



BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG
Tel: 01626 834217 • E-mail: info@boveytracey.gov.uk • www.boveytracey.gov.uk
Office hours: 10.30am - 12.30pm Mon, Wed, & Fri.

25th June 2013

Dear Councillor

You are hereby summoned to attend a meeting of Bovey Tracey Town Council which will be held in the Town Hall, Bovey Tracey on **Monday 1st July 2013 at 7.00pm** for the purpose of transacting the business as set out on the agenda below.

AGENDA

Interests to be declared: In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

FC.13/29. Apologies for absence:

***Public Participation Session: To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or of those minutes being considered at this meeting and representations by the Community Police Officer and Chaplain to the Town Council (Maximum of 20 minutes).*

FC.13/30. Minutes:

To confirm:

- a) The minutes of the annual Town Council meeting held on 20.5.13 (*copy enclosed).
- b) The Minutes of the previous Full Council Meeting held on 20.5.13 (*copy enclosed).

FC.13/31. Recreation, Parks & Property (RP&P) Committee:

To receive the Report of the meeting held on 3.6.13 (*copy enclosed).

FC.13/32. Finance, Resources & General Purposes (FR&GP) Committee:

To receive the Report of the meeting held on 17.6.13, the Financial Statement dated 17.6.13 and the Accounts paid up to 14.6.13(*copies enclosed).

FC.13/33. Planning Committee:

To receive the Reports of the meetings held on 3.6.13 & 17.6.13 (*copies enclosed).

FC.13/34. Communications Group Committee:

To receive the Report of the meeting held on 7.5.13 (*copy enclosed).

FC.13/35. The Town Mayor's Interests:

To receive a list of functions and activities attended by the Town Mayor.

****A short adjournment will take place to allow for questions, reports and representations by members present: from the County, District and Town Councillors (maximum 20 minutes).**

FC.13/36. River Bank Repairs at Mill Marsh Park:

Ref. min. no. FR&GP.13/40. Following clarification with the company providing the lowest tender price for these works, Members are requested to consider accepting quote no. 1 (listed below) as the lowest tender price for the works.

- i) £11,387 + VAT
- ii) £17,715 + VAT
- iii) £20,367 + VAT
- iv) £31,515 + VAT

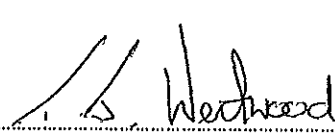
FC.13/37. Regeneration of Bovey Tracey:

Due to various circumstances, some of which may relate to the current economic climate, a number of businesses in the town centre particularly, have ceased trading. It is important to consider if the Town Council should be proactive in working closely with the Bovey Tracey Business Association (BTBA) and Bovey Tracey Information Centre (BTIC) to consider formulating a strategy to look at what can be undertaken to ensure Bovey Tracey does not lose its uniqueness and continues to attract visitors to the area.

Members are therefore requested to approve setting up a liaison group to consist of three Members of the Town Council and to invite representatives of BTBA and BTIC to join the group to commence assessing what resources are available in order to promote Bovey Tracey.

**Copies of any correspondence circulated to Councillors with this agenda, which will be considered at this meeting.*

SIGNED.....



DATE.....

25/6/13

T J WESTWOOD
TOWN CLERK

THE ANNUAL MEETING OF THE TOWN COUNCIL HELD IN THE TOWN HALL
ON MONDAY 20TH MAY 2013 at 7pm.

Present:

The Town Mayor, Cllr Mrs A M Klinkenberg*
The Deputy Town Mayor, Cllr M J Evans

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr M Tregoning
Cllr D K Elphick	

**County Cllr
* District Cllr

In attendance:

Mrs Shirley Collins - Newly elected Representative of the Lord of the Manor of Bovey Tracey

Mrs Helen Mann - Retiring Representative of the Lord of the Manor of Bovey Tracey

Two members of the press

Eight members of the public

Mr T J Westwood - Town Clerk
Mrs L M Warren

The first part of the meeting was chaired by the retiring Town Mayor, Cllr Mrs Klinkenberg who welcomed everyone present.

Prior to the commencement of the meeting the retiring Town Mayor together with Mrs Helen Mann, retiring Representative of the Lord of the Manor, presented the award of the Chain of Office and a framed certificate to Mrs Shirley Collins, the newly elected Representative of the Lord of the Manor of Bovey Tracey for 2013/14.

She praised Mrs Collins for the contribution she had made to the community over many years, particularly through her voluntary work with the Darby and Joan Club, Animals in Distress and Alzheimer's Society.

In reply, Mrs Collins thanked the Town Council for the award and all those who had nominated her. Photographs were then taken.

Framed certificates were presented to the other nominees present, Mrs J Elliott and Mrs M Wright, in recognition of their voluntary contributions to the Parish. It was noted that Mr R Phillips and Mrs P Turner had been unable to attend and their certificates will be forwarded to them. Photographs were then taken. Mrs Elliott and Mrs Wright both expressed their thanks for the certificates.

Cllr Mrs Klinkenberg stated that it had been an honour and pleasure to serve as Town Mayor for the past year. She thanked her fellow Councillors and the Town Clerk for their support.

13/01. Election of the Town Mayor & Chairman of the Council 2013/2014:

Cllr Mrs Klinkenberg nominated Cllr Evans as Town Mayor for 2013/14 and Cllr Evans accepted the nomination.

