



BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG
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Office hours: 10.30am - 12.30pm Mon. Wed. & Fri.

13th March 2018

Dear Councillor,

You are hereby summoned to attend a meeting of Bovey Tracey Town Council which will be held at the Baptist Church, Hind Street, Bovey Tracey on **Monday 19th March 2018 at 7.00pm** for the purpose of transacting the business as set out on the agenda below.

Please Note:

Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded within the minutes of the meeting.

There will be a period of prayer at 6.55pm prior to the meeting to which all are invited.

AGENDA


- FC.18/18** Apologies for absence
To receive apologies for inability to attend.
- FC.18/19** Declarations of Interest and Requests for Dispensations
To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and consider any dispensation requests.
- FC.18/20** Minutes
To **receive** and resolve as a correct record the minutes of the Town Council meeting held on 22.1.18 (*copy enclosed).
- The meeting will go out of session*
- FC.18/21** Report of the Chaplain to the Council
To **receive** the report from the Chaplain to the Council
- FC.18/22** Report of the Police
To **receive** the Police Report

- FC.18/23** **Questions and Statements by the Public**
 In accordance with Standing Order 3F, the Town Mayor will invite Members of the Public present to ask questions or make statements. Please note: questions to be submitted in writing please, to arrive at the Council Office by 12 noon on the day of this meeting. A maximum period of 3 minutes will be permitted for any person wishing to ask a question, make a statement or give evidence to the Council.
- FC.18/24** **County, District and Town Councillor Reports**
 To receive reports from County, District and Town Ward Members
- FC.18/25** **Reports of any outside bodies**
 To hear reports of meetings of any outside bodies including those of which the member is the Council nominated representative:
- Cllr Gribble – DALC Larger Councils
 Cllr Gribble – Teignbridge Rural Aid Committee
 Cllr Leigh – TALC
 Cllrs Ashby & Elphick – Bovey Tracey Heritage Trust
 Cllrs Ashby, Blair, Bray & Kerswell – Bovey Tracey Exhibition Foundation Trust
 Cllr Robillard – Bovey Tracey Information Centre Trust
- The meeting will go back into session*
- FC.18/26** **Recreation, Parks & Property (RP&P) Committee:**
 i) To receive and adopt the minutes of the meeting held on 19.2.18 (**draft copy enclosed*) and to consider the following recommendations from the RP&P Committee.
 ii) To authorise the Chairman and Town Clerk to sign the lease for the Swimming Pool Association at the Recreation Ground on behalf of the Council
- FC.18/27** **Finance, Resources & General Purposes (FR&GP) Committee:**
 To receive and adopt the minutes of the meeting held on 5.3.18 (**draft copy enclosed*) and to consider the following recommendations from the FR&GP Committee:
 ii) To approve the payment and receipt transactions between 1st January and 23rd February 2018 (**copy enclosed*).
 iii) To approve grant funding of £7,500.00 to Bovey Tracey Youth Action for 2018/19.
- FC.18/28** **Planning Committee:**
 To receive and adopt the minutes of the meetings held on 5.2.18, 19.2.18 (**copies enclosed*) & 5.3.18 (**draft copy enclosed*).
- FC.18/29** **The Town Mayor's Interests:**
 To receive and note the Town Mayor's engagements/announcements (**copy enclosed*).
- FC.18/30** **Settlement Boundary Review Workshop – 10th & 11th April:**
 To receive information on the forthcoming workshop (**copy enclosed*) and consider attendance.
- FC.18/31** **Bovey Tracey Twinning Association:**
 Item brought forward by Cllr Robillard.
- FC.18/32** **Bovey Parish Neighbourhood Plan:**
 To receive a progress update at the meeting.

FC.18/33

Meeting Schedule 2018/19:

To **consider** adopting the proposed meeting schedule (**copy enclosed*) for all Standing Committee meetings for the period from 8th May 2018.

SIGNED.......... DATE 13/03/18.....

M WELLS
TOWN CLERK

**Copies of any correspondence circulated to Councillors with this agenda, which will be considered at this meeting.*

Reminder for Members:

- You must declare the nature of any disclosable pecuniary interests (under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.
- You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.
- Make sure you say what your interest is, as this has to be included in the minutes. (For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer').
- If your interest is a disclosable pecuniary interest, you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.

**BOVEY TRACEY TOWN COUNCIL MEETING HELD AT THE HEATHFIELD COMMUNITY CENTRE,
HEATHFIELD ON MONDAY 22ND JANUARY 2018 AT 7.00PM.**

Present:

The Town Mayor, Cllr Mrs A J Kerswell*
The Deputy Town Mayor, Ms J H Blair

Cllr A Allen	Cllr S P Leigh
Cllr R J Ashby	Cllr Ms C O Richardson
Cllr R A Bray	Cllr C W Robillard
Cllr D K Elphick	Cllr M Tregoning
Cllr G J Gribble**/*	

**County Cllr

*District Cllr

In attendance:

Mr M Wells – Town Clerk
Rev K Hooke – Chaplain to the Council
PCSO P Wilson
One member of the press
Two members of the public

The Town Mayor, Cllr Mrs Kerswell, invited Reverend Hooke to lead prayers, for those who wished to take part, before the meeting opened.

The meeting was chaired by the Town Mayor, Cllr Mrs Kerswell.

FC.18/01 Apologies for absence

Cllr U Arnold (Leave)
Cllr M J Evans (Leave)
Cllr E Kelly (Leave)
District Cllr Mrs S Morgan (Personal commitment)

FC.18/02 Declarations of Interest and Requests for Dispensations

No interests declared.

FC.18/03 Minutes

The minutes of the Town Council meeting held on 13.11.17 (*copy previously circulated*) were confirmed as a true record and were signed by the Town Mayor.

The meeting went out of session

FC.18/04 Report of the Chaplain to the Council

Rev Hooke, the Chaplain to the Council, advised that the Good Friday procession of witness will take place on 30th March, leaving the Recreation Ground at 10am.

FC.18/05 Report of the Police

PCSO Wilson circulated a copy of the recorded crime figures for December 2017. Councillors raised various issues including vandalism at Bullands Field, problems at Heathfield, barn fires in

the area and issues at the skate park. PCSO Wilson advised that the Police have limited resources and are trying to monitor the problem areas.

PCSO Wilson left the meeting at 7.07pm.

FC.18/06 Questions and Statements by the Public

In accordance with Standing Order 3F, the Town Mayor invited Members of the Public present to ask questions or make statements. No questions were raised from those present.

The Town Mayor, Cllr Mrs Kerswell read out a letter from Mr Phil Thomas thanking the Town Councillors and staff for the good work undertaken in keeping the town a friendly community.

FC.18/07 County, District and Town Councillor Reports

DCC, TDC and Town Cllr Gribble reported that he had attended all relevant meetings. He had also attended the Carnival Committee AGM, a highways conference, a Bovey Futures meeting, Heathfield Community Centre AGM and meetings regarding parking and speeding issues. He expressed his concern regarding the shortage of funds for school placements.

