

BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG
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Office hours: 10.30am - 12.30pm Mon. Wed. & Fri.

6th November 2018

Dear Councillor,

You are hereby summoned to attend a meeting of Bovey Tracey Town Council which will be held at the Baptist Church, Hind Street, Bovey Tracey on **Monday 12th November 2018 at 7.00pm** for the purpose of transacting the business as set out on the agenda below.

Please Note:

Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded within the minutes of the meeting.

There will be a period of prayer at 6.55pm prior to the meeting to which all are invited.

AGENDA

- FC.18/66 **Apologies for absence**
To receive apologies for inability to attend.
- FC.18/67 **Declarations of Interest and Requests for Dispensations**
To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and consider any dispensation requests.
- FC.18/68 **Minutes**
To receive and resolve as a correct record the minutes of the Town Council meeting held on 17.9.18 (*copy enclosed).

The meeting will go out of session

- FC.18/69 **Report of the Chaplain to the Council**
To receive the report from the Chaplain to the Council
- FC.18/70 **Report of the Police**
To receive the Police Report

FC.18/71 **Questions and Statements by the Public**
In accordance with Standing Order 3F, the Town Mayor will invite Members of the Public present to ask questions or make statements. Please note: questions to be submitted in writing please, to arrive at the Council Office by 12 noon on the day of this meeting. A maximum period of 3 minutes will be permitted for any person wishing to ask a question, make a statement or give evidence to the Council.

FC.18/72 **County, District and Town Councillor Reports**
To receive reports from County, District and Town Ward Members.

FC.18/73 **Reports of any outside bodies**
To hear reports of meetings of any outside bodies including those of which the member is the Council nominated representative:

Cllr Gribble – Devon Association of Local Councils
Cllr Gribble – Teignbridge Rural Aid Committee
Cllrs Evans & Leigh – Teignbridge Association of Local Councils
Cllrs Ashby & Elphick – Bovey Tracey Heritage Trust
Cllrs Ashby, Bray & Kerswell – Bovey Tracey Exhibition Foundation Trust
Cllr Allen – Bovey Tracey Information Centre Trust
Cllr Allen - Plastic Free Bovey
Cllr Leigh – Police & Crime Commissioner Council Advocate Scheme

The meeting will go back into session

FC.18/74 **Recreation, Parks & Property (RP&P) Committee:**
i) To receive and adopt the minutes of the meeting held on 15.10.18 (**draft copy enclosed*).

ii) To receive a referred item (RP&P.18/59) for Full Council to consider correspondence offering land (known as "Standards") to the east of Eureka Terrace (**copy enclosed*) to be purchased by the Council.

FC.18/75 **Finance, Resources & General Purposes (FR&GP) Committee:**
i) To receive and adopt the minutes of the meeting held on 29.10.18 (**draft copy enclosed*).

ii) To approve the payment and receipt transactions between 11th August and 15th October 2018 (**copy enclosed*). (FR&GP.18/74)

iii) To approve a draft response (**copy enclosed*) to correspondence from Teignbridge District Council in relation to Bovey Tracey Hospital. (FR&GP.18/81)

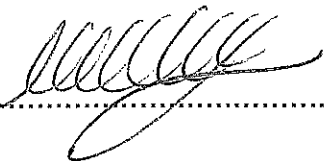
iv) To receive a referred item (FR&GP.18/83) for Full Council to consider the opening of a Public Sector Deposit Fund account for holding surplus funds (**copy of report enclosed*).

FC.18/76 **Planning Committee:**
i) To receive and adopt the minutes of the meetings held on 1.10.18, 15.10.18 (**copy enclosed*) & 29.10.18 (**draft copy enclosed*).

FC.18/77 **The Town Mayor's Interests:**
To receive and note the Town Mayor's engagements/announcements (**copy enclosed*).

FC.18/78 **Programme of Meetings – 2018/2019:**
To consider adopting a revised Programme of Meetings (**copy enclosed*).

- FC.18/79 2019 Elections:
To **discuss and agree** any action regarding Town Council elections on Thursday 2nd May 2019 (ie. publicising election).
- FC.18/80 Bovey Parish Neighbourhood Plan:
To receive a progress update at the meeting.
- FC.18/81 Community Centre Development:
To receive a progress update at the meeting.

SIGNED.......... DATE 06/11/18.....

M WELLS
TOWN CLERK

**Copies of any correspondence circulated to Councillors with this agenda, which will be considered at this meeting.*

**BOVEY TRACEY TOWN COUNCIL MEETING HELD AT THE BAPTIST CHURCH, BOVEY TRACEY
ON MONDAY 17TH SEPTEMBER 2018 AT 7.00PM.**

Present:

The Town Mayor, Cllr Ms J H Blair
The Deputy Town Mayor, Cllr G J Gribble**/*

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|------------------|------------------------|
| Cllr A Allen | Cllr E Kelly |
| Cllr U Arnold | Cllr Mrs A J Kerswell* |
| Cllr R A Bray | Cllr S P Leigh |
| Cllr D K Elphick | Cllr Ms C O Richardson |
| Cllr M J Evans | Cllr C W Robillard |

**County Cllr

*District Cllr

In attendance:

Mr M Wells – Town Clerk
Mrs L Warren
Rev K Hooke – Chaplain to the Council
PCSO P Wilson
Five members of the public

The Town Mayor, Cllr Ms Blair, invited Reverend Hooke to lead prayers for those who wished to take part, before the meeting opened.

The meeting was chaired by the Town Mayor, Cllr Ms Blair.

FC.18/51 Apologies for absence

Cllr R J Ashby (Leave)
Cllr M Tregoning (Unwell)
District Cllr Mrs S Morgan (Unwell)

FC.18/52 Declarations of Interest and Requests for Dispensations

No interests declared

FC.18/53 Minutes

The minutes of the Council Meeting held on 2.7.18 (**copy previously circulated*) were confirmed as a true record and were signed by the Town Mayor.

The meeting went out of session

FC.18/54 Report of the Chaplain to the Council

Rev Hooke, Chaplain to the Council, noted the success of the Nourish Festival and advised that musical entertainment had taken place at the Methodist Church open area.

He advised that members of the Churches will be carol singing at the Christmas Lights Switch-On event. The annual Carol Service will take place on 17th December. He noted that Church members are hoping to perform the scriptures of St Mark's Gospel in May 2019.

FC.18/55 **Report of the Police**

PCSO Wilson circulated a copy of the recorded crime figures for August and noted that 31 recorded crimes had taken place in the parish with a further 80 incidents recorded. He responded to questions raised by Councillors regarding recent anti-social behaviour, vandalism and injury to animals. He advised that the Police staffing levels are low but it is hoped that a Police Officer will be appointed in the near future to cover the Bovey Tracey/Moretonhampstead area. He stressed the importance of members of the public reporting incidents at the time and, if possible, obtaining evidence. Following an enquiry about the final outcome of recorded crimes, he advised that this information will be available via the Police & Crime Commissioner Council Advocate Scheme.

FC.18/56 **Questions and Statements by the Public**

In accordance with Standing Order 3F, the Town Mayor invited Members of the Public present to ask questions or make statements.

Mr J Heron & Mr N Canham on behalf of Sibelco advised that exploratory drilling will be taking place on Chudleigh Knighton Heath during the next five weeks.

Mr L Calder expressed the concern of the public regarding the recent injuries inflicted on the alpacas

Mr P Beecher (Residents' Association):

i) reiterated his thanks to the Town Council, Town Clerk and staff for enabling and supporting all the events that took place over the summer months. He also noted the excellent floral displays which are appreciated by residents and visitors.

ii) advised that many residents have stated the importance of Town Councillors attending TDC Planning site meetings.

iii) noted the appreciation of residents that, in the main, Town Councillors are non-political.

Two members of the public left the meeting at 7.23pm.

FC.18/57 **County, District and Town Councillor Reports**

DCC, TDC & Town Cllr Gribble reported that he had attended regular DCC meetings. He noted that at TDC the Overveiw & Scrutiny Committee had not supported the exclusion to Town/Parish Councillors at planning site meetings. This will now be referred to the Executive Committee. Locally he had attended various meetings and events including the Garden Show, New Park Fete, BTAT meeting and the opening of Mulberry House.

TDC Cllr Mrs Kerswell advised that she had attended various Civic Services and site meetings. She advised that she had attended a recent presentation by Citizens' Advice Bureau regarding universal credit, debt and housing matters. She noted that Aylesbury Vale District Council has instigated its own lottery from which local organisations benefit. This will be further discussed at TDC. Locally she noted the success of the Nourish Festival and the Funlands Funfair celebration. She had also attended the Carnival and the opening of Mulberry House.

Cllr Arnold noted that in his capacity of Chairman of the Regeneration Committee he hopes to progress the implementation of the one-way traffic system. He also hopes that the Business Association will reform. He noted the success of Carnival Week and suggested that the Town Council should write a letter of thanks to the Carnival Committee. He also noted the success of the Nourish Festival.

