

BOVEY TRACEY TOWN COUNCIL MEETING HELD IN THE TOWN HALL  
ON MONDAY 23<sup>rd</sup> JANUARY 2012 at 7pm

**Present:**

The Town Mayor, Cllr R A Bray  
The Deputy Town Mayor, Cllr Mrs A M Klinkenberg\*

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr Mrs D E M Black	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr M Tregoning
Cllr M J Evans	

\*\*County Cllr  
\*District Cllr

**In attendance:**

Rev K Hooke (Chaplain to the Council)  
PCSO P Wilson  
One member of the press  
33 members of the public

Mr T J Westwood (Town Clerk)  
Mrs E Gedge (Secretary)

**Opening Prayer:**

The Town Mayor took the chair and invited Rev Hooke to open the meeting with prayer.

**FC.12/01     Apologies for absence:**

Cllr F W Holmes\* (personal commitments)

**\*\*Public Participation Session:** *Commenced at 7.04pm and finished at 7.45pm when 21 members of the public left the meeting (\*Report attached).*

**FC.12/02.     Minutes:**

The minutes of the previous Full Council Meeting of the Town Council held on 21.11.11 were confirmed as a true record and duly signed by the Town Mayor, Cllr Bray.

**FC.12/03.     Recreation, Parks & Property (RP&P) Committee:**

a) It was noted that the date of the previous RP&P committee meeting should read 5<sup>th</sup> December 2011.

The Report of the meeting held on 5.12.11 was received and adopted (\*copy previously circulated).

**FC.12/04.     Finance, Resources & General Purposes (FR&GP) Committee:**

Cllr Gribble presented the Report, reading out items FR&GP.12/04, FR&GP.12/05 and FR&GP.12/06, adding further clarification where necessary.

Ref minute no:FR&GP.12/08 (Remedial work to goal-mouth areas at Recreation Ground). Cllr Elphick reported that he had inspected the pitch and was pleased to report that all the work has been completed satisfactorily.

The Report of the meeting held on 9.1.12, the Financial Statement dated 9.1.12 and the Accounts paid up to 6.1.12(\*copies previously circulated) were received and adopted.

FC.12/05. Planning Committee:

The Reports of the meetings held on 5.12.11 and 9.1.12 were received and adopted (\*copies previously circulated).

FC.12/06. The Town Mayor's Interests:

A list of functions and activities attended by the Town Mayor since the last Full Council meeting was received and adopted (\*Report attached).

A further 3 members of the public then left the meeting at 7.58pm.

\*\*A short adjournment took place from 7.58pm to 8.05pm to allow for questions, reports and representations from the County, District and Town Councillors (\*Report attached).

FC.12/07. The Old Thatched Inn:

Consideration was given to the following:

a) Report of the Survey

Mike Wye & Associates Ltd had been commissioned to examine the condition of the cob walls to ascertain whether they were structurally sound and capable of repair and reinstatement or whether they were beyond repair and provide a Report(\*copy of Report previously circulated).

It was noted that the main recommendations of the Report are as follows:

i) Taking into account the extent of deterioration in the stone base and the movement of the brick infill there are serious structural issues.

ii) The surveyor had concluded that he did not consider there was a feasible repair strategy that could safely encompass retaining the cob structures within the overall development of the site.

It was noted that the Report had been forwarded to Ms M Pearce, Teignbridge District Council's Conservation Officer and following a site meeting, Ms Pearce had accepted the findings and recommendations of the Report.

b) Options:

To accept the Report and Recommendations and consider the following action:

i) Demolish the cob walls and retain the three external brick walls

or

ii) Submit a planning application to demolish all the existing structures and rebuild to a similar design which would incorporate a thatched roof.

It was noted that if Option ii) was agreed, the building could be set back from the highway (*\*draft plan previously circulated*).

c) For Information:

i) The Conservation Officer would support Option b) as all the main historic features of the building are now beyond repair.

ii) There is no feasible repair methodology that could encompass the possible strengthening of the foundations of the three remaining external walls.

iii) If the 3 walls were incorporated in a rebuild, further problems could arise regarding future maintenance.

iv) A copy of the Report has been forwarded to English Heritage as it will need to give its consent to the demolition of the structures which-ever option is chosen.

After discussion and clarification it was

Resolved:

a) To accept the Report and Recommendations submitted by Mike Wye and Associates Ltd.

b) To submit a planning application to demolish all the existing structures and rebuild to a similar design which would incorporate a thatched roof.

The meeting closed at 8.15pm.



BOVEY TRACEY TOWN COUNCIL

Report of the questions, reports and representations which took place during the adjournments of the Town Council on Monday 23<sup>rd</sup> January 2012.

Reports and comments from members of the public:

**Cllr Kelly** responded to various questions from members of the public regarding the land owned by the Town Council on Le Molay-Littry Way, some of which had been submitted prior to the meeting. These included:

- a) What prompted Bovey Tracey Town Council to obtain advice regarding the covenant on the land?
- b) How did the Town Council authorise the release of £750.00 of Town Council money to obtain the legal advice regarding the covenant?
- c) Has the Town Council asked the people of Bovey Tracey how they would like to use the community land adjacent to Le Molay-Littry Way?
- d) When will the Town Council receive a reply from the solicitors?

**Cllr Gribble** responded to various questions regarding the purchase of the Old Thatched Inn. These included:

- a) On whose authority did the Town Council decide to purchase the Old Thatched Inn?
- b) How will the refurbishment be financed?
- c) What is the future of the present Town Hall?
- d) Are the Town Council's current ideas and plans based on the findings of the consultation events held in the town?
- e) Will the Council Tax be increased?

Cllr Gribble concluded by giving a brief history of the site in question.

**Rev Hooke** (Chaplain to the Council) reported that:

- a) The present curate at PPT will be moving away.
- b) The Baptist Church will be employing a lay pastor in the spring. He has training in Counselling the bereaved and will also work with young people.
- c) It is hoped to open the Youth Café when the Farmers' Market is being held.
- d) The young people are taking part in a scheme entitled "Slum Survivor".
- e) New Anglican Clergy are to be appointed at Ilsington and Moretonhampstead.