In the absence of **TDC Cllr Mrs Morgan** the Town Mayor read a submitted report. Cllr Morgan advised that she had attended TDC Full Council meetings, Overview & Scrutiny meetings and Bovey Future meetings. She advised that she is still progressing the possibility of implementing 20 minutes free parking in the car parks and is awaiting another meeting with the Portfolio Holder. An update on the Indio planning application and confirmation of the Committee date is awaited.

TDC Cllr Kerswell reported that she had attended Full Council, Planning and Overview & Scrutiny meetings. She noted that the Overview & Scrutiny Committee is progressing the provision of superfast broadband throughout Devon & Somerset. She advised that Mr Phil Shears, formerly Head of Paid Services, is now TDC's Managing Director. She also advised that the Job Centre Plus office is relocating to Forde House and confirmed that the Job Centre in Sherborne Road will close.

Cllr Ashby advised that he had attended all pre-arranged meetings and the Carol Service.

Cllr Elphick advised that he had attended Bovey Futures meetings, Heritage Trust AGM & Committee meeting. He reported that Heathfield Community Centre AGM now has a new Chairman and Treasurer and that bookings and accounts broke even for last year.

Cllr Ms Richardson reported that the Christmas Light Switch-On event went well and she thanked all who supported the event.

Cllr Ms Blair advised that in November she had attended a meeting at Bovey Tracey Primary School to look at the current capacity/numbers attending and ascertain future requirements. She noted that the Carol Service was well attended. Two meetings of the Neighbourhood Development Planning Steering Group have taken place and she noted her positive impression of the quality of the group members. She is currently engaged on progressing the Young Citizens Award 2018 event. She also noted that it is hoped to hold the Green Man Festival again this year. She confirmed that she had attended all regular Council meetings and Bovey Futures meetings.

Cllr Leigh advised that he had attended all pre-arranged meetings and the first meeting of the Neighbourhood Development Plan Steering Group. He had also been involved in discussions regarding the setting of the Town Council precept.

Cllr Allen reported on the proposed Heathfield rail link. He advised that Network Rail will allow the line to be leased to the rail link group. The group hope to reopen the line by 2020 and provide a park and ride facility. He requested that this item is brought to a future FR&GP Committee meeting for further discussion.

Cllr Robillard advised that a Fairtrade meeting to coordinate Fairtrade Fortnight will take place on 13th February in the Council Chamber at 9.30am. He also advised that a Twinning Committee meeting will take place on 16th February at 5.30pm. A further event is planned to be held at the Edgemoor Hotel at 6.30pm on 8th March.

FC.18/08 Reports of any outside bodies

Cllr Gribble (DALC Larger Councils) advised that he had been unable to attend the last meeting.

Cllr Gribble (Teignbridge Rural Aid Committee) advised that the AGM will take place on 4th April.

Cllr Gribble (TALC) advised that he had attended the meeting and the minutes have been circulated.

Cllr Ashby (Bovey Tracey Heritage Trust) advised that he had been unable to attend the AGM but will attend the next meeting on 6th February.

Cllr Kerswell (Bovey Tracey Exhibition Foundation Trust) reported that no meetings have recently taken place.

Cllr Robillard (Bovey Tracey Information Centre Trust) reported that he will attend a meeting on 24th January.

The meeting returned to session

FC.18/09 Recreation, Parks & Property (RP&P) Committee:

i) The minutes of the meeting held on 11.12.17 (**copy previously circulated*) were received and adopted.

Members considered the following recommendation from the RP&P Committee:

ii) To authorise the Town Mayor and Town Clerk to sign the lease for the Football Club and surrounding patio area at the Recreation Ground on behalf of the Council.

Resolved:

To authorise the Town Mayor and Town Clerk to sign the lease as set out above.

FC.18/10 Finance, Resources & General Purposes (FR&GP) Committee:

i) The minutes of the meeting held on 8.1.18 (**copy previously circulated*) were received and adopted.

Members considered the following recommendations from the FR&GP Committee:

ii) To approve the payment and receipt transactions between 30th October and 31st December 2017 (**copy previously circulated*).

iii) To adopt the draft budget for 2018/19 (**copy previously circulated*).

iv) To approve the setting of the precept at £205,990.00 for 2018/19. The Council Tax Support Grant of £14,760.00 will be added to this.

v) To approve exercising an "Option to Tax" on the land and subsequent building at the site of the Old Thatched Inn.

vi) To delegate to the Town Clerk the authority to sign the relevant HMRC forms, to correspond on this matter with HMRC and to determine the precise effective date of the Option to Tax and VAT registration.

vii) To approve the election of Members to the Council's Standing Committees as follows:

<u>Finance, Resources & General Purposes</u>	<u>Recreation, Parks & Property</u>	<u>Planning</u>
Cllr Ms Blair (Ex Officio)	Cllr Mrs Kerswell (Ex Officio)	Cllr Mrs Kerswell (Ex Officio)
Cllr Allen	Cllr Allen	Cllr Ms Blair
Cllr Evans	Cllr Arnold	Cllr Arnold
Cllr Gribble	Cllr Bray	Cllr Ashby
Cllr Leigh	Cllr Elphick	Cllr Bray
Cllr Ms Richardson	Cllr Kelly	Cllr Evans
Cllr Robillard	Cllr Robillard	Cllr Kelly

viii) To confirm the revised Terms of Reference (incorporating the proposed amendment) for the three Standing Committees as previously circulated.

Resolved:

To approve the recommendations ii) to viii) as set out above.

FC.18/11

Planning Committee:

The minutes of the meetings held on 27.11.17, 11.12.17 & 8.1.18 (**copies previously circulated*) were received and adopted.

FC.18/12

The Town Mayor's Interests:

A copy of the Town Mayor's engagements/announcements (**copy previously circulated*) was noted.

19 th November	Civic Service, Dawlish
2 nd December	Bovey Tracey Christmas Lights Switch-on
7 th December	Rowcroft Carol Service, PPT Church
9 th December	Official opening of WW2 Interpretation Board, Dunley Cross, Chudleigh Knighton
11 th December	Civic Carol Service, Kingsteignton Parish Hall
14 th December	Civic Carol Service, Teignmouth
17 th December	Rowcroft Carol Service, Buckfast Abbey
18 th December	Civic Carol Service, PPT Church
20 th December	Christmas Party BT Activities Trust, Phoenix Hall
21 st December	Bovey Tracey & Heathfield Christmas Lights Judging
25 th December	Christmas Day Visit to Tracey House Retirement Home

FC.18/13

Honorary Representative of the Lord of the Manor 2018/19:

Consideration was given to advertising the role of Honorary Representative of the Lord of the Manor for 2018/19 inviting nominations for consideration.

Resolved:

To advertise the role of Honorary Representative of the Lord of the Manor for 2018/19. Cllr Allen offered to investigate options to enhance the role.

FC.18/14 Nominations – Royal Garden Party – 5th June 2018:

It was noted that Her Majesty will be hosting a Royal Garden Party on 5th June 2018. Devon ALC has been invited to nominate four individuals (plus their guests) to attend, selected at random by Devon ALC following the nomination closing date of Wednesday 31st January 2018. Members considered a nomination from Bovey Tracey Town Council.

