

BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG
 Tel: 01626 834217 • E-mail: info@boveytracey.gov.uk • www.boveytracey.gov.uk
 Office hours: 10.30am - 12.30pm Mon, Wed. & Fri.

7th May 2019

Dear Councillor,

You are hereby summoned to attend a meeting of Bovey Tracey Town Council which will be held in the Baptist Church, Hind Street, Bovey Tracey on **Monday 13th May 2019 at 7.00pm** for the purpose of transacting the business as set out on the agenda below.

Please Note:

Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded within the minutes of the meeting.

The Retiring Town Mayor will invite the Reverend Kevin Hooke to lead prayers for those who wish to take part before the meeting is opened.

Prior to the commencement of the meeting the Retiring Town Mayor will announce the award of the chain of office to the newly elected Honorary Representative of the Lord of the Manor of Bovey Tracey for 2019/20.

AGENDA

AM.19/01. Election of the Town Mayor & Chairman for 2019/20:

- i) The Retiring Town Mayor will seek nominations to elect the Town Mayor for the ensuing civic year.
- ii) The Retiring Town Mayor will present Chain of Office. *(Press photographs may be taken).*
- iii) The Town Mayor to make the Declaration of Acceptance of Office and short speech.

AM.19/02. Election of Deputy Town Mayor for 2019/20:

- i) To seek nominations to elect the Deputy Town Mayor for the ensuing civic year.
- ii) The Town Mayor will present the Chain of Office. *(Press photographs may be taken)*

iii) The new Deputy Town Mayor to make the Declaration of Acceptance of Office and a short speech.

AM.19/03. Apologies for absence
To receive apologies for inability to attend.

AM.19/04. Declarations of Interest and Requests for Dispensations
To declare any disclosable pecuniary interests or any other interest which members may have in the following agenda items and consider any dispensation requests.

AM.19/05. Minutes
To receive and resolve as a correct record the minutes of the Town Council meeting held on 18.3.19 (*copy enclosed).

The meeting will go out of session

AM.19/06. Report of the Chaplain to the Council
To receive the report from the Chaplain to the Council

AM.19/07. Report of the Police
To receive the Police Report

AM.19/08. Questions and Statements by the Public
In accordance with Standing Order 3F, the Town Mayor will invite Members of the Public present to ask questions or make statements. Please note: questions to be submitted in writing please, to arrive at the Council Office by 12 noon on the day of this meeting. A maximum period of 3 minutes will be permitted for any person wishing to ask a question, make a statement or give evidence to the Council.

AM.19/09. County, District and Town Councillor Reports
To receive reports from County, District and Town Ward Members

AM.19/10. Reports of any outside bodies
To hear reports of meetings of any outside bodies including those of which the member is the Council nominated representative:

Devon Association of Local Councils
Teignbridge Rural Aid Committee
Teignbridge Association of Local Councils
Bovey Tracey Heritage Trust
Bovey Tracey Exhibition Foundation Trust
Bovey Tracey Information Centre Trust
Police & Crime Commissioner Council Advocate Service
Plastic Free Bovey
Teignbridge Dementia Action Alliance

The meeting will go back into session

AM.19/11. Business Raised by the Public:
To resolve to refer any business raised by the public in public discussion and any other matters or items of information from Councillors, to the appropriate Committee or to resolve to agree on any other action.

AM.19/12. Election of Committees:
To consider and approve nominations for the Town Council's Committees for 2019/20:

a) Recreation, Parks and Property (RP&P) Committee. (Currently: Cllrs Blair (Ex Officio), Allen, Arnold, Bray, Elphick, Kelly & Robillard)

b) Finance, Resources and General Purposes (FR&GP) Committee. (Currently: Cllrs Gribble (Ex Officio), Allen, Evans, Leigh, Richardson, Robillard & Tregoning)

c) Planning Committee. (Currently: Cllrs Blair (Ex Officio), Arnold, Ashby, Bray, Evans, Kelly & Kerswell)

AM.19/13.

Election of Sub-Committees/Task & Steering Groups:

To consider and approve nominations for membership for 2019/20 to the following Sub-Committees/Task & Steering Groups:

a) Communications.

b) Young Citizen of the Year.

c) Personnel.

d) Appeals.

e) Section 106/CiL.

f) Regeneration Committee.

g) Community Centre Steering Group.

h) Neighbourhood Development Plan.

AM.19/14.

Representatives on Outside Bodies:

To consider and approve nominations for Town Council representatives on outside bodies:

a) Devon Association of Local Councils (DALC) – One member.

b) Teignbridge Association of Local Councils (TALC) – One member.

c) Teignbridge Rural Aid Committee – One member.

d) Bovey Tracey Heritage Trust – Two members.

e) Bovey Tracey Exhibition Foundation Trust – Three members.

f) Bovey Tracey Information Centre – One member.

g) Police & Crime Commissioner Council Advocate Scheme – One member.

h) Plastic Free Bovey – One member.

i) Teignbridge Dementia Action Alliance – One member.

j) Business for Bovey – One member

AM.19/15.

Recreation, Parks & Property Committee (RP&P) Committee:

i) To receive and adopt the minutes of the meeting held on 1.4.19 (**draft copy enclosed*) and to consider the following recommendations from the RP&P Committee:

ii) To note that the works to construct the garage/workshop facility have been awarded to Devon Contractors for the sum of £31,004.06+VAT (RP&P.19/20vi).

iii) To approve the Option Agreement Draft Heads of Terms (RP&P.19/29) (**copy enclosed*).

AM.19/16. Finance, Resources & General Purposes (FR&GP) Committee:

i) To receive and adopt the minutes of the meeting held on 14.4.19 (**draft copy enclosed*) and to consider the following recommendation(s) from the FR&GP Committee:

ii) To adopt the revised Financial Regulations (**copy enclosed*).

AM.19/17. Planning Committee:

i) To receive and adopt the minutes of the meetings held on 1.4.19, 15.4.19 & 29.4.19* (**draft*) (**copies enclosed*).

ii) To receive a presentation of the Draft Traffic Management Plan (PL.19/40) (**copy enclosed*) and consider any further action as appropriate.

AM.19/18. The Retiring Town Mayor's Interests:

To receive and note the Retiring Town Mayor's engagements/announcements (**copy of engagements enclosed*).