**PCSO Wilson** distributed a summary of recorded crimes in the area for December 2011 and noted that there were to be staff changes in the near future. However these would not affect the police presence in Bovey Tracey.

County, District and Town Councillors' Report:

**County, District & Town Cllr Gribble** made the following observations:

- a) He was pleased to report he had attended the re-opening of Bovey Tracey hospital on 16<sup>th</sup> January 2012. He suggested that a letter of thanks be sent to the Torbay Hospital Trust.
- b) He had attended a site meeting at Wilford Bridge in connection with the Wrey Valley Trail.
- c) He noted that the Standards Board for England will cease to function after 31<sup>st</sup> January 2012.
- d) He submitted a list of meetings he had attended since the last Town Council meeting.

**District & Town Cllr Mrs Klinkenberg** reported that she had attended various planning meetings, site inspections and dealt with appeals. She has also attended events over the Christmas period.

**Cllr Mrs Kerswell** made the following observations:

- a) She thought the town's Christmas lights had been a great success and thanked Mr Mark Baker for supplying the Christmas tree in Union Square.
- b) She had attended the Civic Carol Service and a meeting of the Amenities Society.
- c) She hoped that members of the public felt welcome at Town Council meetings.
- d) She had attended the re-opening of the hospital and had been impressed with the facilities there. Bovey Tracey is very fortunate to now have 10 beds available for local people.

**Cllr Allen** reported that:

- a) He had received some nominations for the Young Citizens' Award 2012 and reminded Councillors that the closing date for further nominations was 31<sup>st</sup> January.
- b) He noted that St Catherine's School had received an outstanding Ofsted Report. The Town Clerk had already written to congratulate the Head-teacher.

**Cllr Kelly** reported that he had chaired a meeting of the newly formed "Communications" sub-committee.

**The Town Mayor's Engagements:**

- 1.12.11 Friends of Rowcroft Christmas Carol Service at PPT
- 3.12.11 The switching on of the Town's Christmas Lights
- 4.12.11 Ashburton Town Council's Civic Service
- 19.12.11 Bovey Tracey Civic Carol Service at PPT
- 25.12.11 Christmas morning visit to Tracey Vale Residential Home

**BOVEY TRACEY TOWN COUNCIL  
BUDGETED INCOME & EXPENDITURE  
PROPOSED PRECEPT 2012/2013**

**2012/2013:**

Total Budgeted Expenditure 2012/2013 (with additional item – see Budget (overleaf)	£
Total Budgeted Income (deduct)	201,500
	<u>30,800</u>
	170,700

To maintain the current level of services provided by the Town Council, it will require an operating precepted income of £148,855.00 for 2012/2013, plus an additional £40,000 to provide sufficient capital to repay the ½ yearly payments of £20,496 a total of £40,992 for the proposed Public Works Loan Board Annuity Fixed Rate Loan (2.83% @ 20.12.11) of £500,000 over 15 years to rebuild the Old Thatched Inn.

Proposed Precept 2012/2013:	£188,855	
Precept 2011/2012	£148855	£50.32 per D Band property
Precept 2010/2011	£148855	£50.33 per D Band property
Precept 2009/2010	£148855	£50.39 per D Band property
Precept 2008/2009	£148855	£50.45 per Band D property

Increase of Precept for 2012/2013 = 27%

Precept figure for 2012/2013 for a Band D property      25p per week which equates to £13.44 per year

**Proposed Precept Figure for Bovey Tracey Town Council 2012/2013      £188,855.00**

Current Annual Cost per Property 11/12	New Band Rate 12/13	Inc. per Year	Inc. per Week
Band A (6/9 Band D)	£42.61	£8.93	17p
Band B (7/9 Band D)	£49.70	£10.43	20p
Band C (8/9 Band D)	£56.80	£11.92	22p
Band D (9/9 Band D)	£63.93	£13.44	25p
Band E (11/9 Band D)	£78.10	£16.39	31p
Band F (13/9 Band D)	£92.30	£19.37	37p
Band G (15/9 Band D)	£106.50	£22.35	42p
Band H (18/9 Band D)	£127.80	£26.82	51p

Income	Budget 2010/11	Actual 2010/11	Budget 2011/12	Inc. to 31.12.11	Budget 2012/13
Precept	148855.00	148855.00	148855.00	148855.00	148855.00
Interest	100.00	138.33	400.00	35.49	400.00
Allotments	1800.00	2330.00	1800.00	690.00	1800.00
Town Hall Lettings	4000.00	6380.00	4000.00	5012.00	4000.00
Burial Fees	12000.00	15859.00	12000.00	18024.00	12000.00
Other Income	3500.00	6084.70	3500.00	2581.00	3500.00
Cemetery Grant (TDC)	4185.00	4320.00	4185.00	4320.00	0.00
P3 & Other Grants	6000.00	17062.50	6000.00	4387.00	1000.00
Christmas Lights	2000.00	2360.00	2250.00	1799.00	3000.00
Britain in Bloom	1500.00	1800.00	1800.00	1960.00	1800.00
Half Marathon - 2011	0.00	0.00	0.00	2941.00	3000.00
Diamond Jubilee - 2012	0.00	0.00	0.00	787.00	0.00
<b>Total</b>	<b>183940.00</b>	<b>205189.53</b>	<b>184790.00</b>	<b>191381.49</b>	<b>179355.00</b>

