

# BOVEY TRACEY TOWN COUNCIL

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Office hours: 10.30am - 12.30pm Mon. Wed. & Fri.

12<sup>th</sup> September 2017

Dear Councillor,

You are hereby summoned to attend a meeting of Bovey Tracey Town Council which will be held in the Baptist Church, Bovey Tracey on **Monday 18<sup>th</sup> September 2017 at 7.00pm** for the purpose of transacting the business as set out on the agenda below.

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## Please Note:

*Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.*

*The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded within the minutes of the meeting.*

There will be a period of prayer at 6.55pm prior to the meeting to which all are invited.

## AGENDA

- FC.17/45. Apologies for absence  
To receive apologies for inability to attend.
- FC.17/46. Declarations of Interest and Requests for Dispensations  
To declare any disclosable pecuniary interests or any other interest which members may have in the following agenda items and consider any dispensation requests.
- FC.17/47. Minutes  
To receive and resolve as a correct record the minutes of the Town Council meeting held on 3.7.17 (copy enclosed).

*The meeting will go out of session*

- FC.17/48 Report of the Chaplain to the Council  
To receive the report from the Chaplain to the Council
- FC.17/49 Report of the Police  
To receive the Police Report

- FC.17/50      **Questions and Statements by the Public**  
 In accordance with Standing Order 3F, the Town Mayor will invite Members of the Public present to ask questions or make statements. Please note: questions to be submitted in writing please, to arrive at the Council Office by 12 noon on the day of this meeting. A maximum period of 3 minutes will be permitted for any person wishing to ask a question, make a statement or give evidence to the Council.
- FC.17/51      **County, District and Town Councillor Reports**  
 To receive reports from County, District and Town Ward Members
- FC.17/52      **Reports of any outside bodies**  
 To hear reports of meetings of any outside bodies including those of which the member is the Council nominated representative:
- Cllr Gribble – DALC Larger Councils  
 Cllr Gribble – Teignbridge Rural Aid Committee  
 Cllrs Allen & Leigh – TALC  
 Cllrs Ashby & Elphick – Bovey Tracey Heritage Trust  
 Cllrs Ashby, Blair, Bray & Kerswell – Bovey Tracey Exhibition Foundation Trust  
 Cllr Robillard – Bovey Tracey Information Centre Trust


***The meeting will go back into session***

- FC.17/53.      **Recreation, Parks & Property (RP&P) Committee:**  
 To receive the Report of the meeting held on 17.7.17 (*\*copy enclosed*).
- FC.17/54.      **Finance, Resources & General Purposes (FR&GP) Committee:**  
 To receive the Report of the meeting held on 4.9.17, the Financial Statement dated 4.9.17 and the Accounts paid up to 1.9.17 (*\*copies enclosed*).
- FC.17/55.      **Planning Committee:**  
 To receive the Reports of the meetings held on 17.7.17 & 4.9.17 (*\*copies enclosed*).
- FC.17/56      **Recess Report 2017:**  
 To receive the Report of the business considered during the Recess Period – July & August 2017 (*\*copy enclosed*).
- FC.17/57.      **The Town Mayor's Interests:**  
 To receive and note the Town Mayor's engagements/announcements.
- FC.17/58.      **Community Centre Plans:**  
 Following item PL.17/60 Members are requested to **approve** the revised plan (*\*copy enclosed*) and authorise submission to the Planning Authority.
- FC.17/59.      **Register of Interests:**  
 To **review** the current register (*\*personal copy enclosed*) and advise the Town Clerk of any revisions prior to 2<sup>nd</sup> October 2017.
- FC.17/60.      **Proposed Public Space Protection Order (PSPO) – Dog Control:**  
 To **consider** a response to Teignbridge District Council's PSPO consultation (*\*copy enclosed*).

FC.17/61.

**Code of Conduct:**

To **review** proposed amendments (*\*copy enclosed*) to the Code of Conduct (previously adopted in 2013) and **consider** approving the revised document.

SIGNED.......... DATE 12/09/17.....

