

EXTRAORDINARY MEETING OF BOVEY TRACEY TOWN COUNCIL
HELD IN THE TOWN HALL ON MONDAY 10TH AUGUST 2015 AT 7PM.

Present:

The Town Mayor, Cllr U Arnold
The Deputy Town Mayor, Cllr A Allen

Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr Ms J H Blair	Cllr Mrs A M Klinkenberg*
Cllr R A Bray	Cllr S P Leigh
Cllr G J Gribble*/**	Cllr Ms C O Richardson
Cllr E Kelly	Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr M Wells - Town Clerk
Mrs L Warren
Mr S Taylor - Head of Stakeholder Management for the Post Office
Mrs J Eames - Bovey Tracey Post Office
One member of the press
41 members of the public

Prior to the commencement of the meeting Mrs Jo Eames and Mr Stuart Taylor (Head of Stakeholder Management for Post Office Counters) were in attendance and advised on the full scope of the proposed move to incorporate the Post Office into the Spar shop. It was noted that a public consultation period is taking place until 8th September 2015. Mr Taylor and Mrs Eames answered questions raised by Councillors and members of the public.

Mr Taylor then left the meeting at 7.25pm.

EM.15/01 Apologies for absence:

Cllr D K Elphick (Personal commitment)
Cllr C W Robillard (Personal commitment)

****Public Participation Session:**

Mrs S Woodhouse enquired if there would be a public consultation meeting regarding the proposed Post Office relocation.

Mr J Williams referred to the exclusion of the public and press when items EM.15/06 and EM.15/07 were due to be discussed. He queried the Town Council's resolution procedure and stated that he considered it was not appropriate for item EM.15/06 (Community Right to Bid) to be considered in the absence of the public and press. Following discussion, the Town Council agreed to adjourn item EM.15/06.

Mr P Beecher (Residents' Association) advised that a meeting of the Association will take place on 29th September 2015. All are welcome to attend.

Mr D Cartwright (Bovey Tracey Players) commented on the lack of community consultation by the Town Council regarding the proposed sale of the Town Hall.

Mr S Crow stated that the town needs revitalising and concerns regarding the future of the Town Hall were in the minority.

Mr N Gillingham disagreed with the comments made by Mr Crow concerning the Town Hall.

Mrs A Evans considered that it is important that the Town Council provides as much information as possible to parishioners and informed judgements are made.

Mr P Barker stated that he understood previously that refurbishment costs for the Town Hall were estimated to be £750,000.00.

Ms P Stocking commented on the need for performance space.

Mr L Calder enquired if a public address system could be available for use at Council meetings held in the Town Hall.

Five members of the public left the meeting.

EM.15/02 Recreation, Parks & Property (RP&P) Committee:

To receive the Report of the meeting held on 20.7.15 was received (*copy previously circulated).
Ref. RP&P.15/35: Clarification was given regarding the mobile phone contract provider. Ref. RP&P.15/49: It was noted that the Town Council own the land.
The Report was then adopted.

EM.15/03 Post Office, 51 Fore Street - Proposed move to new premises and branch modernisation:

Members considered the invitation to respond to the consultation (*copy previously circulated) in relation to the proposed relocation to new premises and branch modernisation. Following comments made previously it was

Resolved:

To arrange a public meeting with representatives of the Post Office.

EM.15/04 Merchant Navy Day - 3rd September 2015:

Members considered flying the Red Ensign flag on the Town Hall flagstaff on 3rd September 2015. Retired Captain John Tibbs, a local resident, has offered to loan the Town Council his Red Ensign flag for the day.

Resolved:

To accept retired Captain Tibbs offer and fly the Red Ensign flag, as set out above.

EM.15/05 Town Hall:

Members considered confirming that the Town Council has decided to dispose of the Town Hall to the preferred proposers, as outlined in minute RP&P 15/51, subject to approval of the draft Heads of Terms and consideration of a potential bid from the Town Hall for All Group. Following discussion it was

Resolved:

To dispose of the Town Hall, as set out above.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature, the following item EM.15/07 was considered in the absence of the public and press.

Community Right to Bid:

EM.15/06

Following the application to Teignbridge District Council (TDC), by the Town Hall for All Group, to nominate Bovey Tracey Town Hall as an asset of Community Value, TDC has now considered the application and has listed the Town Hall as an asset of Community Value. (**Copy of notification previously circulated*) There will now be a statutory interim moratorium period and possibly a full moratorium period. Members are requested to consider an appropriate response. This item was adjourned.