AM.19/19. Annual Governance & Accountability Return - 2018/19:

i) To receive and note the Internal Audit Report (**copy to be circulated*).

ii) To approve the Annual Governance Statement (section 1 of the annual return) (**copy enclosed*) and agree that the Chairman and Town Clerk sign the document.

iii) To approve the accounting statements (section 2 of the annual return) (**copy to be circulated*) together with an explanation of variance of 15% and above and a statement of income & expenditure relating to box 7 & 8 of the return and agree that the Chairman signs the document.

iv) To approve the annual financial statement for year ended 31st March 2019 as an accurate reflection of the financial position of the Council and its income and expenditure (**copy to be circulated*).

v) To approve the year end bank reconciliation for 2018/19 (**copy to be circulated*).

AM.19/20. Standing Orders:

To review and adopt the revised Standing Orders (**copy enclosed*).

AM.19/21. General Power of Competence (GPC):

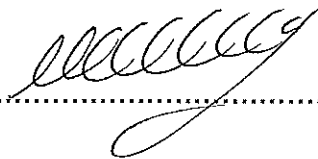
To consider re-adopting the GPC having met the criteria of eligibility for the GPC relating to the Electoral Mandate (66%) and the relevant training of the Clerk.

AM.19/22. Committee Terms of Reference:

To review and re-adopt (**copy enclosed*).

AM.19/23. Bovey Parish Neighbourhood Plan:

To receive a progress update at the meeting.

SIGNED  DATE 07/05/2019

M WELLS
TOWN CLERK

**Copies of any correspondence circulated to Councillors with this agenda, which will be considered at this meeting.*

Reminder for Members:

- You must declare the nature of any disclosable pecuniary interests (under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.
- You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.
- Make sure you say what your interest is, as this has to be included in the minutes. (For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer').
- If your interest is a disclosable pecuniary interest, you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.

**BOVEY TRACEY TOWN COUNCIL MEETING HELD AT THE BAPTIST CHURCH, BOVEY TRACEY
ON MONDAY 18TH MARCH 2019 AT 7.00PM**

Present:

The Town Mayor, Cllr Ms J H Blair

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr M J Evans	Cllr C W Robillard

**County Cllr

*District Cllr

In attendance:

Mr M Wells – Town Clerk
Mrs L Warren
Rev K Hooke – Chaplain to the Council
District Cllr Mrs S Morgan
One member of the press
Nine members of the public

The Town Mayor, Cllr Ms Blair, invited Reverend Hooke to lead prayers for those who wished to take part before the meeting opened.

The meeting was chaired by the Town Mayor, Cllr Ms Blair.

Cllr Ms Blair reminded Councillors that prior to the elections the purdah period has now commenced. All Councillors have been provided with guidance information.

FC.19/20 Apologies for absence

Cllr M Tregoning (Unwell)
PCSO P Wilson.

FC.19/21 Declarations of Interest and Requests for Dispensations

Cllr Gribble declared a personal interest in FC.19/28iv (draft Position Statement) & FC.19/36 (Community Centre Development – Workshop/Garage Facility).

FC.19/22 Minutes

The minutes of the Town Council meeting held on 21.1.19 (**copy previously circulated*) were confirmed as a true record and were signed by the Town Mayor.

The meeting went out of session

FC.19/23 Report of the Chaplain to the Council

Rev Hooke, Chaplain to the Council, advised that a service to welcome Fr M Debney to St John's Church will take place on 31st March at 3.30pm.

FC.19/24 **Report of the Police**

A copy of the Neighbourhood Police report for the period 1st – 28th February 2019 was circulated to Councillors.

FC.19/25 **Questions and Statements by the Public**

In accordance with Standing Order 3F, the Town Mayor invited Members of the Public present to ask questions or make statements.

Mr A Cornish advised that his 11 year old son is representing GB in the 2019 World (Belgium) and European (Latvia) Race BMX Championships. He stated that a community group is being set up to raise funds, celebrate local business support, promote how business has provided assistance and promote volunteering in the town. He requested the Town Council to support in principle the objectives and advise on any available funding sources.

Cllr U Arnold joined the meeting at 7.10pm.

Mrs S Morgan referred to the recently submitted Phase 1 BT 1 planning application. Residents are keen to ensure that two fields owned by the National Trust are not developed. She requested the Town Council's support with this matter and would appreciate any available advice.

Mr T Wilson referred to FC19/28iv (draft Position Statement) and noted the variation in the estimated cost for the building of a new school compared to a previous figure, highlighted in TDC's Infrastructure Delivery Plan. He suggested that a feasibility study may clarify the situation.

FC.19/26 **County, District and Town Councillor Reports**

DCC,TDC & Town Cllr Gribble reported that the poor weather conditions have created various roadside drainage issues. Pothole repairs are being dealt with on a schedule. Hedgetrimming has been carried out on the A382. Drainage work on the A382 south of Moretonhampstead is due to be undertaken and this will involve the closure of the road. He noted that he had attended regular meetings together with meetings concerning Dementia Awareness, Exhibition Foundation Trust, Over Sixties Club and Heathfield Youth Group.

TDC Cllr Mrs Morgan advised that she had attended Budget and Overview and Scrutiny meetings.

TDC Cllr Mrs Kerswell noted that she will attend a TDC planning meeting on 19th March 2019. She stated that a recent dementia awareness presentation had been very informative.

Cllr Kelly enquired about future plans for the reedbeds close to the A38 at Drumbridges. Cllr Gribble confirmed that the works related to the formation of the southern reedbed pond.

Cllr Elphick had attended a meeting for members of the public interested in becoming a Town Councillor, Heathfield Community Centre meeting and a meeting with representatives concerning the possible alternative use for the Football Pavilion.

Cllr Arnold advised that the Business Association, named Bovey for Business, is now formed. The first meeting will take place in May when Cllr Evans will give a talk about

dementia awareness. Cllr Arnold noted that the Regeneration Group has progressed a proposed one way traffic system to its final draft stage and it is planned that this will be submitted to Full Council shortly. Neighbourhood Development Plans are progressing.

Cllr Ashby had attended regular Planning Committee meetings and Community Centre Steering Group meetings. He noted that a revised planning application for the Community Centre will be submitted shortly. He advised that he also been involved in meetings regarding Brimley Field.

Cllr Allen had attended a site meeting for a proposed travellers' site at Bovey Straight. He had attended Community Centre Steering Group meetings and had chaired the last meeting. He had made a presentation to the Activities Trust concerning Plastic Free Bovey. He attended the meeting for prospective Councillors. He had been on the Young Citizen Award selection panel and had read out the nominations at the presentation event. He noted that the Information Centre Trust is seeking a new trustee and volunteers.

Cllr Leigh had attended personnel, regeneration, Neighbourhood Development Plan, FR&GP meetings and the annual town meeting.

Cllr Kelly had attended Neighbourhood Development Plan meetings, Business Association and Regeneration meetings.

