



# BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG  
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Office hours: 10.30am - 12.30pm Mon. Wed. & Fri.

6<sup>th</sup> November 2015

Dear Councillor,

You are hereby summoned to attend a meeting of Bovey Tracey Town Council which will be held in the Town Hall, Bovey Tracey on **Monday 16<sup>th</sup> November 2015 at 7.00pm** for the purpose of transacting the business as set out on the agenda below.

## AGENDA

Interests to be declared: In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

### FC.15/35 Apologies for absence:

**\*\*Public Participation Session:** To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or of those minutes being considered at this meeting and representations by the Community Police Officer and Chaplain to the Town Council (Maximum of 20 minutes).

### FC.15/36. Minutes:

To confirm the Minutes of the Town Council meeting held on 21.9.15 (\*copy enclosed).

### FC.15/37. Recreation, Parks & Property (RP&P) Committee:

To receive the Report of the meeting held on 19.10.15 (\*copy enclosed).

### FC.15/38. Finance, Resources & General Purposes (FR&GP) Committee:

To receive the Report of the meeting held on 2.11.15, the Financial Statement dated 2.11.15 and the Accounts paid up to 30.10.15(\*copies enclosed).

### FC.15/39. Planning Committee:

To receive the Reports of the meetings held on 5.10.15, 19.10.15 & 2.11.15 (\*copies enclosed).

### FC.15/40. The Town Mayor's Interests:

To receive a list of functions and activities attended by the Town Mayor.

*\*\*A short adjournment will take place to allow for questions, reports and representations by members present: from the County, District and Town Councillors (maximum 20 minutes).*

FC.15/41. Amendment to Standing Orders:

Members are requested to consider the enclosed report.

*\*Copies of any correspondence circulated to Councillors with this agenda, which will be considered at this meeting.*

SIGNED.....



DATE.....

06/11/15.

M WELLS  
TOWN CLERK

BOVEY TRACEY TOWN COUNCIL MEETING HELD IN THE TOWN HALL, BOVEY TRACEY  
ON MONDAY 21<sup>ST</sup> SEPTEMBER 2015 AT 7pm.

Present:

The Town Mayor, Cllr U Arnold  
The Deputy Town Mayor, Cllr A Allen

Cllr Ms J H Blair	Cllr Mrs A J Kerswell*
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr G J Gribble**/**	Cllr C W Robillard
Cllr E Kelly	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
Mrs L Warren  
Rev K Hooke - Chaplain to the Council  
PCSO Paul Wilson  
One member of the press  
Six members of the public

*The Town Mayor, Cllr Arnold, invited the Reverend Hooke to lead prayers, for those who wished to take part, before the meeting opened.*

The meeting was chaired by the Town Mayor, Cllr Arnold.

FC.15/26 Apologies for absence:

Cllr R J Ashby (Holiday)  
Cllr S P Leigh (Personal commitment)  
Cllr M Tregoning (Attending another meeting)

\*\*Public Participation Session:

Commenced at 7.05pm and finished at 7.24pm. (\*Report attached)

FC.15/27. Minutes:

The Minutes of the Town Council meeting held on 6.7.15 (\*copy previously circulated) were confirmed as a true record and were duly signed by the Town Mayor.

FC.15/28 Extraordinary Meeting of the Town Council:

The Minutes of the Extraordinary Meeting held on 10.8.15 (\*copy previously circulated) were confirmed as a true record and were duly signed by the Town Mayor.

*Two members of the public left the meeting at 7.25pm.*

FC.15/29. Finance, Resources & General Purposes (FR&GP) Committee:

The Report of the meeting held on 7.9.15, the Financial Statement dated 7.9.15 and the Accounts paid up to 4.9.15 (\*copies previously circulated) were received and adopted.

FC.15/30. Planning Committee:

The Reports of the meetings held on 20.7.15, & 7.9.15 (*\*copies previously circulated*) were received and adopted.

FC.15/31. Recess Report 2015:

The Report of the business considered during the Recess Period - July & August 2015 (*\*copy previously circulated*) was received and adopted.

FC.15/32. The Town Mayor's Interests:

A list of functions and activities attended by the Town Mayor to follow.

*\*\*A short adjournment took place from 7.28pm to 7.41pm to allow for questions, reports and representations by members present: from the County, District and Town Councillors (Report attached).*

FC.15/33. Representatives on Outside Bodies:

It was noted that the Bovey Tracey Exhibition Foundation Trust has a vacancy for an additional Member. The Trust meets twice per year. Members considered nominating an additional member to join the existing Town Council representatives.

Resolved:

To nominate Cllr Mrs Kerswell, who accepted nomination, to join the existing Town Council representatives on the Trust.