M WELLS  
TOWN CLERK

*\*Copies of any correspondence circulated to Councillors with this agenda, which will be considered at this meeting.*

Reminder for Members:

- You must declare the nature of any disclosable pecuniary interests (under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.
- You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.
- Make sure you say what your interest is, as this has to be included in the minutes. (For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer').
- If your interest is a disclosable pecuniary interest, you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.

**BOVEY TRACEY TOWN COUNCIL MEETING HELD IN THE BAPTIST CHURCH, BOVEY TRACEY  
ON MONDAY 3<sup>RD</sup> JULY 2017 AT 7.00 pm.**

**Present:**

The Town Mayor, Cllr Mrs A J Kerswell\*  
The Deputy Town Mayor, Cllr Ms J H Blair

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr S P Leigh
Cllr R A Bray	Cllr Ms C O Richardson
Cllr D K Elphick	

\*\*County Cllr

\*District Cllr

**In attendance:**

Mr M Wells – Town Clerk  
District Cllr Mrs S Morgan  
Rev K Hooke – Chaplain to the Council  
Five members of the public

*The Town Mayor, Cllr Mrs Kerswell, invited the Reverend Hooke to lead prayers, for those who wished to take part, before the meeting opened.*

The meeting was chaired by the Town Mayor, Cllr Mrs Kerswell.

**FC.17/32. Apologies for absence**

Cllr M J Evans (Leave)  
Cllr C W Robillard (Leave)  
Cllr M Tregoning (Unwell)  
PCSO P Wilson

**FC.17/33. Declarations of Interest and Requests for Dispensations**

No interests declared.

**FC.17/34. Minutes**

The minutes of the annual Town Council meeting held on 8.5.17 (*copy previously circulated*) were confirmed as a true record and were duly signed by the Town Mayor.

***The meeting went out of session***

**FC.17/35. Report of the Chaplain to the Council**

Rev Hooke, Chaplain to the Council, confirmed that the Children's Holiday Club will take place during week commencing 31<sup>st</sup> July and a united service will be held in the Horticultural Show marquee on 20<sup>th</sup> August. He noted that the churches wish to have a more visible presence at festivals/events. It is also hoped to arrange more children's activities.

**FC.17/36. Report of the Police**

The report was circulated. In the absence of PCSO Wilson, the Town Clerk agreed to feedback any questions/issues.

**FC.17/37. Questions and Statements by the Public**

**Ms Jill King (King's Kitchen)** advised that independent traders in the town have formed a group, Bovey Means Business, to promote themselves within the town and surrounding area. She asked how the Town Council is encouraging shoppers to shop locally.

Cllr Kelly (Chair of Regeneration Committee) provided a detailed response outlining the efforts of the Committee to generate more business for the local traders. He also offered to join the group if they would like a representative from the Town Council.

**Mrs Sheila Woodhouse** stated that she was pleased that a Neighbourhood Development Plan has been started and enquired how residents can become involved. Cllr Kelly replied advising that the current consultation is led by Teignbridge DC (as the statutory lead for consulting on defining a boundary for the plan). The consultation runs until 31<sup>st</sup> July at which point, if approved, the group will look to expand and invite community representatives to become part of the group.

**Mr Tony Allen (Individual)** advised that he and David Elphick are individual members of the Bovey Futures Group. An event was recently held at the Cricket Club inviting those interested in having a leisure facility in the town to attend. Approximately 40 people attended. A working group has been set up to further consider this. Bovey Futures is also keen to become involved in the Neighbourhood Plan process.

**FC.17/38. County, District and Town Councillor Reports**

**DCC, TDC and Town Cllr Gribble** reported that Pottery Leat had been shut off but is now re-opened. He noted that the South West Youth Games will take place in Okehampton on 9<sup>th</sup> July. He had attended meetings including the provision of a youth facility at Heathfield, DCC and TDC annual meetings, New Park AGM, DNP Local Plan meeting and TDC Rural Aid AGM. He had also arranged for the probation service to clear the footpath near 42 De Tracey Park. He had been involved in discussions regarding the possibility of residents' only parking areas off the town centre. He had attended the launch event for the "Otter Spotter" sculptures.