Resolved:

As there were no other nominations, Cllr Evans was duly elected to serve as Town Mayor and Chairman of the Council.

The Retiring Town Mayor presented the Chain of Office to the newly elected Town Mayor, Cllr Evans and photographs were taken.

Cllr Evans stated that he was proud and honoured to accept the position of Town Mayor. He thanked his fellow Councillors for electing him and said that he was looking forward to his year in office.

Cllr Evans chaired the remainder of the meeting

13/02. Election of Deputy Town Mayor for 2013/14:

Cllr Evans nominated Cllr Kelly as Deputy Town Mayor and Cllr Kelly accepted nomination.

Resolved:

As there were no other nominations, Cllr Kelly was duly elected to serve as Deputy Mayor. The Town Mayor presented the Deputy Town Mayor's Chain of Office to Cllr Kelly. Photographs were then taken.

13/03. Apologies for Absence:

Cllr Ms C O Richardson (unwell)
Rev K Hooke - Chaplain to the Council
PCSO Paul Wilson

13/04. Election of Committees:

It was noted that the Town Mayor is ex officio to all Committees and all Town Councillors are members of the Planning Committee.

a) Recreation, Parks and Property (RP&P) Committee:

All Councillors present expressed the wish to be members of this Committee and were duly elected.

b) Finance, Resources and General Purposes (FR&GP) Committee:

All Councillors present expressed the wish to be members of this Committee and were duly elected.

13/05. Representatives on Outside Bodies:

Councillors were appointed to the following:

- a) Devon Association of Larger Councils (DALC)- Cllr Gribble
- b) Teignbridge Association of Local Councils (TALC) - Cllrs Arnold & Kelly
- c) Teignbridge Rural Aid Committee - Cllr Gribble
- d) Bovey Tracey in Bloom - Cllr Mrs Black
- e) Bovey Tracey Heritage Trust - Cllrs Ashby & Mrs Black
- f) Bovey Tracey Exhibition Foundation Trust - Cllrs Ashby, Bray & Mrs Kerswell
- g) Bovey Tracey Fairtrade Steering Group - Cllrs Arnold & Leigh
- h) Bovey Tracey Neighbourhood Watch - Cllr Allen
- i) Bovey Tracey Information Centre - Cllr Elphick

The meeting closed at 7.24pm

BOVEY TRACEY TOWN COUNCIL MEETING HELD AT THE TOWN HALL,BOVEY TRACEY
ON MONDAY 20TH MAY 2013 at 7.25pm

Present:

The Town Mayor, Cllr M J Evans
The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr Mrs A J Kerswell
Cllr R J Ashby	Cllr Mrs A M Klinkenberg*
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr M Tregoning
Cllr D K Elphick	

**County Cllr
*District Cllr

In attendance:

Mrs Shirley Collins - Representative of the Lord of the Manor of Bovey Tracey
One member of the press
Four members of the public

Mr T J Westwood - Town Clerk
Mrs L M Warren

The Town Mayor, Cllr Evans chaired the meeting.

FC.13/21. Apologies for absence:

Cllr Ms C. O Richardson (unwell)
Rev K Hooke - Chaplain to the Council
PCSO Paul Wilson

****Public Participation Session:**

Commenced at 7.26pm and finished at 7.29pm. (*Report attached).

FC.13/22. Minutes:

The Minutes of the previous Full Council Meeting held on 18.3.13 were confirmed as a true record and duly signed by the Town Mayor, Cllr Evans (**copy previously circulated*).

FC.13/23. Recreation, Parks & Property (RP&P) Committee:

The Report of the meeting held on 15.4.13 was received. It was noted that items RP&P.13/22 & RP&P.13/23 were brought forward as urgent business. The Report was then adopted (**copy previously circulated*).

FC.13/24. Finance, Resources & General Purposes (FR&GP) Committee:

The Report of the meeting held on 29.4.13, the Financial Statement dated 29.4.13 and the Accounts paid up to 26.4.13 were received and adopted (**copies previously circulated*).

FC.13/25. Planning Committee:

The Reports of the meetings held on 15.4.13 & 29.4.13 were received and adopted (**copies previously circulated*).

FC.13/26. Young Citizen Award Committee:

The Report of the meeting held on 2.5.13 was received. It was noted that the meeting was held on 2.4.13. The Report was then adopted (**copy previously circulated*).

FC.13/27. The Town Mayor's Interests:

A list of functions and activities attended by the retiring Town Mayor was presented for inclusion in the attached Report.

***A short adjournment took place from 7.34pm to 7.37pm to allow for questions, reports and representations by members present: from the County, District and Town Councillors (*Report attached).*

FC.13/28. Dementia Friendly Community:

Following the presentation by Mr Tony Parker of Tavistock Dementia Action Alliance at the Finance Resources and General Purposes (FR&GP) Committee meeting on 29.4.13, Members considered forming a working party to investigate the options and opportunities available to progress Bovey Tracey to become a dementia friendly community.

Resolved:

To set up a working party comprising Cllrs Bray, Evans, Kelly and Mrs Klinkenberg.

The meeting closed at 7.40pm.

BOVEY TRACEY TOWN COUNCIL

Report of the questions, reports and representations which took place during the adjournments of the Town Council meeting held on Monday 20th May 2013.