Cllr Bray had attended Regeneration, Community Centre Steering Group and Exhibition Foundation Trust meetings.

Cllr Evans had attended planning, Neighbourhood Development Plan, Teignbridge Dementia Action Alliance meetings and a planning café event.

Cllr Robillard noted the recent Fairtrade event. He advised that the bollard at St Paul's Close/College has now been painted.

FC.19/27

Reports of any outside bodies

Cllr Gribble (Devon Association of Local Councils) advised that the next meeting will take place on 13th June.

Cllr Gribble (Teignbridge Rural Aid Committee) advised that the AGM will take place on 15th May.

Cllr Leigh (Teignbridge Association of Local Councils) advised that there has been no recent meeting.

Cllr Elphick (Bovey Tracey Heritage Trust) advised that there has been no recent meeting.

Cllrs Ashby & Mrs Kerswell (Bovey Tracey Exhibition Foundation Trust) noted that the AGM had recently taken place. The next meeting will take place in September.

Cllr Allen (Bovey Tracey Information Centre Trust) advised that the Trust has a new treasurer and is currently seeking a new trustee.

Cllr Allen (Plastic Free Bovey) advised that the town has achieved plastic free status. He noted that congratulations should be extended to Ms Nicola Wilson. He stated that the group is seeking a new chairman.

Cllr Robillard (Police & Crime Commissioner Council Advocate Scheme) advised that he had attended his first training course. He noted that new officers are being trained and gave feedback on the use of drones by the Police.

The meeting returned to session

FC.19/28 Recreation, Parks & Property (RP&P) Committee:

i) The minutes of the meeting held on 18.2.19 (**draft copy previously circulated*) were received and adopted.

Members considered the following:

ii) A recommendation to approve the revised Community Centre plans (**copy previously circulated*) (RP&P.19/05) . Cllr Kelly provided a summary and outlined the revisions.

Resolved:

To approve the revised Community Centre plans.

iii) A request on behalf of Bovey Tracey Football Club (BTFC) to sublet the Recreation Ground pavilion (** copy of "Inspire Interventions" previously circulated*) (RP&P.19/10). Cllr Kelly provided a summary. Following a discussion it was

Resolved:

To decline the request.

iv) Approving a draft Position Statement (**copy previously circulated*) following correspondence referred by the NDP Group.

Resolved:

To approve the draft Position Statement, incorporating the following additional amendment: The Town Council intends to preserve this land for its proposed use as a school, with or without additional community facilities, and does not intend to transfer it to a third party unless and until Devon County Council decides to locate a new school elsewhere.

One member of the public left the meeting at 7.57pm.

FC.19/29 Finance, Resources & General Purposes (FR&GP) Committee:

i) The minutes of the meeting held on 4.3.19 (**draft copy previously circulated*) were received and adopted.

Members considered the following:

ii) a recommendation to adopt the Risk Management Policy (**copy previously circulated*) (FR&GP.19/21)

Resolved:

To adopt the Policy.

FC.19/30 Planning Committee:

i) The minutes of the meetings held on 4.2.19, 18.2.19 (**copies previously circulated*) & 4.3.19 (**draft copy previously circulated*) were received and adopted

FC.19/31 The Town Mayor's Interests:

A copy of the Town Mayor's engagements/announcements (**copy previously circulated*) was noted.

4th February Dementia Presentation – Council Chamber, Town Hall

6th February Meeting to discuss the formation of a Business Association – Dartmoor Whisky Distillery, Old Town Hall

10th February TDC Civic Service – Sts Peter, Paul & Thomas of Canterbury Church, Bovey Tracey

19th February Exhibition Foundation Trust Meeting – Council Chamber, Town Hall

11th March Raising of Commonwealth Flag – Old Forde House, Newton Abbot

FC.19/32 Teignbridge Dementia Action Alliance:

Item brought forward by Cllr Evans. Cllr Evans provided an update.

Members considered:

i) Bovey Tracey Town Council becoming an associate member.

ii) Nominating a representative.

Resolved:

i) The Town Council to become an associate member of Teignbridge Dementia Action Alliance.

ii) To nominate Cllr Evans as the Town Council's representative.

FC.19/33 Honorary Representative of the Lord of the Manor 2019/2020:

Members considered a nomination (**copy previously circulated*).

Resolved:

To nominate Mr Martin Brealey to be the Honorary Representative of the Lord of the Manor for 2019/20.

FC.19/34 Meeting Schedule 2019/20:

Members considered adopting the draft meeting schedule (**copy previously circulated*) for all Standing Committee meetings for the period from 13th May 2019. Due to Councillors' commitments, Cllr Kelly requested that the Council Meeting scheduled to be held in Heathfield on 27th January 2020 is transferred to an alternative Council Meeting date.

Resolved:

To approve the meeting schedule for 2019/20 with the proviso that the Heathfield Council meeting date is amended.

FC.19/35 **Bovey Tracey Twinning Association:**

Cllr Robillard provided an update and advised that in view of the current uncertainties no further meetings will take place for the next few months.

FC.19/36 **Bovey Tracey Community Centre Development – Workshop/Garage Facility:**

Members considered delegating authority to the Recreation, Parks and Property Committee to progress all related works for the construction of a workshop/garage facility up to the cost of £25,000 plus 10% contingency. Cllr Ms Blair provided an update.

Resolved:

To delegate authority to the Recreation, Parks and Property Committee to progress all related works as set out above.

The meeting closed at 8.12pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 1ST APRIL 2019 AT 6.30PM

Present:

The Town Mayor, Cllr Ms J H Blair

Cllr R J Ashby

Cllr E Kelly

Cllr R A Bray

Cllr Mrs A J Kerswell*

Cllr M Evans

In attendance:

Cllr G J Gribble**/*

Mr M Wells - Town Clerk

**County Cllr

*District Cllr

The meeting was chaired by Cllr Evans

Interests declared: None

PL.19/25 Apologies for absence: None

**Public Participation: None

PL.19/26 Minutes:

Cllr Evans highlighted a minor amendment. In the attendance section Cllr M Tregoning should be removed and replaced with Cllr A Allen. With the inclusion of the amendment, the minutes of the meeting of 4th March 2019 (**copy previously circulated*) were confirmed as a correct record and were approved.

PL.19/27 Consideration of Planning Applications:

DNPA Applications listed to 22.2.19: None

Cllr Kelly joined the meeting at 6.34pm.

A member of the press joined the meeting at 6.35pm.