0.00 Withdrawn wef 1.4.12.

Expenditure	Budget 2010/11	Actual 2010/11	Budget 2011/12	Exp. To 31.12.11	Budget 2012/13
Allotments	500.00	1155.16	500.00	1368.00	1200.00
Town Hall	8000.00	9581.64	9000.00	5239.00	9000.00
Cemetery <sup>1</sup>	9000.00	12512.56	10000.00	9123.00	13000.00
Britain in Bloom	2140.00	5095.58	2500.00	4022.00	3000.00
Bus Shelters	500.00	0.00	500.00	0.00	500.00
Recreation Grounds	15000.00	15683.00	16000.00	13665.00	16000.00
Establishment Expenses	18000.00	25897.11	20000.00	19298.00	25000.00
Wages, N.I. & Pensions	84000.00	81422.14	87000.00	52790.00	66000.00
Pottery Leat	200.00	0.00	200.00	200.00	200.00
Grants Paid (inc S137 grants)	3000.00	0.00	2000.00	0.00	0.00
Christmas Lights	2700.00	4540.00	2700.00	4000.00	4000.00
Election	4500.00	0.00	4500.00	2993.00	4000.00
Contingency	5000.00	0.00	5000.00	0.00	5000.00
Tourism	2300.00	1603.60	2500.00	1170.00	500.00
Parish Paths Partnership	100.00	1295.40	100.00	0.00	100.00
Parish Youth Provision	15000.00	15068.50	10000.00	7751.00	5000.00
Diamond Jubilee Celebrations	0.00	0.00	0.00	0.00	5000.00
Half Marathon - 2012	0.00	0.00	0.00	2049.00	2000.00
Heathfield Youth Project	5000.00	0.00	2000.00	863.00	2000.00
The Old Thatched Inn					40000.00
<b>Total</b>	<b>174940.00</b>	<b>173854.69</b>	<b>174500.00</b>	<b>124531.00</b>	<b>201500.00</b>

Additional Specific Expenditure 2011/2012	£
Brow Hill Play Area	67000.00
Mayoral Chain	1700.00
Play Equipment - MMP	3208.00
Old Thatched Inn	97562.00
	169470.00



PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER  
ON MONDAY 6<sup>th</sup> FEBRUARY 2012 at 7pm

**Present:**

The Town Mayor, Cllr R A Bray  
The Deputy Town Mayor, Cllr Mrs A M Klinkenberg\*

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr Mrs D E M Black	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr M Tregoning
Cllr M J Evans	

\*\*County Cllr  
\*District Cllr

**In attendance:**

One member of the press

Mr T J Westwood - Town Clerk  
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Evans

**PL.12/05. Apologies for absence:**

Cllr F W Holmes\* (unavailable)

**PL.12/06. Consideration of Planning Applications:**

DNPA Applications listed to 23.12.11: None

TDC Applications listed to 6.1.12:

- a) 12/00029/COU & 12/00030/LBC Change of use from office to tea room including solar heating and electrical systems at Parke for The National Trust.

**\*Cllr Gribble declared a personal interest.**

Observations: No objections.

DNPA Applications listed to 6.1.12: None

TDC Applications listed to 13.1.12:

- b) 12/00015/FUL Conversion of garage to bedroom and construction of new side single storey flat roofed extension to form garage with utility room at 43 Musket Room, Heathfield for Ms E Ford.

Observations: No objections.

DNPA Applications listed to 13.1.12:

- c) 0015/12 Certificate of lawfulness in respect of use of ancillary accommodation as a single dwelling house at Chapple Farm, Chapple Road for Mr E Gibson.

Observations: No objections.

TDC Applications listed to 20.1.12:

- d) 12/00214/FUL Demolition of existing single and two storey rear extensions and erection of new single storey rear extension with roof terrace at 6 Station Road for Mr & Mrs M Gwinnutt.

Observations: No objections.

Amended Description

- e) 12/00029/COU & 12/00030/LBC Change of use from office to tea room including solar heating and electrical systems (revised proposal to provide 16 photovoltaic modules rather than previously approved 8 photovoltaic modules) at Parke for The National Trust.  
Observations: Noted.

DNPA Applications listed to 20.1.12:

- f) 0030/12 Alterations to existing integral carport to create internally linked annex accommodation at Old Leat, Whisselwell Close for Mrs M Kirkman.  
Observations: No objections.

TDC Applications listed to 27.1.12:

- g) 12/00251/COU Change of use from B1/B2 (business and general industrial) to B8 (storage or distribution) at 6 Fairfax Road, Heathfield Industrial Estate for Antalis Monaughton Ltd.  
Observations: No objections.

PL.12/07. Planning Decisions:

- a) Approvals: Noted.

TDC

- i) Porch to the side at 23 Five acres, New Park (N/O).  
ii) Retention of solar panels at Dainton Group Services, Dainton Business Park, Heathfield (N/O).  
iii) Porch to north elevation at 4 Fairview Park, Pottery Road (N/O).

DNPA

- iv) New conservatory to side of property at Higher Elsford Farm (N/O).

- b) Refusals: Noted.

TDC

- i) Conversion of attached garage to living accommodation at 70 Prince Rupert Way, Heathfield (N/O).

*The Town Council's submitted observations (No objections- N/O; Objections- O)*

PL.12/08. Special Service to Celebrate the Diamond Jubilee:

Consideration was given to nominating someone to attend a Special Service in Exeter Cathedral, with a guest from the community who is an "unsung hero" and who has shown selfless service during the last 60 years.

It was noted that:

- a) The Service is being held to celebrate the Diamond Jubilee of HM The Queen on the afternoon of 27.5.12 (\*details previously circulated).  
b) Nominations are to be returned by 29.2.12.  
c) There will be a charge of £5 per head towards the cost of refreshments.

Resolved:

To consider the matter at the next meeting of the RP&P committee on 20.2.12.

PL.12/09. Bovey Tracey Bowling Club (BTBC):

Ref minute no RP&P.11/64: Consideration was given to a request from BTBC to place a 5ft wooden close board fence to replace the hedge which has now been removed.

\*Cllrs Elphick and Gribble declared a personal interest.

Resolved:

To grant the request.

PL.12/10. For Information: Noted.

a) Core Strategy Information Evening - Monday 13 February 2012 at 7pm, in the Council Chamber. It was noted that Lesley Smith, Secretary of the Devon Association of Local Councils, will be attending. Consideration was given to a request from Mr Rowlings to speak at this meeting (*\*copy of e-mail circulated at the meeting*) After discussion the Clerk was asked to contact Simon Thornley (Planning Officer at TDC) to clarify the format of the meeting.

b) Wray Valley Community Trail Information Event - Saturday 10 March 2012 11am to 3pm, Methodist Church Hall.

PL.12/11. General Planning Matters brought forward by Councillors: None.

The meeting closed at 7.30pm.