FC.15/34. Bovey Tracey Hospital - Draft Winter Contingency Plan 2015/16:

Members considered an appropriate response to correspondence (*\*copy previously circulated*) from the Director of Commissioning & Transformation, South Devon & Torbay Clinical Commissioning Group regarding the proposed draft winter contingency plan 2015/16 for the Hospital. Following discussion it was

Resolved:

To reply stating that the Town Council strongly objects to the draft winter contingency plan 2015/16 and considers that the proposals are unacceptable. The Town Council considers the hospital should remain open for use by the local community.

The meeting closed at 7.55pm.

### Bovey Tracey Town Council

Report of the questions, reports and representations which took place during the adjournments of the Town Council meeting held on Monday 21<sup>st</sup> September 2015.

#### Reports and comments from members of the public:

PCSO Paul Wilson circulated copies of a report detailing crime figures which had taken place in Bovey Tracey during August. He noted that 6 crimes had been recorded during the recent period. A further 60 other incidents had been responded to by the Police. He noted that compared to last year, crime rates had decreased for the period 1<sup>st</sup> April 2015 to 13<sup>th</sup> September 2015. He advised that further speed checks had been carried out in Le Molay-Littry Way. The results show that many motorists are exceeding the 30mph speed limit and enforcement will be instigated.

#### Rev. Kevin Hooke:

- a) Advised that the Methodist and Baptist Churches are supporting the homeless in Teignbridge by requesting donations of non perishable food items at their Harvest Festival services.
- b) The Baptist Church is collecting various items of clothing, bedding etc for the refugee crisis.
- c) Bovey Community Care is arranging to hold a monthly lunch for those who live alone.

Mr P Beecher (Residents' Association) referred to the cost of painting the telephone box at the Town Hall. He noted that the Town Council would appreciate notification of questions/enquiries relating to a Full Council Meeting being submitted to the Town Clerk by 12noon on the meeting day, in order that a comprehensive reply can be given. He enquired if the Town Council would consider a short informal meeting with parishioners prior to the commencement of a Full Council Meeting.

Mr J Northcott referred to the cost of refurbishing the phone box at the Town Hall and enquired about the process undertaken to select a suitable tradesperson to carry out the work. The Town Clerk advised that a competitive tender process was undertaken, the work took three days to complete and funding was sourced from TDC Councillors' Community Fund. Mr Northcott considered that more quotations should have been obtained.

Mr L King referred to an Explore Stover Trail leaflet encouraging cyclists to enjoy the area. He considered that additional bike racks were required in the Town. Cllr Gribble explained that he was in discussion at DCC regarding the provision of more bike racks and hoped that these would soon be located in the Town.

#### Reports from County, District and Town Councillors:

DCC, TDC & Town Cllr Gribble reported on various DCC issues. He noted that the pedestrian bridge from Station Road into Mill Marsh Park was being widened as part of the Wray Valley Trail. At TDC he had attended various meetings and site visits. Locally he had attended the Heathfield Community Centre AGM, judged the Carnival entries, attended New Park Residents' Fete and a meeting of the Exhibition Foundation Trust.

District Cllr Mrs Kerswell advised that she had attended a recent planning site meeting. At a recent Overview & Scrutiny Committee Meeting the provision fibre optic broadband in the County and the availability of self build homes had been discussed. Locally she had attended a Hospital League of Friends meeting, the

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 5<sup>TH</sup> OCTOBER 2015 AT 7.00PM.

Present:

The Town Mayor, Cllr U Arnold  
The Deputy Town Mayor, Cllr A Allen

Cllr Ms J H Blair  
Cllr R A Bray  
Cllr D K Elphick  
Cllr G J Gribble\*\*/\*

Cllr Mrs A M Klinkenberg\*  
Cllr S P Leigh  
Cllr C W Robillard  
Cllr M Tregoning

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
Mrs L Warren

The meeting was chaired by Cllr Bray.

*Cllr Gribble declared an interest in PL.15/50 a, b, f, g, h, & i;  
PL.15/54.*

PL.15/49     Apologies for absence:

Cllr R J Ashby (Personal commitment)  
Cllr E Kelly (Personal commitment)  
Cllr Mrs A J Kerswell\* (Attending another meeting)  
Cllr Ms C O Richardson (Holiday)

**\*\*Public Participation:** No members of the public present.

PL.15/50     Consideration of Planning Applications:

DNPA Applications listed to 28.8.15:

- a)     0436/15 New vehicle access from road to field at land at  
Brimley Lane, Higher Brimley for Mr D Ayliffe.  
Observations: The Town Council does not support this  
application as it considers that the proposal will  
increase the surface water run off which will have a  
negative impact on near by properties and road users.  
Also there are concerns that the proposed access could  
create highway safety issues due to lack of visibility.  
The Town Council requested that this application is  
referred to DNPA Development Management Committee for  
consideration.