Cllr Allen also noted the success of the Carnival events, the Nourish Festival and the Garden Show. He noted that he, as Town Council representative, had attended a film shown by the Plastic Free Bovey Steering Group. He had attended, as an observer, two meetings of the Information Centre Trust. He noted the delay in the Information Centre moving to temporary accommodation. He looks forward to providing input when the Information Centre transfer to the Community Centre.

Cllr Leigh attended regular Town Council meetings, a personnel sub-committee meeting and Neighbourhood Development Plan meetings. He noted the success of the Carnival and Nourish Festival.

Cllr Kelly attended regular Town Council meetings, Neighbourhood Development Plan Steering and Working Group meetings. He noted that a timetable is in place and it is hoped to complete the Neighbourhood Development Plan by next summer. He noted the success of the Nourish Festival and mentioned the possibility of an event next February.

Cllr Evans attended regular Town Council meetings, Neighbourhood Development Plan and Regeneration meetings and Twinning Association events.

Cllr Robillard advised that the Twinning Association is holding an event which it hopes will attract more interest. He noted that the Fairtrade Group has signed up further companies and will be holding a meeting on 26th September.

Cllr Ms Blair (Town Mayor) noted the inclusion of the list of her engagements/announcements. She stated that she had enjoyed the Carnival events, Garden Show and the Nourish Festival.

FC.18/58

Reports of any outside bodies

Cllr Gribble (Devon Association of Local Councils) advised that the DALC AGM will take place on 3rd October.

Cllr Gribble (Teignbridge Rural Aid Committee) noted that the meeting to distribute funds took place in July.

Cllrs Evans & Leigh (Teignbridge Association of Local Councils) Cllr Leigh advised that no meetings had taken place recently.

Cllrs Ashby & Elphick (Bovey Tracey Heritage Trust) Cllr Elphick advised that there was no information to report.

Cllrs Ashby, Bray & Kerswell (Bovey Tracey Exhibition Foundation Trust) Cllr Ms Blair (Town Mayor) advised that a meeting will take place on 18th September.

Cllr Allen (Bovey Tracey Information Centre Trust) Cllr Allen advised that he had given his report earlier in the meeting.

Cllr Leigh (Police & Crime Commissioner Council Advocate Scheme) Cllr Leigh advised that since the Town Council joined the scheme he has been inundated with correspondence. He will report back at a later date.

The meeting returned to session

FC.18/59 Recreation, Parks & Property (RP&P) Committee:

i) The minutes of the meeting held on 16.7.18 (**draft copy previously circulated*) were received and adopted.

FC.18/60 Finance, Resources & General Purposes (FR&GP) Committee:

i) The minutes of the meeting held on 3.9.18 (**draft copy previously circulated*) were received and adopted.

Members considered the following recommendations/deferred matters:

ii) To approve the payment and receipt transactions between 10th June and 10th August 2018 (**copy previously circulated*). (FR&GP.18/58)

Resolved:

To approve the payment and receipt transactions between 10th June and 10th August 2018.

iii) Deferred item (FR&GP.18/59) for Full Council to consider appropriate application(s) to submit to the Communities Together Fund (**copy of criteria previously circulated*). Cllr Arnold suggested making an application towards funding for a peripatetic Town Centre Manager. It was noted that this position would be shared between Ashburton, Buckfastleigh, Moretonhampstead and Chudleigh and would only proceed if all parties wish to be involved.

Following discussion it was

Resolved:

To support the proposal and to refer the item back to the next FR&GP Committee Meeting when more information becomes available, prior to submitting a final application.

iv) To adopt the Draft Grant Applications Policy (FR&GP.18/66) (**copy previously circulated*). The Town Clerk provided an update regarding the detail of the policy.

Resolved:

To adopt the Draft Grant Applications Policy.

v) Deferred item (FR&GP.18/52) to consider creating individual Councillor e-mail addresses.

Cllr Evans provided an update and advised that it is not mandatory for Councillors to take part. Following discussion it was

Resolved:

To offer those Councillors who wish to take part the opportunity of having an individual Councillor e-mail address.

vi) Deferred item (FR&GP.18/70) to consider accepting the grant of £82,880.00 (**copy of terms previously circulated*) and if accepted to determine delegated signatories.

Resolved:

To accept the grant of £82,880.00. To nominate Mr M Wells (Town Clerk) and Cllr Leigh (Chairman of Finance, Resources & General Purpose Committee) as signatories.

FC.18/61 Planning Committee:

i) The minutes of the meetings held on 16.7.18 (**copy previously circulated*) & 3.9.18 (**draft copy previously circulated*) were received and adopted.

FC.18/62 The Town Mayor's Interests:

A copy of the Town Mayor's engagements/announcements (**copy previously circulated*) was noted.

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|-------------------------|--|
| 12 th July | TDC Planning Site Inspection for Challabrook Application – Challabrook |
| 17 th July | Bovey Tracey South West in Bloom Judging Tour – Heritage Centre |
| 19 th July | Formal opening of Mulberry House – Mulberry House, Brimley Lane |
| 19 th July | Contemporary Craft Fair "Thank-you" Reception – Bovey Castle |
| 24 th July | Bovey Tracey Youth Café AGM – Youth Café, Pixie Corner |
| 4 th August | Bovey Tracey Carnival judging of entries & procession – Coombe Cross |
| 5 th August | Bovey Tracey Carnival Sunday Funday – Mill Marsh Park |
| 12 th August | Dawlish Carnival Opening Ceremony – The Lawn, Dawlish |
| 18 th August | Formal opening of Bovey Garden Club Summer Show – Parke View |
| 1 st Sept. | Unveiling of sculpture to commemorate Canadian Forestry Corps Contribution to WW1 – Stover Country Park |
| 9 th Sept. | Laying a poppy for Frank Lake on the centenary of his death – Heritage Centre |

The Town Mayor, as Ex-Officio, had also attended 3 Steering Group meetings, 4 Work Group meetings and 1 training session for the Neighbourhood Development Plan.

FC.18/63 Devon Association of Local Councils (DALC) AGM Conference & Exhibition 2018:

Members noted that the Town Clerk will attend the DALC AGM, Conference and Exhibition on 3rd October 2018 at Exeter Racecourse and consideration was given to any additional attendance (**copy of programme enclosed*). Cllr Gribble expressed his interest in attending.

Resolved

Cllr Gribble will attend the DALC AGM together with the Town Clerk.

FC.18/64 **Bovey Parish Neighbourhood Plan:**

Cllr Kelly provided an update and noted that there are five Working Groups that are working on objectives and policies. They then report back to the Steering Group. It is intended to hold a public consultation when a vision and objectives are in place.

FC.18/65 **Community Centre Development:**

Cllr Kelly provided an update and reported on the success of some grant applications. He noted that there has been a delay in the commencement of building work but it is anticipated that this will start next month.

The meeting closed at 8.05pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 1ST OCTOBER 2018 AT 6.30PM.

Present:

The Town Mayor, Cllr Ms J H Blair

Cllr U Arnold
Cllr R J Ashby
Cllr R A Bray

Cllr E Kelly
Cllr Mrs A J Kerswell*

In attendance:

Cllr G J Gribble**/*
Mr M Wells - Town Clerk

**County Cllr
*District Cllr

The meeting was chaired by Cllr Ms Blair.

Interests: The Town Council, as the landowner, declared an interest in PL.18/75b (new clubhouse at Recreation Ground).

PL.18/73 Apologies for absence:

Cllr M J Evans (Leave)

**Public Participation: No members of the public present.

PL.18/74 Minutes:

Ref. PL.18/73 (Removal of hedge at Bradley Bends development) The Town Clerk provided an update and advised that he is awaiting a response from TDC. The minutes of the meeting of 3rd September 2018 (**copy previously circulated*) were then confirmed as a correct record and were approved.

PL.18/75 Consideration of Planning Applications:

DNPA Applications listed to 24.8.18: None

TDC Applications listed to 31.8.18:

- a) 18/01793/CAN Fell one cherry tree and replace with smaller tree at Cherry Tree Cottage, Orchard Way.
Observations: Referred to TDC's Arboricultural Officer.

DNPA Applications listed to 31.8.18: None

TDC Applications listed to 7.9.18:

- b) 18/01730/FUL New clubhouse to replace existing (revised scheme) at Recreation Ground, Newton Road.
Observations: The Town Council, as landowner, noted the application.
- c) 18/01752/VAR Variation of condition 2 on planning permission 16/01196/FUL (three detached dwellings and creation of new vehicular access off Brimley Road) to provide a garage per dwelling and shed to plot 3 at Blenheim, Brimley Road.
Observations: No objection.

DNPA Applications listed to 7.9.18: None

TDC Applications listed to 14.9.18:

- d) 18/01882/CLDE Certificate of Lawfulness for existing use of land and buildings for equestrian purposes at Little Bradley House.
Observations: No objection.

- Appeal - Noted
e) 18/00041/REF Appeal against refusal of planning application 17/02118/MAJ - Outline planning application for up to 30 dwellings and associated works (means of access to be determined only) at land north of Indio House, Newton Road.