Reports and comments from members of the public:

Mr P Beecher requested that when the plans for the Old Thatched Inn project are displayed comparative costs could be available for the project together with refurbishment costs for the Town Hall. The Town Clerk agreed to provide Mr Beecher with a copy of a recent update regarding the Old Thatched Inn project.

Reports from County, District and Town Councillors:

DCC, TDC and Town Cllr Gribble reported that in his capacity as County Councillor he had attended meetings regarding highway matters, Wray Valley Trail, Devon and Somerset Fire & Rescue, Dartmoor National Park. At TDC he had attended various meetings including the annual Council Meeting, management re-structuring and consultations regarding outdoor equipment. Locally he had attended the May Fair, events at both primary schools and a Community Care Group meeting.

The Town Mayor, Cllr Evans congratulated Cllr Gribble on his re-election as County Councillor.

District Cllr Mrs Klinkenberg had attended various meetings including the annual Council Meeting. She advised that she is now a member of the Regulatory and Appeals Committee.

Cllr Allen reported that the Recreation Ground and Mill Marsh Park were looking in good condition and well kept. He stated that a successful benefit Cricket Match had been held at the Recreation Ground and the May Fair had been an enjoyable event held in Mill Marsh Park.

Cllr Evans had attended a Chernobyl Event at St. Catherine's Primary School and the Mosaic Launch at Bovey Tracey Primary School.

The Retiring Town Mayor's Engagements:

9.5.13	Photograph for the launch of the Craft Fair.
"	Mosaic launch at Bovey Tracey Primary School.
15.5.13	Opening of a new Craft Gallery at Porters, Station Road.

RECREATION, PARKS & PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 3RD JUNE 2013 at 7pm

Present:

The Town Mayor, Cllr M J Evans
The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr R A Bray	Cllr Ms C O Richardson
	Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren
Six members of the public.

Cllr Gribble declared a disclosable pecuniary interest in item RP&P.13/34 & a personal interest in items RP&P.13/37 & RP&P.13/40.

The first part of the meeting was chaired by the Town Mayor, Cllr Evans.

RP&P.13/25 Apologies for Absence:

Cllr U Arnold (holiday)
Cllr Mrs D E M Black (unwell)
Cllr D K Elphick (personal commitment)
Cllr Mrs A M Klinkenberg* (personal commitment)
Cllr S P Leigh (holiday)

RP&P.13/26 Election of Chairman:

Cllr Allen was nominated and accepted nomination.

Resolved:

As there were no other nominations, Cllr Allen was duly elected.

The remainder of the meeting was chaired by Cllr Allen.

RP&P.13/27 Election of Vice-Chairman:

Cllr Mrs Kerswell was nominated and accepted nomination.

Resolved:

As there were no other nominations, Cllr Mrs Kerswell was duly elected.

RP&P.13/28 Consideration of minutes of previous meeting held on 15.4.13: Noted.

RP&P.13/29 Accounts:

The Financial Accounts paid up to 31.5.13 were received and approved
(*copies circulated at the meeting).

RP&P.13/30 Annual Financial Accounts 2012/13:

i) Consideration was given to the Town Council's accounts which had been prepared by the Internal Auditor for the year ending 31.3.13 (*copy of 2012/13 accounts previously circulated).

It was noted that they present fairly the financial position of the Council at that date.

Resolved:

To approve the accounts as outlined above.

ii) Consideration was given to recommending the submission of the Annual Return for the year ending 31.3.13 to the Audit Commission by 10.6.13.

Resolved:

To submit the annual return for the year ending 31.3.13 to the Audit Commission.

RP&P.13/31 Internal Auditor's Report 2012/13:

It was noted that the Internal Auditor's report (**copy previously circulated*) stated that the records were well documented with adequate trails and all tests were satisfactory. There are no reported financial issues to be addressed.

Resolved:

To place the Report and Accounts on the Town Council's web-site.

Cllr Gribble thanked the staff for the work they had done in preparing the accounts for audit.

RP&P.13/32 Communications Group:

As Cllr Evans is now Town Mayor and is ex officio for all meetings of the Town Council, consideration was given to appointing Cllr Leigh to replace Cllr Evans on the Communications Group with immediate effect.

Resolved:

To appoint Cllr Leigh.

RP&P.13/33 Rural Aid Application 2013:

Ref. min.no. RP&P.12/79 - Riverbank Mill Marsh Park. It was noted that following the flooding in Mill Marsh Park in November 2012 a 15 metre section of the riverbank had been damaged and this now requires repair. The repairs entail the positioning of three courses of blockstone to form a new bank in this area of the Park. Repair costs are estimated to be in the region of £10,000. Four companies, recommended by DCC, have been invited to tender for this project. The closing date for tenders is 14.6.13. Consideration was given to submitting this project for application for a grant of up to £5000.00 from TDC's Rural Aid Fund. (**Copy of tender specifications previously circulated*) The closing date for application is 7.6.13.

Resolved:

To submit an application for a Rural Aid grant of £5000.00 as outlined above.

Cllr Gribble left the Council Chamber at 7.10pm.

RP&P.13/34 Community Land - Future Use:

Ref. min.no.FR&GP 13/25. It was noted that the Communications Group met on 7.5.13 (**copy of notes of meeting previously circulated*) and considered the possible future use of the land, taking into account the recent consultation report (**copy previously circulated*) outlining parishioners' preferred preference for the use of this site which was:

Development of the land for a new school with some community facilities, which would also be sensitive to the environment (as required by the TDC Local Plan) as the site is well connected to the Town Centre via safe walking/cycle route(s). This preference would appear to meet many respondents wishes and would therefore be well supported by the community of Bovey Tracey.