RECREATION, PARKS & PROPERTY COMMITTEE HELD IN THE TOWN HALL  
ON MONDAY 20<sup>th</sup> FEBRUARY 2012 at 7pm

**Present:**

The Town Mayor, Cllr R A Bray  
The Deputy Town Mayor, Cllr Mrs A M Klinkenberg\*

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr Mrs D E M Black	Cllr Ms C O Richardson
Cllr M J Evans	

\*\*County Cllr  
\*District Cllr

**In attendance:**

23 members of the public  
One member of the press  
Mr T J Westwood - Town Clerk  
Mrs E Gedge - Secretary

*Cllr Mrs Kerswell chaired the meeting and announced with sadness the death of Mr Colin Bentley, who used to work for the Town Council as a Park Keeper.*

**RP&P.12/01 Apologies for Absence:**

Cllr D K Elphick (attending another meeting)  
Cllr M Tregoning (work commitments)

**RP&P.12/02 Consideration of minutes of previous meeting held on 5.12.12: Noted.**

**RP&P.12/03 Accounts:**

The Financial Accounts paid up to 17.2.12 were received and approved  
(\*copies circulated at the meeting).

**RP&P.12/04 Finance, Resources & General Purposes Committee:**

It was noted that the precept figure (minute no: FR&GP.12/05) should read £188,855.00 and not £188,555.00 as minuted.

**FR&GP.12/05 Core Strategy Preferred Options:**

Consideration was given to appropriate responses in relation to the preferred options for Bovey Tracey as outlined in Teignbridge District Council's Core Strategy Preferred Options Consultation Document. (\*The key proposals for Bovey Tracey were previously circulated).

It was noted that the full document is available to be viewed in the Town Hall Office or at [www.teignbridge.gov.uk/planteignbridge](http://www.teignbridge.gov.uk/planteignbridge).

Each key proposal was considered separately and a vote was taken at the end of each discussion.

- a) Site at Dean Park (Policy BT1) for 150 homes including 45-60 affordable homes for local people. After considerable discussion it was agreed to support the inclusion of this proposal.
- b) Site at Bradley Bends (Policy BT2) for businesses and 150 homes, including 45-60 affordable homes plus green infrastructure, transport and community facilities. In the light of the considerable opposition to this proposal from residents, it was agreed to request that this key proposal be removed from the Core Strategy Consultation Document.

- c) Site at Challabrook (Policy BT3) for businesses, 300 homes including 90-120 affordable homes, and possible land for a new replacement Primary School, transport and green infrastructure including new playing pitches. After clarification and discussion it was agreed to support the inclusion of this proposal with the proviso that there be a removal of the number of proposed businesses and a reduction in the number of homes planned. TDC will also be requested to clearly define the proposed development areas.
- d) Site at Le Molay-Littry Way (Policy BT 4) for community facilities, eg multi-use community building, new replacement Primary School or locally owned business start-up units. After a thoughtful discussion, bearing in mind the fact that the land in question is owned by the Town Council and is subject to a Covenant restricting its use, it was eventually agreed that this proposal should be part of the Core Strategy with the following amendment: "that the land be used for **possible** community facilities **after consultation** with the residents of Bovey Tracey & Heathfield and that the **exact wording of this policy (BT4) should be determined by the Town Council**".
- e) Town Centre (Policy BT5) for enhancements, which would include possible traffic management improvements and the creation of a Town Square. After clarification it was agreed to support the inclusion of this proposal.
- f) Land at Heathfield (Policy BT6) for businesses and improvements to youth facilities, bus links and green infrastructure links with safe pedestrian and cycle links. *(One member of the public left at 7.44pm).* After discussion it was agreed to suggest that the wording is amended to read: "*New projects and development at Heathfield will help the community to flourish whilst supporting the important business role the area plays. A vision for Heathfield should be developed to establish community priorities and guide future development of jobs, homes and community facilities to meet hyper local needs*" - as set out in the Core Strategy 2013-2033 document.
- g) At Pottery Road to resist the loss of businesses and maintain the mixed character of the area. It was agreed to support the inclusion of this proposal.
- h) Green infrastructure - Improvements to Mill Marsh Park, the Recreation Ground and other outdoor spaces could include an outside gym and a Skate Park for older children. It was agreed to support the inclusion of this proposal.
- i) On and off-road cycle and footpath links: It was noted that new development would help to fund improvements including community aspirations to link Moretonhampstead to Newton Abbot along the Wray Valley Trail.
- j) **Cllr Allen** read out a statement which he had submitted to TDC regarding the importance of a police and fire service presence in Bovey Tracey and that this provision should be included in the Core Strategy Document. The Town Clerk agreed to circulate a copy of the statement to Councillors.

**Resolved:**

That the Town Clerk would draft a formal response which would be circulated to Councillors for their comments before submitting it to Teignbridge District Council.

*14 members of the public and the member of the press left the meeting at 7.52pm.*

RP&P.12/06 Grounds Maintenance Contract - 2012:

Consideration was given to extending the Grounds Maintenance Contract, currently undertaken by K J Thulborn Ltd of Paignton.

It was noted that:

- a) The Town Council had had a contract with K J Thulborn Ltd for 12 years and the work undertaken was of a very high standard.
- b) The current contract price to cut all areas of open space is £1,118.17+VAT per cut.
- c) This is a large contract taking around 3 days to complete the cutting for all the areas.
- d) K J Thulborn Ltd had indicated there would be a 3% increase on the 2011 prices. However the Town Clerk had negotiated with the contractors and they have agreed to keep to the 2011 price for a further 12 months.

Resolved:

To extend the Grounds Maintenance Contract with K J Thulborn Ltd for 2012-2013 at the 2011 rates (*\*power to spend under Public Health Act 1875 s164*).

RP&P.12/07 Asbestos Survey - The Old Thatched Inn:

Consideration was given to a quotation received from the Environmental Services to undertake an asbestos survey of The Old Thatched Inn for a cost of £285.00+VAT (*\*copy of the quotation previously circulated*).

It was noted that:

- i) A survey will be required prior to any refurbishment works on the site.
- ii) English Heritage is still to confirm if it is acceptable to demolish all the remaining structures on the site.
- iii) Further exploratory works are being undertaken to establish what type of foundations the three remaining walls are built on.