DNPA Applications listed to 14.9.18: None

TDC Applications listed to 21.9.18:

- f) 18/01942/CAN Fell one cedar and one maple at Smithays Cottage, Old Orchard.
Observations: Referred to TDC's Arboricultural Officer.

PL.18/76 Planning Decisions: Noted

Approvals:

a) TDC:

- i) Dwelling and detached double garage at Brookfield House, Challabrook Lane. (N/O)
- ii) Remove two branches of one oak tree (T3) where overhanging at Laurels End, Avenue Road.
- iii) Light industrial/storage building with first floor office at Beech Tree Depot, St Johns Lane. (N/O)
- iv) Two storey rear extension at La Rosta, Brimley Road. (N/O)
- v) Single storey side extension at 2 Staddon View. (N/O)
- vi) Renewal of existing frontage in hardwood frames with rounded glazing bars and double glazed safety glass at 9 Fore Street. (N/O)
- vii) Two storey side extension and single storey front extension at 41 Kiln Close. (N/O)

Split Decision - Part Approval & Part Refusal:

b) TDC:

Refusal: Reduce the height of the trees' crowns.

Approval: Reduce the north western face of the trees' crowns.

Location: 23 Naseby Drive, Heathfield. (Ref'd.)

Refusals:

c) TDC:

- i) Annexe building at 30 Kiln Close. (O)

The Town Council's submitted observations: No objections - N/O. Objection - O.

PL.18/77 Devon County Council (Various Roads, Teignbridge) (Waiting Restrictions) Amendment Order:

Members noted DCC's proposed Waiting Restrictions Amendment Order (*copy previously circulated).

Reference was made to DCC Traffic Order notices which remain displayed long after the order has been enforced. The Town Clerk agreed to follow this up with the Highways Officer.

PL.18/78 Dartmoor Local Plan:

Members noted Newsletter No.3 (*copy previously circulated).

PL.18/79 General Planning Matters brought forward by Councillors: None (For information only).

The meeting closed at 6.55pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 15TH OCTOBER 2018 AT 6.30PM

Present:

The Town Mayor, Cllr Ms J H Blair

Cllr R J Ashby
Cllr R A Bray
Cllr M J Evans

Cllr E Kelly
Cllr Mrs A J Kerswell*

In attendance:

Cllr G J Gribble**/*
Mr M Wells - Town Clerk
One member of the press

**County Cllr
*District Cllr

The meeting was chaired by Cllr Evans

Interests Declared: None

PL.18/80 Apologies for absence:

Cllr U Arnold - Leave

**Public Participation: None

PL.18/81 Minutes:

The minutes of the meeting of 1st October 2018 (**copy previously circulated*) were confirmed as correct record and were approved.

PL.18/82 Consideration of Planning Applications:

DNPA Applications listed to 21.9.18: None

TDC Applications listed to 28.9.18:

- a) 18/01713/FUL Single storey side extension at 5 Heathfield Close.
Observations: No objection.

DNPA Applications listed to 28.9.18: None

TDC Applications listed to 5.10.18:

- b) 18/01977/FUL Single storey link between garage and house at 20
Parkelands.
Observations: No objection.

PL.18/83 Planning Decisions: Noted

Approvals:

a) TDC:

- i) Change of use from sui generis to A3 (restaurant/café) and A5 (hot food takeaway) including new takeaway hatch at Public Conveniences, Mary Street Car Park. (N/O)
- ii) Painted wall advertisements and wall mounted board sign at Public Conveniences, Mary Street Car Park. (Unable to make an observation on submitted information)
- iii) Two storey office extension at 8 Cannon Road, Heathfield. (N/O)
- iv) Variation of condition 2 of Prior Approval 17/00635/NPA (Prior Approval under Part 3 Class Q (a) and (b) and paragraph W of the GDPO change of use of agricultural building to a dwelling) to change internal layout and fenestration at Daffodils, Bovey Tracey. (N/O)
- v) Fell one cherry tree and replace with smaller tree at Cherry Tree Cottage, Orchard Way. (Ref'd)

b) DNPA:

- i) Alterations and extension to existing dwelling at Huntersgate, Colehayes.

*The Town Council's submitted observations: No objections - N/O.
Objection - O.*

PL.18/84 General Planning Matters brought forward by Councillors:
(For information only).

Cllr Mrs Kerswell:

- i) Referred to a property in De Tracey Park and provided an update on the current issues.
- ii) Advised that District Cllr Mrs Morgan had referred to the humpback bridge in Clay Lane and suggested that traffic lights could be installed. It was noted that this is a DCC highways issue.
- iii) Referred to a traffic issue in Newton Road created by vehicles being parked on both sides of the road. It was agreed to inform PCSO Paul Wilson.

Cllr Ms Blair referred to the removal of a hedge at the Bovis development at Bradley Bends and enquired on any further update. The Town Clerk advised that the TDC Planning Officer has not responded despite two follow up contacts. The Town Clerk suggested that the TDC's Councillors make further enquiries.

The meeting closed at 6.50pm.

RECREATION, PARKS & PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 15TH OCTOBER 2018 AT 7.00PM

Present:

The Town Mayor, Cllr Ms J H Blair

| | |
|------------------|--------------------|
| Cllr A Allen | Cllr E Kelly |
| Cllr R A Bray | Cllr C W Robillard |
| Cllr D K Elphick | |

In attendance:

Cllr G J Gribble**/*
Cllr Mrs A J Kerswell*
Mr M Wells - Town Clerk
One member of the press
Two members of the public

**County Cllr
*District Cllr

The meeting was chaired by Cllr Kelly.

Interests declared: Cllr Elphick declared an interest in PL.18/60

RP&P.18/50 Apologies for Absence:

Cllr U Arnold (Leave)

**Public Participation: None

RP&P.18/51 Minutes:

The minutes of the meeting of 16th July 2018 (**copy previously circulated*) were confirmed as a correct record and were approved.

RP&P.18/52 Devon Sharks RL - Bullands Field:

Members considered the following requests:

i) Combined future use of Bullands Field with Bovey Tracey Athletic Football Club following the expiry, on 31st January 2019, of Devon Sharks RL agreement.
Following discussion it was

Resolved:

To extend the arrangement for a further year from the expiry of the current agreement.

ii) Joint permission for a container to be sited on Bullands Field (**copy previously circulated*).

Resolved:

To grant approval for the siting of a container.

RP&P.18/53 Regeneration Committee:

Members received and noted the previous draft minutes of the Regeneration Committee meeting of 13th June 2018 (**copy previously circulated*). In the absence of Cllr Arnold (Chair of the Regeneration Committee) it was suggested any questions be referred to the Town Clerk to be raised with Cllr Arnold on his return.

RP&P.18/54 Quantified Tree Risk Assessment (QTRA) - Monterey Cypress Tree:

Members received and noted the QTRA report following inspection on 5th September 2018 (**copy previously circulated*) and considered the conclusions and recommendations within. It was agreed that the report should be shared with those concerned.

Following discussion it was

Resolved:

To take no further action with the tree for a minimum of 12 months unless extreme weather conditions dictate otherwise.

RP&P.18/55 Devon Air Ambulance - Night Landing Site:

Members noted that planning permission has been granted for the installation of a lighting column at the Recreation Ground to facilitate night landing for Devon Air Ambulance. It was further noted that the Devon Air Ambulance undertook a trial visit on the evening of 14th October.

RP&P.18/56 Grounds Maintenance Contract:

The current contract is due to expire on 31st December 2018. Members considered approving the contents of the Draft Tender Specification prior to release (**copy previously circulated*).

Following discussions and an update from the Town Clerk regarding the amendments to the contract it was

Resolved:

To approve the content and advertise the tender.

RP&P.18/57 Tennis Club - Recreation Ground:

Members noted revised plans (**copy previously circulate*) for the replacement clubhouse at the Recreation Ground.

RP&P.18/58 Off-Street Parking:

Item brought forward by Cllr Arnold to discuss off-street parking. It was resolved to refer this item to a future meeting when Cllr Arnold would be present.

RP&P.18/59 Land (known as "Standards") to the East of Eureka Terrace:

Members considered an offer from a neighbouring landowner to the allotment site (**copy previously circulated*).

Following discussion it was

Resolved:

To request the Town Clerk to obtain a land value from the seller. Following this, the item to be deferred for consideration by Full Council.

RP&P.18/60 Bovey Tracey Cricket Club (BTCC):

Members considered a request on behalf of BTCC (**copy previously circulated*).

The Chairman provided an update following a recent meeting and advised that the Cricket Club is looking, in principle, to site additional sponsorship boards temporarily at the Recreation Ground during the cricket season.

Following discussion it was

Resolved:

To approve, in principle, the siting of additional sponsorship boards at the Recreation Ground, subject to a future request regarding the size and location of the boards.

RP&P.18/61 Station Road Car Park:

Members considered draft lease terms (**copy previously circulated*) which are necessary to facilitate accommodating the Town Council's proposed replacement workshop building. The Town Clerk particularly requested Members to consider the break clause proposed for 12 months. Following discussion it was

Resolved:

To request the Town Clerk to negotiate a nominal rent to be paid, if demanded, and the break clause to be extended for a longer period of notice. Following this the item to then be referred to Full Council for approval.