EM.15/07

Town Hall:

Following RP&P.15/51, the Town Hall Sub-group met with Mr Tony Noon (Property Consultant) and Mr M Setter (Solicitor - WBW) to agree suitable terms of sale. After detailed consideration of the Town Council's preferred tender (**copy previously circulated*), Members considered the Draft Heads of Terms (**copy previously circulated*) which, subject to contract and the Community Right to Bid process, will form the basis of the sale. Following discussion it was

Resolved:

To accept the Draft Heads of Terms subject to the following amendments:
i) to extend the Town Council's tenancy lease for a further two years.
ii) to advise that it may not be possible to provide vacant possession of Workshop 1 and the rear Workshop on completion of the sale.

For information:

Cllr Gribble advised that, as a continuation of the Wray Valley Trail, work will commence in September to widen the pedestrian bridge from Station Road into Mill Marsh Park.

The meeting closed at 8.30pm.

RECREATION, PARKS & PROPERTY COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER ON 20TH JULY 2015 AT 7PM.

Present:

The Town Mayor, Cllr U Arnold
The Deputy Town Mayor, Cllr A Allen

Cllr R J Ashby	Cllr E Kelly
Cllr Ms J H Blair	Cllr Mrs A J Kerswell*
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr D K Elphick	Cllr S P Leigh
Cllr G J Gribble**/*	Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr M Wells - Town Clerk
Mrs L Warren
Mr S Lee - Dartmoor National Park Ranger
Two members of the public

The meeting was opened by Cllr Allen.

Prior to the commencement of the meeting, Simon Lee (Dartmoor National Park Ranger) presented an update to the Council on current Dartmoor National Park Authority issues. He noted that the rangers had recently taken part in a Community Safety Accreditation Scheme with the Police. He advised that it is hoped that the Community Path Scheme will encourage more community involvement from individuals, landowners and Town/Parish Councils in managing the bridleways. It was agreed that a request for volunteers will be placed on the Town Council's website.

Cllr Allen thanked Mr Lee for attending the meeting and he then left the Council Chamber at 7.13pm.

Cllr Gribble declared an interest in RP&P.15/41, 15/42 & 15/43.

RP&P.15/33 Apologies for Absence:

Cllr Ms C O Richardson (Personal commitment)
Cllr C W Robillard (Personal commitment)

****Public Participation:**

Mr L Calder (Residents' Association) thanked Cllr Allen for his past efforts as Co-ordinator of the Neighbourhood Watch Scheme.

Mr L King referred to the provision of cycle racks.

Mr King then left the meeting at 7.15pm.

RP&P.15/34 Consideration of minutes of previous meeting held on 1.6.15: Noted.

RP&P.15/35 Accounts:

Cllr Kelly queried the mobile phone contract provider. The Town Clerk agreed to provide further details.

The Financial Accounts paid up to 17.7.15 (*copies circulated at the meeting) were received and were then approved.

RP&P.15/36 K6 Telephone Kiosk, Town Hall Place:

Members considered the following quotations for internal and external repainting:

Quotation A:	£750.00+VAT
Quotation B:	£650.00+VAT
Quotation C:	£600.00+VAT

Following discussion it was

Resolved :

To accept Quotation C in the sum of £600.00+VAT providing it meets with the requirements and specification. (**Power to spend LGA 1972 s111*)

RP&P.15/37 Scout Headquarters, St John's Lane:

Members noted that Mr Daniels (Group Scout Leader) has reported cars being parked inconsiderately outside the entrance to the Scout Headquarters, causing obstruction to the fire exit and store access. The Town Clerk will investigate appropriate signage.

RP&P.15/38 Fly a Flag for the Commonwealth 2016:

Following correspondence (**copy previously circulated*) from the National Association of Local Councils (NALC), Members considered if the Town Council should take part in the event on 14th March 2016. It was noted that a flag was purchased for the 2015 event.

Resolved:

To take part in the event on 14th March 2016 and in subsequent years.

RP&P.15/39 South West Regional Conference of the Association of Local Councils - 10th November 2015:

Consideration was given to nominating up to two delegates to attend the Conference at the Best Western Hotel, Tiverton on Tuesday 10th November 2015. The cost is £65.00 per delegate to include lunch and refreshments. It was agreed that the Town Clerk will circulate the agenda, when available, to all Councillors to consider if they wish to attend.

RP&P.15/40 Devon Association of Local Council's (DALC) AGM & Conference - 15th October 2015:

Consideration was given to nominating up to two delegates to attend the DALC AGM and Conference at the Westpoint Conference Centre, Exeter on Thursday 15th October 2015. The cost is £20.00 per delegate to include lunch and refreshments. It was agreed that Cllr Gribble will represent the Town Council at the Conference.

RP&P.15/41 Old School Field, Heathfield TQ12 6RG:

Ref. RP&P.15/14. Following further enquiries from DCC as to potential future uses of this site, the County Council Education Department has confirmed that the Old School Field is included within the playing field allocation for the new St. Catherine's Primary School and therefore the County Council does still need to ensure that St. Catherine's School still has the ability to use the area.