Resolved:

To nominate the Town Mayor, Cllr Mrs Kerswell, to go forward for random selection by Devon ALC.

FC.18/15 Peregrine Mears Architects – Amended Appointment:

Consideration was given to a revised fee proposal (**copy previously circulated*). The Town Clerk presented the background to the revised fee proposal and explained that it is an extension to the initial completion of RIBA stages 1 – 3.

Resolved:

To accept the revised fee proposal.

FC.18/16 Neighbourhood Development Plan (NDP) Steering Group:

In the absence of the Chairman, Cllr Ms Blair provided an update and advised that the Steering Group is preparing a questionnaire for public engagement to highlight matters of concern which will then create any task and finish groups. She advised that the next meeting will take place on 1st February at 7pm.

FC.18/17 Programme of Meetings for the Remainder of 2017/18:

Consideration was given to the current meeting schedule, in light of the recent Committee Structure review (**copy previously circulated*).

Resolved:

To hold the Planning Meetings at 6.15pm on specified Mondays for a trial period. A revised programme of meetings to be circulate to all Town Councillors.

The meeting closed at 7.49pm.

DNPA Applications listed to 12.1.18: None

TDC Applications listed to 19.1.18:

- g) 18/00099/CAN Remove one leylandii and height reduce one evergreen oak by 2 metres at Ashwell, East Street for Mr Anthony Pearce.
Observations: Referred to TDC's Arboricultural Officer.

DNPA Applications listed to 19.1.18: None

TDC Applications listed to 26.1.18: None

DNPA Applications listed to 26.1.18:

- h) 0039/18 Alterations, extension and erection of new garage at Briarbank, Haytor Road for Mr & Mrs M Guppy.
Observations: No objection.

PL.18/09 Planning Decisions: Noted.

Approvals:

a) TDC:

- i) Demolition of existing conservatory and erection of single storey rear extension at 12 The Oaks. (Noted)
ii) Crown reduce one oak by 3m and one oak where overhanging mobile home at land at Little Woodland, Old Newton Road. (Consultation not undertaken as the trees are in an advanced state of decline and owing to the location of the trees, the proposed work will not have an adverse effect on the visual amenity of the area)

b) Appeal Decision:

17/00403/FUL Single storey dwelling at The Stables, Tappers Barn, Little Bovey. Appeal dismissed.

The Town Council's submitted observations: No objections - N/O. Objection - 0.

PL.18/10 Appeal at Higher Elsford:

Members noted that the Informal Hearing will take place on 7th February 2018 at DNPA Offices, Parke, Bovey Tracey commencing at 10.30am.

PL.18/11 Draft Teignbridge Design Guide:

Members noted the current consultation (**copy previously circulated*) and considered the process for a response.
Cllr Evans suggested that the Neighbourhood Development Plan Steering Group (NDP SG) may wish to view/comment on the document. Cllr Kelly stated that it would be a matter for the Group to decide but it would be useful to highlight its existence to the Group.
Following discussion it was agreed to publicise the document for individuals to comment if they wish, for the Town Clerk to circulate copies to members of the Planning Committee and to take a further item to consider at the Planning Committee meeting on 5th March.

PL.18/12 General Planning Matters brought forward by Councillors:

(For information only).

Cllr Mrs Kerswell reported that she has been receiving a number of enquiries regarding Station Park, Heathfield. She noted that there are ongoing problems for nearby residents for various reasons. The application will probably be considered by TDC's Planning Committee later this month.

Cllr Kelly echoed Cllr Mrs Kerswell's comments. He noted that residents of Haytor View have had to deal with many planning issues and he empathises with them.

The meeting closed at 6.55pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 19TH FEBRUARY 2018 AT 6.15PM

Present:

The Town Mayor, Cllr Mrs A J Kerswell*
The Deputy Town Mayor, Cllr Ms J H Blair

Cllr U Arnold Cllr M J Evans
Cllr R J Ashby Cllr E Kelly
Cllr R A Bray

In attendance:

Cllr Elphick
Cllr Gribble**/*
Mr M Wells - Town Clerk

**County Cllr
*District Cllr

The meeting was chaired by Cllr Evans

Interests to be declared: None

Previous Minutes: Will be reviewed in future at each meeting.

PL.18/13 Apologies for absence: None

**Public Participation: None

PL.18/14 Consideration of Planning Applications:

TDC Applications listed to 2.2.18:

- a) 18/00252/TPO Crown reduce one horse chestnut in area A2 by up to 3 metres and crown lift to 5 metres above ground level at Loughten, Brimley Grange for Mr S Arnold.
Observations: Referred to TDC's Arboricultural Officer.

DNPA Applications listed to 2.2.18: None

TDC Applications listed to 9.2.18:

- b) 18/00268/FUL Erection of one dwelling and two flats at garages at Heath Hill, Heathfield for Mr C Pike, Teign Housing.
Observations: No objection.
- c) 18/00280/FUL Construction of additional steel frame building to be used as garage at Varitech, Fairfax Road for Mr Scott.
Observations: No objection.

Cllr Mrs Kerswell joined the meeting at 6.25pm.

- d) 18/00305/FUL Single storey extension at The Old Stable, Little Bovey Barns for Mr Hodgins.
Observations: No objection.

PL.18/15 Planning Decisions: Noted

Approvals:

- a) TDC:
i) Single storey extension to front to replace existing structures to provide garage and utility area with a new porch and side extension. Extension to roof to include additional rooflights and provision of balcony on rear elevation. Widening of existing access at Hermitage, Bradley Road. (N/O)

b) DNPA:

i) Installation of two timber framed interpretation boards at land at Pullabrook and Houndtor Woods. (N/O)

The Town Council's submitted observations: No objections - N/O. Objection - 0.

PL.18/16 Bovey Parish Neighbourhood Plan 2019:

Cllr Kelly, Chairman of the Steering Group gave an update. He advised that the next Steering Group (SG) meeting is due to take place on 1st March. He reported that the SG have compiled a draft questionnaire which, if approved, will be circulated to all properties in the parish. He noted that consideration will be given to providing prepaid envelopes for the return of the responses. It is hoped that the questionnaires will be circulated prior to the 10th March when a Community Organisation Fayre is due to be held at the Methodist Church. Cllr Arnold offered to circulate copies of the draft questionnaire to members of the Planning Committee if they wished to see it.

PL.18/17 General Planning Matters brought forward by Councillors:
(For information only).

Cllr Mrs Kerswell apologised for her late arrival to the meeting. She referred to DCC Cllr Gribble the issue of cones located on double yellow lines at Town Hall Place.

Cllr Kelly noted a similar issue in Mary Street. Cllr Gribble confirmed that the resident has permission.

Cllr Ms Blair advised that there is another property in Mary Street that places cones on the highway.

Cllr Kelly suggested that the Highways Department need to explain the current situation regarding the implementation of a cycle way along Le Molay-Littry Way. He noted that there are enquiries appearing on social media.

The meeting closed at 6.35pm.