RP&P.18/62 Nourish Festival 2019 – Use of Bullands Field & Mill Marsh Park:

Members considered a request on behalf of the Nourish Festival to use Mill Marsh Park and Bullands Field for the parking of vehicles on Saturday 31st August 2019.

Resolved:

To grant the request with the proviso that the use of the facilities has a formalised start and more importantly finish time.

RP&P.18/63 Bovey Tracey Swimming Pool – Boundary Fence:

The Chairman provided an update following a site visit (ref. item RP&P.18/44). He explained that the meeting had concluded with a suggestion that a new 30m length of 3m high mesh fence is installed adjacent to the affected swimming pool wall, to house a small football goal mouth to provide the surrounding protection required.

Resolved:

To request the Town Clerk to apply for planning permission to install the fence and to seek comparative quotes to undertake the work.

RP&P.18/64 Green Man Festival 2019:

Consideration was given to making an application for a road closure. The Chairman reported that the event will take place on Saturday 27th April 2019.

Resolved:

To request the Town Clerk to submit a road closure application in support of the event.

RP&P.18/65 Plastic Free Bovey:

Item brought forward by Cllr Allen. Cllr Allen provided an update on progress. He advised that a small Steering Group has been formed. To establish Plastic Free status prior to the target date of the end of November 2018, five objectives need to be met and these are being worked through. An Autumn Community Clean event has been arranged for Saturday 27th October at Bovey Heath, all welcome to attend.

Cllr Robillard advised that Devon Green Expo event will take place at Stover School on 25th October.

Cllr Allen referred to the resurfacing of Station Road and stated that the contractors, Glendinning Ltd, who undertook the work on behalf of DCC should be congratulated for their efforts in such poor weather conditions. However, he noted that water is pooling by the bus stop opposite the Methodist Church. He enquired if a gulley could be rechannelled to deal with the issue as previously arranged with DCC.

Cllr Kelly noted that the inspection chamber covers outside Tesco Express have been covered. DCC Cllr Gribble agreed to investigate.

The meeting closed at 7.50pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 29TH OCTOBER 2018 AT 6.30PM

Present:

The Town Mayor, Cllr Ms J H Blair

Cllr U Arnold
Cllr R A Bray
Cllr M J Evans

Cllr E Kelly
Cllr Mrs A J Kerswell*

In attendance:

Cllr G J Gribble**/*
Mr M Wells - Town Clerk
One member of the public
One member of the press

**County Cllr
*District Cllr

The meeting was chaired by Cllr Evans

Interests declared: Cllr Bray declared an interest in PL18/87c

PL.18/85 Apologies for absence:
 Cllr R J Ashby - Personal commitment

**Public Participation:

Mr P Beecher thanked Councillors for attending the recent Residents' Association meeting.

PL.18/86 Minutes:

The minutes of the meeting of 15th October 2018 (*copy previously circulated) were confirmed as a correct record and were approved.

PL.18/87 Consideration of Planning Applications:

DNPA Applications listed to 21.9.18: None

TDC Applications listed to 5.10.18:

- a) 18/02059/CAN Fell one silver birch at 59 Mary Street.
Observations: Due to insufficient information the Town Council was unable to make an observation.

DNPA Applications listed to 5.10.18:

- Withdrawn application: (Noted)
b) 0437/18 Erection of implement store and greenhouse at Chapple Farm.

Cllr Arnold & Mr P Beasley (Press) joined the meeting at 6.35pm.

TDC Applications listed to 12.10.18:

- c) 18/02091/FUL Ground and first floor rear extension at 1 Orchard Terrace.
Observations: No objection.

Cllr Leigh joined the meeting at 6.40pm.

DNPA Applications listed to 12.10.18: None

TDC Applications listed to 19.10.18:

- d) 18/00940/FUL Installation of secondary vehicular access at Strelna, Lowerdown.
Observations: No objection.

Cllr Allen joined the meeting at 6.45pm.

- e) 18/02051/FUL Detached double garage and single storey extensions at Whitstone Lodge.
Observations: No objection.
- f) 18/02158/CAN Fell one sycamore at The Mews, 1B South View.
Observations: Due to insufficient information the Town Council was unable to make an observation.

PL.18/88 Planning Decisions: Noted.

Approvals:

- a) TDC:
- i) Agricultural building at Reeves Hall, Coombe Lane. (N/O)
 - ii) Change of use from former bank to community kitchen hub and ancillary accommodation including kitchen, food preparation and storage areas. In addition change of use of first floor from bank office to 2 bedroomed flat at 45 Fore Street. (N/O)
 - iii) Reduce hazel trees to hedge height at 32 East Street. (N/C)
 - iv) Fell one pine tree at Parke View House, Fore Street. (N/C)
 - v) Crown lift one lime in Group G1 by 5m, reduce limbs of one sweet chestnut (T2) where overhanging highway and remove lower secondary limb of one Scots pine (T3) to clear cables and doorway at Rest Harrow, Thorn Cross. (N/C)
 - vi) Fell one cedar and one maple at Smithays Cottage, Old Orchard. (Ref'

- b) DNPA: None.

Refusals:

- c) TDC:
- i) New flat over existing and the creation of two new flats in a detached block at 45 Fore Street. (O)

Split Decision:

- d) TDC:
- Refusal: Selective pruning to re-balance the tree.
Approval: Consent is granted to crown lift the southern, (office) side of the tree's crown by 2m.
TPO Name: E2/08/48A - The Old Mill House, New Park 2006. (N/C)

- e) Tree Preservation Orders:

- i) 5 Heathfield Close - making of provisional TPO.
- ii) Bramley, Pottery Road - confirmation of TPO with modifications.

*The Town Council's submitted observations: No objections - N/O.
Objection - O. Referred - Ref'd. Not consulted - N/C.*

PL.18/89 Dartmoor Local Plan - Parish Council Workshop:

Consideration was given to attendance (maximum 2 delegates) at the Parish Council Workshop Local Plan and Development Management on Wednesday 5th December at Parke (2pm-4pm).

Resolved:

To refer the invitation to the Neighbourhood Development Plan Steering Group.

PL.18/90 General Planning Matters brought forward by Councillors:

(For information only).

Cllr Kelly:

i) enquired if there was any further information regarding the removal of a hedge at the Bovis development at Bradley Bends. The Town Clerk advised that he had not received any further response from the Planning Officers.

ii) noted to the dumping of rubbish at Bradley Bends from the development.

The meeting closed at 6.55pm.

FINANCE, RESOURCES & GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER ON MONDAY 29TH OCTOBER 2018 AT 7PM.

Present:

The Deputy Town Mayor, Cllr G J Gribble**/*

Cllr A Allen
Cllr M J Evans
Cllr S P Leigh
Cllr M Tregoning

In attendance:

Cllr Mrs A J Kerswell*
Mr M Wells - Town Clerk
One member of the press
One member of the public

**County Cllr
*District Cllr

The meeting was chaired by Cllr Leigh

Interests to be Declared: None.

FR&GP.18/73 Apologies for absence:

Cllr Ms C O Richardson - Unwell
Cllr C W Robillard - Personal commitment

**Public Participation: None

FR&GP.18/74 Minutes:

The minutes of the meeting of 3rd September 2018 (**copy previously circulated*) were confirmed as a correct record and were approved.

FR&GP.18/74 Accounts & Financial Statement:

Members received and approved payment and receipt transactions between 11th August 2018 and 15th October 2018 (**copy previously circulated*) and noted the bank balances as below:
General Account: £ 7,008.59 (Statement dated 8.10.18)
Business Bank Instant A/C: £276,804.33 (Statement dated 1.10.18)
Business Bank Instant A/C: £350,380.11 (Statement dated 1.10.18)

FR&GP.18/75 Annual Audit Return for the Year Ending 31st March 2018:

Members noted that the external auditors (PKF Littlejohn LLP) have certified and completed their review of the Town Council's Annual Return for the year ended 31st March 2018. There have been no issues or advisories raised.

FR&GP.18/76 Bovey Tracey Activities Trust (BTAT) - Request for Funding:

Members considered a deferred item (FR&GP.18/68) following the submission of additional information (**copy previously circulated*). Cllr Gribble noted that he had individually supported the Trust. Following discussion it was

Resolved:

In line with the Grant Awarding Policy, which has recently been adopted, to request the Trust to complete an application form for further consideration.

FR&GP.18/77 Bovey Tracey Carnival Committee AGM 2018:

Members noted that the Carnival Committee AGM will take place at the Dolphin Hotel at 8.00pm on Wednesday 21st November.

FR&GP.18/78 Budget Monitoring - Position Statement:

The Town Clerk summarised the Statement and replied to questions raised by Councillors. Members then noted the Town Council's budget monitoring position statement as at 30th September 2018 (**copy previously circulated*).

FR&GP.18/79 Budget Planning 2019/20 - Preliminary Discussion:

The Town Clerk summarised various concerns (**copy previously circulated*). Cllr Leigh raised concern regarding the provision of the new Community Centre. The Town Clerk confirmed that the full extent of these costs are still unknown at the current time.