**TDC Cllr Mrs Morgan** advised that she had recently attended a meeting with Tracey Vale residents who were concerned about the demolition process of the retirement home. She confirmed that the developer has put to rest the concerns of the residents. She had attended an Overview & Scrutiny meeting. She is due to meet with officers of the Car Parks team to further discuss the possibility of a 20 minutes parking moratorium. She had met with governors of Bovey Tracey primary school to consider alternative school car parking. She noted that there is a severe issue regarding the lack of affordable housing in the area.

**TDC Cllr Mrs Kerswell** had attended an Overview & Scrutiny meeting. She had attended the meeting concerning Tracey Vale and expressed her concern regarding the health of some of the near-by residents who have health issues which may be exasperated by the demolition works and works traffic.

**Cllr Bray** advised that he had attended two community centre meetings.

**Cllr Allen** advised that he had attended Stover School concert as a "thank you" for the school's contribution to the Green Man Festival. He had also attended meetings of TALC and the community centre sub-group.

**Cllr Ashby** noted that no Heritage Trust meetings have taken place since the last Full Council meeting. He advised that together with Cllr Gribble and the Town Clerk he had attended a meeting regarding the Local Plan for DNP.

**Cllr Elphick** had attended a meeting with Bovey Futures concerning a possible leisure facility. He had also attended meetings of Heathfield Community Centre where the attendance was disappointingly low. He noted that the Heathfield Community Centre fete has been cancelled due to lack of support. Bookings at the centre are good.

**Cllr Ms Blair** had attended a Devon & Cornwall Police event which had been very informative. She noted that Bovey Tracey Fire Service is currently looking to recruit twelve people.

**Cllr Kelly** had attended meetings of the Community Centre group, a meeting about a committee structure review, a personnel meeting and a wrap-up meeting for the Green Man Festival.

**Cllr Leigh** had attended all committee meetings together with TALC, Neighbourhood Development Plan Steering Group and committee re-structure review meetings.

**FC.17/39. Reports of any outside bodies**

**Cllr Gribble (DALC Larger Councils)** advised that he had been unable to attend the recent meeting due to the election.

**Cllr Gribble (Teignbridge Rural Aid Committee)** noted that Committee will meet on 12<sup>th</sup> July to allocate grants.

**Cllr Allen (TALC)** advised that he had attended a recent meeting at which Ms Alison Hernandez, Police Commissioner, had been present. He noted that the Police hope to form CCTV hubs in Newton Abbot and Okehampton. Other items raised included litter picking. TDC has withdrawn staff from covering areas with an over 30mph speed limit.

**Cllrs Mrs Kerswell (Bovey Tracey Exhibition Foundation Trust)** confirmed that no meetings have been held recently.

**Bovey Tracey Information Centre Trust** – In the absence of Cllr Robillard, the Town Clerk advised that a meeting of the Trust will take place on 5<sup>th</sup> July.

***The meeting returned to session***

**FC.17/40. Recreation, Parks & Property (RP&P) Committee:**

The Report of the meeting held on 5.6.17 (*\*copy previously circulated*) was received. Ref. RP&P.17/47 (Allotment Assoc.) Cllr Kelly advised that a meeting had taken place on 27<sup>th</sup> June and he confirmed that due to lack of interest an association will not be formed. The Report was then adopted.

**FC.17/41. Finance, Resources & General Purposes (FR&GP) Committee:**

The Report of the meeting held on 19.6.17, the Financial Statement dated 19.6.17 and the Accounts paid up to 16.6.17 (*\*copies previously circulated*) were received.

Ref. Public Participation – Mr P Beecher: Item i) - Parking arrangements for Craft Fair. Cllr Gribble noted that the item should read “positive impact”.

Ref. FR&GP.17/74 - Matters Brought Forward by Councillors: Cllr Kelly: Item i) – Traffic lights at Drumbridges. Cllr Gribble confirmed that he is trying to arrange a meeting with the contractor.