TDC Applications listed to 1.3.19:

- a) 19/00390/FUL New single storey annexe & roof terrace to replace demolished two storey extension at Rosemount, Hind Street.
Observations: The Town Council did not support the application as it considered the design is inappropriate, detracts from the appearance of the current building and is not in keeping with surrounding buildings.

DNPA Applications listed to 1.3.19: None

TDC Applications listed to 8.3.19:

- b) 19/00329/FUL Change of use from business (Use Class B1) to mixed use business (Use Class B1), a trade sales counter or small shop area (Use Class A1) and a nail parlour (Use Class Sui Generis) at Unit 7, Cavalier Road, Heathfield Industrial Estate, Heathfield.
Observations: No objection.

DNPA Applications listed to 8.3.19: None

TDC Applications listed to 15.3.19: None

DNPA Applications listed to 15.3.19: None

TDC Applications listed to 22.3.19:

- c) 19/00548/VAR Variation of condition 2 on planning permission 17/02927/FUL (conversion and extension of former public house into art centre with art

gallery, artists' studios, cinema/theatre and café/bar including demolition of outbuildings) to include minor dimensional alterations following a new survey, restoration of a historic plank and muntin screen, internal alterations to kitchen and toilet areas, addition of sound lobbies to auditorium and fire-lining to first floor landing. Existing drawings 2220/11revC, 2220/12revC, 2220/13revC and 2220/14revC to be replaced with 2220/30, 2220/31, 2220/32, 2220/33. Additionally, the document ACD 1804 (Programme of Archaeological Investigations) should be included within the application documents. The requirement for the programme was previously included as Condition 9. Location: The King of Prussia, 83 Fore Street. Observations: No objection.

Appeal: Noted

- d) 19/00012/REF (Written Representations) Appeal against the refusal of planning permission for 18/01461/FUL - Change of use of former Gospel Hall to two dwellings.

PL.19/28 Planning Decisions: Noted

Approvals:

a) TDC:

- i) Erection of new commercial building to provide additional manufacturing facilities and staff toilets at Mustang Engineering, Leaf Mill, Pottery Road. (N/O)
ii) Fell one hawthorn identified as T1 on the submitted plan at Cross Cottage, Mary Street. (N/C)
iii) Remove hanging dead branches from one Monterey cypress and reduce lower limbs of one Monterey cypress by up to 3m (T1 & T2 respectively on submitted plan) at Hilary House, Ashburton Road. (Ref'd)
iv) Erection of a porch at 32 Five Acres, New Park. (N/O)
v) Works to trees as detailed in attached report at Heathfield Units, Battle Road. (N/C)

b) Exemption of works to trees in a Conservation Area:

- i) Fell one hawthorn and reduce height of hawthorn and hazel trees to clear overhead lines at Cross Cottage, Mary Street.

c) DNPA:

- i) Raised patio extension and cladding at Brocks Way. (N/O)

Refusals: None

d)

The Town Council's submitted observations: No objections - N/O. Objection - O. Referred - Ref'd. Not consulted - N/C.

PL.19/29 Highways & Traffic Orders Committee (HATOC) - Annual Waiting Restriction Review:

Members considered the proposed sites prior to formal consultation (*copies previously circulated).

Resolved:

Abbey Close - support the proposals.

Cromwells Way - concerns were expressed that the proposal may exasperate the issue of limited parking available in this area already.

Hind Street - support the proposals. It was considered that the pinch point further south of this section could also be tackled at the same time as vehicles parking in a narrow section regularly block the refuse vehicle.

Mary Street, Old Newton Road, Priory & Pottery Road - support.

St Johns Lane - request site visit from Highway's Officer as there was confusion around the proposals.

PL.19/30 General Planning Matters brought forward by Councillors: None (For information only).

The meeting closed at 7.04pm.

RECREATION, PARKS & PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 1ST APRIL 2019 AT 7.06PM.

Present:

The Town Mayor, Cllr Ms J H Blair

Cllr A Allen

Cllr E Kelly

Cllr R A Bray

Cllr C W Robillard

In attendance:

Cllr R J Ashby

Cllr G J Gribble**/*

Cllr S P Leigh

Mr M Wells - Town Clerk

One member of the press

One member of the public

**County Cllr

*District Cllr

The meeting was chaired by Cllr Kelly.

Interest declared: Cllr Kelly, having predisposed his position, declared an interest in RP&P.19/21 (Town Hall Garage - request to vacate).

RP&P.19/16 Apologies for Absence:

Cllr D K Elphick - Personal commitment

**Public Participation: None

RP&P.19/17 Minutes:

The minutes of the meeting of 18th February 2019 (**copy previously circulated*) were confirmed as a correct record and were approved.

RP&P.19/18 Britain in Bloom - South West:

i) Members noted that Mill Marsh Park received a four star award in the "Best Park" category for 2018. Cllr Bray extended thanks to the groundsmen for their efforts.

ii) Members considered entering Mill Marsh Park in the 2019 awards.

Resolved:

To enter Mill Marsh Park in the 2019 awards.

Cllr Allen suggested a future item to consider feedback from the previous judging.

RP&P.19/19 Community Centre:

Members received and noted the previous draft minutes of the Community Centre Steering Group meeting on 7th February 2019 (**copy previously circulated*).

RP&P.19/20 Community Centre Development - Phase 1 - Workshop/Garage Facility:

Following receipt of delegated authority from Full Council to award the works Members considered the following:

- i) Approval of the workshop specification (**copy previously circulated*).
- ii) Approval of the provisional sum estimate (**copy previously circulated*).
- iii) Consideration of a recommendation from the Council's architects to appoint the Council's preferred contractors (currently engaged under a pre-construction agreement) to undertake the works.

- iv) Authorising the Town Clerk in conjunction with the Committee Chairman to sign contract documentation.
- v) Noting the proposed project timescales (**copy previously circulated*).
- vi) Reporting back to Full Council on the award of the works and final contract sum.

Resolved:

- i) To approve the specification.
- ii) To approve the provisional sum estimate.
- iii) To appoint Devon Contractors to undertake the work.
- iv) To authorise the Town Clerk together with the Committee Chair to sign contract documentation.
- v) Proposed project timescales were noted.
- vi) To place an item on the next Full Council meeting agenda to notify Members on the award of the works and the final contract sum.

RP&P.19/21 Town Hall Garage - Request to Vacate:

Members considered a request on behalf of Dartmoor Whisky Distillery (**copies previously circulated*) for early vacation by the Town Council of the Town Hall garage bay. Following discussion it was

Resolved:

To respond to the request indicating that the vacation of the garage bay will be dictated by the occupation of the new facility. Furthermore, to note that it is anticipated that the groundsmen will be in a position to move out the second week of June.