FR&GP.18/80 Tarmac Path - Cemetery, Coombe Lane:

Consideration was given to the following quotations to extend the current tarmac path through the cremation area.

| | |
|--------------|---------------|
| Quotation A: | £3,478.00+VAT |
| Quotation B: | £3,200.00+VAT |
| Quotation C: | £3,281.59+VAT |
| Quotation D: | £3,500.00+VAT |

Resolved:

To accept quotation B in the sum of £3,200.00+VAT. If possible, to obtain S106 funds for the work or alternatively funding will have to be taken from reserves

FR&GP.18/81 Community Right to Bid - Bovey Tracey Hospital:

Members noted correspondence from Teignbridge District Council (**copy previously circulated*) and considered a response. Following discussion it was

Resolved:

To request the Chairman and the Town Clerk to prepare a draft response, based on comments raised during discussions, for consideration by Full Council.

FR&GP.18/82 Teignbridge Dementia Action Alliance (TDAA):

Members considered an offer on behalf of TDAA to facilitate an "Awareness & Understanding of Dementia" session for Councillors/public. The Town Clerk provided further information at the meeting.

Resolved:

To accept the offer of a session. Cllr Evans agreed to facilitate this.

FR&GP.18/83 The Public Sector Deposit Fund:

Consideration was given to the opening of CCCA Public Sector Deposit Fund account (**copy of details previously circulated*) for holding surplus funds.

Following discussion it was

Resolved:

To refer this item to Full Council for consideration.

FR&GP.18/84 Archaeological Investigations - Community Centre Development:

Members considered quotations (**copy previously circulated*) to undertake additional archaeological investigations to satisfy planning (pre-commencement) condition 8. Cllr Allen provided an update and following a recommendation from the Community Centre Steering Group it was

Resolved:

To accept Quotation A in the sum of £4250.00+VAT and seek financial contribution from Devon County Council.

FR&GP.18/85 Matters brought forward by Councillors: (*for information only*).

Cllr Gribble provided an update on work at Station Road roundabout and advised that any grant may also cover the painting of the railings along Station Road.

Cllr Evans advised that since the closure of Lloyds Bank shop owners have noticed a reduction in footfall. It was noted that Lloyds Mobile Bank visits the town three days a week.

Cllr Allen:

i) Referred to a recent press photograph relating to the proposed Community Centre. The Town Clerk clarified the matter.

ii) Referred to Social Media posts. The Town Clerk agreed to forward a copy of the Town Council's Social Media Policy to Cllr Allen.

iii) Advised that the community clean-up, undertaken by Plastic Free Group, at Bovey Heath had been very successful. 15 sacks of rubbish had been collected. He thanked the Town Clerk for undertaking the arrangements for equipment hire and rubbish removal.

The meeting closed at 7.58pm.

List of Payments made between 11/08/2018 and 15/10/2018

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|------------------|--------------------------------|------------------|--------------------|-----------------------|----------------------------|
| 15/08/2018 | EDF Energy | D/D | 19.58 | | Electricity supply - CCTV |
| 21/08/2018 | British Gas | D/D | 117.56 | | Electricity supply |
| 21/08/2018 | EE Phone | D/D | 34.72 | | Plan charge |
| 24/08/2018 | Teignbridge District Council | 484 | 5,300.00 | | Payroll |
| 24/08/2018 | PHS Group | 485 | 184.86 | | Waste collection |
| 24/08/2018 | Smith Consult Ltd | 486 | 10,430.40 | | Engineering services |
| 24/08/2018 | South West Grounds Maintenance | 487 | 1,320.00 | | Verge & Cemetery cutting |
| 24/08/2018 | Parkinson Partnership LLP | 488 | 75.00 | | VAT reg. service |
| 24/08/2018 | Devon Contract Waste | 489 | 38.21 | | Waste collection |
| 24/08/2018 | Mole Valley Farmers | 490 | 5.52 | | Goods |
| 28/08/2018 | British Gas | D/D | 24.25 | | Electricity supply |
| 28/08/2018 | Elitegroup | D/D | 61.38 | | Telecom |
| 03/09/2018 | Pulse8Communications | D/D | 22.00 | | Broadband |
| 03/09/2018 | Aviva | D/D | 608.18 | | Insurance |
| 03/09/2018 | British Gas | D/D | 59.84 | | Electricity supply |
| 04/09/2018 | Clare Beresford | 491 | 40.00 | | Cleaning |
| 04/09/2018 | PCM Pest Control | 492 | 45.00 | | Eradicate wasp nest |
| 04/09/2018 | Devon & Cornwall Newspapers Lt | 493 | 36.00 | | Display advert |
| 04/09/2018 | Viking | 494 | 109.80 | | Goods |
| 04/09/2018 | Teignbridge District Council | 495 | 2,764.24 | | Payroll |
| 04/09/2018 | Mr M Wells | 496 | 119.81 | | Reimbursement - pump & sub |
| 04/09/2018 | Lisa Robillard Webb | 497 | 60.00 | | Admin service - NDP |
| 04/09/2018 | PKF Littlejohn LLP | 498 | 720.00 | | Review annual return |
| 04/09/2018 | Viking | 494 | -109.80 | | Goods |
| 05/09/2018 | British Gas | D/D | 25.50 | | Electricity supply |
| 05/09/2018 | UK Fuels Ltd | D/D | 112.39 | | Fuel |
| 10/09/2018 | Teignbridge District Council | 499 | 5,300.00 | | Payroll |
| 10/09/2018 | PHS Group | 500 | 246.48 | | Waste collection |
| 10/09/2018 | Devon Contract Waste Ltd | 501 | 40.90 | | Waste collection |
| 10/09/2018 | Lee Parmenter Contractors Ltd | 502 | 927.00 | | Grounds maintenance |
| 10/09/2018 | Devon Wildlife Trust | 503 | 77.40 | | NDP |
| 10/09/2018 | Doug Pratt Tree Consultancy | 504 | 195.00 | | Report on Cypress tree |
| 17/09/2018 | Viking | 505 | 109.80 | | Replacement chq |
| 17/09/2018 | EDF Energy | D/D | 19.58 | | Supply - CCTV cameras |
| 21/09/2018 | EE Phone | D/D | 34.72 | | Plan charge |
| 24/09/2018 | Devon Contract Waste Ltd | 506 | 34.37 | | Waste collection |
| 24/09/2018 | WBW Solicitors | 507 | 60.00 | | Land Registry fee |
| 24/09/2018 | Mr M Wells | 508 | 114.96 | | Reimbursement of subs |
| 24/09/2018 | Lisa Robillard Webb | 509 | 63.75 | | Admin service NDP |
| 24/09/2018 | Mr D Gates | 510 | 50.00 | | Refund allotment deposit |
| 24/09/2018 | Specialist Hygiene Services Lt | 511 | 283.64 | | Cleaning |
| 24/09/2018 | South West Grounds Maintenance | 512 | 1,320.00 | | Grounds maintenance |
| 24/09/2018 | Robinson White Partnership | 513 | 1,200.00 | | Survey |
| 24/09/2018 | BT Information Centre Trust | 514 | 2,000.00 | | Elector Fund Grant |
| 25/09/2018 | Elitegroup | D/D | 61.92 | | Telecom |
| 27/09/2018 | British Gas Electricity supply | D/D | 23.12 | | Electricity supply |
| 01/10/2018 | Mole Valley Farmers | 515 | 47.95 | | Bulbs |

List of Payments made between 11/08/2018 and 15/10/2018

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|------------------|--------------------------------|------------------|--------------------|-----------------------|------------------------------|
| 01/10/2018 | Teignbridge District Council | 516 | 2,514.24 | | Payroll |
| 01/10/2018 | Flagmakers | 517 | 38.22 | | Halyard |
| 01/10/2018 | Pulse8Communications | D/D | 22.00 | | Broadband |
| 01/10/2018 | Aviva | D/D | 608.25 | | Insurance |
| 10/10/2018 | UK Fuels Ltd | D/D | 71.71 | | Fuel |
| 15/10/2018 | Specialist Hygiene Services Lt | 518 | 283.64 | | Cleaning |
| 15/10/2018 | Robinson White Partnership Ltd | 519 | 1,080.00 | | Surveying - Community Centre |
| 15/10/2018 | Devon Contract Waste Ltd | 520 | 36.29 | | Waste collection |
| 15/10/2018 | Teignbridge District Council | 521 | 5,300.00 | | Payroll |
| 15/10/2018 | Arnolds | 522 | 28.56 | | Goods |
| 15/10/2018 | Viking | 523 | 39.74 | | Goods |
| 15/10/2018 | PHS Group | 524 | 184.86 | | Waste collection |
| 15/10/2018 | Lee Parmenter Contractors | 525 | 885.00 | | Grounds maintenance |
| 15/10/2018 | Lee Parmenter Contractors | 526 | 204.00 | | Grounds maintenance |
| 15/10/2018 | Alan Lewis | 527 | 20.00 | | Computer service |
| 15/10/2018 | S W Grounds Maintenance | 528 | 936.00 | | Grounds maintenance |
| 15/10/2018 | Rialtas Business Solutions | 529 | 198.00 | | Support |