As the issue relating to flooding risk has been resolved, subject to the Environment Agency's approval (ref. min.no. FR&GP13/25) the Communications Group recommended the following to Members for their consideration:

- i) For the Town Council to consider developing the land for a new school with some community facilities.
- ii) To assist in future negotiations regarding the value of the land in question, to obtain three quotations from appropriate agents for the valuation of the land for the following uses: school, residential and commercial.
- iii) If points i) and ii) are agreed, to move that the Communications Group, for the present time, continues progressing the project and provides regular updates to the Town Council.

Resolved:

- i) To progress with developing the land as outlined above.
- ii) To obtain land valuations for school, residential and commercial use.
- iii) To request the Communications Group to continue to progress the project and provide regular updates to the Town Council.

Cllr Gribble returned to the Council Chamber at 7.15pm.

RP&P.13/35 The Old Thatched Inn (OTI):

The Town Clerk provided a full update to Members regarding the progress on the revised design of the replacement building following receipt of the workshop report with the Town Council, TDC and the Torbay Design Review Panel on 26.4.13 (**copy of report previously circulated*). It was noted that the preferred proposal would be a rectangular building which will not incorporate public conveniences. TDC has now lifted the Repairs Notice and it is hoped that English Heritage will now remove the listing. A statement of progress has been placed on the Town Council's web-site. Thanks were expressed to the Town Clerk and Mr Peter Hall for their efforts.

Resolved:

To request the Town Clerk, Mr C Long (TDC) and Mr P Hall to progress the project.

RP&P.13/36 Town Hall:

As the OTI project progresses, consideration was given to obtaining three quotations to value the Town Hall to assist the Town Council in considering future options of use for the Town Hall.

Resolved:

To obtain a valuation of the Town Hall as outlined above.

RP&P.13/37 Mill Marsh Park:

To improve the vision lines and safety of the users of the play area and the Wray Valley Trail through Mill Marsh Park, Members considered removing two mature conifer trees adjacent to the play area. It was noted that DCC will contribute to the removal of the trees and will supply up to six replacements trees, which will be native species. The cost of the work, by Max Bayles Professional Tree Services, for the removal the two trees and stump grinding the roots will be £450.00 +VAT.

Resolved:

To remove the two conifer trees at a cost of £450.00+VAT (*Power to spend Public Health Act 1875 S.164*). It was noted that the replacement trees will be planted in the autumn.

RP&P.13/38 Quality Update Newsletter Distribution:

Ref. min.no.FR&GP 13/17. It was noted that Cllr Allen and the Town Clerk have recently met with Mr S Smith of Locomotion Marketing, based in Liverton, who has supplied a quotation for delivering of the newsletters (**copy of e-mailed quotation previously circulated*). Consideration was given to the quotation for delivery of 3500 newsletters. It was noted that the quotation is at a similar cost as charged by the previous distributors.

Resolved:

To accept the quotation from Locomotion Marketing for the delivery of the newsletters at a cost of £120.00 per 1000 (*Power to spend Local Gvt.Act 1972 S141*).

RP&P.13/39 Mill Marsh Park - Lantern Walk:

Consideration was given to a request from the Moor Than Meets The Eye Landscape Partnership (**copy of e-mail previously circulated*) to use Mill Marsh Park for a proposed lantern walk on Saturday 19th October 2013 from 6.00pm to 8.30pm.

Resolved:

To grant the request.

RP&P.13/40 Proposed Taxi Rank - Fore Street, Bovey Tracey:

TDC has requested the Town Council's observations in relation to the siting of a single destination taxi rank in Fore Street. (**Photograph & location plan previously circulated*). After discussion it was

Resolved:

To advise TDC that the Town Council does not support the provision of a single taxi rank in Fore Street.

RP&P.13/41 Allotments:

Ref. min no. RP&P.13/20. It was noted that the Town Clerk has contacted the National Allotment Society who has confirmed that there is no statutory requirement restricting a household to one allotment. This is purely a decision for the organisation who manage the allotments. Members considered if a new condition should be introduced to allow more than one member of a household to be permitted to have an allotment. If agreed, should there be a maximum limit, for example two allotments per household.

Resolved:

To permit an additional member of a household to have an allotment but to limit the plots to two per household.

RP&P.13/42 Skate Park - Mill Marsh Park:

Cllr Allen provided an update on the initial meeting with Ms Fowler along with a number of young people and a representative of the company Wheelscape who met with the S106 Working Group on 21.5.13 regarding the proposed skate park planned for Mill Marsh Park. Consideration was then given to setting a budget of £75,000 for this project. It was noted that the cost to finance the project will be sourced

from Section 106 monies allocated to Bovey Tracey (ref. min.no. RP&P.13/14).

Resolved:

To set a budget of £75,000 and progress the project.

RP&P.13/43 Bovey Tracey Association Football Club (BTAFC):

Consideration was given to a request for BTAFC (**copy of e-mail previously circulated*) to change the hand over dates for the Recreation Ground with effect from September 2013.

It was noted that at present Bovey Tracey Cricket Club (BTCC) has use of the Recreation Ground from the first Monday in April to the second Sunday in September. BTAFC has use of the Recreation Ground from the second Monday in September to the first Sunday in April. All dates are inclusive. After discussion it was

Resolved:

To continue with arrangements as outlined above on the understanding that the Clubs should negotiate directly between each other for the extended use of the Recreation Ground, if the need arises.