Ref. FR&GP.17/64 – Appointment of Sub-Committees: Cllr Gribble confirmed with Cllr Arnold, who was nominated in his absence, that he is willing to be a member of the Communications Sub-Group.

The Report, Financial Statement and Accounts paid up to 16.6.17 was then adopted.

**FC.17/42. Planning Committee:**

The Reports of the meetings held on 22.5.17, 5.6.17 & 19.6.17 (*\*copies previously circulated*) were received and adopted.

**FC.17/43. The Town Mayor’s Interests:**

The Town Mayor’s engagements/announcements (*\*copy circulated at the meeting*) were received and noted.

13 May New Park Residents Association AGM

8 June Contemporary Craft Fair Preview

19 June Raising of the Armed Forces Flag at Old Forde House

21 June Civic Award Assessments at Bovey Tracey Primary School

29 June Devon & Cornwall Police 50<sup>th</sup> Anniversary Celebrations at Torquay (Attended by the Deputy Town Mayor)

30 June Community Centre Steering Group Meeting

**FC.17/44. Treasury & Investment Policy:**

Members considered a recommendation from the Finance, Resources & General Purposes Committee (item FR&GP.17/66) for the adoption of the Treasury & Investment Policy.

**Resolved:**

To adopt the policy.

The meeting closed at 7.41pm.



RECREATION, PARKS & PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 17<sup>TH</sup> JULY 2017 AT 7pm.

Present:

The Town Mayor, Cllr Mrs A J Kerswell\*  
The Deputy Town Mayor, Cllr Ms J H Blair

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr S P Leigh
Cllr R A Bray	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr C W Robillard
Cllr M J Evans	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
Mrs L Warren  
Ms S James - Director, Contemporary Craft Festival  
One member of the press  
Eleven members of the public

The meeting was chaired by Cllr Kelly.

*Cllr Gribble declared an interest in RP&P.17/60 (TDC Rural Aid funding source) & RP&P.17/64 (Known to tenant).*

Prior to the commencement of the meeting Ms S James (Director - Contemporary Craft Festival) presented an update to Members following the 2017 Festival. She answered questions raised by Councillors. It was agreed to arrange a meeting with Ms James to discuss the possibility of local businesses being offered the opportunity to trade at next year's Craft Festival.

Ms James & eight members of the public left the meeting.

RP&P.17/50 Apologies for Absence:

Cllr M Tregoning (Unwell)

\*\*Public Participation: No comments.

RP&P.17/51 Consideration of minutes of previous meeting held on 5.6.17:

*Ref.RP&P.17/49 Litter at Pottery Rd: The Town Clerk confirmed that a litter bin will be installed by TDC in this area.*

RP&P.17/52 Accounts:

The Financial Accounts paid up to 14.7.17 (*\*copies circulated at the meeting*) were received and approved.

RP&P.17/53 Community Centre - Steering Group:

The minutes of the Community Centre Steering Group meeting of 30<sup>th</sup> June 2017 (*\*copy previously circulated*) were noted.

RP&P.17/54 Community Centre - Update & Public Engagement:

The Town Clerk provided a progress update.

RP&P.17/55 Contemporary Craft Festival 2018:

Consideration was given to a request from Ms S James, Director of the Contemporary Craft Festival, for the use of Mill Marsh Park from 1<sup>st</sup> to 13<sup>th</sup> June 2018 and Bullands Field from 6<sup>th</sup> to 11<sup>th</sup> June 2018. The proposed dates of the Craft Festival are 8<sup>th</sup> - 10<sup>th</sup> June 2018.

Resolved:

To support the request as set out above. To request a copy of the financial accounts for the 2017 Festival.

RP&P.17/56 Nourish Festival - 2<sup>nd</sup> September 2017

Consideration was given to a request to relocate traders parking from Bullands Field to Mill Marsh Park due to a re-arranged rugby fixture at Bullands Field. Item RP&P 16/68 granted the use of Bullands Field for parking on Saturday 2<sup>nd</sup> September 2017.