Total Payments 46,885.54

Current Account

Receipts received between 11/08/2018 and 15/10/2018

Nominal Ledger Analysis

| Receipt Ref | Name of Payer | £ Amnt Received | £ Debtors | £ VAT | A/c | Centre | £ Amount | Transaction Detail |
|------------------------|---------------------------|------------------|-------------|-------------|------|--------|------------------|-----------------------------|
| 373 | Banked: 20/08/2018 | 360.55 | | | | | | |
| 125 | Heritage Trust | 158.55 | | | 1900 | 100 | 158.55 | Insurance & telecom |
| 0535 | Mrs M Black | 102.00 | | | 1400 | 400 | 102.00 | Tablet |
| 126 | Funlands Funfair | 100.00 | | | 1900 | 100 | 100.00 | Use of Mill Marsh Park |
| | Banked: 24/08/2018 | 20,000.00 | | | | | | |
| Virement | Lloyds Deposit - 00711234 | 20,000.00 | | | 210 | | 20,000.00 | Virement |
| 374 | Banked: 30/08/2018 | 62.00 | | | | | | |
| 0536 | J M N Taylor | 62.00 | | | 1400 | 400 | 62.00 | Additional inscription |
| 376 | Banked: 30/08/2018 | 72.04 | | | | | | |
| 127 | Choys of Bovey | 72.04 | | | 1110 | 100 | 72.04 | Christmas lights collection |
| | Banked: 10/09/2018 | 15,000.00 | | | | | | |
| Virement | Lloyds Deposit - 00711234 | 15,000.00 | | | 210 | | 15,000.00 | Virement |
| 378 | Banked: 17/09/2018 | 2,624.00 | | | | | | |
| 128 | Bovey Dental Practice | 50.00 | | | 1120 | 100 | 50.00 | 2 Planted troughs |
| 0537 | Mrs V Rowe | 168.00 | | | 1400 | 400 | 168.00 | Ashes interment |
| 129 | Tesco Express | 50.00 | | | 1120 | 100 | 50.00 | 2 Hanging baskets |
| 130 | B T Heritage Trust | 10.00 | | | 1900 | 100 | 10.00 | Annual rent |
| 0538 | Parkers Funeral Directors | 2,346.00 | | | 1400 | 400 | 2,346.00 | Interment |
| 377 | Banked: 30/09/2018 | 691.00 | | | | | | |
| 0539 | Mrs T Scotland | 102.00 | | | 1400 | 400 | 102.00 | Tablet |
| 0540 | N J Molony | 102.00 | | | 1400 | 400 | 102.00 | Tablet |
| 131 | Mr A Blundell | 50.00 | | | 1200 | 100 | 50.00 | Allotment deposit |
| 0541 | Mr J Brown | 124.00 | | | 1400 | 400 | 124.00 | Additional inscription |
| 0542 | Mr A Hows | 124.00 | | | 1400 | 400 | 124.00 | Additional inscription |
| 0543 | Mr & Mrs A Evans | 189.00 | | | 1400 | 400 | 189.00 | Headstone |
| | Banked: 15/10/2018 | 15,000.00 | | | | | | |
| Virement | Lloyds Deposit - 00711234 | 15,000.00 | | | 210 | | 15,000.00 | Virement |
| Total Receipts: | | 53,809.59 | 0.00 | 0.00 | | | 53,809.59 | |

[REDACTED]

30 September 2018.

Dear Mr Ashby,
Land to the East of Cure A Tenace

Thank you for your prompt reply to my letter.
 However, it seems from the latest Mid Devon
 Advertiser that the NHS Foundation Trust are
 going to make a decision about the old Hospital
 site in the next six to eight months. It is possible
 they will sell to a developer!

If this takes place, then the plans mentioned in my
 letter will not be required.

As I am retired now, I am anxious to release my
 assets. Would St. Leonards Council be interested
 in purchasing "Standards" — my top step field —
 to add onto their allotment fields? The boundary
 hedge between us is Council property.

I have worked for Solicitors for over twenty years
 dealing in conveyancing — hence am fully aware
 of the pitfalls in this type of deal.

Look forward to hearing from you in due course.

Best wishes,
 [REDACTED]

X 8179
CP
815



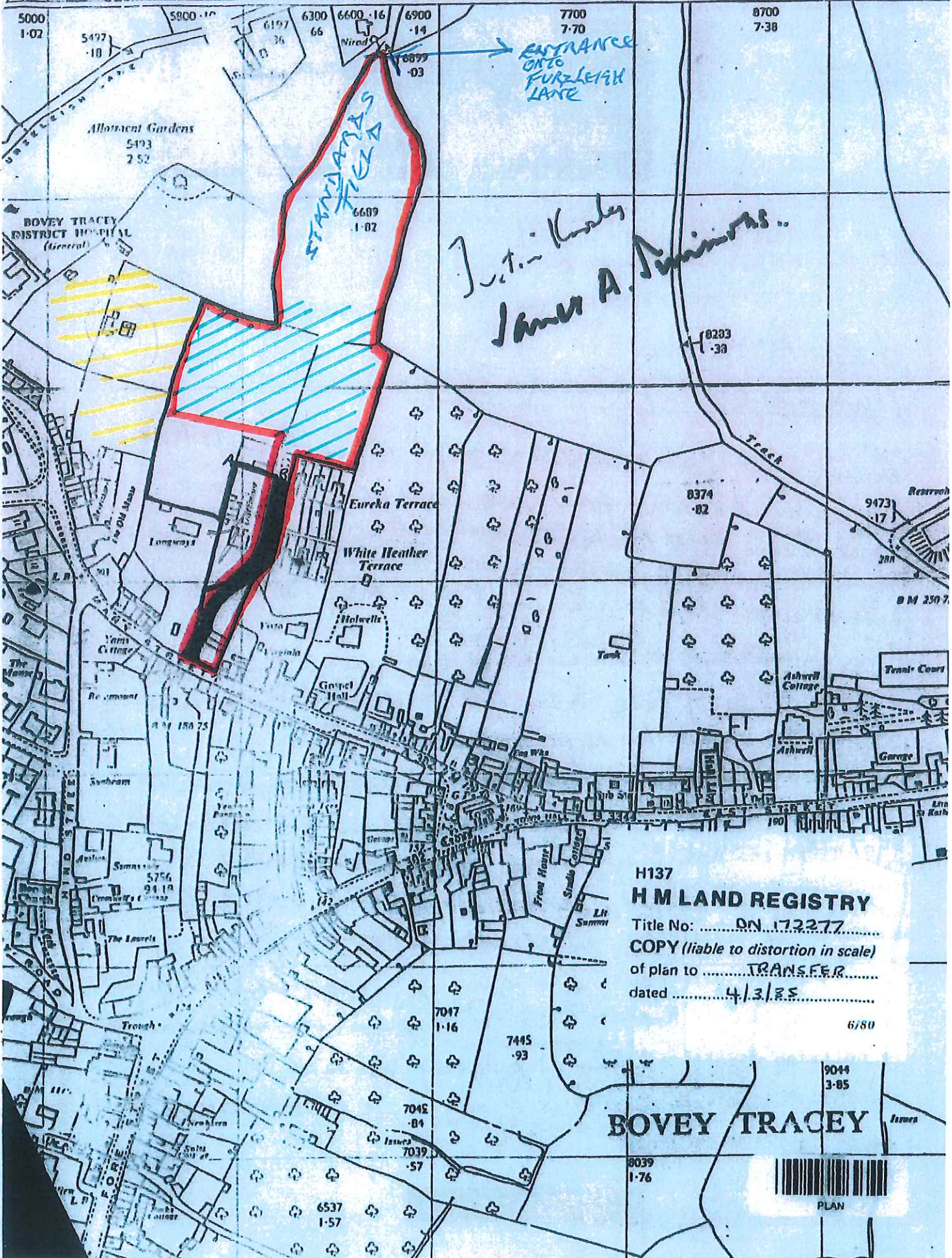
MY
FREEHOLD
LAND



LAND
SUITABLE
FOR
DEVELOPMENT



NEIGHBOUR
LAND FOR
DEVELOPMENT



John A. Summers

H137
H M LAND REGISTRY
Title No: DN 172277
COPY (liable to distortion in scale)
of plan to TRANSFER
dated 4/3/85

BOVEY TRACEY



- 5 OCT 2018

Please Ask For: Amy Blackmore
Tel: 01626 215124
Email: amy.blackmore@teignbridge.gov.uk
My Ref: AB/CRTB/BTCH



3rd October 2018

Mr Mark Wells
Bovey Tracey Town Council
Town Hall
Bovey Tracey
TQ13 9EG

Dear Mr Wells

Community Right to Bid – Bovey Tracey Community Hospital

Bovey Tracey Community Hospital was registered as an Asset of Community Value on 21st December 2016 after being nominated through the Community Right to Bid Scheme under the Localism Act 2011. In April 2017 the NHS shut the hospital and since then the asset has not been in use by the community.