RP&P.13/44 Matters brought forward by the Town Clerk & Councillors: (*for information)

Cllr Mrs Kerswell reported that cars are regularly parked outside the Riverside Surgery, Le Molay-Littry Way and this causes a danger to other road users.

Cllr Ms Richardson referred to the recent increase, by TDC, in car parking charges. It was agreed that this item would be placed on the FR&GP Committee agenda for further discussion on 17.6.13.

Cllr Kelly:

Requested that the following items be placed on future agendas:

- a) i) A community composting scheme at Heathfield.
ii) Parking enforcement.
- b) Referred to the re-seeded area at Mill Marsh Park in connection with car parking arrangements for the Craft Fair.

Cllr Ashby reported that the footpath link between Langaller Close and Wallfield Road is not well maintained. Cllr Gribble agreed to look in to the matter.

Cllr Evans reminded Councillors that it is their responsibility to reply to invitations they receive.

Mr Westwood (Town Clerk) advised that three allotments appear unattended. It was agreed that letters should be sent to the tenants.

Cllr Allen reported:

- i) That vehicles are parked blocking the gate at Mill Marsh Park which could cause a difficulty in the case of an emergency.
- ii) That dogs are on occasions out of control in Mill Marsh Park.

The meeting closed at 8.04pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 3rd JUNE 2013 at 8.05pm.

Present:

The Town Mayor, Cllr M J Evans
The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen
Cllr R J Ashby
Cllr R A Bray

Cllr G J Gribble**/*
Cllr Mrs A J Kerswell
Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren
Six members of the public

Cllr Gribble declared a personal interest in PL.13/36 b), k), & l).

The Town Mayor, Cllr Evans chaired the first part of the meeting.

PL.13/32 Apologies for absence:

Cllr U Arnold (holiday)
Cllr Mrs D E M Black (unwell)
Cllr D K Elphick (personal commitment)
Cllr Mrs A M Klinkenberg* (personal commitment)
Cllr S P Leigh (holiday)
Cllr Ms C O Richardson (personal commitment)

PL.13/33 Election of Chairman:

Cllr Ashby was nominated and accepted nomination.

Resolved:

As there were no other nominations, Cllr Ashby was duly elected.

Cllr Ashby chaired the remainder of the meeting.

PL.13/34 Election of Vice-Chairman:

Cllr Bray was nominated and accepted nomination.

Resolved:

As there were no other nominations, Cllr Bray was duly elected.

PL.13/35 Planning Appeal - Bradley Road - TDC 13/00006/REF:

Consideration was given to nominating a Member to represent the Town Council and speak at the above mentioned Planning Appeal Public Inquiry to be held from Wednesday 12th June to Friday 14th June 2013, commencing daily at 10.00am, at TDC's Offices, Forde House, Brunel Road, Newton Abbot.

Resolved:

To nominate Cllr Mrs Klinkenberg to represent the Town Council. It was agreed that the Town Clerk will prepare a statement of the Town Council's observations for Cllr Mrs Klinkenberg to present.

The Town Clerk left the Council Chamber at 8.15pm and returned at 8.20pm.

PL.13/36 Consideration of Planning Applications:

DNPA Applications listed to 19.4.13: None for BT.

TDC Applications listed to 26.4.13: None for BT.

DNPA Applications listed to 26.4.13: None for BT.

TDC Applications listed to 3.5.13:

- a) **13/01096/ADV** Three non illuminated fascia signs at BCT Ltd., Old Newton Road, Heathfield for Mr D Sale, BCT Ltd.
Observations: No objections.

DNPA Applications listed to 3.5.13: None for BT.

TDC Applications listed to 10.5.13:

- b) **13/00303/MAJ** Use of land for siting of eleven residential mobile homes at New Park off Birchlea Close for Berkeley Leisure Group Ltd.
Observations: The Town Council does not support the application and considers the land should remain a woodland area creating a haven for wildlife.

Six members of the public left the meeting at 8.30pm.

- c) **13/01180/FUL & 13/01181/FUL** Row of four adjoining polytunnels at Gipsy Corner, Lowerdown for Mr M & Mrs J Bayles.
Observations: No objections.
- d) **13/01370/FUL** Two storey side extension at 27 The Oaks for Mr & Mrs P & L Ogley.
Observations: No objections.
- DNPA Applications listed to 10.5.13:
- e) **0241/13** Loft conversion with rooflight and external staircase at 18 Hawkmoor Parke for Mr Cotton.
Observations: No objections.
- TDC Applications listed to 17.5.13:
- f) **13/00771/FUL** General purpose agricultural building including machinery store, bio mass boiler, storage, welfare facilities and office, split level yard area and a fodder store/animal shelter at Gipsy Corner, Lowerdown for Mr M & Mrs J Bayles.
Observations: No objections.
- g) **13/01414/FUL** Conversion and extension of existing garage with first floor extension above at 2 Kiln Road for Mrs L Bawdon.

Observations: No objections.

DNPA Applications listed to 17.5.13: None for BT.