Resolved:

To grant the request.

RP&P.17/57 Trim Trail Proposal - Heathfield

Members noted that no suitable site to locate the equipment has been identified and that the grant issued by "Awards for All" in July 2016 will therefore be returned.

RP&P.17/58 Allotments - Furzeleigh Lane

Consideration was given to a request (\*copy previously circulated) from the tenant of allotment 28B to increase the current maximum height of allotment structures from 1.5m to 2.0m.

Resolved:

To grant the request stipulating that the colour of the sheds should be restricted to green or brown. Details of proposed sheds to be submitted to the Town Clerk for approval.

RP&P.17/59 South West in Bloom - Pride in Parks Award:

Consideration was given to entering Mill Marsh Park in the 2017 South West in Bloom 'Pride in Parks' Award.

Resolved:

To enter Mill Marsh Park in the 2017 "Pride in Parks" Award.

RP&P.17/60 Community Noticeboards:

Following item RP&P 16/87, the Town Clerk provided an update on the possible siting of a Town Centre noticeboard. Members considered the purchase/installation of two community noticeboards and delegating authority to the Town Clerk to apply for the necessary permissions and purchase of boards. The Town Clerk provided an update. It was noted that funding is available from a Rural Aid grant awarded last year.

Resolved:

To delegate authority to the Town Clerk to progress the provision of the noticeboards.

RP&P.17/61 Community Land off Le Molay-Littry Way:

Members noted the consultation report undertaken in November 2012 (\*copy previously circulated). Consideration was given to setting up a review group to formulate a plan for examining potential future uses of this land.

Resolved:

To set up a review group comprising Cllrs Mrs Kerswell, Arnold, Ms Blair, Elphick & Robillard. Reserve member - Cllr Kelly.

RP&P.17/62 Matters brought forward by the Town Clerk & Councillors: (for information)

Cllr Ms Richardson advised that a £5 per car parking fee was charged at the Historic Vehicle Rally in Mill Marsh Park on 16<sup>th</sup> July.

Cllr Robillard advised that there will be a Fairtrade stall at the Nourish Festival.

Cllr Arnold enquired about funding towards a defibrillator that the Devon Sharks RLFC wish to provide. It was noted that £500.00 has already been raised. It was suggested that TDC Councillors could be contacted as they may be able to offer assistance from their Community Fund.

RP&P.17/63 Exclusion of the Public, including the Press:

It was resolved:

That under Section 100(A) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out on the agenda, is likely to be disclosed and on balance the public interest is in discussing this item in private session (Part II) for the following confidential/exempt item, which the Town Clerk recommends should be dealt with in this way:

- Item RP&P.17/64 - Brimley Field, Bovey Tracey.

One member of the press and three members of the public left the meeting.

RP&P.17/64 Brimley Field, Bovey Tracey:

Members noted correspondence from the Council's appointed agent dated 23<sup>rd</sup> June (\*copy previously circulated) and considered the three recommendations as highlighted within his letter. Following discussion it was

Resolved:

To proceed with the agent's recommendations.

It was noted that in the future the Town Council should ensure that robust agreements are in place.

The meeting closed at 8.08pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 17<sup>TH</sup> JULY 2017 AT 8.10pm

Present:

The Town Mayor, Cllr Mrs A J Kerswell\*  
The Deputy Town Mayor, Cllr Ms J H Blair

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr S P Leigh
Cllr R A Bray	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr C W Robillard
Cllr M J Evans	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
Mrs L Warren

The meeting was chaired by Cllr Evans.

PL.17/49 Apologies for absence:

Cllr M Tregoning (Unwell)

\*\*Public Participation: No members of the public were present.

