**Bank reconciliation – Year Ending 31st March 2018**

Name of smaller authority: Bovey Tracey Town Council

County area (local councils and parish meetings only): Devon

**Financial year ending 31 March 2018**

Prepared by: Mr Mark Wells – Town Clerk & responsible Financial Officer

Date: 16.04.2018

|  |  |  |
| --- | --- | --- |
| Balance per bank statements as at 31 March 2018: | £ | £ |
| - Treasurers Account  - Bus Bank Instant (ending 4996)  - Bus Bank Instant (ending 1234) | 10,923.35  350,291.31  191,049.04 |  |
|  |  | 552,263.70 |
| Petty cash float (if applicable) | 0 |  |
| Less: any unpresented cheques at 31 March 2018 |  |  |
| - Cheque Number 353  - Cheque Number 354  - Cheque Number 355  - Cheque Number 358  - Cheque Number 359  - Cheque Number 360  - Cheque Number 361  - Cheque Number 362  - Cheque Number 363  - Cheque Number 364  - Cheque Number 365 | (110.44)  (15.60)  (100.00)  (133.49)  (1,250.00)  (48.00)  (40.00)  (292.98)  (192.78)  (1,721.89)  (72.00) |  |
|  |  | (3,977.18) |
| Add: any un-banked cash at 31 March 2018 | 0 |  |
|  |  |  |
| Net balances as at 31 March 2018 (Box 8) |  | 548,286.52 |
|  |  |  |
| ***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:*** | | |
| **CASH BOOK:**  Opening Balance 1 April 2017 (Prior year Box 8)  Add: Receipts in the year  Less: Payments in the year |  | 497,878.08  281,619.30  231,210.86 |
| Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8) |  | 548,286.52 |