- b)     0439/15 Extensions and alterations at Brocks Way, Green  
Lane for Mr M & Mrs C Morris.  
Observations: No objection.

TDC Applications listed to 4.9.15:

- c)     15/01998/**FUL** Single storey extension to the front  
elevation at 3 Indio Road for Mr & Mrs P Worsford.  
Observations: No objection.



- d) 15/02350/FUL Single storey rear and side extension at Yonder, Moretonhampstead Road for Mr & Mrs P Rowan-Smith.  
Observations: No objection.

DNPA Applications listed to 4.9.15: None

TDC Applications listed to 11.9.15:

- e) 15/02537/FUL Two industrial units at Green Yard, King Charles Business Park, Heathfield for Mr A J Green.  
Observations: No objection.

DNPA Applications listed to 11.9.15:

- f) 0454/15 Upgrade 100m stretch of eroded forest track at land past Pullabrook Farm for Mr D Rickwood, Woodland Trust.

Observations: No objection.

TDC Applications listed to 18.9.15:

- g) 15/02319/FUL Extensions to north, east and south elevations, conversion of roof and provision of first floor accommodation to be served by rooflights and balcony at 4 Broadpark for Mr A Cowell.  
Observations: No objection.

- h) 15/02575/TPO Pruning of various trees, felling of one tree at Brookfield House, Challabrook Lane for Mr Ruffles.

Observations: No objection.

- i) 15/02591/FUL New garage/car port and new access gate at Brookfield House, Challabrook Lane for Mr & Mrs B Ruffles.

Observations: No objection.

- j) 15/02610/TPO Felling of one oak tree at 75 Churchfields Drive for Mrs S Hutchings.

Observations: Referred to TDC's arboriculturist.

TDC Applications listed to 25.9.15:

- k) 15/02551/FUL New access on to Old Newton Road, Heathfield at 1 Battle Road, Heathfield Industrial Estate for Mr C Lewis.

Observations: No objection.

PL.15/51 Planning Decisions: Noted.

Approvals:

- a) TDC:

- i) First floor extension over existing garage and porch to front entrance at 2 Musket Road, Heathfield. (N/O)  
ii) Single storey extension to south and west elevations (revised scheme) at 17 Heathfield Close. (N/O)  
iii) Approval of reserved matters for 14 dwellings and industrial units (use Bla) (approval sought for access, appearance, landscaping and scale) at RMS Motors, Pottery Road. (O)  
iv) Pruning of five trees at 16 Forbes Close, Heathfield. (Referred)

- v) Eight internally illuminated fascia signs and one internally illuminated totem sign at Bovey Straight Service Station, Newton Road. (N/O)  
vi) Detached garage to side and alterations to vehicular access at Garth, Bradley Road for Mr & Mrs R Johnstone. (N/O)

- b) Tree Preservation Order:  
Confirmation of Order on tree at 11 Blenheim Terrace.

Refusals:

- c) TDC:  
i) Request for Prior Approval under Part 3 Class Q (a) and (b) and paragraph W of the GPDO for change of use of an agricultural building from agricultural use to a dwelling at Barn at Five Wyches Farm. (O)  
ii) Application for Prior Approval under Part 3 Class Q (a) and (b) and paragraph W of the GPDO for change of use of a barn from agricultural use to a dwelling including associated building works at Daffodils. (O)

*The Town Council's submitted observations (No objections- N/O: Objections- O)*

- PL.15/52 The Old Thatched Inn Site:  
Consideration was given to the formation of a Working Party to progress the engagement, business and funding plans. It was noted that Cllrs Ashby and Kelly had expressed their interest in joining the Working Party.

Resolved:

To form a Working Party comprising Cllrs Ashby, Kelly and Mrs Klinkenberg.

- PL.15/53 Neighbourhood Plans:  
*Item brought forward by Cllr Allen.* Cllr Allen reported on a recent meeting of Teignbridge Association of Local Councils (TALC) where the provision of Neighbourhood Plans had been discussed. Following discussion it was agreed to invite a TDC officer to a future meeting to address the Councillors.

- PL.15/54 Dartmoor National Park - Statement of Community Involvement Consultation:  
It was noted that Dartmoor National Park Authority (DNPA) has published a consultation draft of the Statement of Community Involvement (\*copy previously circulated). This document sets the main ways in which DNPA engage with communities, businesses, organisations and individuals around planning. The document sets out DNPA plans for involving the public in considering planning applications and preparing the Local Plan for Dartmoor National Park.

- PL.15/55 General Planning Matters brought forward by Councillors:  
*(\*For information only).*  
Cllr Ms Blair enquired about placing a bench and requested that an item be placed on the next Recreation, Parks and Property Committee meeting agenda.

The meeting closed at 7.54pm.