Resolved:

To instruct Environmental Services to undertake the asbestos survey for the Old Thatched Inn for £285.00+VAT (*\*power to spend under Local Gvt Act 1972 s111*).

RP&P.12/08 Memorial Trees - Mill Marsh Park:

a) Bovey Tracey Primary School:

Consideration was given to a request from Bovey Tracey Primary School to plant a Memorial Tree in Mill Marsh Park to commemorate the School's Centenary in 2011 (*\*copy of e-mail previously circulated*).

b) Mrs Penelope Joan Francis:

Consideration was given to a request from the family of Mrs Francis to plant a memorial tree in her memory (*\*copy of letter previously circulated*).

Resolved:

To grant the two requests (a & b) as outlined above.

**RP&P.12/09 Commemorative Seat - Mill Marsh Park:**

Ref minute no FC.11/55 - Consideration was given to the location of a commemorative seat for Mr Iley in Mill Marsh Park.

\*It was noted that the preferred location is the part of Mill Marsh Park near to the A382 adjacent to the river.

**Resolved:**

To agree to the location as outlined above.

**RP&P.12/10 Conifer Tree - Mill Marsh Park:**

Consideration was given to the removal of a conifer tree in Mill Marsh Park.

\*It was noted that:

a) This tree is adjacent to the footway near to the boundary of the football club.

b) The main stem of the tree is damaged, due to its shape and also there is some indication of disease.

c) As it is adjacent to the footway, it would be appropriate for Health and Safety reasons for the tree to be removed.

d) A quotation from Max Bayles, Professional Tree Care Ltd had been received for £280.00 to fell, remove and stump grind.

**Resolved:**

a) To instruct Max Bayles, Professional Tree Care Ltd to carry out the work for a cost of £280.00+VAT

b) To plant a suitable species of replacement tree.

(\*Power to spend under Open Spaces Act 1906 s9&10).

**RP&P.12/11 Youth Facilities in Bovey Tracey:**

Consideration was given to an appropriate reply to a letter received from Mrs Fagan (*\*copy of letter previously circulated*) requesting the provision of a Skate Park for the young people of Bovey Tracey.

\*It was noted that:

i) a concrete Skate Park 12mx26m would cost in the region of £70,000.00.

ii) a petition had been received from Samuel Oxton on 17.2.2012, containing 84 signatures supporting the provision of a Skate Park.

**Resolved:**

a) The Town Clerk to write to Mrs Fagan explaining that the TDC Core Strategy for Bovey Tracey and the Bovey Tracey Draft Masterplan includes the provision of a Skate Park and the matter is already being considered.

b) To involve the young people of Bovey Tracey when any plans are being discussed.

**RP&P.12/12 Funlands Fun Fair:**

Consideration was given to a request from Mr D Bailey, owner of Funlands Fun Fair to operate his family funfair in Mill Marsh Park from 28<sup>th</sup> July - 11<sup>th</sup> August 2012 as in the previous 10 years.

**Resolved:**

To agree to the request with the usual provisos.



**RP&P.12/13 Memorial Seat - Bovey Tracey Cemetery:**

Consideration was given to a request from Mrs P Read (*\*copy of letter previously circulated*) for a bench in memory of her parents adjacent to Section J at the Cemetery.

It was noted that Members had declined four previous requests. (*\*Copies of relevant minute nos: - RP&P.09/24 - FR&GP.09/66 - FR7GP.09/76 for previous requests for memorial seats in the Cemetery were previously circulated*).

**Resolved:**

To regretfully refuse the request and propose to Mrs Read that an existing Town Council bench could be re-located to a suitable position to assist her husband with his mobility difficulties.

**RP&P.12/14 Matters brought forward by the Town Clerk & Councillors:**

- a) Cllr Mrs Black reported that the footpath at the top of Mary Street needed attention.
- b) Cllr Allen reported that he had received 11 nominations for the Young Citizen's Award, and had hoped to make the presentation at the Annual Town's meeting on 28<sup>th</sup> March 2012. However, due to the number of nominees this would not be possible. It was agreed to hire PPT Church Rooms on March 16<sup>th</sup>, invite the nominees and their families, and Councillors and Judges to attend and to make the presentation there at 7.30pm. It was further agreed to provide a small buffet afterwards.

Cllr Mrs Kerswell thanked the remaining members of the public for attending and closed the meeting at 8.12pm.



PLANNING COMMITTEE MEETING HELD IN THE TOWN HALL  
ON MONDAY 20<sup>th</sup> FEBRUARY 2012 AT 8.15pm

Present:

The Town Mayor, Cllr R A Bray  
The Deputy Town Mayor, Cllr Mrs A M Klinkenberg\*

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr Mrs D E M Black	Cllr Ms C O Richardson
Cllr M J Evans	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr T J Westwood - Town Clerk  
Mrs E Gedge - Secretary

*The meeting was chaired by Cllr Evans.*

PL.12/12. Apologies for absence:

Cllr D K Elphick (attending another meeting)  
Cllr M Tregoning (work commitments)

PL.12/13. Consideration of Planning Applications:

DNPA Applications listed to 27.1.12: None for Bovey Tracey - noted.

TDC Applications listed to 3.2.12:

- a) Appeal  
12/00006/FAST Appeal against planning permission 11/03667/FUL - Conversion of attached garage to living accommodation at 70 Prince Rupert Way, Heathfield for Ms J Li.  
Observations: Noted.

DNPA Applications listed to 3.2.12:

- b) 0067/12 & 0068/12 Erection of lean-to on side of existing barn at Northcombe for Mr W Lewis.  
Observations: No objections.
- c) Tree Preservation Order  
TPO No. 27/12/4/122 To fell one sycamore at 18 Hawkmoor Parke for Mr D Cotton.  
Observations: No objections providing the Arboriculturist at DNPA supports the application. (It was noted that a replacement tree will be planted).

TDC Applications listed to 10.2.12:

- d) 12/00460/FUL Single storey extension and decking on south west (rear) elevation at 17 Storrs Close for Mr & Mrs A Lockwood.  
***\*\*It was noted that the Town Council own the land, Bullands Field, adjacent to the site and therefore had an interest in the planned development.***  
Observations: No objections.