PL.17/50 Consideration of Planning Applications:

DNPA Applications listed to 9.6.17: None

TDC Applications listed to 16.6.17: None

DNPA Applications listed to 16.6.17: None

TDC Applications listed to 23.6.17:

- a) 17/01640/CAN Crown lift to 5m from base and crown reduce by 2-3m laterally on southern side one ash; remove two limbs overhanging annexe and to clear BT line one tree and reduce group of holly and bay trees by 5m in height at Cross Cottage, Mary Street for Mr Jim Williams.  
Observations: Referred to TDC's Arboricultural Officer.
- b) 17/01670/FUL Installation of air to air heat pumps at 2 Becket Road for Mr R Young.  
Observations: No objection.  
DNPA Applications listed to 23.6.17: None  
TDC Applications listed to 30.6.17:
- c) 17/01463/VAR Variation of condition 2 on planning permission 16/01212/FUL (raising roof of outbuilding to create additional living accommodation and ground works) to allow changes to roof and walls at 10 Town Hall Place for Mrs C Gault.  
Observations: No objection.  
DNPA Applications listed to 30.6.17: None  
TDC Applications listed to 7.7.17:
- d) 17/01426/FUL Installation of new car park lighting and a Devon hedgebank at Riverside Inn, Fore Street for Co-op.

Observations: No objection.

PL.17/51 Planning Decisions: Noted.

Approvals:

a) TDC:

- i) Two storey extension to rear and side and new porch to front elevation at Minnewater, Newton Road. (N/O)
- ii) Demolition of existing building and erection of ten dwellings including associated roads and landscaping at Tracey Vale Retirement Home, Brimley Vale. (N/O with provisos)
- iii) Erection of single storey front extension to form new entrance porch and wc at 2 Brow Hill, Heathfield. (O)
- iv) Single storey utility/workshop extension and conversion of garage at 14A Wallfield Road. (N/O)
- v) Variation of condition 4 on planning permission 16/02063/FUL (Demolition of existing dwelling and replacement with two dwellings) to allow use of uPVC windows rather than timber casements at Sunnyside, Hind Street. (N/O)
- vi) Erection of a detached dwelling at 17 Heathfield Close. (O)
- vii) Conversion of garage and gym to living accommodation at Edgemoor, Avenue Road. (N/O)
- viii) Two storey side extension and single storey extension to front of property at 23 Kiln Close. (N/O)
- ix) Prune four oak trees within group A1 at 17 & 18 Northwoods, New Park. (Referred)

b) DNPA:

- i) Revision to existing approval ref. 0457/10 for a rear extension and conversion of existing roof space with dormer, new pitched roof over front door to replace flat roof at Lilac Cottage, Under Lane, Lower Brimley. (N/O)
- ii) Erection of single storey rear extension at Aller Farm Bungalow, Higher Aller Lane. (N/O)

Refusals:

TDC:

- c) i) Agricultural storage building at Bovey Heath Farm, Field off A382. (No view - lack of details)
- ii) Erection of a dwelling (revised scheme) at Holly Court, Thorn Cross (O).
- iii) Replacement of three timber casement windows with Upvc windows on front elevation at 71B Fore Street. (N/O)
- iv) Fell one oak tree at 45 Musket Road, Heathfield. (Referred)

d) Appeal Decision:

- i) Appeal against a refusal to grant express consent for a business advertisement at J P Sibley & Sons Ltd, Town Hall Garage - appeal dismissed. (O)

*The Town Council's submitted observations: No objections - N/O. Objection - 0.*

PL.17/52 Neighbourhood Plan Steering Group:

Cllr Blair (Chair of Group) provided an update.

PL.17/53 Recess Arrangements for Summer 2017:

Members noted that the summer recess period will take place between Monday 24<sup>th</sup> July and Friday 25<sup>th</sup> August 2017. Planning applications received during the recess will be circulated by email and available for inspection at the Town Council office.

Chairmen and Vice-Chairmen are particularly requested to inspect and comment on applications. Other Members are also welcome to inspect and comment on applications.

General Planning Matters brought forward by Councillors:

*(For information only).*

Cllr Arnold enquired about the timescale for the removal of a sign at Town Hall Garage following the dismissal of the appeal. The Town Clerk advised that TDC's Enforcement Officer will be responsible for this.