RECREATION, PARKS & PROPRERTY COMMITTEE MEETING  
HELD IN THE COUONCIL CHAMBER ON MONDAY 19<sup>TH</sup> OCTOBER 2015 AT 7PM

Present:

The Town Mayor, Cllr U Arnold  
The Deputy Town Mayor, Cllr A Allen

Cllr R J Ashby  
Cllr Ms J H Blair  
Cllr R A Bray  
Cllr D K Elphick  
Cllr G J Gribble\*\*/\*  
Cllr E Kelly

Cllr Mrs A J Kerswell\*  
Cllr Mrs A M Klinkenberg\*  
Cllr S P Leigh  
Cllr Ms C O Richardson  
Cllr C W Robillard  
Cllr M Tregoning

In attendance:

Mr M Wells - Town Clerk  
Mrs L Warren  
Two members of the press  
One member of the public

The meeting was chaired by Cllr Allen

*Cllr Gribble declared an interest in RP&P.15/56, 15/58, 15/59, 15/60, 15/61, 15/62.*

RP&P.15/52 Apologies for Absence: None.

\*\*Public Participation:

Mr P Beecher (Residents' Association) enquired, on behalf of residents, if the Town Council would retain any financial responsibilities for the upkeep of the Town Hall when the sale is finalised. Cllr Allen advised Mr Beecher to notify residents to contact the Town Clerk.

RP&P.15/53 Consideration of minutes of previous meeting held on 20.7.15: Noted.

RP&P.15/54 Accounts:

The Financial Accounts paid up to 16.10.15 (*\*copies circulated at the meeting*) were received. Following clarification regarding one payment, the accounts were then approved.

RP&P.15/55 Local Council Quality Award Scheme:

It was noted that the free foundation year offered to Quality Councils is due to expire in January 2016. To maintain the unbroken accreditation history the Town Council is required to submit a completed application form to the panel by 1<sup>st</sup> November 2015. Members considered the draft application (*\*copy previously circulated*). If approved, Members will be required to confirm by resolution at a full Council Meeting that the documents listed are as stated and published online.

Resolved:

To submit the completed application form, as set out above.

RP&P.15/56 Access to Marsh Path from Indio Road:

Consideration was given to a request from Mr Roger Croot for temporary vehicular access across the grass verge between Marsh Path and Indio Road in accordance with the method statement (*\*copy previously circulated*). Following discussion it was

Resolved:

To consult with DCC Engineers and other relevant agencies before further considering the request.

RP&P.15/57 Fitness Classes - Mill Marsh Path:

Consideration was given to a request for Miss Rebecca Partridge (*\*copy previously circulated*) to use the park and associated Trim Trail equipment to undertake circuit based exercise classes for those aged 16 years and over.

Following discussion it was

Resolved:

To investigate the Town Council's position with regard to public liability insurance cover and to further consider the request at the next RP&P meeting on 14<sup>th</sup> December 2015.

RP&P.15/58 Cricket Club Reparation:

Consideration was given to a request (*\*copy previously circulated*) from Bovey Tracey Cricket Club (BTCC) to reinstate the artificial wicket as a grass wicket.

Resolved:

To agree to the request.

RP&P.15/59 Urban Highway Grass Cutting:

Members considered an offer amount of £1,285.00 per annum which would be made available to Bovey Tracey parish towards urban grass cutting as per the County Council's policy (*\*copy previously circulated*) if the Town Council is prepared to manage the work in future.

Following discussion it was

Resolved:

To accept the offer amount of £1,285.00 for the next financial year (April 2016-March 2017) and to appoint a suitable contractor to undertake the work.

RP&P.15/60 Resurfacing - St. John's Lane Car Park:

The Town Clerk advised that the work will be undertaken, before Christmas, by DCC contractors. The Town Council's financial contribution will be approximately £3000.00 - £4000.00. The Town Clerk will provide a further update at a future meeting.

RP&P.15/61 Review of Off Street Parking Policies:

It was noted that Teignbridge District Council's (TDC) Overview and Scrutiny Committee has appointed a review group to undertake a strategic review of TDC's off street parking policies to ensure that the parking policy and operations remain current and effective to reflect the local need, whilst being cost effective, embracing of new technologies and approaches to car parking.

Following a meeting with TDC officers, Members considered an appropriate response for submission, prior to 31<sup>st</sup> October 2015, for inclusion within the review.

Following consideration it was

Resolved:

To respond with the following suggestions:

Reduce end of day Pay & Display time to 5.00pm (currently 6.00pm).

Upgrading of machines. Removal of Pay & Display charging on Bank Holidays.



Develop a Residents' Parking Permit available to those residents living within a certain vicinity of a Pay & Display Car Park.  
Develop a "Business" Parking Permit/Strategy for retail outlets.  
Undertake a complete review of existing charges, rather than implement % increase annually.