RP&P.19/22 Regeneration Committee:

Members received and noted the previous draft minutes of the Regeneration Committee meeting of 27th February 2019 (**copy previously circulated*).

RP&P.19/23 Hedge (Bordering St John's Lane Car Park & Mill Marsh Park):

Members considered a request on behalf of Funlands Funfair (**copy previously circulated*) to improve access on to the park for large vehicles.

Resolved:

To approve the removal of a section of hedge and replace, as proposed, with a removable structure.

RP&P.19/24 Bovey Tracey Heritage Trust (BTHT):

Members considered an "in principle" request (**copy previously circulated*) from the Treasurer on behalf of BTHT. Following discussion it was

Resolved:

To support the proposal in principle at this stage.

RP&P.19/25 Asset Register - Annual Review:

Members considered an annual review of the inventory of land and assets including buildings and office equipment (**copy previously circulated*). Following clarification it was

Resolved:

To approve the register.

RP&P.19/26 Voluntary First Registration of Recreation Ground:

Members noted that Land Registry has now completed the registration (**copy previously circulated*). The Town Clerk highlighted an area with a separate title number that DCC own (re. bridge widening)

RP&P.19/27 Matters brought forward by the Town Clerk & Councillors: (for information)

Cllr Kelly reported:

- i) A road sign at the Bradley Road/Le Molay-Littry Way junction has slipped.
- ii) The zipwire at Mill Marsh Park needs repairing.
- iii) The new gate at Bullands Field entrance requires a spring closure.

RP&P.19/28 Exclusion of the Public including the Press:

The following was resolved:

That under Section 100(A) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description as set out on the agenda, is likely to be disclosed and on the balance of the public interest is in discussing this item in private session (part II) for the following confidential/exempt items which the Town Clerk recommends should be dealt with in this way.

Item RP&P.19/29 Brimley Field, Bovey Tracey

RP&P.19/29 Brimley Field:

Following item RP&P.19/15, Members received the revised "Heads of Terms" (**copy previously circulated*) and valuation report (**copy previously circulated*). The Town Clerk provided an update. Following discussion and consideration it was

Resolved:

To recommend to Full Council that the Option Agreement revised Draft Heads of Terms are accepted.

The meeting closed at 8.02pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 15TH APRIL 2019 AT 6.30pm

Present:

The Town Mayor, Cllr Ms J H Blair

Cllr U Arnold	Cllr M J Evans
Cllr R J Ashby	Cllr E Kelly
Cllr R A Bray	Cllr Mrs A J Kerswell*

In attendance:

Cllr A Allen
Cllr G J Gribble**/*
Cllr S P Leigh
Cllr Ms C O Richardson
Mr M Wells - Town Clerk
One member of the public

**County Cllr
*District Cllr

The meeting was chaired by Cllr Evans

Interests declared: None

PL.19/31 Apologies for absence: None

**Public Participation: None

PL.19/32 Minutes:

The minutes of the meeting of 1st April 2019 (**copy previously circulated*) were confirmed as a correct record and were approved.

PL.19/33 Consideration of Planning Applications:

DNPA Applications listed to 22.3.19: None

TDC Applications listed to 29.3.19:

- a) 19/00636/TPO Fell one sycamore in Area A2 at Oaklands, Chapple Road.
Observations: Referred to TDC's Arboricultural Officer.

DNPA Applications listed to 29.3.19: None

TDC Applications listed to 5.4.19:

- b) 19/00597/AGR Agricultural barn, access track and hardstanding at land known as Bovey Heath Farm, Newton Road.
Observations: The Town Council does not support the application as insufficient information is provided and the information submitted is ambiguous.

PL.19/34 Planning Decisions: Noted

Approvals:

- a) TDC:
i) Change of use from Sui Generis (beauty salon) to use class A2 (financial and professional services) at St Margarets House, Station Road. (N/O)
ii) Permanent dwelling for rural worker at Moorwood, road from Gipsy Corner to Shewte Cross. (N/O)

Refusals: None

- d) *The Town Council's submitted observations: No objections - N/O. Objection - O. Referred - Ref'd. Not consulted - N/C.*

General Planning Matters brought forward by Councillors:
(For information only).

Cllr Evans (Chairman):

i) Advised that a requested meeting with Highways Officers concerning waiting restrictions will take place in St Johns Lane on Tuesday 16th April at 11am. All Councillors are welcome to attend.

ii) Thanked Cllrs Ashby and Bray (retiring Town Councillors) for their participation over the years.

Cllr Kelly advised that Vintage Treasures is now sold and Arnold's Ironmongers is for sale.

Cllr Ashby wished the Town Council well for the future.

Cllr Arnold advised that DNPA may not be undertaking a planning service in the future. It is rumoured that TDC may take over the service. The Town Clerk will contact Kevin Bishop, DNPA Chief Executive, and make further enquiries.

Cllr Mrs Kerswell advised that she had encountered two residents anxious about crossing the road in Fore Street. Also, she had met a family with concerns regarding crossing the road by the Co-operative Store in Station Road. Cllr Arnold highlighted that these issues are being investigated as part of the NDP process and Traffic Management Plan.

The meeting closed at 6.50pm.

FINANCE, RESOURCES & GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER ON MONDAY 15TH APRIL 2019 AT 7pm

Present:

The Deputy Town Mayor, Cllr G J Gribble**/*

Cllr A Allen	Cllr Ms C O Richardson
Cllr M J Evans	Cllr C W Robillard
Cllr S P Leigh	Cllr M Tregoning

In attendance:

Cllr Mrs A J Kerswell*
Mr M Wells - Town Clerk
Three members of the public

**County Cllr
*District Cllr

The meeting was chaired by Cllr Leigh

Interests to be Declared: Cllr Gribble declared an interest in FR&GP.19/33 - Rural Aid Fund as a member of the Rural Aid Committee.

FR&GP.19/28 Apologies for absence: None

**Public Participation:

Mr T Wilson referred to item FR&GP.19/33 - Rural Aid Fund 2019. He advised that the Bovey Tracey NDP process has reached the stage where professional support is required to complete the plan. He requested that consideration be given to applying for funding towards the professional fees.

FR&GP.19/29 Minutes:

The minutes of the meeting of 4th March 2019 (**copy previously circulated*) were confirmed as correct and were approved.