RECREATION, PARKS & PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 19TH FEBRUARY 2018 AT 7PM

Present:

The Town Mayor, Cllr Mrs A J Kerswell*

Cllr A Allen	Cllr D K Elphick
Cllr U Arnold	Cllr E Kelly
Cllr R A Bray	Cllr C W Robillard

In attendance:

Cllr R J Ashby
Cllr G J Gribble**/*
Cllr S P Leigh
Mr M Wells - Town Clerk
One member of the press
Three members of the public

**County Cllr
*District Cllr

The meeting was chaired by Cllr Kelly.

RP&P.18/01 Apologies for Absence: None.

**Public Participation:

Mr D Abraham spoke in support of item RP&P.18/03 - Bovey Tracey Lawn Tennis Club (BTLTC) Sponsorships Boards. He explained that various options had been considered and he hoped the Town Council will be supportive of the proposal.

Mr P Beecher referred to item RP&P.18/12 - Brimley Field. He enquired why the agent can only speak to the Town Council as he feels the item should be openly discussed at a Full Council meeting. Cllr Kelly advised that no decision has been taken at present and all minutes are available. The Town Clerk advised that decisions relating to disposals or transfer of land will only be made by Full Council.

RP&P.18/02 Minutes:

Cllr Robillard referred to item RP&P.17/91 (Twinning Association) noting that Le Molay-Littry has now twinned with another town. Cllr Robillard requested that an item be placed on a future agenda to discuss this matter. The minutes of the meeting of 11th December 2017 (*copy previously circulated) were confirmed as a correct record and were approved.

RP&P.18/03 Bovey Tracey Lawn Tennis Club (BTLTC) - Sponsorship Boards:

Consideration was given to a request from BTLTC to erect sponsorship boards. The Committee Chair provided further information following a site visit with representatives of BTLTC. Cllr Kelly explained that it is not practical for the boards to go on the fence.

Resolved:

To grant the request.

RP&P.18/04 Voluntary First Registration of Recreation Ground, Bovey Tracey:

Consideration was given to voluntarily registering the Recreation Ground title with Land Registry.

Resolved:

To progress the registering of the Recreation Ground title with Land Registry.

RP&P.18/05 St John's Lane Car Park - Bovey Tracey Activities Trust (BTAT):

Consideration was given to a request from Bovey Tracey Activities Trust members to have use of up to 14 parking spaces at St John's Lane Car Park on Wednesday mornings up to 31st March 2019, on the understanding that certain dates may not allow this.

Resolved:

To grant the request as set out above.

RP&P.18/06 Bovey Tracey Carnival Activities - Mill Marsh Park:

Consideration was given to a request from the Carnival Committee secretary to use Mill Marsh Park on 28th July (Picnic in the Park) and 5th August (Sunday Funday).

Resolved:

To grant the request.

RP&P.18/07 Historic Vehicle Rally, Mill Marsh Park:

Consideration was given to a request from the Historic Transport Club to hold the 40th Historic Rally in Mill Marsh Park on the weekend of 14th and 15th July 2018.

Resolved:

To grant the request providing there are no adverse weather conditions.

RP&P.18/08 Funlands Funfair - Mill Marsh Park:

Consideration was given to a request from Funlands Funfair to bring their fair to Mill Marsh Park to coincide with Bovey Tracey Carnival from 22nd July to 5th August 2018 (operating on 28th and 29th July and 2nd, 3rd, 4th & 5th August). Funlands Funfair wish to stay on the park for a further one week (non-operational) following Carnival Week for a suggested fee of £100.00.

Resolved:

To grant the request as set out above.

Cllr Ashby left the meeting at 7.20pm.

RP&P.18/09 Asset Register - Annual Review:

Members reviewed the inventory of land and assets including buildings and office equipment (**copy previously circulated*). It was noted that the ownership of the GWR brake van should be clarified. The cross opposite Furzeleigh Lane should be included and the locations of the phone boxes were confirmed as Town Hall Place, Heathfield (opposite the Old School) and Hawkmoor.

Resolved:

To approve the asset register subject to the inclusion of the amendments.

RP&P.18/10 Lease - Swimming Pool - Recreation Ground:

i) Consideration was given to a draft lease (**copy previously circulated*) which, if approved, will formalise the arrangement which was intended to be put in place in 2003.

Resolved:

To approve the draft lease with the inclusion of amendments.

ii) Consideration was given to a recommendation to Full Council authorising the Chairman and Town Clerk to sign the lease on behalf of the Council.

Resolved:

To recommend to Full Council authorising the Chairman and Town Clerk to sign the lease as set out above.

RP&P.18/11 Bovey Tracey Cricket Club (BTCC) - Recreation Ground:

Consideration was given to the following two requests from BTCC:

i) Permission to insert a ground socket to provide a sight screen (**copy previously circulated*).

ii) Permission to erect a sign at the entrance to the Recreation Ground on match days (**copy previously circulated*).

Resolved:

To grant the requests as set out above.

RP&P.18/12 Brimley Field - Bovey Tracey:

Members noted the correspondence dated 7th February from the Council's appointed agent (**copy previously circulated*) and considered a response.

Resolved:

To appoint Cllrs Ashby, Leigh and the Town Clerk to meet with the Town Council's appointed agent and report back to the Council.

RP&P.18/13 Community Centre Development - Site of the Old Thatched Inn:

The Town Clerk provided an update.

Following approval at Full Council in January to extend the Town Council's appointed architects contract to undertake the services of principle designer through to completion the following has been undertaken:

1st meeting of the Design Team was held on 7th February and included architects, mechanical and electrical engineers, landscape architect and structural and civil engineers.

The above consultants are now working on a surface water drainage report and external lighting assessment as required by Teignbridge planners before a date can be agreed for the planning application to be considered by Committee. The external lighting assessment was submitted on 15th February.

One further funding application has been drafted and submitted to GD Leaf for £80,000 approximately. Another expression of interest letter has been submitted to the Big Lottery (Reaching Communities Fund) to enquire if the project may be eligible for further funding.

Permission is being sought from TDC to site a temporary cabin on Station Road car park as an interim facility for the Information Centre which will free-up their existing building.

1st stage tender documentation has been produced and is now live on the Contracts Finder portal to source a main building contractor. Closing dated for completed tenders is 12th March.

The next Design Team meeting is scheduled for 28th February. A meeting of the Community Centre Steering Group has also been scheduled for 28th February.

RP&P.18/14 South West in Bloom Competition 2018:

Consideration was given to entering Bovey Tracey town into the Pennant Category of the South West in Bloom 2018 Competition.

Resolved:

To enter the competition as set out above.

RP&P.18/15 Tree Works - Mill Marsh Park:

Consideration was given to the removal of two trees in Mill Marsh Park. The Town Clerk provided an update and noted that the trees concerned are a sycamore and a poplar. Cllr Allen suggested that the trees should be taken down before the end of February.

Resolved:

To proceed with the removal of the trees.

RP&P.18/16 Matters brought forward by the Town Clerk & Councillors: *(for information)*

Cllr Elphick referred to a recent accident at the pinch point on Newton Road. He requested that an item be placed on a future agenda to discuss highway safety at this location. Cllr Kelly requested DCC Cllr Gribble to progress this issue in the interim.