The Lead Estates Surveyor for DCC has received enquiries from junior football clubs looking for suitable sites in neighbouring towns. The Teignbridge Playing Pitch Strategy also highlights a lack of pitches in the Teignbridge district.

Members therefore considered the continuation of the existing lease agreement with DCC.

Following discussion it was

Resolved:

To request Cllr Allen to contact the Devon County Football Association to enquire if the field would accommodate a junior pitch and if there is any requirement for junior pitches.

RP&P.15/42 Grass Verges - Bovey Tracey & Heathfield:

Ref. FR&GP.15/44. Members considered potential options for the future management of the grass verges (*copy of plans previously circulated) throughout Bovey Tracey and Heathfield. The Town Clerk provided further information regarding this matter at the meeting. Following discussion it was

Resolved:

To appoint South West Grounds Maintenance to undertake two further cuts for the remainder of this year at a cost of £180.00+VAT per cut. (*Power to spend: Public Health Act 1875 s164). To consider arrangements for next year at a later date.

RP&P.15/43 Craft Festival 2016:

Consideration was given to a request from Ms S James, Director of the Contemporary Craft Festival, to reserve Mill Marsh Park from 4th June 2016 to 15th June 2016. The actual Craft Festival will take place from 10th to 12th June 2016. The additional time is to allow for the setting up and clearing of the site.

Resolved:

To grant the request.

RP&P.15/44 Old Thatched Inn:

The Town Clerk provided an update, on behalf of the Old Thatched Inn Sub Group, following interviews that took place on 23rd and 24th June 2015 with potential architectural practices. Members gave further consideration to community engagement and the development of a comprehensive business plan. Following discussion it was

Resolved:

To apply for an Awards for All grant to fund further community engagement and the creation of a business plan.

RP&P.15/45 Flood Modelling Study:

It was noted that in 2013 Teignbridge District Council (TDC) commissioned Martin Wright Associates to produce a Model Calibration and Flood Mapping report for the River Bovey at a total cost of £11,000.00. The joint piece of work enabled the Town Council to propose to the planning authority (TDC) potential sites for development and subsequently a financial contribution of £3,000.00 from the Town Council was negotiated on confirmation of the report being adopted by the Environment Agency (EA). The EA has confirmed acceptance of the report and therefore Members considered approving the Town Council's contribution.

Resolved:

To approve the financial contribution of £3000.00, as set out above. (*Power to spend: LGA 1972 s141)

RP&P.15/46 Recess Arrangements for Summer 2015:

It was noted that the summer recess period will take place between Monday 27th July and Friday 28th August 2015. Planning applications received during the recess will be available for inspection at the Town Council office w/c 3rd & 17th August 2015. Chairmen and Vice Chairmen are particularly requested to inspect and comment on applications. Other Members are also welcome to inspect and comment on applications. The Town Clerk will be on leave w/c 17th August.

RP&P.15/47 Teignbridge Community Composting Event:

It was noted that the Town Clerk and Cllr Kelly had attended a free Community Composting Event at TDC on 5th June. The Town Clerk provided an update. A discussion took place regarding the merits of setting up a local composting scheme. Cllr Kelly offered to make further enquiries and contact Councillors accordingly.

RP&P.15/48 Regeneration Meeting:

The minutes of the Regeneration Committee meetings (**copies previously circulated*) that took place on 21st April and 9th June 2015 were noted.

RP&P.15/49 Open Space Between Musket Road & Naseby Drive, Heathfield:

Members noted that the Town Clerk is investigating the ownership of this open space area with the intention of providing outdoor fitness equipment to complement the adjacent play park.

RP&P.15/50 Matters brought forward by the Town Clerk & Councillors: (**for information*)

Cllr Kelly referred to the Station Road and Mary Street Car Parks and requested that an item be placed on a forthcoming agenda to discuss the future management of the car parks.

Mr Wells (Town Clerk) advised that the Devon and Cornwall Police Authority has given notice to relinquish its tenancy of the office at the Town Hall in January 2016.

One member of the public left the meeting at 8pm.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature, the following item RP&P.15/51 will be considered in the absence of the public and press.

The remainder of the meeting was chaired by the Town Mayor, Cllr Arnold.

RP&P.15/51 Town Hall:

Ref. Min. RP&P.15/09. Sale of the Town Hall. A brief summary had previously been circulated. Further details were provided at the meeting. It was noted that copies of all proposals had been available for Councillors' perusal at the Town Clerk's office. A discussion took place regarding the bids received for the purchase of the Town Hall.

Resolved:

To recommend to full Council to accept Bid 1, subject to detailed terms and conditions. To arrange a meeting with the Town Hall Sub-group, Mr Tony Noon (Marketing Agent) and Mr M Setter (Solicitor - WBW) to agree the terms, conditions and contract details.

The meeting closed at 8.35pm.