Cllr Leigh referred to the approval for a new entrance porch at 2 Brow Hill, Heathfield which the Town Council had not supported. The Town Clerk offered to circulate the TDC Planning Officer's report to Councillors.

Cllr Mrs Kerswell clarified the TDC planning procedures.

The meeting closed at 8.28pm.

FINANCE, RESOURCES & GENERAL PURPOSES COMMITTEE MEETING  
HELD AT THE BAPTIST CHURCH HALL, HIND STREET BOVEY TRACEY  
ON MONDAY 4<sup>TH</sup> SEPTEMBER 2017 AT 7PM

Present:

The Town Mayor, Cllr Mrs A J Kerswell\*  
The Deputy Town Mayor, Cllr Ms J H Blair

Cllr A Allen	Cllr M J Evans
Cllr U Arnold	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr E Kelly
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
One member of the press  
Three members of the public

The meeting was chaired by Cllr Gribble.

*Cllr Gribble declared an interest in FR&GP.17/78 (Member of TDC); FR&GP.17/79 (Member of DCC); FR&GP.17/83 (Member of Rural Aid Committee).*

*Cllr Mrs Kerswell declared an interest in FR&GP.17/78 (Member of TDC).*

FR&GP.17/75 Apologies for absence:

Cllr Ms C O Richardson (Personal commitment)  
Cllr C W Robillard (Leave)  
Cllr M Tregoning (Unwell)

*Cllr Kelly joined the meeting at 7.05pm.*

*One member of the public joined the meeting at 7.10pm.*

\*\*Public Participation:

Mr P Beecher (Residents' Association) thanked the Town Council, in particular Cllr Gribble and Mr M Wells (Town Clerk) for their efforts in securing funding for a speed limit warning sign for Le Molay-Littry Way. He advised that a meeting of the Residents' Association will take on 12<sup>th</sup> September at the Methodist Church Hall, commencing at 7.30pm.

FR&GP.17/76 Consideration of minutes of previous FR&GP Committee meeting held on 19.6.17:

*FR&GP Committee, Public Participation, 19<sup>th</sup> June 2017 - It was noted at the Full Council meeting on 3<sup>rd</sup> July that the item regarding parking arrangements for the Craft Fair should read "positive impact"*

FR&GP.17/77 Accounts & Financial Statement:

The Accounts & Financial Statement dated 4.9.17 (*\*copies circulated at the meeting*) were received. Following clarification of an invoice from Mole Valley Farmers Ltd, the Financial Statement was adopted and the accounts were approved for payment.

FR&GP.17/78 Elector Fund 2017/18:

It was noted that Teignbridge District Council's Elector Fund for 2017/18 opened for applications in August 2017 and consists of £1.10 per elector (£6,527.40). Applications must be submitted by 4.00pm on 29<sup>th</sup> September 2017 (Round 1) or by 4.00pm on 3<sup>rd</sup> February 2018 (Round 2). Members considered a preferred option for which to apply (*\*criteria previously circulated*). Funding towards the preparation of

a Neighbourhood Plan and/or the provision of additional litterbins for Mill Marsh Park were suggested. The Town Clerk will investigate costs and report back.

**FR&GP.17/79 Traffic Regulation Order (TRO) - St John's Lane:**

Following item RP&P.16/57 the Town Clerk provided an update. It was noted the TRO to amend parking restrictions in St John's Lane has been delayed and will now be considered in the 2018/19 financial year. Members expressed their disappointment. Cllr Gribble explained the legal process to amend a TRO and offered to contact the DCC Highways Superintendent. The Town Clerk will undertake local consultation as discussed and report back to a future meeting.

**FR&GP.17/80 Devon Association of Local Councils (DALC) AGM, Conference & Exhibition 2017:**

The Town Clerk's proposed attendance at the DALC AGM, Conference & Exhibition, together with Cllr Gribble, on 10<sup>th</sup> October at Exeter Racecourse was noted (*\*copy of programme previously circulated*). Cllr Kelly expressed an interest in attending.