FR&GP.19/30 Accounts & Financial Statement:

Members received and approved:

i) payment and receipt transactions between 19th February 2019 and 31st March 2019 (**copy previously circulated*).

ii) bank reconciliation between 19th February 2019 and 31st March 2019 (**copy previously circulated*).

iii) noted the bank balances as below:

General Account:	£ 11,205.17	(Statement dated 28.3.19)
Business Bank Instant A/C:	£155,640.40	(Statement dated 28.3.19)
Business Bank Instant A/C:	£390,467.47	(Statement dated 28.3.19)
Business Bank Instant A/C:	£ 18,481.99	(Statement dated 28.3.19)

FR&GP.19/31 Capital Budget:

Consideration was given to the following retrospective virement from the Town Council's operational Business Account to the account earmarked for capital costs in relation to the Community Centre development:

£40,000.00 (2018/19 Public Sector Work Loan advance contribution)

Resolved:

To approve the retrospective virement as set out above.

FR&GP.19/32 Financial Regulations:

Members considered an annual review of the Financial Regulations
(*copy previously circulated).

Resolved:

To recommend to Full Council adoption of the revised Financial Regulations.

FR&GP.19/33 Rural Aid Fund - 2019:

Members considered an appropriate scheme relevant for an application for Rural Aid. It was noted that applications must be submitted by 4pm on 31st May 2019. (*Copy of Terms of Reference previously circulated). Following discussion it was

Resolved:

To make an application to the Rural Aid Committee for £5,000.00 towards the Bovey Tracey NDP process. If the application does not meet the necessary criteria, it was further agreed to apply for the same amount towards the provision of public toilets at the Community Centre development.

FR&GP.19/34 Community Centre Development:

Members noted a draft budget update (*copy previously circulated). The Town Clerk provided further information at the meeting.

FR&GP.19/35 Cemetery Store - Coombe Lane:

Members considered the following quotations to replace the roof:

Quotation A:	£841.50+VAT
Quotation B:	£740.00+VAT
Quotation C:	£725.00+VAT

Resolved:

To accept Quotation C in the sum of £725.00+VAT.

FR&GP.19/36 Matters brought forward by Councillors: (for information only).

Cllr Allen referred to a recent article in the local press which highlighted a local lady collecting rubbish along Le Molay-Littry Way. He noted that this was a "good news story".

The meeting closed at 7.25pm.

Current Account

Payments made between 19/02/2019 and 31/03/2019

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
19/02/2019	S.W Water Business	635	272.75			4360	300	272.75	Supply - public toilets
19/02/2019	S W Water Business	636	25.29			4500	400	25.29	Supply - Cemetery
19/02/2019	S W Water Ltd	637	12.53			4710	700	12.53	Supply H'field Youth Facility
19/02/2019	Royal Mail Group Ltd	638	118.80		19.80	4910	350	99.00	Response services licence
19/02/2019	Specialist Hygiene Services Lt	639	283.64		47.27	4360	300	236.37	Cleaning
21/02/2019	EE Phone	D/D	34.72		5.79	4190	200	28.93	Plan charge
25/02/2019	Mole Valley Farmers	640	42.92		7.15	4540	500	35.77	Goods
25/02/2019	Mr J J Pieczenko	641	78.00		13.00	4470	350	65.00	Design work - GM Fest.
25/02/2019	Newton Abbot Security Trust Lt	642	500.00			4190	200	500.00	CCTV monitoring
25/02/2019	Devon Contract Waste Ltd	643	49.42		8.24	4540	500	41.18	Waste collection
25/02/2019	British Gas	D/D	99.18		4.72	4710	700	94.46	Electricity supply
27/02/2019	British Gas	D/D	31.56		1.50	4360	300	30.06	Supply
28/02/2019	Elitegroup	D/D	237.58		39.59	4190	200	197.99	Telecom
01/03/2019	Premium Credit Ltd	D/D	299.83			4190	200	299.83	Insurance
01/03/2019	Pulse8Communications	D/D	22.00		3.67	4190	200	18.33	Broadband
06/03/2019	B T Youth Action	644	1,875.00			4600	600	1,875.00	Jan, Feb & Mar payts
06/03/2019	Devon Contract Waste	645	33.22		5.54	4540	500	27.68	Waste collection
06/03/2019	Heathfield Leisure Pursuits	646	20.00			4190	200	20.00	Hire Community Centre
06/03/2019	Arnolds	647	15.65		2.61	4540	500	13.04	Goods
06/03/2019	Katherine Collett	648	50.00			4470	350	50.00	G M Fest Entertainment deposit
06/03/2019	Viking	649	134.14		12.69	4190	200	121.45	Goods
06/03/2019	EMS Waste Services	650	343.20		57.20	4540	500	286.00	Skip hire
06/03/2019	BHGS	651	605.68		100.95	4440	350	504.73	Compost
06/03/2019	Teignbridge District Council	652	2,673.33			4000	150	2,673.33	Payroll
06/03/2019	Tozers LLP	653	1,500.00		250.00	4190	200	1,250.00	Advice service
06/03/2019	Wildmoor Fine Food & Drink	654	50.00			4190	200	50.00	Fairtrade event
06/03/2019	UK Fuels Ltd	D/D	101.07		16.85	4540	500	84.22	Fuel
07/03/2019	Lloyds Deposit - 00711234	reverse TR	15,000.00			210		15,000.00	Reversal of transfer
11/03/2019	Mrs B Fletcher	655	45.00			4190	200	45.00	Cleaning
11/03/2019	Mant Leisure	656	1,469.59		244.93	4540	500	1,224.66	Repairs to fitness equipment
11/03/2019	Mole Valley Farmers	657	91.68		13.28	4540	500	78.40	Goods
11/03/2019	Civil Solutions Ltd	658	15.60		2.60	4540	500	13.00	Goods
11/03/2019	PHS Group	659	246.48		41.08	4540	500	205.40	Waste Collection
11/03/2019	Teignbridge District Council	660	5,300.00			4000	150	5,300.00	Payroll
11/03/2019	Marketing Solutions	661	530.00			4190	200	530.00	Newsletter printing
Subtotal Carried Forward:			32,207.86	0.00	898.46			30,779.40	