RP&P.15/62 Old School Field, Heathfield TQ12 6RG:

*Ref. RP&P.15/41.* The Town Clerk provided an update and advised that Bovey Tracey AFC had looked at the site with the view to creating junior pitches. As the ground is uneven it was considered that work will need to be undertaken. It was noted that DCC (owner of the field) has stated that St Catherine's Primary School must be allowed use of the field if required. The AFC will liaise with the school before discussing any proposals.

RP&P.15/63 Town Hall - Community Right to Bid:

Members noted that the interim moratorium period expired at 5.00pm on 8<sup>th</sup> October 2015 and Teignbridge District Council (TDC) has confirmed that no expressions of interest have been received. Subsequently the sale process can continue.

Members therefore considered rescinding the Town Council's request for a review of the decision by TDC to list Bovey Tracey Town Hall as an asset of community value.

Resolved:

To rescind the Town Council's request for a review of the decision by TDC to list the Town Hall as an asset of community value.

RP&P.15/64 Memorial Seat - Bovey Tracey:

*Item brought forward by Cllr Ms Blair.* Cllr Ms Blair advised that the family and friends of the late Mr Mike Dyer wished to place a memorial seat in Bullands Field.

Resolved:

To grant the request in principle. Further details, including exact location in the field, to be agreed.

RP&P.15/65 Terms of Reference - Recreation, Parks & Property Committee:

Members considered the draft Terms of Reference (*\*copy previously circulated*) for adoption.

Resolved:

To adopt the Terms of Reference.

RP&P.15/66 Regeneration Committee Meeting Minutes:

The minutes of the Regeneration Committee meetings held on 8.7.15, 5.8.15, 1.9.15 and 22.9.15 were noted (*\*copies previously circulated*).

RP&P.15/67 Town Centre Notice Board:

*Item brought forward by Cllr Allen.* Consideration was given to investigating the potential siting for a notice board in the town centre. Cllr Allen advised that the Spar shop is to undertake some alterations and it was considered this would be a suitable location for a notice board. Cllr Allen agreed to make further enquiries. Cllr Kelly suggested that it would be appropriate for a notice board to be placed in Heathfield and the Spar shop there could be a potential site.

Cllr Robillard advised that he had attended a recent Carnival Committee meeting where discussions took place regarding the organising of an event to support the switching on of the Christmas Lights.

Cllr Ms Blair provided an update regarding a recent meeting with DCC officers concerning the proposed closure of the B3344 at Bradley Bends for three months whilst essential works are undertaken.

Cllr Bray stated that proposed closure of the B3344 would have a detrimental effect on the town.

Cllr Mrs Kerswell:

- i) Referred to the Town Council's silver gilt award in the South West in Bloom competition and congratulated the staff on their efforts.
- ii) Commented on the recent delivery of the Quality Update newsletter.

Cllr Allen noted that the work to widen the pedestrian access in to Mill Marsh Park from Station Road had been successfully carried out in the four week timescale.

Mr Wells (Town Clerk) advised that the Remembrance Day Service will take place at PPT Church on 8<sup>th</sup> November at 10.30am. Councillors were requested to notifying the Town Clerk if they wished to have seats reserved.

The meeting closed at 8.15pm.



PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 19<sup>TH</sup> OCTOBER 2015 AT 8.17pm.

Present:

The Town Mayor, Cllr U Arnold  
The Deputy Town Mayor, Cllr A Allen

Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr Ms J H Blair	Cllr Mrs A M Klinkenberg*
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr G J Gribble*/**	Cllr M Tregoning
Cllr E Kelly	

In attendance:

Mr M Wells - Town Clerk  
Mrs L Warren

Two representatives presenting the Challabrook development proposals

The meeting was chaired by Cllr Ashby.

*Cllr Gribble declared an interest in PL.15/57b.*

PL.15/56     Apologies for absence:

Cllr C W Robillard (Personal commitment)

\*\*Public Participation: No comments.

PL.15/57     Consideration of Planning Applications:

DNPA Applications listed to 18.9.15 & 25.9.15: None

TDC Applications listed to 2.10.15: None

DNPA Applications listed to 2.10.15:

- a)     0503/15 Variation of condition 6 to permission ref.  
0237/06 for extended farm shop opening hours at Ullacombe  
Farm Shop, Haytor Road for Mr & Mrs B Vallance.  
Observations: No objection.

TDC Applications listed to 9.10.15:

- b)     15/02795/OUT Outline planning application for the  
principle of one dwelling. Approval sought for access at  
Rosemount, Hind Street for Mr Lance Downes, Land &  
Planning Consultancy.  
Observations: The Town Council does not support this  
application due to the highway issues relating to the  
proposed access and it is considered that any proposed  
development would have a negative impact on the  
surrounding properties.