PL.12/14. Planning Decisions: None

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the following items, due to the needs to discuss matters pertaining to nominating a parishioner and matters relating to staff members, it was agreed that these will be considered in the absence of the public and press.

**PL.12/15. Special Service to Celebrate the Diamond Jubilee:**

Ref minute no: PL12/08. Further consideration was given to nominating a parishioner to attend the above event (with a guest) who is an "unsung hero" and who has shown traits of selfless service over a period of time during the last 60 years.

It was noted that a) nominations are to be returned by 29.2.12 and b) there will be a charge of £5.00 per head towards the cost of refreshments.

After considerable discussion it was

**Resolved:**

To nominate Mrs Kelly Hayman-Bruce, in recognition of her work in raising money for Macmillan Cancer Care. (*Power to spend Local Gvt Act 1972 s111*)

**PL.12/15. Staffing Matters:**

The Town Clerk read out a letter from Mrs Gedge explaining that she wished to retire from her job as secretary at Easter, and thanking the Town Council and Clerk for the opportunities she had been given to play an active part in the community through her work in the office. In turn, Councillors expressed their appreciation for her in-put as a member of the Office staff.

**PL.12/16. General Planning Matters brought forward by Councillors: None.**

The meeting closed at 8.35pm.

FINANCE, RESOURCES AND GENERAL PURPOSES (FR&GP) COMMITTEE  
HELD IN THE COUNCIL CHAMBER ON MONDAY 5<sup>th</sup> MARCH 2012 at 7pm

**Present:**

The Town Mayor, Cllr R A Bray  
The Deputy Town Mayor, Cllr Mrs A M Klinkenberg\*

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr E Kelly
Cllr Mrs D E M Black	Cllr Mrs A J Kerswell
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr M J Evans	Cllr M Tregoning

**In attendance:**

Mr T J Westwood - Town Clerk  
Mrs L M Warren  
One member of the public

The meeting was chaired by Cllr Gribble.

**FR&GP.12/11 Apologies for absence:**

Cllr F W Holmes\* (indisposed)

**FR&GP.12/12 Consideration of minutes of previous FR&GP Committee meeting held on 9.1.12:**

Ref: minute FR&GP.12/12 (**The Old Thatched Inn**). The Town Clerk reported on the progress of the survey being carried out on the Old Thatched Inn. It was noted that a) three surveys had already been undertaken and b) TDC and English Heritage will eventually report to back to the Town Council.

**FR&GP.12/13 Accounts & Financial Statement:**

The Financial Statement dated 5.3.12 was received and adopted. The accounts were approved for payment (*copies circulated at the meeting*).

**FR&GP.12/14 Town Hall Fees - 2012/13:**

Consideration was given to increasing the Town Hall fees for the period 1<sup>st</sup> April 2012 to 31<sup>st</sup> March 2013 by 5% (*\*copy of proposed fees previously circulated*).

**Resolved:**

To increase the Town Hall fees by 5% as outlined.

**FR&GP.12/15 Cemetery fees - 2012/13:**

Consideration was given to increasing the Cemetery fees for the period 1<sup>st</sup> April 2012 to 31<sup>st</sup> March 2013 by 5% (*\*copy of proposed fees previously circulated*).

**Resolved:**

To increase the Cemetery fees by 5% as outlined.

**FR&GP.12/16 Meeting Schedule:**

Consideration was given to adopting a schedule for all meetings of the Town Council for the period from 14<sup>th</sup> May 2012 (*\*copy of a proposed schedule previously circulated*).

**Resolved:**

To accept the proposed meeting schedule as outlined.

**FR&GP.12/17 Bovey Tracey Business Association (BTBA) - Town Centre Solution:**

Consideration was given to financially supporting Bovey Tracey Business Association's proposal to undertake a Town Benchmarking exercise for Bovey Tracey.

It was noted that such an exercise would help BTBA to identify:

- a) The issues that all Bovey Tracey retailers are experiencing.
- b) What action could be taken to promote Bovey Tracey as a vibrant and viable town.
- c) The "profile" of visitors and shoppers in the town.

**Resolved:**

To support BTBA's proposal to undertake a Town Benchmarking exercise for a cost of £200.00+VAT (\*power to spend under Local Gvt Act 1972 s111).

**FR&GP.12/18 Bovey Tracey Amenities Society (BTAS):**

Consideration was given to an invitation to members of the Town Council (\*copy of e-mail previously circulated) to regularly attend future meetings of BTAS (dates to be confirmed) in order to update residents on matters pertaining to the activities of the Town Council and to answer questions.

**Resolved:**

To accept the invitation and to nominate Cllrs Elphick, Ashby and Kelly to attend the meetings.

**FR&GP.12/19 Staff matters:**

Ref minute no:PL.12/15. Mrs Gedge had formally notified the Town Council of her impending retirement from the staff of the Town Council to relocate to Tewkesbury to be closer to her family. However, circumstances have changed and Mrs Gedge is now intending to remain in Bovey Tracey and would like to continue working for the Town Council. Consideration was given to granting her request as she is a valued member of the staff.

**Resolved:**

To grant Mrs Gedge's request to continue working as a member of staff.

**FR&GP.12/20 Young Citizen's Award:**

Consideration was given to allocating up to £250.00 towards the cost of a Presentation Ceremony on 16<sup>th</sup> March 2012.

It was noted that:

- a) The Presentation will take place in PPT Church.
- b) All nominees will receive a Certificate.
- c) Refreshments will be provided for those who are invited and served in the Parish Room.

**Resolved:**

To grant £250.00 towards the expenses of the Young Citizen's Award Ceremony (\*power to spend under Local Gvt Act 1972 s144).

Cllr Kelly left the meeting at 7.35pm and returned at 7.40pm

**FR&GP.12/21 St Catherine's C of E Nursery and Primary School:**

A letter had been received from St Catherine's School (\*copy previously circulated) requesting financial assistance towards the cost of supplying a Commemorative Diamond Jubilee Mug to all pupils of the school.