Cllr Robillard advised that Fairtrade Fortnight takes place from 28th February to 11th March. He noted that an event will take place at the Methodist Hall on 3rd March. He requested that an item be placed on a future agenda to consider signs for Fairtrade events.

Cllr Arnold referred to the issue of rubbish at the Skate Park. Cllr Kelly suggested that funnel adaptations to the bin lids may act as an incentive to encourage Skate Park users to dispose of their rubbish in the bins.

Cllr Allen referred to the Newton Road accident and noted that the Devon Air Ambulance had attended. He enquired if the Devon Air Ambulance Trust had progressed the identification of suitable night landing sites. The Town Clerk agreed to make further enquiries.

The meeting closed at 7.45pm.

Present:

The Town Mayor, Cllr Mrs A J Kerswell*
The Deputy Town Mayor, Cllr Ms J H Blair

Cllr U Arnold Cllr M J Evans
Cllr R A Bray Cllr E Kelly

In attendance:

Cllr G J Gribble**/*
Mr M Wells - Town Clerk

**County Cllr
*District Cllr

The meeting was chaired by Cllr Evans

Interests to be declared:

Cllr Arnold declared a retrospective interest in PL.18/20a.

PL.18/18 Apologies for absence:

Cllr R J Ashby - Unwell

**Public Participation: None

PL.18/19 Minutes:

The minutes of the meetings of 5th and 19th February 2018 (**copies previously circulated*) were confirmed as a correct record and were approved.

PL.18/20 Consideration of Planning Applications:

DNPA Applications listed to 9.2.18: None

TDC Applications listed to 16.2.18:

- a) 18/00293/**FUL** Replace existing timber windows with upvc windows at 20 Station Court for Mr M Shepherd.
Observations: No objection.

Cllr Arnold joined the meeting at 6.20pm.

- b) 18/00302/**FUL** Erection of three single storey dwellings, demolition of existing double garage to Woodlea and replacement with single garage to form access at land rear of Bramley, Pottery Road for Mr Gary Moore, Bramley Homes (SW) Ltd.
Observations: No objection.

Withdrawn Application: (Noted)

- c) 17/02952/**FUL** Reinstatement of vehicular access at Daffodils, Shewte Cross for Ms E Wordsworth Snook.

DNPA Applications listed to 16.2.18:

- d) 0090/18 Change of use of barn to meeting and exhibition space ancillary to the farm shop/café at the barn at Ullacombe Farm for Mr & Mrs B Vallance.
Observations: No objection.

TDC Applications listed to 23.2.18:

- e) 18/00091/FUL Single storey rear extension and first floor rear extension at Fairfax House, Avenue Road for Mr & Mrs Fulleylove.
Observations: No objection.
- f) 18/00113/FUL Two storey extension to form annexe at Oak Tree Farm for Mr C Howard.
Observations: No objection.
- g) 18/00255/FUL Demolition of attached garage and single storey addition and construction of single storey extension and second storey at The Vicarage, Coombe Cross for Mr Peter Stanton, Exeter Diocesan Board of Finance Ltd.
Observations: No objection.
- h) 18/00360/LBC Insertion of external door, fenestration changes and internal alterations at Hobland House, Devon House Drive for Ms A Newton.
Observations: No objection.
- i) 18/00374/TPO Crown reduce one oak tree by 3-4 metres at 75 Churchfields Drive for Sue Hutchings.
Observations: Referred to TDC's Arboricultural Officer.

PL.18/21 Planning Decisions: Noted

Approvals:

a) TDC:

- i) Demolition of existing two storey side extension to allow construction of a detached dwelling with an integral garage at 16 Wallfield Road. (N/O)
- ii) Removal of one leylandii and height reduce one evergreen oak by 2 m at Ashwell, East Street. (Referred)
- iii) Replacement signage including new fascia sign, twelve panel signs and two totem signs and three signage panels at The Co-operative, Glen Lyn Garage. (N/O)
- iv) Single storey front, side and rear extensions at Meadowside, Devon House Drive. (N/O)
- v) Installation of one new front window and four new rear windows at 5 Sabre Buildings, Sabre Close, Heathfield. (N/O)

b) Exemption works to tree/s in a Conservation Area:

Remove fallen tree at Cross Cottage, Mary Street.

The Town Council's submitted observations: No objections - N/O. Objection - 0.

PL.18/22 Draft Teignbridge Design Guide:

Following item PL.18/11, Members considered a response. Members noted that the Design Guide will be a useful document and agreed that no formal response was necessary.

PL.18/23 Training:

Members noted details of a forthcoming training course "Making Planning Work For You" (*copy previously circulated) and considered attendance. Cllr Kelly advised that he would be unable to attend.

Resolved:

To reserve six places on the course.

PL.18/24 DCC Consultation - Traffic Sensitive Streets:

Members noted consultation correspondence (*copy previously circulated) and highlighted points to be included in a response, as follows:

- i) Why does the "All Year All Day" classification on the A382 stop short of Lustleigh?
- ii) Could the B3344 Bradley Bends to Chudleigh Knighton have a seasonal classification?

PL.18/25 General Planning Matters brought forward by Councillors:
(For information only).

Cllr Mrs Kerswell referred to the surface water run-off at Bradley Bends. It was agreed that the Town Clerk will write to DCC Highways raising the Town Council's concerns.

The meeting closed at 6.50pm.

FINANCE, RESOURCES & GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER ON MONDAY 5TH MARCH 2018 AT 7PM

Present:

The Deputy Town Mayor, Cllr Ms J H Blair

Cllr A Allen
Cllr G J Gribble**/*

Cllr S P Leigh
Cllr Ms C O Richardson

In attendance:

Cllr D K Elphick
Mr M Wells - Town Clerk
Mr M Sugden & Mrs M Johnson - Bovey Tracey Youth Action

**County Cllr
*District Cllr

The meeting was chaired by Cllr Gribble

FR&GP.18/21 Apologies for absence:

Cllr M J Evans - Attending another meeting
Cllr C W Robillard - Unwell

**Public Participation:

Mr Sugden and Mrs Johnson spoke in support of item FR&GP.18/27 - Grant for Bovey Tracey Youth Action. Mr Sugden circulated a brief report summarising the current position and verbally presented key aspects of the report. Mr Sugden and Mrs Johnson then answered questions raised by Councillors.

Mr Sugden and Mrs Johnson then left the meeting at 7.20pm.

FR&GP.18/22 Minutes:

The minutes of the meeting of 8th January 2018 (**copy previously circulated*) were confirmed as a correct record and were approved.

FR&GP.18/23 Accounts & Financial Statement:

Members received and approved payment and receipt transactions between 1st January and 23rd February 2018 (**copy previously circulated*) and noted the bank balances as below:

General Account:	£ 19,273.28	(Statement dated 13.2.18)
Business Bank Instant A/C:	£202,314.90	(Statement dated 2.2.18)
Business Bank Instant A/C:	£350,263.00	(Statement dated 2.2.18)

FR&GP.18/24 Fees & Charges 2018/19:

Consideration was given to a review of the current fees and charges (**copy previously circulated*). The Town Clerk outlined the proposed charges.