PL.15/58 Planning Decisions: Noted

Approvals:

- a) TDC:
- i) Two non-illuminated fascia signs and one one-illuminated hanging sign at 43 Fore Street. (N/O)
  - ii) Installation of new condenser and relocation of existing air conditioning condensers, new external cold room to include canopy and surround and alterations to shop front at The Co-operative Group, Glen Lyn Garage. (N/O)
  - iii) Pruning of one oak tree at 25 The Oaks. (Referred)

Refusals:

- b) TDC:
- i) Detached dwelling at Rosemount, Hind Street. (O)

*The Town Council's submitted observations (No objections- N/O: Objections- O)*

PL.15/59 Street Naming - New Development at the Former RMS Cars Site, Pottery Road, Bovey Tracey:

Following a request from TDC, Members considered an appropriate name for the new development at the former RMS Cars site in Pottery Road (*\*copy of plan previously circulated*). The developer would like to propose "Soby Mews" as the new road name. The Town Clerk advised that the Soby family had operated a business on the site for many years.

Following discussion it was

Resolved:

To suggest "Pottery Mews" as an appropriate name for the development.

PL.15/60 General Planning Matters brought forward by Councillors:  
(*\*For information only*).

Cllr Allen reported that the Co-operative Store at Glen Lyn Garage has recently been reopened following upgrading. He queried whether the Co-operative Group would now be opening a new store at The Riverside Inn site.

Cllr Mrs Kerswell reported that a bench situated in the Coombe Cross area required refurbishment.

Cllr Kelly referred to the The Riverside Inn building and suggested members of the public could be encouraged to apply for it to be listed as a Community Asset with the view to it possibly re-opening as a public house.

Exclusion of the Public, including the Press:

The Chairman moved:

*That in accordance with Section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be*

*excluded from the meeting because of the confidential nature of the business to be transacted.*

PL.15/61     Development of Challabrook:

Members received an update on development proposals at Challabrook. It was noted that there is an option for Brimley Field, which is owned by the Town Council, to be included in the development framework. Members agreed that this should be further considered at a future meeting.

The meeting closed at 9pm.



Present:

The Town Mayor, Cllr U Arnold  
The Deputy Town Mayor, Cllr A Allen

Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr Ms J H Blair	Cllr Mrs A M Klinkenberg*
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr G J Gribble**/*	Cllr M Tregoning
Cllr E Kelly	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
Mrs L Warren  
Rev G Hamilton - PPT Church  
Mr M Totterdell - PPT Church  
One member of the public

The meeting was chaired by Cllr Gribble.

*Cllr Gribble declared an interest in FR&GP.15/73 & 15/74.*

Rev. Graham Hamilton updated Members on the proposed re-ordering of PPT Church. He explained the proposals and passed around plans of the scheme. Rev. Hamilton and Mr Totterdell then answered questions raised by Councillors. Cllr Gribble thanked Rev. Hamilton and Mr Totterdell for attending the meeting. They then left the Council Chamber at 7.15pm.

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FR&GP.15/68 Apologies for absence:

Cllr C W Robillard (Personal commitment)

\*\*Public Participation:

Mr J Northcott noted the variation in tender prices for the installation of CCTV at the Skate Park and for verge cutting. He also commented on the proposed financial contribution towards the re-surfacing of St. John's Lane Car Park. Cllr Gribble advised that the Town Council's contribution to the work would be taken from Section 106 receipts.

FR&GP.15/69 Consideration of minutes of previous FR&GP Committee meeting held on 7.9.15:  
Noted.

FR&GP.15/70 Accounts & Financial Statement:

The Accounts & Financial Statement dated 2.11.15 (*\*copies circulated at the meeting*) at the meeting were received. The Financial Statement was adopted and the accounts were approved for payment.

FR&GP.15/71 Town Council Finances - Position Statement 2015/16:

Following clarification, Members noted the Town Council's finance budget monitoring position statement as at 30<sup>th</sup> September 2015 (*\*copy previously circulated*).

FR&GP.15/72 CCTV - Skate Park, Mill Marsh Park:

Members considered the following quotations for the supply and installation of a 6 metre tilt down pole, IP CCTV camera and 4 channel network video recorder.



Quotation A: £2,985.00+VAT  
Quotation B: £4,220.86+VAT  
Quotation C: £4,045.00+VAT (excludes supply of NVR & installation of pole base)  
Quotation D: £6,995.00+VAT

Following discussion it was

Resolved:

To accept Quotation A in the sum of £2,985.00+VAT. (\*Power to spend: Open Spaces Act 1906 s9 & 10).

**FR&GP.15/73 DCC Verges:**

Following item RP&P.15/59, Members considered the following quotations for DCC verge cutting (total 4 x cuts) to be undertaken between 1<sup>st</sup> April - 31<sup>st</sup> October 2016.