It was noted that:

- a) The total cost was now approximately £500.00.
- b) District Cllrs Gribble and Mrs Klinkenberg will each make grants of £250.00 from their TDC Community Funds to cover the cost.

**FR&GP.12/22 Bovey Tracey Cricket Club (BTCC):**

Consideration was given to a request from Bovey Tracey Cricket Club for representatives of the Club to attend the next Recreation, Parks & Property Committee meeting on 16<sup>th</sup> April 2012 to give a presentation on the Club's proposals for renovating the Cricket Pavilion at the Recreation Ground.

**\*\*Cllr Elphick declared a personal interest.**

**Resolved:**

To invite the representatives of BTCC to the next meeting of Planning Committee on 2<sup>nd</sup> April 2012.

**FR&GP.12/23 Health & Safety Review 2012/13:**

A Health & Safety Review of the Town Council's procedures was recently undertaken by WPS Insurance Brokers on behalf of the Town Council. The Town Council has received a satisfactory Inspection Report with no major issues to address. Noted.

**FR&GP.12/24 Health & Safety Inspection - Play Areas 2012/13:**

The Town Council has received a satisfactory Health & Safety Inspection Report for the play areas at the Recreation Ground and Mill Marsh Park, with currently no major issues to be addressed. Noted.

**FR&GP.12/25 Items for Information:**

Information from Rev Carrington relating to the new Bovey Christians Together Prayer Room was previously circulated and noted.

**FR&GP.12/26 Matters brought forward by the Town Clerk & Councillors:**

**Mr T J Westwood (Town Clerk):**

- i) Reminded Councillors of the Training Event with the Devon Association of Local Councils to be held in the Council Chamber on 13<sup>th</sup> March 2012 at 7pm.
- ii) Advised that a meeting of the Business Association will be held on 14<sup>th</sup> March 2012. Cllrs Bray, Elphick and Ms Richardson agreed to attend.
- iii) Reported that compliments had been received regarding the Timeline of Events article recently published in the Quality Update newsletter. Mr Westwood thanked the Communications Group for their assistance.

**Cllr Elphick reported:**

- i) Cricket covers placed near the vehicular entrance at the Recreation Ground were awaiting collection.
- ii) Signs stating that dogs should be kept on leads in the Recreation Ground need to be placed on the gates.

The meeting closed at 7.48pm





Accounts paid up to 17.2.12

		£
9.1.12	N Brock	600.00
"	K M Courtier Ltd	360.00
"	M I Davey	250.00
"	Equiptest Ltd	297.60
"	K J Thulborn Ltd	399.98
"	Diamond Tool Hire	61.44
"	Teignbridge District Council	300.00
"	N Brock	300.00
"	Teignbridge District Council	86.40
20.1.12	Mole Valley Farmers Ltd	16.08
"	K M Courtier Ltd	172.25
"	Ecotricity	5.80
"	PHS All Clear Ltd	255.84
"	S W Water Ltd	11.70
"	Redlynch Leisure Installations Ltd	2394.00
"	Mike Wye & Associates Ltd	498.00
30.1.12	Sound & Visual Systems Ltd	396.48
"	Firewatch SW Ltd	107.40
"	S W Water Ltd	23.23
"	Castles of Dawlish	123.42
"	R W Hubbard	4.68
"	Brimley Post Office & General Stores	144.00
7.2.12	Mole Valley Farmers Ltd	15.18
"	Orchard Street Furniture	523.18
"	Plants Direct (S. West Ltd)	43.20
"	EDF Energy 1 Ltd	77.86
"	Bovey Tracey Business Association	20.00
"	Arnolds	65.61
13.2.12	Brimley Post Office & General Stores	319.60
"	PHS All Clear Ltd	199.68
"	Bovey Tracey Youth Action	1668.00
"	S W Water Ltd	31.10
"	WPS Insurance	<u>450.00</u>
		<u>10221.71</u>

Wages/Salaries10680.86Direct Debits

27.1.12	Can Networks Ltd	50.38
30.1.12	Ecotricity	64.56
"	Ecotricity	149.19
1.2.12	Aviva	386.18
6.2.12	Orange Payment Processing	34.72
8.2.12	UK Fuels Ltd	<u>70.40</u>
		<u>755.43</u>

Accounts paid up to 2.3.12Direct Debits

		£
27.2.12	Can Networks Ltd	49.48
1.3.12	Aviva	<u>368.18</u>
		<u>417.66</u>



PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER  
ON MONDAY 5<sup>th</sup> MARCH 2012 at 7.50pm

**Present:**

The Town Mayor, Cllr R A Bray  
The Deputy Town Mayor, Cllr Mrs A M Klinkenberg\*

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr A J Kerswell
Cllr Mrs D E M Black	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr M Tregoning
Cllr M J Evans	

\*\*County Cllr  
\*District Cllr

**In attendance:**

Mr T J Westwood - Town Clerk  
Mrs L M Warren - Secretary  
One member of the public

The meeting was chaired by Cllr Evans.

**PL.12/17. Apologies for absence:**

Cllr F W Holmes\* (indisposed)

**PL.12/18. Consideration of Planning Applications:**

DNPA Applications listed to 10.2.12:                      None for Bovey Tracey

TDC Applications listed to 17.2.12:

- a) **12/00535/FUL** Two storey rear extension including balcony at Bramley, Pottery Road for Mr & Mrs M Bayles.  
**\*\*Cllrs Evans & Gribble declared a personal interest.**  
Observations: No objections.
- b) Application withdrawn:  
**11/03870/MAJ** Mixed use commercial (B1) and residential development (C3) at RMS Motors, Pottery Road for Mrs J Penny.  
Observations: Noted.
- DNPA Applications listed to 17.2.12:
- c) **0096/12** Reposition one 300mm Airwave dish from 14m down to 11m with ancillary works at land at Hatherleigh Farm for Telefonica UK Ltd.  
Observations: No objections.
- TDC Applications listed to 24.2.12:
- d) **2012/00013/FUL/08** Detached dwelling at Lowerdown Cross, Chapple Road for Mr I Biles.  
Observations: The Town Council does not support this application because the proposed site is outside the development boundary and is located in open countryside.
- e) **12/00547/VAR** Variation of Condition 2 of planning application 10/03179/FUL to include dormer on rear elevation and amendment to levels leading to an increase in height of building at land adjacent to Rest Harrow, Thorn Cross for Mr A Meldrum.  
**\*\*Cllr Evans declared a personal interest.**

Observations: The Town Council does not support this application because it is considered that Condition 2 of the planning consent should be adhered to. The proposed increase in height and the addition of a dormer window will have an adverse effect on the neighbouring property.

