as appropriate. The Town Clerk presented a snagging report *(\*copy previously circulated).*

**Resolved:**

Following discussion, it was resolved to release the final payments for the Riverside Community Centre building and the Council Workshop.

**FC.21/82 Capital Expenditure Programme**

Cllr Brooke provided a verbal update following conclusion of the work of the appointed Task & Finish Group.

 **i)** Members considered the adoption of a Capital Project Proposal form for future bids *(\*copy previously circulated)*

**Resolved:**
To adopt the Capital Project Proposal form without amendment.

 **ii)** Members considered the adoption of the prioritised Capital Expenditure Programme *(\*copy previously circulated)*

 **Resolved:**

To adopt the Capital Expenditure Programme as prioritised.

**FC.21/83 Christmas Carol Service**

Members discussed options received from Rev Hamilton in relation to the Christmas Carol Service for 2021.

**Resolved:**

 Following discussion, it was resolved to:

 i) Propose Sunday 19th December as the preferred date for the 2021 Carol Service

 ii) To decline the opportunity to provide refreshments following the service as the confines of the Church Room present significant risk of not being able to provide a covid safe/compliant event and increasing the risk of transmission.

**FC.21/84 Bovey Parish Neighbourhood Plan**

In the absence of the Steering Group Chairman, the Town Clerk provided a verbal update highlighting that the Regulation 16 Consultation ended on 27th September. Teignbridge DC reported a small number of consultation replies. An independent examiner was appointed in early October and the replies along with all relevant assessments have been issued to the examiner. The Town Clerk has responded to a number of enquiries raised to the Senior Spatial Planning Officer at Teignbridge DC and we now await the examiners report. A referendum date of late January 2022 is being suggested.

**FC.21/85 Climate Emergency**

In the absence of the Working Group Chairman, Cllr Fletcher provided a verbal update. A film showing event is due to be scheduled on 26th January 2022 at the Riverside Community Centre.

*Meeting closed at 8:08pm*