Under the Localism Act 2011 the Local Authority have the right to review the list and remove any assets that no longer fulfil the criteria of furthering the social wellbeing and interest of the community. We are looking to start the process of delisting the hospital and would welcome the Town Council's comments on this.

If you have any questions please contact me on 01626 215124 or amy.blackmore@teignbridge.gov.uk

Yours sincerely

A handwritten signature in black ink, appearing to be "Amy Blackmore".

Amy Blackmore
Local Land Charges Assistant

Teignbridge District Council, Forde House, Newton Abbot, Devon TQ12 4XX
Minicom: 01626 363690 DX121075 Newton Abbot 5

Making a healthy and desirable place where people want to live, work and visit



Ms A Blackmore
Local Land Charges Assistant
Teignbridge District Council
Forde House
Brunel Road
Newton Abbot
Devon
TQ12 4XX

12th November 2018

Dear Ms Blackmore

Re: Community Right to Bid – Bovey Tracey Community Hospital

Thank you for your letter dated 3rd October in which you indicate that you are considering de-listing Bovey Tracey Community Hospital as an asset of community value.

Town Councillors are aware of the statutory rules about the listing of assets of community value from within the Localism Act 2011 and in The Assets of Community Value (England) Regulations 2012, the criteria for which identify that:

- i) actual current (or recent past) use of Assets of Community Value must further the social wellbeing or social interests of the local community.*
- ii) it is realistic to think that there can continue to be non-ancillary use of the building that will further the social well-being or social interests of the local community.*

Although it is recognised that the hospital will not 're-open', it has been demonstrable that services were either still operating/had the potential to operate at the hospital up until 18 months ago, therefore confirming the assets use in the very recent past.

The Town Council is represented at local stakeholder meetings with Torbay and South Devon NHS Trust and whilst it is noted from correspondence with the Clinical Chair for South Devon and Torbay Clinical Commissioning Group (CCG) that both the Trust and the CCG are totally committed to implementing the care model approach agreed following the 2016 'Future Model of Care'

consultation, the creation of a new health and wellbeing building in Bovey Tracey or Chudleigh is not currently a priority, but is being kept under review. The Town Council is sceptical about the likelihood of a health and wellbeing hub being built in Bovey Tracey in the foreseeable future.

In addition to the above, the Town Council is currently embarking on the production of a Neighbourhood Development Plan for the area. During the initial community consultation which helped inform the objective setting, one of the top issues considered most essential by the greatest number of participants to be addressed when new housing developments are considered in the parish was Medical capacity (97%), therefore clearly a key concern within the community.

Therefore in summary, it is clear that this asset could continue to offer opportunities to further the social wellbeing or social interests of the local community and whilst the Neighbourhood Plan for the parish evolves and a health and wellbeing hub for the area is under review, the Town Council are of the opinion that this building should continue to remain registered as an Asset of Community Value.

Yours sincerely

Mr M Wells
Town Clerk

**INVESTMENT OF COUNCIL BALANCES IN
THE PUBLIC SECTOR DEPOSIT FUND**

AGENDA ITEM No. FR&GP. 18/83

MEETING: FINANCE, RESOURCES & GENERAL PURPOSES

DATE: 29TH OCTOBER 2018

REPORT BY: TOWN CLERK

1.0 Purpose of the Report

- 1.1 The purpose of this report is to provide Member's with information on the Public Sector Deposit Fund with a view to considering the future use of the fund for the investment for the Council's surplus balances.

2.0 Background to the Report

- 2.1 The framework for the Council's investment activity is summarised in the Financial Regulations and set out in more detail in the Treasury & Investment Policy.
- 2.2 The Financial Regulations and Treasury & Investment Policy specify that the Council's approved method of investment will be short term treasury deposits or high interest bank accounts with banks and building societies. The Council's priority will be the security of its investments whilst maximising the interest receivable.
- 2.3 For a number of years, the Council has not invested, only benefitting from fluctuating account interest rates from the Council's long-term banker, Lloyds Bank plc.
- 2.4 Account interest rates achievable currently are minimal, reflecting the very low Bank of England Base Rate and are currently running at 0.05%.
- 2.5 Council Balances and Reserves in total currently stand at around £530,000 supported by short term cash balances which vary month to month.

3.0 The Public Sector Deposit Fund

- 3.1 The Public Sector Deposit Fund is an investment fund set up by the public sector for the public sector and which is intended to enable a pooling of public sector resources in a money market fund set up in line with the principles and values of the public sector (see factsheet attached).
- 3.2 The Fund was set up by the CCLA (Churches, Charities and Local Authorities) which is a mutually owned firm of investment managers, part owned by LAMIT – the Local Authorities Mutual Investment Trust who have historically provided deposit funds to the charitable sector.

- 3.3 The Local Government Association (LGA) appointed CCLA to develop the Public Sector Deposit Fund in collaboration with the sector following the Icelandic banking crisis in 2008, and the Fund was launched in May 2011.
- 3.4 The Fund is a UK domiciled, FSA regulated, AAA rated money market fund with the priorities of security, liquidity and yield.
- 3.5 The Fund has strong governance arrangements with an Advisory Board chaired by the former Director of Finance of the LGA and with additional representation from the LGA, the Chief Executive of the Chartered Institute of Public Sector Accountancy (CIPFA), as well as other treasury specialists.
- 3.6 The Fund is managed on a very conservative basis, beyond the requirements of the AAA rating, only using plain cash products with well rated banks, with no exposure to the stock market, derivatives and asset backed securities.
- 3.7 The CCLA now has over 36,000 clients and manages around £8.7 billion of cash and investments including a large number of local authorities including many town and parish councils.
- 3.8 There is a minimum investment of £25,000 and there is instant access for withdrawals and recall of all investments.
- 3.9 Arrangement and management fees are incorporated within the interest rate offered by the Fund.

4.0 Matters for Consideration

- 4.1 It is recommended that the Council considers the use of the Public Sector Deposit Fund for the future investment of its surplus balances and reserves.
- 4.2 Interest rates on the Public Sector Deposit Fund compare favourably with those available on an instant access basis with the Council's current bank, Lloyds Bank plc on the Council's Treasurers Account.
- 4.3 A rate of 0.6922% was available on the Public Sector Deposit Fund at the time of writing for any balance over £25,000.

- 4.4 This compares to an existing rate of 0.05% on balances over £0 with Lloyds Bank plc.
- 4.5 The Council currently holds £180,000 (Aug 18) in a Business Bank Instant Account and £350,000 (Earmarked reserves) in a further Business Bank Instant Account with the remainder of its short-term cash balances held in the Treasurers Account.
- 4.6 A major benefit of the Public Sector Fund is that investments are made over a number of different products and banks which spreads the risk so that, should a bank fail, only the proportion of the investment held with that organisation would be at risk and not the whole investment.
- 4.7 This is not the case at the present time, as all of the Council's Balances and Reserves are currently placed with one organisation, Lloyds Bank plc.
- 4.8 The Public Sector Deposit Fund could be considered for the Council's investment requirements in the future, or the Council could choose to continue to retain a proportion of its balances with Lloyds.
- 4.9 Members are asked to consider whether they wish to make use of the Public Sector Deposit Fund in the future and on what basis.

5.0 Staffing Implications

- 5.1 None.

6.0 Financial Implications

- 6.1 The use of the Public Sector Deposit Fund as a method of investment for the Council's surplus balances and reserves would help to reduce the risk associated with retaining of balances with one institution.
- 6.2 The rate of interest available would be slightly more than currently available with the Council's existing bank, which would result in small increase in the Council's investment income.

7.0. Recommendations

- 7.1 It is recommended that Members consider the use of the Public Sector Deposit Fund as a future method of investment for the Council's surplus balances and reserves.

The Public Sector Deposit Fund

Short term AAmmf UK Qualifying Money Market Fund

Fact Sheet – 30 September 2018

Investment objective

To maximise the current income consistent with the preservation of capital and liquidity.

Investment policy

The Fund will be invested in a diversified portfolio of high quality sterling denominated deposits and securities. All investments purchased will have the highest available short term credit rating and a correspondingly strong long term rating.

The weighted average maturity of the investments will not exceed 60 days. There will be no exposure to derivatives or to other collective investment schemes.

Suitability

The Fund is a suitable investment for all public sector short term investments where the requirement is for a high level of capital security and a competitive rate of interest.

Who can invest?

The Fund is open to all public sector investors.

Responsible investment policy

We monitor our counterparties' environmental, social and governance risk management on a regular basis. Our research utilises three external data resources and our in-house Ethical and Responsible Investment Team.

Key risks

Investors should consider the following risk factors before investing: Issuer/Credit Risk (issuer/financial institution may not pay), Market Risk (investment value affected by market conditions), Operational Risk (general operational risks), Maturity Profile (timings of investment maturity), Liquidity Risk (investment in non-readily realisable assets), Concentration Risk (need for diversification and suitability of investment) and Interest Rate Risk (changes to interest rate affecting income). Please see the Fund Prospectus for further details.