Quotation A: £1,344.00+VAT (£336 per cut)  
Quotation B: £1,800.00+VAT (£450 per cut)  
Quotation C: £6,825.50 (No VAT)

Resolved:

To accept Quotation A in the sum of £1,344.00+VAT. (\*Power to spend: Open Spaces Act 1906 s9 & 10).

**FR&GP.15/74 Partial Re-surfacing of St. John's Lane Car Park:**

Devon County Council (DCC) has confirmed that the partial re-surfacing work (part bound material/part compacted stone) will cost £12,000.00. DCC will contribute a sum of £7,000.00 to the overall scheme in addition to procuring and supervising the works. Members considered approving a financial contribution of £5,000.00 in order to proceed with the scheme.

Resolved:

To contribute £5,000.00 towards the re-surfacing work. (\*Power to spend: Open Spaces Act 1906 s9 & 10).

**FR&GP.15/75 Internal Audit Report 2015/16 - Interim October 2015:**

It was noted that the interim internal audit for 2015/16 was undertaken on 12<sup>th</sup> October 2015 (\*copy of report previously circulated). The Town Council's Internal Auditor, Mr K Abraham, reported that there were no issues to raise from the interim audit and all records were well ordered and comprehensive. On behalf of the Town Council, Cllr Gribble thanked the staff for their efforts.

**FR&GP.15/76 Matters brought forward by Councillors: (for information only).**

Cllr Allen reported that he together with Cllr Elphick and the Town Clerk had met with representatives of the sports clubs regarding the provision of a defibrillator to be located outside the Cricket Club. He noted that funding will be arranged through the British Heart Foundation and arrangements will be made to upgrade the two other defibrillators in the town.

Cllr Ashby reported the untidy state of the footway at Parkelands. Cllr Gribble agreed to progress the matter.

Cllr Mrs Kerswell reported that the hedge abutting the raised footway from Church Steps is overgrown and requires attention. Cllr Gribble agreed to progress the matter.

Cllr Kelly referred to the proposed closure of the B3344 at Bradley Bends for three months to allow works connected with the building development to be carried out. He suggested that a letter expressing the Town Council's concerns should be sent to the Secretary of State for Communities and Local Government, with copies to Mel Stride MP and Phil Norrey, Chief Executive of DCC. Following discussion it was agreed to write to the Secretary of State for Communities and Local Government and make a freedom of information request to DCC highways for details of all communications between DCC highways and the developer. It was also agreed to peruse the planning approval.

The meeting closed at 7.50pm.

Accounts paid up to 16<sup>th</sup> October 2015

		£
7.9.15	C Beresford	99.00
"	S W Grounds Maintenance	216.00
"	Bovey Tracey Youth Action	625.00
"	Arnolds	25.47
"	Devon & Cornwall Newspapers Ltd	30.00
"	Mole Valley Farmers Ltd	30.95
10.9.15	Mr B Wilson	50.00
"	Mrs P Rees	50.00
"	Miss E James	50.00
"	M Wells (Reimbursement)	3.00
22.9.15	N Brock	307.00
"	Flagmakers	42.20
"	Firewatch SW Ltd	216.60
"	Castles of Dawlish	23.34
"	Total Cleaning Services	217.00
"	PHS Group	246.48
6.10.15	C Beresford	130.50
"	Bovey Tracey Youth Action	625.00
"	Teignbridge District Council	115.52
"	K J Thulborn Contractors & Engineers Ltd	569.39
"	Bridget Arnold	150.00
"	Bovey Community Care	750.00
"	M Wells (Reimbursement)	12.56
"	ShowBitz Ltd	536.46
"	1010 Media Ltd	2352.00
"	Devon & Cornwall Newspapers Ltd	30.00
"	PVM Supplies Ltd	180.70
"	Mole Valley Farmers Ltd	68.98
"	South & West Internal Audit	<u>375.00</u>
		<u>8128.15</u>

Payroll

12,120.29

Direct Debits

9.9.15	UK Fuels Ltd	133.24
15.9.15	British Gas	6.98
21.9.15	EE Phone	31.81
28.9.15	British Gas	95.02
"	Elitetele.com	56.20
"	British Gas	190.86
"	British Gas	26.01
1.10.15	Aviva	554.71
"	Pulse8broadband	42.00
7.10.15	UK Fuels Ltd	110.76
14.10.15	British Gas	<u>7.47</u>
		<u>1255.06</u>