Current Account

Payments made between 19/02/2019 and 31/03/2019

		Nominal Ledger Analysis							
<u>date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									& delivery
1/03/2019	Viking	662	35.93		5.99	4190	200	29.94	Goods
5/03/2019	EDF Energy	D/D	18.43		0.88	4190	200	17.55	Electricity CCTV
8/03/2019	WPS Ltd	663	489.80			4540	500	489.80	Vehicle insurance
8/03/2019	WBW Solicitors	664	483.00		90.00	4540	500	393.00	Reg of Rec Grd
8/03/2019	L Robillard Webb	665	56.25			4910	350	56.25	Admin - NDP
8/03/2019	Martyn Iles	666	92.00			4920	350	92.00	Traffic management
8/03/2019	Specialist Hygiene Services Lt	667	283.64		47.27	4360	300	236.37	Cleaning
9/03/2019	British Gas	D/D	28.96		1.37	4500	400	27.59	Electricity supply
1/03/2019	EE Phone	D/D	34.72		5.79	4190	200	28.93	Plan charge
5/03/2019	Miss E Rendell	668	149.66			4470	350	149.66	G M Festival
5/03/2019	Devon Contract Waste	669	33.22		5.54	4540	500	27.68	Waste collection
5/03/2019	Amberol Ltd	670	589.60		98.27	4440	350	491.33	Hanging baskets
5/03/2019	Max Bayles Tree Care Ltd	671	180.00		30.00	4540	500	150.00	Tree work
7/03/2019	British Gas	D/D	26.22		1.24	4360	300	24.98	Electricity supply
3/03/2019	Elitiigroup	D/D	56.06		9.34	4190	200	46.72	Telecom
3/03/2019	Mr D M Hall	672	550.00			4500	400	550.00	Remove asbestos sheets
3/03/2019	Mrs J Hemmings	673	15.00			4470	350	15.00	Refund G M Pitch
Total Payments:			35,330.35	0.00	1,194.15			34,136.20	

Current Account

Receipts received between 19/02/2019 and 31/03/2019

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
BACS	Banked: 25/02/2019	15.00						
BACS	Dartmoor Chillli Farm	15.00			1500	100	15.00	G M Festival
386	Banked: 26/02/2019	516.50						
199	Western Power Distribution	7.50			1900	100	7.50	Sub station lease
0557	WBW Solicitors	189.00			1400	400	189.00	Headstone
200	Mr J Winsor	15.00			1500	100	15.00	G M Festival
1	Mr U Braunbeck	15.00			1500	100	15.00	G M Festival
2	Mrs N Mierau	15.00			1500	100	15.00	G M Festival
3	Mrs T Nagle	15.00			1500	100	15.00	G M Festival
4	Mr C Apps	25.00			1500	100	25.00	G M Festival
5	Mrs P Waldron	15.00			1500	100	15.00	G M Festival
6	Ms N Brown	15.00			1500	100	15.00	G M Festival
7	Mrs J Adey	15.00			1500	100	15.00	G M Festival
8	Mrs F McKnight	15.00			1500	100	15.00	G M Festival
9	Jess & Kate Baker	15.00			1500	100	15.00	G M Festival
10	Mrs C Shezall	15.00			1500	100	15.00	G M Festival
11	Mr T Brook	15.00			1500	100	15.00	G M Festival
12	Mrs S Potbury	15.00			1500	100	15.00	G M Festival
13	Mrs A Middleton	15.00			1500	100	15.00	G M Festival
14	Mrs M Barton-Pye	15.00			1500	100	15.00	G M Festival
15	Mrs P Buxton	15.00			1500	100	15.00	G M Festival
16	Ms A Weare-Gifford	25.00			1500	100	25.00	G M Festival
17	Mr R Rance	15.00			1500	100	15.00	G M Festival
18	Mrs J Stone	15.00			1500	100	15.00	G M Festival
19	Miss R Dowell	15.00			1500	100	15.00	G M Festival
BACS	Banked: 01/03/2019	15.00						
BACS	J Goldsworthy	15.00			1500	100	15.00	Green Man Fest.
BACS	Banked: 05/03/2019	15.00						
BACS	M Shergold	15.00			1500	100	15.00	GM Festival
BACS	Banked: 06/03/2019	15.00						
BACS	S Langford	15.00			1500	100	15.00	G M Festival
	Banked: 07/03/2019	15,000.00						
Virement	Lloyds Deposit - 00711234	15,000.00			210		15,000.00	Virement
	Banked: 07/03/2019	15,000.00						
Virement	Lloyds Deposit - 00711234	15,000.00			210		15,000.00	Virement
BACS	Banked: 11/03/2019	15.00						
BACS	C Pereira	15.00			1500	100	15.00	G M Festival
387	Banked: 14/03/2019	406.00						
20	Mrs A Evans	15.00			1500	100	15.00	G M Festival
21	Mrs D Craig	15.00			1500	100	15.00	G M Festival
22	Mrs D Davies	15.00			1500	100	15.00	G M Festival
23	Miss H Church	15.00			1500	100	15.00	G M Festival
24	Mrs R McEwan	15.00			1500	100	15.00	G M Festival
Subtotal Carried Forward:		30,997.50	0.00	0.00			30,666.50	

Current Account

Receipts received between 19/02/2019 and 31/03/2019

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
25	Mrs D Hallett	15.00			1500	100	15.00	G M Festival
27	Mrs A Waldron	15.00			1500	100	15.00	G M Festival
28	B T Cricket Club	286.00			1900	100	286.00	Skip hire
26	Mrs J Hemmings	15.00			1500	100	15.00	G M Festival
388	Banked: 14/03/2019	301.00						
0558	Allwood of Totnes	301.00			1400	400	301.00	Headstone & kerbset
389	Banked: 21/03/2019	766.75						
0560	Mr K Coniam	62.00			1400	400	62.00	Additional inscription
29	BT Heritage Trust	41.51			1900	100	41.51	Telecom services
0561389	Mr & Mrs R Haystaff	620.00			1400	400	620.00	Purchase of plot
30	Bt Information Centre Trust	43.24			1900	100	43.24	Telecom service
BACS	Banked: 25/03/2019	15.00						
BACS	Dartmoor Chillli Farm	15.00			1500	100	15.00	G M Festival
BACS	Banked: 25/03/2019	-15.00						
BACS	Dartmoor Chillli Farm	-15.00			1500	100	-15.00	G M Festival
390	Banked: 28/03/2019	951.00						
0562	Mrs S Curtis	62.00			1400	400	62.00	Additional inscription
0563	Mr M J Coombes	699.00			1400	400	699.00	Purchase of cremation
31	Mr T El-Sayed	25.00			1500	100	25.00	G M Festival
32	Mrs S Moon	15.00			1500	100	15.00	G M Festival
33	Nobilero Ltd	150.00			1120	100	150.00	6 Hanging baskets
Total Receipts:		33,016.25	0.00	0.00			33,016.25	

Date: 08/04/2019

Bovey Tracey Town Council

Page 1

Time: 11:26

Cashbook 2

User: LINDA

Lloyds Deposit - 00711234

Payments made between 19/02/2019 and 31/03/2019

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
07/03/2019	Current Account	Virement	15,000.00				200	15,000.00	Virement
07/03/2019	Current Account	Virement	15,000.00				200	15,000.00	Virement
21/03/2019	Lloyds Deposit - 07214996	Adv	40,000.00				220	40,000.00	Advance precept contrib. 18/19
Total Payments:			70,000.00	0.00	0.00			70,000.00	