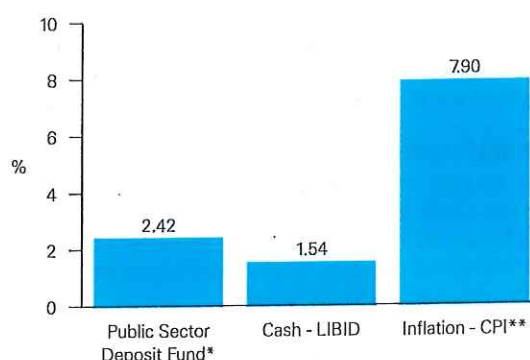
Top 10 counterparty exposures (%)

| | |
|---------------------------------------|-----|
| Landesbank Baden-Wuerttemberg | 9.8 |
| Mizuho Bank | 9.8 |
| Sumitomo Mitsui Banking Corporation | 8.4 |
| DBS Bank | 5.2 |
| Credit Industriel et Commercial (CIC) | 4.8 |
| Lloyds Bank | 4.6 |
| Barclays | 4.3 |
| Rabobank | 4.3 |
| Santander UK | 4.3 |
| UBS | 4.3 |

Share class 4 yield as at 30 September 2018

0.6882%

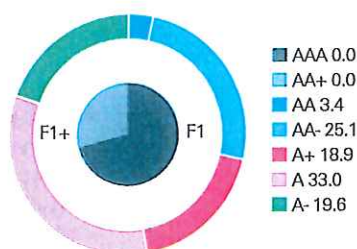
5 years cumulative performance



Asset type (%)



Credit rating† (%)



Top 10 country exposures (%)

| | |
|----------------|------|
| Japan | 20.5 |
| United Kingdom | 17.8 |
| France | 10.5 |
| Germany | 10.2 |
| Netherlands | 10.0 |
| Sweden | 7.3 |
| Singapore | 6.4 |
| Canada | 5.6 |
| Switzerland | 4.3 |
| Belgium | 3.4 |

*Source: CCLA - Gross performance shown before management fees and other expenses with gross income reinvested. Net returns will differ after the deduction of fees and other expenses. The yield on the Fund will fluctuate and past performance is no guarantee of future returns. Holdings in the Fund are not covered by the Financial Services Compensation Scheme. **CPI is lagged 1 month † Using Fitch Ratings methodology.

Income - period to end September

| | |
|------------------------------|---------|
| Average yield over the month | 0.6769% |
| Yield at the month end | 0.6882% |

Discrete year total return performance (gross)

| 12 months to 30 September | 2018 | 2017 | 2016 | 2015 | 2014 |
|--------------------------------|--------|--------|--------|--------|--------|
| The Public Sector Deposit Fund | +0.54% | +0.32% | +0.52% | +0.53% | +0.49% |
| Benchmark | +0.38% | +0.12% | +0.33% | +0.36% | +0.35% |
| Relative | +0.16% | +0.20% | +0.19% | +0.17% | +0.14% |

Annualised total return performance (gross)

| Performance to 30 September | 1 year | 3 years | 5 years |
|--------------------------------|--------|---------|---------|
| The Public Sector Deposit Fund | +0.54% | +0.46% | +0.48% |
| Benchmark | +0.38% | +0.28% | +0.31% |
| Relative | +0.16% | +0.18% | +0.17% |

Source: CCLA - Benchmark - London Interbank Sterling 7 Day Bid Rate. Gross performance shown before management fees and other expenses with gross income reinvested. Net returns will differ after the deduction of fees and other expenses. The yield on the Fund will fluctuate and past performance is no guarantee of future returns.

Market update

After a month during which the tightening of monetary policy took the headlines, September saw politics taking centre stage. Concerns over a no deal outcome in Brexit negotiations with the European Union culminated with Prime Minister May's summit with fellow EU leaders in Salzburg where her Chequers plan was flatly rejected. This led sterling to weaken against the US dollar and money market rates moved lower as markets worried that a no deal outcome would limit the Bank of England's appetite for further monetary policy tightening.

At their September meeting, the Bank of England's Monetary Policy Committee stuck with the rhetoric communicated in the August Quarterly Inflation Report. Despite the uncertainty surrounding Brexit, data releases during the month proved surprisingly resilient. The UK unemployment rate fell to 4% in the three months to July 2018, the lowest level since the mid-seventies, helped by falling levels of migration from the EU. Wages grew at the joint-fastest rate since the summer of 2015 in the three months to July as the tight labour market appears to be finally pushing up pay agreements. There was also better than expected retail sales data providing some comfort to the beleaguered high street.

Inflation exceeded market expectations with the latest UK CPI release of 2.7% for the month of August, well above the consensus estimate of 2.4% and suggesting an overshoot of the 2.5% forecast for the third quarter published in the August Inflation Report. This is the fastest pace of inflation since February and the main reason for the upward momentum continues to come from motor fuels which shows little sign of abating as we move into October.

Key facts

| | |
|--|------------------------------------|
| Fund size | £439m |
| Credit quality and sensitivity rating by Fitch | AAAmf |
| Weighted average maturity (Maximum 60 days) | 51.50 days |
| Launch date | May 2011 |
| Minimum initial investment | £25,000 |
| Minimum subsequent investment | £5,000 |
| Dealing day | Each business day* |
| Withdrawals | On demand |
| Domicile | United Kingdom |
| ISIN Share Class 4 | GB00B3LDFH01 |
| Interest payment dates | Monthly |
| Ongoing charges figure | 0.10% (currently reduced to 0.08%) |

* Dealing instructions must be received by 11.30 am.

Please Contact

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Risk warning

This document is a financial promotion and is issued for information purposes only. It does not constitute the provision of financial, investment or other professional advice. CCLA have not considered the suitability of this investment against your individual needs and risk tolerance. To ensure you understand whether our product is suitable, please read the Fund Key Investor Information document and the Prospectus which can be found at www.ccla.co.uk. We strongly recommend you seek independent professional advice prior to investing.

Disclosures

Investment in the Fund is for public sector eligible investors only. The Fund is authorised in the United Kingdom and regulated by the Financial Conduct Authority as a UCITS Scheme and is a Qualifying Money Market Fund. CCLA Investment Management Limited (registered in England No. 2183088 at Senator House, 85 Queen Victoria Street, London, EC4V 4ET) is authorised and regulated by the Financial Conduct Authority. For information about how we obtain and use your personal data please see our Privacy Notice at <https://www.ccla.co.uk/our-policies/data-protection-privacy-notice>.

TOWN MAYOR'S ENGAGEMENTS FOR THE PERIOD 18th September 2018 – 12th November 2018

| DATE & TIME | EVENT | VENUE | ATTENDED BY |
|----------------------------------|--|--|-------------|
| Tuesday 16 th October | Publicity Photo with Devon Air Ambulance | Recreation Ground Newton Road | Mayor |
| Tuesday 23 rd October | Bovey Tracey Residents Association | Methodist Church Hall Le Molay Littry Way | Mayor |
| Sunday 11 th November | Remembrance Service | St Peter, Paul & Thomas of Canterbury Church & Town Memorial | Mayor |

Note: The Town Mayor as Ex Officio, has also attended 11 additional meetings (Committees, Work Groups and Steering Groups)

BOVEY TRACEY TOWN COUNCIL

PROGRAMME OF MEETINGS FOR 2018/2019

| | | | |
|--|--|---|---|
| Council Meeting Starting Time: 7:00 pm | Planning Committee Starting time: 6:30 pm | Planning Committee Starting time: 6:30 pm Recreation, Parks & Property Committee Starting Time: 7.00pm <i>(please note start time may be delayed, pending finish time of any meeting prior)</i> | Planning Committee Starting time: 6:30 pm Finance, Resources & General Purposes Committee. Starting Time: 7.00pm <i>(please note start time may be delayed, pending finish time of any meeting prior)</i> |
| | 8th May 2018 Annual Meeting 2nd July 2018 | 21st May 2018 | 4th June 2018 16th July 2018 |
| 17th September 2018 | 1st October 2018 | 15th October 2018 | 29th October 2018 |
| 12th November 2018 | 26th November 2018 | 10th December 2018 | 7th January 2019 |
| 21st January 2019 Heathfield Community Centre | 4th February 2019 | 18th February 2019 | 4th March 2019 |
| 18th March 2019 | | 1st April 2019 | 15th April 2019 |
| | 29th April 2019 | | |
| Tuesday 7th May 2019 Monday 13th May 2019 Annual Meeting | | | |

The Annual Town Meeting will be held on Wednesday 27th March 2019.

Normally all meetings will be held on Monday evenings in the Council Chamber except for the meetings of Full Council, which will be held at either the Baptist Church Hall (Hind Street) or Heathfield Community Centre. Additional meetings may be arranged in the summer recess to deal with planning and any urgent Town Council business.

Bank & Public Holidays 2018/19

7th & 28th May 2018
27th August 2018
25th & 26th December 2018
1st & 2nd January 2019
19th & 22nd April 2019 – Easter
6th May 2019