TDC Applications listed to 24.5.13:

- h) **13/01465/FUL** Erection of fencing and gates adjacent to south-west elevation of existing building and creation of new automatic access door at Mole Valley Farmers Ltd, Battle Road, Heathfield for Mole Valley Farmers Ltd.
Observations: No objections.
- i) **13/01498/FUL** Proposed extension to rear elevation and demolition of existing rear extension, front porch and staircase at Cottage Pye, Hind Street for Mr & Mrs L Northcott.
Observations: No objections.
- j) **13/01512/FUL** Single storey extension at 21 Coombe Close for Mr R Juniper.
Observations: No objections.
- k) Revised plans.
13/01106/FUL Demolition of existing garage and replacement with single storey building to include garage, storage area and office at 3 Coombe Close for Mr C Sims.
Observations: No objections providing the building remains ancillary to the main building.

DNPA Applications listed to 24.5.13:

- l) **0271/13** Erection of three additional stables and lean to storage/implement store at land at Templer Way, Haytor Road for Mr S Wright.
Observations: No objections in principle although concerns were expressed about development in the open countryside.

PL.13/37 Planning Decisions: Noted.

a) Approvals:

TDC:

- i) New storage and distribution unit with associated yard, parking and infrastructure at former Elliott Hire Ltd, King Charles Business Park. (N/O)
- ii) Felling of two trees, pruning of one tree and pruning of holly at Shipley, Brimley Grange. (O)
- iii) Porch & associated steps at 17 Millwood, New Park. (N/O)
- iv) Installation of mezzanine floor within existing retail building (extension of time limit application to replace permission 10/01359/FUL) at Mole Valley Farmers, Battle Road, Heathfield. (N/O)
- v) One illuminated fascia sign, one internally illuminated projecting sign. One ATM vinyl, two illuminated heritage window light strip, one non-illuminated name plate and one non-illuminated letter box sign at Lloyds TSB Bank plc, 54 Fore Street. (N/O)
- vi) Proposed demolition of existing bungalow and erection of two new dwellings, a single garage, a workshop and a shed at Cherill, Avenue Road. (N/O)

DNPA:

i) Erection of a single storey timber-framed orangery and new window to first floor at 17 Hawkmoor Parke. (N/O)

The Town Council's submitted observations (No objections- N/O: Objections- O)

PL.13/38 General Planning Matters brought forward by Councillors:
*(*For information only).*

Cllr Allen commented on the new restrictions concerning mobile home site owners.

The meeting closed at 8.57pm.

FINANCE, RESOURCES & GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER ON MONDAY 17th JUNE 2013 at 7pm.

Present:

The Town Mayor, Cllr M J Evans
The Deputy Town Mayor, Cllr E Kelly

Cllr U Arnold	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr Mrs A M Klinkenberg*
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr M Tregoning
Cllr D K Elphick	

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk

Cllr Gribble declared a personal interest in item FR&GP.13/35 (DCC), FR&GP.13/37 (TDC) & disclosable pecuniary interest in FR&GP.13/38.

The Town Mayor, Cllr Evans chaired the first part of the meeting.

FR&GP.13/30 Apologies for absence:

Cllr A Allen (holiday)
Cllr Mrs A J Kerswell (holiday)
Cllr Ms C O Richardson (unwell)

FR&GP.13/31 Election of Chairman of the Finance, Resources & General Purposes (FR&GP) Committee 2013/14:

Cllr Gribble was nominated and accepted nomination.
Cllr Elphick was nominated but as the proposal was not seconded, Cllr Elphick withdrew his nomination.

Resolved:

Cllr Gribble was duly elected.

Cllr Gribble chaired the remainder of the meeting.

FR&GP.13/32 Election of Vice-Chairman of the Finance, Resources & General Purposes (FR&GP) Committee 2013/14:

Cllr Elphick was nominated and accepted nomination.

Resolved:

As there were no other nominations, Cllr Elphick was duly elected.

Items brought forward under Standing Order 16 as urgent and confidential business:

The Town Clerk requested that the following items should be brought forward for consideration by Members:

- i) Town Council website update.
- ii) River bank repairs at Mill Marsh Park.

Resolved:

To consider the above items and to take ii as confidential business.

FR&GP.13/33 Consideration of minutes of previous FR&GP Committee meeting held on 29.4.13:
Noted

FR&GP.13/34 Accounts & Financial Statement:

The Financial Statement dated 17.6.13(*copies circulated at the meeting) was received and the accounts were approved for payment.

FR&GP.13/35 Replacement Primary School:

Ref. min.no. RP&P. 13/34. Consideration was given to formally inviting Bovey Tracey Primary School's Board of Governors to consider accepting the Town Council's proposal to develop the community land adjacent to Le Molay-Littry Way for a replacement primary school with community facilities for Bovey Tracey.

Following discussion and clarification it was

Resolved:

To formally invite Bovey Tracey Primary School's Board of Governors to consider accepting the Town Council's proposal to develop the community land for a replacement primary school as set out above.

FR&GP.13/36 Disclosure and Barring Service Checks (DBS):

These were previously referred to as Criminal Record Bureau Checks which have been replaced by DBS checks. Members discussed if it is appropriate to introduce DBS checks for Members and staff. It was noted that if this process is undertaken it would demonstrate that the Town Council is a responsible Council and would ensure safety for all groups in the community. There is no statutory requirement to undertake DBS checks. After discussion it was

Resolved:

To request the Town Clerk to make further enquiries to establish the process involved and report back in due course.

FR&GP.13/37 Parking Enforcement and Car Parking Charges in Bovey Tracey:

Item brought forward by Cllrs Ms Richardson and Kelly.