Lloyds Deposit - 00711234

Receipts received between 19/02/2019 and 31/03/2019

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
BACS	Banked: 05/03/2019	900.00						
BACS	DCC	900.00			1100	100	900.00	Grants - Paths
	Banked: 07/03/2019	15,000.00						
reverse TR	Current Account	15,000.00			200		15,000.00	Reversal of transfer
Interest	Banked: 11/03/2019	7.94						
Interest	Lloyds Bank	7.94			1090	100	7.94	Interest
Total Receipts:		15,907.94	0.00	0.00			15,907.94	

08/04/2019

Bovey Tracey Town Council

11:28

Cashbook 3

User: LINDA

Lloyds Deposit - 07214996

Receipts received between 19/02/2019 and 31/03/2019

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Interest	Banked: 11/03/2019	13.44						
Interest	Lloyds Bank	13.44			1090	100	13.44	Interest
	Banked: 21/03/2019	40,000.00						
Adv	Lloyds Deposit - 00711234	40,000.00			210		40,000.00	Advance precept contrib.
Total Receipts:		40,013.44	0.00	0.00			40,013.44	

Lloyds Deposit (Cil) -66934760

Receipts received between 19/02/2019 and 31/03/2019

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Interest	Banked: 11/03/2019	0.71						
Interest	Lloyds Bank	0.71			1090	100	0.71	Interest
Total Receipts:		0.71	0.00	0.00			0.71	

Bovey Tracey Town Council

Bank - Cash and Investment Reconciliation as at 31 March 2019

	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	31/03/2019 Current Account	11,205.17
2	31/03/2019 Bus Bank Instant	155,640.40
3	31/03/2019 Lloyds Deposit 07214996	390,467.47
4	31/03/2019	18,481.99
		575,795.03
 <u>Unpresented Payments</u>		
1	26/11/2018 571	17.96
1	08/01/2019 598	30.00
1	06/03/2019 644	1,875.00
1	06/03/2019 646	20.00
1	06/03/2019 648	50.00
1	18/03/2019 667	283.64
1	25/03/2019 668	149.66
1	25/03/2019 669	33.22
1	25/03/2019 670	589.60
1	25/03/2019 671	180.00
1	29/03/2019 672	550.00
1	29/03/2019 673	15.00
		3,794.08
		<hr/> 572,000.95
 <u>Receipts not on Bank Statement</u>		
1	07/03/2019 Virement	15,000.00
		15,000.00
		<hr/> 587,000.95
 <u>Closing Balance</u>		
<u>All Cash & Bank Accounts</u>		
1	Current Account	7,411.09
2	Lloyds Deposit - 00711234	155,640.40
3	Lloyds Deposit - 07214996	390,467.47
4	Lloyds Deposit (CiL) 66934760	18,481.99
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	<hr/> 572,000.95 <hr/>

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 29TH APRIL 2019 AT 6.30PM

Present:

The Town Mayor, Cllr Ms J H Blair

Cllr R J Ashby
Cllr R A Bray
Cllr M J Evans

Cllr E Kelly
Cllr Mrs A J Kerswell*

In attendance:

Cllr A Allen
Cllr G J Gribble**/*
Cllr S P Leigh
Mr M Wells - Town Clerk
One member of the public

**County Cllr
*District Cllr

The meeting was chaired by Cllr Evans

Interests declared: The Town Council declared an interest as applicaant in PL.19/38b - Application no. 19/00739/VAR (Old Thatched Inn, Station Road).
Cllr Kelly declared an interest in PL.19/40 (Draft Traffic Management Plan) as owner of a business in the area affected by proposed plan.

PL.19/36 Apologies for absence: None.

**Public Participation: None.

PL.19/37 Minutes:

The minutes of the meeting of 15th April 2019 (**copy previously circulated*) were confirmed as a correct record and were approved.

PL.19/38 Consideration of Planning Applications:

DNPA Applications listed to 5.4.19: None

TDC Applications listed to 12.4.19: None

DNPA Applications listed to 12.4.19:

- a) 19/0018 Fell one sycamore at 5 Hawkmoor Parke.
Observations: Referred to DNPA's Trees and Lanscape Officer.

TDC Applications listed to 18.4.19:

- b) 19/00739/VAR Variation of conditions 2, 3, 4, 5, 7, 9, 14 and removal of conditions 8 & 11 on planning permission 17/02751/FUL (new community hub building) relating to reduction in footprint, landscaping, materials, slates, approved Construction Environmental Management Plan, archaeological work, surface water drainage, addition of maintenance shed and flood resilience at Old Thatched Inn, Station Road.
Observations: No observations made as interest declared.

DNPA Applications listed to 18.4.19:

- c) 0168/19 Rear single storey kitchen extension replacing existing extension; garage conversion and enlargement of existing windows to living room and bedroom on rear elevation at Tor Reach, 10 Hawkmoor Parke.
Observations: No objection.

PL.19/39 Planning Decisions: Noted

a) Approvals: None

b) Refusals: None

- c) Prior Notification Application - Agricultural barn, access track and hardstanding at land known as Bovey Heath Farm, Newton Road

The proposal is considered unsuitable for permitted development application and full planning application is required.

- d) Exemption works to trees covered by a Tree Preservation Order:

- i) Remove broken hanging branches of two Monterey cypresses at Harton, Brimley Grange.

The Town Council's submitted observations: No objections - N/O. Objection - O. Referred - Ref'd. Not consulted - N/C.

PL.19/40 Draft Traffic Management Plan:

Members considered the Draft Plan (**copy previously circulated*). Cllr Ms Blair stated that she felt intimidated by the size of the document. Cllr Evans highlighted that it is unfortunate that Cllr Arnold (Chairman of Traffic Management Plan Committee) was not presented at the meeting.

Resolved:

To present the Plan at the next Full Council meeting.

PL.19/41 Dartmoor Way Walking Route:

Members received and noted correspondence (**copy previously circulated*) from Dartmoor National Park.

PL.19/42 General Planning Matters brought forward by Councillors:
(*For information only*).

Cllr Evans:

- i) Thanked the Planning Committee members and the Town Clerk for their support and assistance.
ii) Thanked Mr P Beecher and Mr L Calder for their regular attendance at meetings and their constructive commenting on items raised.

Cllr Ms Blair thanked Cllr Evans for his dedication and preparatory work for all the meetings.

The meeting closed at 6.46pm.