Resolved:

- i) To delete non-parishioner search fee (part 5 of cemetery fees).
- ii) To approve the proposed fees and charges (**copy attached*) including an amendment from Cllr Leigh to increase the allotment fees (section 2) by 2.5%.

FR&GP.18/25 Newton Abbot to Heathfield Railway Revival Project:

Item brought forward by Cllr Allen (**copy previously circulated*). Cllr Allen referred to his briefing note. Following discussion it was

Resolved:

To invite Mr M Cooke, Chairman of the Newton Abbot to Heathfield Railway Revival Group, to a future FR&GP meeting to present his ideas further. All Councillors will be invited to attend.

FR&GP.18/26 Dartmoor Demon:

Members noted that the Dartmoor Demon cycle ride will take place on Saturday 5th May, passing through Bovey Tracey.

FR&GP.18/27 Grant - Bovey Youth Action:

Consideration was given to a review of the current grant (£7500.00 p.a). The current grant agreement expires on 31st March 2018. Following discussion around the possibility of increasing the current level of grant it was

Resolved:

To recommend to Full Council that the grant remains at £7,500.00 for 2018/19. The Town Clerk will invite the Youth Café to apply to Councillors' Community Fund if additional grant support is required.

FR&GP.18/28 Fly a Flag for the Commonwealth - 12th March 2018:

Consideration was given to an invitation from Bruno Peek (Commonwealth Pageantmaster) to take part in the "Fly a Flag for the Commonwealth" celebrations, by flying the Commonwealth Flag from the Town Hall on Monday 12th March 2018.

Resolved:

To take part, as set out above.

FR&GP.18/29 Elector Fund 2017/18:

Members noted that application for the following Elector Fund grants were successful:

£ 870.00 - CCTV upgrade
£ 870.00 - Purchase of park litter bins
£2000.00 - Bovey Community Care Project
£1000.00 - Neighbourhood Development Plan activities
£2000.00 - Contribution towards the Information Centre temporary relocation costs

FR&GP.18/30 Financial Regulations:

The Town Clerk updated Members on the requirements to review current Financial Regulations (**copy previously circulated*) annually. Members noted that there had been no updates from NALC.

Resolved:

To confirm that the current Financial Regulations remain appropriate.

FR&GP.18/31 Matters brought forward by Councillors: (for information only).

Cllr Elphick:

i) Noted his interest in the possible re-opening of the Newton Abbot to Heathfield railway line and looks forward to the forthcoming presentation.

ii) Reported the Heathfield Community Centre Committee wish to reinstate the lift to ensure that people with mobility issues will be able to leave the 1st floor in the event of a fire. He noted that the cost will be £2,000.00. Cllr Gribble offered to attend the next Heathfield Community Centre Committee meeting to discuss possible funding.

Cllr Allen enquired when the Quality Update and Neighbourhood Development Plan questionnaire will be circulated. The Town Clerk confirmed that circulation will take place this week.

The meeting closed at 7.45pm.

List of Payments made between 01/01/2018 and 23/02/2018

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/01/2018	Pulse8Communications	D/D	22.00		Broadband
01/01/2018	Aviva	D/D	608.18		Insurance
01/01/2018	UK Fuels Ltd	D/D	127.63		Fuel
08/01/2018	Clare Beresford	283	30.00		Cleaning
08/01/2018	Arnolds	284	23.08		Goods
08/01/2018	M I Davey	285	320.00		Catering - Carol Service
08/01/2018	Teignbridge District Council	286	1,496.16		Additional payroll
08/01/2018	Mr M Wells	287	223.26		Reimbursement - Carol Service
08/01/2018	Mole Valley Farmers	288	48.72		Goods
08/01/2018	Bovey Tracey Youth Action	289	625.00		625.00
08/01/2018	Devon Contract Waste Ltd	290	43.01		Service
08/01/2018	Civil Solutions Ltd	291	20.70		Goods
08/01/2018	Mrs S Chamberlain	292	50.00		Ref'd allotment deposit
08/01/2018	Mr A Chamberlain	293	50.00		Ref'd allotment deposit
08/01/2018	Max Bayles Professional Tree C	294	1,932.00		Tree works
08/01/2018	Specialist Hygiene Services Lt	295	283.64		Cleaning public toilets
12/01/2018	Randall Simmonds LLP	296	396.00		Comm. Centre Feasibility stage
12/01/2018	Diversified Business Communica	297	186.00		Yearbook listing
12/01/2018	Teignbridge District Council	298	5,300.00		Payroll
12/01/2018	PHS Group	299	246.48		Waste collection
22/01/2018	N Brock	300	650.00		Gravedigging
22/01/2018	Mole Valley Farmers	301	26.21		Goods
22/01/2018	S W Water Ltd	302	48.00		Supply
22/01/2018	Teignbridge District Council	303	64.80		Payroll services
22/01/2018	Teignbridge District Council	304	3,200.00		Hire temporary public toilets
22/01/2018	Viking	305	45.65		Goods
22/01/2018	EE Phone	D/D	33.44		Plan charge
29/01/2018	Elitetele.com	D/D	51.49		Telecom
01/02/2018	C Beresford	306	40.00		Cleaning
01/02/2018	Teignbridge District Council	307	1,496.16		Additional payroll
01/02/2018	1st Office Equipment	308	300.04		Copier charge
01/02/2018	Bovey Futures	309	200.00		Flag project funds
01/02/2018	Greenbarnes Ltd	310	1,772.58		2 Noticeboards
01/02/2018	S W Water	311	268.06		Supply
01/02/2018	Mr E Willis	312	82.50		Electrical work
01/02/2018	S W in Bloom	313	20.00		Entry
01/02/2018	Coeval	314	3,085.51		Speed limit sign
01/02/2018	Pulse8broadband	D/D	22.00		Broadband
01/02/2018	Aviva	D/D	608.18		Insurance
06/02/2018	WPS Ltd	315	495.00		Health & Safety Consultancy
06/02/2018	Civil Solutions Ltd	316	28.56		Goods
06/02/2018	Teignbridge District Council	317	5,300.00		Payroll
06/02/2018	CP Tree Services	318	540.00		Tree works
06/02/2018	Arnolds	319	15.49		Goods
06/02/2018	Bovey Tracey Youth Action	320	625.00		Grant
06/02/2018	Specialist Hygiene Services Lt	321	283.64		Cleanin
06/02/2018	Devon Contract Waste	322	63.60		Service

List of Payments made between 01/01/2018 and 23/02/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/02/2018	Mole Valley Farmers	323	6.42		Goods
06/02/2018	N Brock	324	748.00		Gravedigging
07/02/2018	UK Fuels Ltd	D/D	60.04		Fuel
15/02/2018	EDF Energy	D/D	58.33		Supply CCTV
19/02/2018	Devon County Council	325	200.00		Road closure - Spring Festival
19/02/2018	Rathbone Partnership Ltd	326	363.60		Rathbone Partnership Ltd
19/02/2018	E Bowden & Sons	327	540.00		Backpack blower
19/02/2018	PHS Group	328	308.10		Waste collection
20/02/2018	British Gas	D/D	128.33		Electricity supply
21/02/2018	EE Phone	D/D	33.44		Plan charge
Total Payments			<u>33,844.03</u>		