A wide ranging debate took place on matters regarding unauthorised on and off street parking in Bovey Tracey, the actions of the Enforcement Officers and the current charging regime introduced by TDC in their car parks in the town.

Resolved:

To invite the TDC officer responsible for car parks and the relevant Portfolio Holder to a meeting to discuss and clarify the matters set out above.

FR&GP.13/39 Town Council Website:

The Town Clerk gave an update on the current design of the Town Council's website. It was noted that it had been over five years since the last upgrade of the website. Members considered authorising the Town Clerk to undertake preparatory work in obtaining quotations to upgrade the current website.

Resolved:

To authorise the Town Clerk to progress the matter and it was agreed that the Communications Group will oversee the project.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the following item, due to the need to discuss matters pertaining to land adjacent to Le Molay-Littry Way and the tenders received for the repairs to the river bank in Mill Marsh Park, these items will be considered in the absence of the public and press.

FR&GP.13/40 River Bank Repairs at Mill Marsh Park:

It was noted that four tenders have been received for the necessary repairs to the river bank in Mill Marsh Park. After discussion it was

Resolved:

To request the Town Clerk to contact the company providing the lowest price to clarify that all the specified works within the tender have been included in their price.

Cllr Gribble left the Council Chamber at 7.45pm.

FR&GP.13/38 Land off Le Molay-Littry Way:

A discussion took place regarding the options relating to a parcel of land, currently available for sale, located adjacent to Le Molay-Littry Way.

After consideration it was

Resolved:

To authorise the Town Clerk to contact Savills, the agent handling the sale of this parcel of land, for further information.

Cllr Gribble returned to the Council Chamber at 8.04pm.

FR&GP.13/41 Matters brought forward by Councillors: (*for information only).

Cllr Kelly requested the following items to be placed on appropriate agendas:

- i) Consideration of the regeneration of Bovey Tracey in view of the current economic climate.
- ii) Community facilities to be incorporated in a new primary school.

The meeting closed at 8.07pm.

Accounts paid up to 31.5.13

		£
29.4.13	M S Arberry	100.00
"	Ecotricity	13.61
"	A R Fabb Bros. Ltd	26.40
"	R W Hubbard	36.99
"	Mant Leisure	23,638.40
"	Teignbridge District Council	1,971.10
"	Brights Ltd	199.20
7.5.13	N Brock	572.00
"	Arnolds	13.13
"	B T Youth Action	416.66
"	Southern Electric	417.03
"	Information Commissioner	35.00
13.5.13	K M Courtier Ltd	231.60
"	DALC	36.00
"	K J Thulborn Ltd	1303.53
"	BT AFC	600.00
"	S W Water Ltd	18.51
"	Mole Valley Farmers Ltd	25.50
"	EDF Energy 1 Ltd	76.01
"	SW Water Ltd	6.38
"	PHS All Clear	480.48
20.5.13	Firewatch SW Ltd	359.57
"	K M Courtier Ltd	3207.00
"	Castles of Dawlish	46.19
"	Ken Abraham	375.00
"	R W Hubbard	10.32
"	Community Council of Devon	50.00
"	Mole Valley Farmers Ltd	41.66
"	S W Water Ltd	1.81
"	EDF Energy Customers plc	98.20
"	The Dartmoor Gallery	92.50
23.5.13	Environment Agency	<u>50.00</u>
		<u>34,549.78</u>

Direct Debits

30.4.13	Ecotricity	80.30
"	"	186.96
1.5.13	Aviva	484.40
"	Pulse8broadband	22.00
3.5.13	Southern Electric	22.09
7.5.13	Orange Payt.	35.92
8.5.13	UK Fuels	168.65
28.5.13	Can Networks	51.38
"	British Gas	<u>514.34</u>
		<u>1566.04</u>

Wages/Salaries5381.00

Accounts paid up to 14.6.13

	£
3.6.13 S W Water Ltd	57.96
“ B T Youth Action	416.66
“ Max Bayles Professional Tree Care Ltd	66.00
“ PVM Supplies Ltd	149.73
“ Teignbridge District Council	209.82
“ K M Courtier Ltd	1924.50
6.6.13 E Bowden & Sons	28.20
“ K J Thulborn Ltd	2247.49
10.6.13 Boyces at Manstree	3126.18
“ S W Water Ltd	<u>2.58</u>
	<u>8229.12</u>

Direct Debits

3.6.13 Aviva	484.40
“ Pulse8broadband	22.00
5.6.13 UK Fuels Ltd	146.92
“ Orange Payt.	35.92
7.6.13 Southern Electric	40.15
“ “ “	112.87
“ “ “	<u>12.42</u>
	<u>854.68</u>

Wages/Salaries

5300.00

Financial Statement 17 June 2013Accounts to be paid

	£
Castles of Dawlish	43.13
Mole Valley Farmers Ltd	4.86
Teignbridge District Council	1041.60
“ “ “	97.34
PHS All Clear	511.68
Boyces at Manstree	1138.72
N Brock	<u>327.00</u>
	<u>3164.33</u>

General Account:	11,494.16
Accounts to be paid:	<u>3,164.33</u>
	8,329.83
Business Instant Access Account:	<u>156,097.75</u>
	<u>164,427.58</u>

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 17TH JUNE 2013 at 8.07pm.