Accounts paid up to 30.10.15

		£
22.10.15	Clifford Coombes	34.00
"	SLCC	125.00
"	Cameron Balloons Ltd	351.24
"	PHS Group	308.10
"	Bovey Court Garage	65.40
"	Devon Matters	503.00
"	Teignbridge District Council	2360.80
"	Adam Hewitt	25.00
"	R V Rance (Reimbursement)	20.00
"	S W Water Ltd	304.85
"	K J Thulborn (Contractors & Engineers) Ltd	1299.01
"	Firewatch SW Ltd	71.40
28.10.15	Max Bayles Professional Tree Care Ltd	240.00
"	Bridget Arnold	687.43
"	Bovey Tracey Youth Action	<u>625.00</u>
		<u>7020.23</u>

Direct Debits

21.10.15	EE Phone	31.81
28.10.15	Elitetele.com	<u>59.25</u>
		<u>91.06</u>

Financial Statement 2<sup>nd</sup> November 2015

Accounts to be paid

	£
Clare Beresford	108.00
NTS Platforms	150.00
Teignbridge District Council	1520.29
Teignbridge District Council	64.80
Civil Solutions Ltd	9.00
Castles of Dawlish	45.76
S W Water Ltd	661.66
S W Water Ltd	419.00
S W Grounds Maintenance	<u>1056.00</u>
	<u>4034.51</u>
General Account:	14847.07
Accounts to be paid:	<u>4034.51</u>
	10,812.56
Business Bank Instant Account:	<u>302,863.17</u>
	<u>313,675.73</u>



PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 2<sup>ND</sup> NOVEMBER 2015 AT 7.52pm

Present:

The Town Mayor, Cllr U Arnold  
The Deputy Town Mayor, Cllr A Allen

Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr Ms J H Blair	Cllr Mrs A M Klinkenberg*
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	Cllr M Tregoning
Cllr G J Gribble**/*	
Cllr E Kelly	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
Mrs L Warren

The meeting was chaired by Cllr Ashby.

*Cllr Bray declared an interest in PL.15/63b & Cllr Gribble declared an interest in PL.15/66.*

PL.15/62     Apologies for absence:  
                  Cllr Ms C O Richardson (Personal commitment)  
                  Cllr C W Robillard (Personal commitment)

**\*\*Public Participation:** No members of the public were present.

PL.15/63     Consideration of Planning Applications:

DNPA Applications listed to 9.10.15: None

TDC Applications listed to 16.10.15: None

DNPA Applications listed to 16.10.15: None

TDC Applications listed to 23.10.15:

- a)     15/02552/**FUL** Extension to existing workshop at Unit 3, Cavalier Road, Heathfield Industrial Estate for Mr M Smith.

Observations: No objection.

DNPA Applications listed to 23.10.15:

- b)     0531/15 Creation of a stable yard to the rear of the property at Old Wooder, Lower Brimley for Dr Kate Murphy.  
Observations: No objection.

PL.15/64     Planning Decisions: Noted

Approvals:

- a)     TDC:  
          i) Single storey extensions on north west and south eastern elevations at 53 Five Acres, New Park. (N/O)  
          ii) Pruning of various trees, felling of one tree at Brookfield House, Challabrook Lane. (N/O)

- iii) Detached dwelling at Land off Moorhayes, De Tracey Park. (N/O with provisos)
- iv) 6 metre high pole to attach CCTV camera at St. John's Lane. (N/O)
- v) Erection of fire escape to rear of the property at 2 The Gateways, Mary Street. (N/O)
- vi) Single storey rear and side extension at Yonder, Moretonhampstead Road. (N/O)
- vii) Single storey extension to the front elevation at 3 Indio Road. (N/O)

b) DNPA:

- i) Upgrade 100m stretch or eroded forest track at land past Pullabrook Farm. (N/O)
- ii) Extensions and alterations at Brocks Way, Green Lane. (N/O)

Refusals:

a) TDC:

- i) Felling of one oak tree at 75 Churchfields Drive. (Referred)

b) DNPA:

- i) New vehicle access from road to field at land at Brimley Lane, Higher Brimley. (O)  
*The Town Council's submitted observations (No objections- N/O: Objections- O)*

**PL.15/65 General Planning Matters brought forward by Councillors:**  
*(\*For information only).*

Cllr Kelly reported a variation to the garden perimeter of a property in Heathfield. Cllr Kelly agreed to provide further information in order that the planning requirement can be clarified.

**Exclusion of the Public, including the Press:**

*In accordance with Section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960 the Chairman resolved to exclude the public (including the press) from the meeting because of the confidential nature of the business to be transacted.*

**Pl.15/66 Challabrook Development Framework:**

Following item PL.15/61, Members considered the appropriate action following the recent update on proposals.

Following a discussion regarding the possible inclusion of Brimley Field, which is owned by the Town Council, in the development it was

**Resolved:**

To arrange a site visit to the field, research the deeds and the tenancy agreement which is in place with the Town Council's tenant. As the pedestrian access to the field is via a right of way alongside a property in Brimley Vale, the Town Clerk was requested to notify the householder that access will be required.

The meeting closed at 8.30pm.