Current Account

Receipts received between 01/01/2018 and 23/02/2018

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
352	Banked: 04/01/2018	1,101.59						
49	Ms H Frances	20.00			1200	100	20.00	Allot 34 rent 2018
50	Mr B Elgar	50.00			1200	100	50.00	Allot 34 rent 2018
51	Mrs B Hawkins	70.00			1200	100	70.00	Allot 14B rent 2018 &
52	Mr S Goodhew	20.00			1200	100	20.00	Allot 20 rent 2018
53	Mr S Goodman	30.00			1200	100	30.00	Allot 12 rent 2018
54	Mr R Rendell	20.00			1200	100	20.00	Allot 21 rent 2018
55	Mrs J Stevens	20.00			1200	100	20.00	Allot 2B rent 2018
56	Mr & Mrs P Wells	20.00			1200	100	20.00	Allot 2A rent 2018
57	Mr R Brimicombe	30.00			1200	100	30.00	Allot 7 rent 2018
58	Mrs L Pewsey	50.00			1200	100	50.00	Allot 43 rent 2018
59	Mrs D Finch	20.00			1200	100	20.00	Allot 9B rent 2018
0502	Co-operative Funeral Services	542.00			1400	400	542.00	Burial M Bray
60	BT Information Centre Trust	119.59			1900	710	119.59	Telecom etc
61	Mr B Reynolds	50.00			1200	100	50.00	Allot 33 rent 2018
62	Mr S Powlesland	20.00			1200	100	20.00	Allot 18 rent 2018
63	Mr P Wielgosz	20.00			1200	100	20.00	Allot 4B rent 2018
353	Banked: 11/01/2018	1,045.46						
0503	Parkers Funeral Directors	542.00			1400	400	542.00	Burial M C Harrison
64	Mr & Mrs R Griffiths	50.00			1200	100	50.00	Allot 47 rent 2018
65	Mrs S Oxton	50.00			1200	100	50.00	Allot 46 rent 2018
66	Mr T Heale	20.00			1200	100	20.00	Allot 25 rent 2018
67	Mr M Corps	30.00			1200	100	30.00	Allot 10 rent 2018
68	BT Heritage Trust	151.46			1900	710	151.46	Telecom etc
504	J & I Read	62.00			1400	400	62.00	Additional inscription -
69	Ms K Gardner	50.00			1200	100	50.00	Allot 35 rent 2018
70	Mr & Mrs C Eames	50.00			1200	100	50.00	Allot 37 rent 2018
71	Miss C Spain	40.00			1200	100	40.00	Allots 5B & 13A rent 2018
354	Banked: 18/01/2018	464.00						
72	Mr A Pewsey	100.00			1200	100	100.00	Allot 42 - Rent 2018 +
73	Miss J Tregoning	20.00			1200	100	20.00	Allot 1A -rent 2018
505	Mr & Mrs P Steele	124.00			1400	400	124.00	Additional inscription
74	Mr J Bamforth	70.00			1200	100	70.00	Allot 17 - rent 2018 +
75	Mr A Lockwood	50.00			1200	100	50.00	Allot 41 - rent 2018
76	Mrs J Connelly	50.00			1200	100	50.00	Allot 48 - rent 2018
77	Mr & Mrs P Field	50.00			1200	100	50.00	Allot 44 - rent 2018
355	Banked: 30/01/2018	354.00						
78	Ms D Belton	20.00			1200	100	20.00	Allot 29 - rent 2018
79	Mr P Todd	20.00			1200	100	20.00	Allot 28B rent 2018
80	Ms A Belben	20.00			1200	100	20.00	Allot 15A rent 2018
81	Mr A Watson	20.00			1200	100	20.00	Allot 31 rent 2018
82	Mrs A Taylor	50.00			1200	100	50.00	Allot 29 rent 2018
83	Mrs J Surtees	20.00			1200	100	20.00	Allot 11B rent 2018
0506	Forsey & Son Ltd	204.00			1400	400	204.00	Tablet
357	Banked: 08/02/2018	2,030.00						
0507	Coombes & Sons	641.00			1400	400	641.00	F White Burial
84	Mrs A Johnson	20.00			1200	100	20.00	Allot 1B rent 2018
Subtotal Carried Forward:		4,995.05	0.00	0.00			3,626.05	

Current Account

Receipts received between 01/01/2018 and 23/02/2018

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
85	Mrs A Overzee	50.00			1200	100	50.00	Allot 49 rent 2018
86	Mr B Alton	20.00			1200	100	20.00	Allot 8A rent 2018
87	Mrs A Trafford	50.00			1200	100	50.00	Allot 36 rent 2018
0508	Coombes & Sons	1,249.00			1400	400	1,249.00	Burial J M C Parkin
357	Banked: 22/02/2018	1,440.92						
88	Aviva	158.92			1900	710	158.92	Refund
0509	Parkers Family Funeral Directo	1,282.00			1400	400	1,282.00	Burial R M Harrison
Total Receipts:		6,435.97	0.00	0.00			6,435.97	

Bovey Tracey Town Council

Fees & Charges - Review (2018/2019)

Section 1 - Cemetery Fees (Parts 1 - 5)

Section 2 - Allotment Fees

Section 3 - Christmas Lights

Section 4 - Town Centre Baskets/Boxes

Section 5 - Gravedigger Fees

Section 1 - Cemetery Fees

PART 1 - INTERMENTS

	2017/18 fees	2018/19 Proposed (Parishioner)	2018/19 Proposed (Non- Parishioner)
For the interment in a grave for which no exclusive right of burial or exclusive grant of burial has been granted:			
(a) A stillborn or a child whose age did not exceed FIVE years at the time of death.	No Charge	No Charge	No Charge
(b) A child whose age at the time of death did exceed FIVE years but did not exceed TWELVE years.	£240 (£480)	£245	£490
(c) A person whose age at the time of death exceeded TWELVE years:			
Single - 4ft (1.22m Depth)	£542 (£1084)	£553	£1,106
Double - 6ft (1.83m Depth)	£641 (£1282)	£654	£1,308
Treble - 8ft (2.44m Depth)	£765 (£1530)	£780	£1,560
For any interment in a walled grave in respect of which an exclusive right of burial has been granted.	A quotation will be given	A quotation will be given	A quotation will be given
For any interment of cremated remains.	£164 (£328)	£168	£336

**PART 2 - EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES
(PURCHASE)**

For the right of burial for a period not exceeding 100 years.			
(a) In an earthen grave 8 feet by 3 feet	£608 (£1216)	£620	£1,240
(b) In an earthen grave 8 feet by 6 feet	£1209 (£2418)	£1,233	£2,466
For exclusive right of burial in a child's grave not exceeding 3ft 6" by 1ft 6"	£228 (£456)	£233	£466
Cremation Plot	£228 (£456)	£233	£466

PART 3 - WALLED GRAVES

For the right to construct and for the exclusive right of burial for a period not exceeding 100 years.			
(a) In a grave 8 feet by 4 feet	£863 (£1726)	£880	£1,760
(b) In a grave 8 feet by 8 feet	£1732 (£3464)	£1,767	£3,534