Present:

The Town Mayor, Cllr M J Evans
The Deputy Town Mayor, Cllr E Kelly

Cllr U Arnold	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr Mrs A M Klinkenberg*
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr M Tregoning
Cllr D K Elphick	

**County Cllr
*District Cllr

In attendance:

Mt T J Westwood - Town Clerk

Cllr Gribble declared a personal interest in item PL.13/40 d.
Cllr Evans declared a disclosable pecuniary interest in item PL.40 f.

The meeting was chaired by Cllr Ashby.

PL.13/39 Apologies for absence:

Cllr A Allen (holiday)
Cllr Mrs A J Kerwell (holiday)
Cllr Ms C O Richardson (unwell)

PL.13/40 Consideration of Planning Applications:

- a) Further consideration was given to the observations made on:
13/00303/MAJ Use of land for siting of eleven residential mobile homes at New Park off Bichlea Close for Berkeley Leisure Group Ltd.
Additional Observations: If TDC is minded to allow this application the Town Council, via a Section 106 Agreement, should receive a significant financial contribution towards community facilities such as parks and open spaces, active recreation and indoor recreation.

TDC Applications listed to 31.5.13:

- b) 13/01549/FUL Demolish outbuilding and erect single storey extension to south elevation at 40 Cromwells Way for Mr T & Mrs J Frayling.
Observations: No objections.
- c) 13/01557/FUL Replacement of brick boundary wall with wooden fencing on a dwarf brick wall at 40 Clifford Drive for Mrs S Middleton.
Observations: No objections.

DNPA Applications listed to 31.5.13:

- d) 0276/13 Replacement toilets and pay and display machine at Trenchford Reservoir Car Park for Mr N Reeves, South West Lakes Trust.

Observations: The Town Council does not support this application as it considers the pay and display machine conflicts with the character of the area and would be visually damaging to the landscape. The Town Council supports, in principle, the replacement wooden building but as the previous building was subject to an arson attack is concerned that a similar situation may arise.

TDC Applications listed to 7.6.13:

- e) **12/03553/FUL & 12/03554/LBC** Repairs to barn timber structure with conversion of part into residential accommodation, new window in south east elevation and new rooflight on south west elevation at Southbrook Farm, Southbrook Lane for Mr L Murrell.
Observations: No objections.
- f) **13/01692/FUL** Construction of four dwellings in replacement of two dwellings already permitted under planning permission 11/00831/MAJ at former Cardew Pottery, Newton Road for Taylor Wimpey Homes (Exeter).
Observations: The Town Council does not support this application because:
 - i) Overdevelopment of the site.
 - ii) Prejudicing highway safety.
 - iii) Road system is inadequate for the overall size of this development
- g) **E2/08/53** Confirmation of Tree Preservation Order at Indio House. Noted.
- h) Appeal
Enforcement Notice No 11/00444/ENF Unauthorised construction of a dwelling at land off Southbrook Lane.
Observations: To support the enforcement action taken by TDC and notify the Planning Inspectorate accordingly of the Town Council's objection to the unauthorised construction of a dwelling on this site.

PL.13/41 Planning Decisions: Noted.

- a) Approvals:
TDC:
 - i) Pruning of one tree at 29 Ashburton Road.
 - ii) Felling of one tree at land adjacent to 23 Kiln Road.
 - iii) Single storey rear extension and front porch at 10 Brimley Park (N/O)

*The Town Council's submitted observations (No objections- N/O:
Objections- O)*

PL.13/42 General Planning Matters brought forward by Councillors:
(*For information only).

Cllr Mrs Klinkenberg gave a report on the Public Inquiry regarding the proposed development at Bradley Bends.

The meeting closed at 8.27pm.

COMMUNICATIONS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER ON
TUESDAY 7th MAY 2013

Present:

The Deputy Mayor, Cllr M J Evans

Cllr A Allen
Cllr U Arnold
Cllr E Kelly

In attendance:

Cllr S P Leigh
Mr T J Westwood – Town Clerk

The meeting was chaired by Cllr Kelly

CC.13/1 Apologies for absence:

None

CC.13/2 Community Land

As requested by the FR&GP Committee (*ref. minute no. FR&GP 13/25*) following the receipt of the hydrographical modelling report on the five acres of land adjacent to the Le Molay-Littry Way indicating in principle the land is now available for development, members considered and discussed the most suitable option for the future use of the land. Taking into account the conclusions of the Consultation Report (*copy previously circulated*) and following discussion it was agreed to recommend to the Town Council the following:

1. For the Town Council to consider developing the land for a new school with some community facilities.
2. To assist in future negotiations regarding the value of the land in question, to obtain three quotations from appropriate agents for valuing the land for the following uses: as a school, residential and commercial.

CC.13/3 The Old Thatched Inn

The Town Clerk provided an update on the progress of finalising the design for the new building following the receipt of the report of the Design Panel Workshop held on 26th April 2013. It was agreed place this matter on the agenda for the next RP&P meeting on 3rd June 2013.

CC.13/4 Town Hall

A short discussion took place on the possible future of the Town Hall. It was agreed that it is now appropriate to recommend to the Town Council to obtain three quotations to value the Town Hall to determine its current open market value.

CC.13/5 Communications – Distribution of Quality Update

Cllr Allen provided further information on a possible distribution company to distribute the Quality Update. He agreed to pass the details onto the Town Clerk.

The meeting closed at 7.55pm