PL.12/19. Planning Decisions: Noted.

a) Approvals:

TDC:

i) Variation of condition 2 on planning permission 10/00880/MAJ to permit revised layout and removal of condition 9 (submit details of appearance of the caravans) at New Park. (N/O)  
ii) Change of use from office to tea room including solar heating and electrical systems (revised proposal to provide 16 no. photovoltaic modules rather previously approved 8 no. photovoltaic modules) for The National Trust. (N/O)

b) Refusals:

DNPA:

i) Refusal to issue Certificate of Lawfulness for use of ancillary accommodation as a single dwellinghouse at Chapple Farm, Chapple Road(N/O)

*The Town Council's submitted observations (No objections- N/O: Objections- O)*

PL.12/20. General Planning Matters brought forward by Councillors:

- a) Cllr Mrs Kerswell reported that some residents had complained that they could not receive a good radio signal.
- b) Cllr Allen asked for clarification regarding the planned footpath to be constructed along Newton Road. It was noted that the matter was in hand.

Under Standing Order 16, the following item was brought forward as Urgent Business:

PL.12/21. Potential Design Review:

Consideration was given to being part of a technical exercise to discuss the possibility of Council representatives and members of the public being involved in a design review group for any potential development that may take place at Bradley Bends. After discussion it was

Resolved:

To decline the approach.

The meeting closed at 8.35pm.

MINUTES OF THE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 30<sup>th</sup> JANUARY 2012 at 7pm

Present:

Cllr Avril Kerswell - Chairman  
Cllr Tina Richardson

Val Brealey  
Ann Gillingham  
Rev Graham Hamilton  
Rev Kevin Hooke  
Louise Pawson  
Mike Winter

The meeting was chaired by Cllr Avril Kerswell.

DJC.12/13 Apologies:

Cllr Anna Klinkenberg  
Linda Griesiell

DJC.12/14 Minutes of the meeting held on 5.9.11: Approved.

DJC.12/15 Tea Party:

a) Tables:

i) Mike suggested that the layout of the tables should be in 15 blocks of ten. This would enable us to get between tables at various points.

ii) Tables to be stored in Peter Hall's driveway, Tina Richardson's garden and possibly (with permission) in Mann's alleyway. Otherwise to cone the 2 parking spaces outside Nat West Bank.

b) Banqueting roll: Mike thought at least 350 metres would be needed.

c) Cups of tea: Val and Louise agreed to provide them at the lower end of Fore Street, Tina at the higher end, and Ann would approach members of Bovey Tracey WI and Parke WI to ask if they would provide them in Union Square.

DJC.12/16 Street Entertainment:

a) Magic act: Louise has approached Sean Arberry who will provide an entertainment for the children.

b) Morris Dancers: She will also continue to try and find a team to perform and is currently looking for more entertainment. **Action: Louise**

c) Fund raising: £840.00 has been raised so far for children's street entertainment, thanks to Val and Louise. Further dances will be held in order to raise more funds so that eventually there will be about £1,000 to spend. **Action: Val & Louise**

d) Plastic sacks: These will be needed for rubbish. Avril will check with Terry (Town Clerk) that arrangements in hand. **Action: Avril**

e) First Aiders: Avril will contact. **Action: Avril**

DJC.12/17 Evening Entertainment:

a) Staging: Terry has arranged this with "Joey the Lips".

b) Schools: The Primary School is planning an entertainment.

c) The Bovey Tracey Players: have an entertainment in hand. **Action: Ann**

d) Hat competition: Both schools need to be made aware that there will be a competition for the best party hat. Avril will ask Terry to e-mail the schools with information. **Action:Avril & Terry**  
It will be necessary to decide about the prize/prizes.

Photographer: Kay Rumford has agreed to act as official photographer.

DJC.12/18 Souvenirs:

The scrolls for the children will need to be designed and a list of the names of the children in Bovey Tracey Primary School and St Catherine's Primary School needs to be obtained.

DJC.12/19 Raffle:

Nothing to report.

DJC.12/20 Monday 4<sup>th</sup> June 2012:

a) Church Service:

i) This will take place at 4pm and will last between 45-60 minutes.  
ii) It will be a rousing service and very formal.  
iii) Seats will be reserved for Town Councillors and partners and Committee members and partners.  
iv) It will be arranged by "Christians Together in Bovey Tracey".  
v) The choir and organist will lead the music with possibly a small orchestra.  
vi) It was agreed to have a printed service sheet with a picture of the Queen on the front.  
Rev Hamilton will ask members of his church to decorate the church with red, white and blue flowers. **Action:Rev Hamilton**

b) Afternoon Tea:

At 5pm the ladies of PPT have offered to provide tea and cakes in the Church Memorial Garden (weather permitting).

c) Peel of Bells:

This will take place at 6pm.

d) Diamond Jubilee Beacon:

i) Avril explained that we wouldn't be able to have a Jubilee Beacon at the church.  
ii) However Tina will ask the suppliers of the Christmas Lights if the top of the Church Tower could be reached with his equipment. The Fire Brigade could also be approached. **Action:Tina**

DJC.12/21 Stained Glass Window:

Everyone thought a stained glass window was a lovely idea the Queen's Coat of Arms would be the most appropriate if permission could be obtained.

DJC.12/22 Other matters:

- a) The committee was disappointed to learn that there would be no Beating of the Bounds, but understood the reasons.
- b) There will be a Dance at the Scout Hut on Saturday 14<sup>th</sup> April 2012 at 8pm. Tickets for committee members will be £5.00 to include supper. Tickets will be on sale for members of the public at £7.00. Bring your own wine.

DJC.12/23 Date of next meeting: 12<sup>th</sup> March 2012 at 7 pm.