THE FEES INDICATED FOR PARTS 2 AND 3 INCLUDE THE DEED OF GRANT

PART 4 - MONUMENTS, GRAVESTONES, TABLETS AND INSCRIPTIONS

For the right to erect or place on a grave for which exclusive right of burial has been granted:			
(a) A headstone or cross not exceeding 4 feet in height or 2 feet 6" in width incorporating or not a vase.	£189 (£378)	£189	£378
(b) A granite, marble or other stone constructed vase alternative to a memorial.	£62 (£124)	£62	£124
(c) A tablet on any grave where a memorial existed before 1 st April 1976.	£92 (£184)	£92	£184
(d) A kerb-set, (including headstone) size not to exceed 8" in height, 2.160m (711" in length and 0.940m (3'1" wide)	£245 (£490)	£245	£490
(e) A kerb-set as an addition to an existing headstone.	£129 (£258)	£129	£258

For the right to place on a child's grave for which the exclusive right of burial has been granted, a headstone, cross or similar not exceeding 3 feet in height and 1 foot 3" in width incorporating or not a vase	£95 (£190)	£95	£190
A tablet or vase-tablet on a cremation plot or a small headstone.	£102 (£204)	£102	£204
Additional inscription after the first.	£62 (£124)	£62	£124

PART 5

Search Fee	£28 (£56)	£28	Delete non-parishioner fee (£56)
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Section 2 - Allotment Fees

Allotment Plots Rental (Older Plots)	£20 pa	£20 pa	N/A
Allotment Plots Rental (Newer Plots)	£50 pa	£50 pa	N/A
Allotment Deposits	£50	£50	N/A

Section 3 - Christmas Lights

Supply and fit Christmas Tree	£40	£40	N/A
Business Contribution towards Town Centre Lights	£30	£30	N/A

Section 4 - Town Centre Baskets/Boxes

Purchase of a serviced basket/box	£22	£25	N/A
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Section 5 - Gravedigger Fees

Preparation of a Single Depth Plot	£325	£335	N/A
Re-opening a Plot	£325	£335	N/A
Preparation of a Double Depth Plot	£374	£430	N/A

TOWN MAYOR'S ENGAGEMENTS FOR THE PERIOD 23RD JANUARY 2018 – 19TH MARCH 2018

DATE & TIME	EVENT	VENUE	ATTENDED BY
Monday 12 th February	Invitation to talk at Haytor Women's Institute	Bovey Tracey	Mayor
Wednesday 28 th February	Invitation to talk at Bovey Tracey over 60's Club	Bovey Tracey	Mayor
Wednesday 28 th February	Twining Photo Shoot for the Mid Devon Advertiser	Bovey Tracey	Mayor
Sunday 4 th March	Civic Service Teignbridge District Council	Bishopsteignton	Mayor

Bovey Tracey Town Council

From: Alexis Marsh <Alexis.Marsh@Teignbridge.gov.uk>
Sent: 06 March 2018 11:06
To: undisclosed-recipients:
Subject: Settlement Boundary Review Workshop, 10th and 11th April 2018

Dear Parish & Town Councils and those preparing Neighbourhood Plans,

The current Teignbridge Local Plan 2013-2033 is beginning its review process with its first round of formal consultation, called the Issues Paper set for **21st May 2018 to 16th July 2018**.

This first Local plan review: Issues paper sets out:

- An extension of the plan period to 2040
- The process and timescale for the Review
- Key challenges and Successes
- Relationship of Review with the Greater Exeter Strategic Plan & Neighbourhood Plans
- A revision of all existing settlement boundaries
- Additional housing numbers (not identified but the emerging position is explained)
- A proposed revision to the settlement hierarchy and a look at how housing is distributed
- A request for additional land with potential for residential or employment uses
- Changes to Town Centre Boundaries and the way we deal with change of uses in Town Centres
- Promoting Custom & Self Build
- Diversifying employment uses within employment areas

This Local Plan Review: Issues Consultation will include a roadshow of exhibition venues where members of the public are invited to come and view the Issues document and its proposals, ask officers questions and provide feedback.

Before we go out to public consultation we would like the opportunity to explain some of the above and discuss proposed changes to those who are engaged with planning.

In particular we would like you to review the draft revisions to the settlement boundary of interest to you and discuss the changes with officers present. Large scale plans will be provided of each Town and Village which has a boundary alongside aerial photographs for reference. This is your opportunity to examine the proposed boundary amendments against the Principles and evidence which have informed the proposed changes and provide feedback. This feedback will influence the final proposed boundary amendments published through the formal consultation starting in May 2018.

We are therefore running workshops on the evenings of **Tuesday 10th and Wednesday 11th April at 6.30pm** in Old Forde House, Brunel Way, Newton Abbot, TQ12 4XX, and would like to invite a couple of members of each Parish/Town Council and, where appropriate, Neighbourhood Planning Group to attend.

Members of the District Council are also welcome to attend but names should be provided to ensure we have adequate capacity.

If you are interested in attending please confirm who is attending and which date is best for you by **5pm on Friday 23rd March 2018** and we will attempt to accommodate you on your preferred date (subject to numbers).

It should be noted that the Local Plan Review only applies to those areas within The District Councils planning area which lies outside of Dartmoor National Park.

Your Sincerely

Alexis Marsh BSc (Hons) MSc

Neighbourhood Planning Officer
Spatial Planning and Delivery
Teignbridge District Council
Forde House
Newton Abbot
Devon
TQ12 4XX

01626 361101 / 07827 552497



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[Email disclaimer](#)

Teignbridge: Highly Commended 'Outstanding Strategic Local Authority of the Year' - UK Housing Awards 2017

BOVEY TRACEY TOWN COUNCIL

PROGRAMME OF MEETINGS
FOR 2018/2019

Council Meeting Starting Time: 7:00 pm	Planning Committee Starting time: 6:15 pm	Planning Committee Starting time: 6:15 pm Recreation, Parks & Property Committee Starting Time: 7.00pm	Planning Committee Starting time: 6:15 pm Finance, Resources & General Purposes Committee. Starting Time: 7.00pm
	8th May 2018 Annual Meeting 2nd July 2018	21st May 2018	4th June 2018 16th July 2018
17th September 2018	1st October 2018	15th October 2018	29th October 2018
12th November 2018	26th November 2018	10th December 2018	7th January 2019
21st January 2019 Heathfield Community Centre	4th February 2019	18th February 2019	4th March 2019
18th March 2019		1st April 2019	15th April 2019
Tuesday 7th May 2019 Annual Meeting			

The Annual Town Meeting will be held on Wednesday 27th March 2019.

Normally all meetings will be held on Monday evenings in the Council Chamber except for the meetings of Full Council, which will be held at either the Baptist Church Hall (Hind Street) or Heathfield Community Centre. Additional meetings may be arranged in the summer recess to deal with planning and any urgent Town Council business.

Bank & Public Holidays 2018/19

7th & 28th May 2018
 27th August 2018
 25th & 26th December 2018
 1st & 2nd January 2019
 19th & 22nd April 2019 – Easter
 6th May 2019