**FR&GP.17/81 Community Infrastructure Levy (CIL) Annual Report 2016/17:**

The content of the CIL Annual Financial Report 2016/17 (*\*copy previously circulated*) was noted and consideration was given to the approval of the publication of the report in accordance with regulation 62A of the Community Infrastructure Levy (CIL) Regulations 2010 (as amended)

**Resolved:**

To publicise the report.

**FR&GP.17/82 Risk Assessment of Financial & Non-Financial Internal Controls:**

Members considered the updated Risk Assessment of Financial & Non-Financial Internal Controls - September 2017 (*\*copy previously circulated*). This represents the Town Council's Internal Control Document. The Town Clerk updated Members on the proposed actions.

**Resolved:**

To approve the document.

**FR&GP.17/83 Rural Aid 2017/18:**

Members noted that the application for Rural Aid Funding of £3,000.00 towards the speed reduction project for Le Molay-Littry Way was successful and quotations for the purchase of a solar panel radar speed warning sign are currently being obtained.

**FR&GP.17/84 Purchase of RBS Rialtas Suite (Alpha) Financial Management Software:**

In light of the recommendation within the Internal Auditor's report and following investigations by the Town Clerk into suitable accounting software packages, Members considered a quotation (*\*copy previously circulated*) from RBS Rialtas for the purchase of its Alpha Financial Management Software.

**Resolved:**

To purchase the RBS Rialtas Suite (Alpha) Financial Management Software.



FR&GP.17/85 Capital Budget:

Members considered the following virement from the Town Council's operational business account to the capital account earmarked for capital costs in relation to the Community Centre development:

£40,000.00 (2017/18 Public Sector Work Loan advance contribution)

Resolved:

To make the virement as set out above.

FR&GP.17/86 Fairtrade Town Status - Bovey Tracey:

Members noted that the application submitted to the Fairtrade Foundation for renewing Fairtrade Town Status has been successful.

FR&GP.17/87 Removal of Black Poplar - Mill Marsh Park:

Members noted that during the summer recess period quotations were sought for the urgent removal of a black poplar tree in Mill Marsh Park at a cost of £950.00+VAT. (*Power to spend: Open Spaces Act 1906 s9&10*)

Quotation a) - £ 950.00+VAT

Quotation b) - £1,000.00+VAT

Quotation c) - £1,075.00+VAT

FR&GP.17/88 Matters brought forward by Councillors: (*for information only*).

Cllr Allen advised that Bovey Futures has secured a National Lottery Grant of £9,500.00 for the provision of electronic noticeboards.

Cllr Kelly referred to dogs control issues in the parks. The Town Clerk explained that TDC is consulting on proposed new Public Space Protection Orders (PSPO) - Dog Control and this item will be considered at the Full Council meeting on 18<sup>th</sup> September.

The meeting closed at 7.40pm.

Accounts paid up to 14<sup>th</sup> July 2017

		£
19.6.17	N Brock	325.00
"	Mr A M Evans	40.00
"	PHS Group	311.78
"	1 <sup>st</sup> BT Scout Group	84.00
"	Lee Parmenter Contractors Ltd	1836.00
29.6.17	Clare Beresford	36.00
"	N Brock	1452.00
"	Boyces at Manstree	4340.28
"	PVM Supplies Ltd	190.67
"	Devon Contract Waste Ltd	26.40
"	Devon EMS	172.50
11.7.17	Brookside Ecology	295.00
"	The Dartmoor Shepherd	50.00
"	Arnolds	54.64
"	Peregrine Mears Architects Ltd	3000.00
"	Devon Contract Waste Ltd	31.37
"	Specialist Hygiene Services Ltd	283.64
"	DALC	30.00
"	PHS Group	<u>246.48</u>
		<u>12,805.76</u>

Payroll

6639.61

Direct Debits

21.6.17	EE Phone	33.44
28.6.17	Elitetele.com	56.47
3.7.17	Pulse8broadband	22.00
"	Aviva	580.70
5.7.17	UK Fuels Ltd	<u>59.87</u>
		<u>752.48</u>

Accounts paid up to 1<sup>st</sup> September 2017

		£
18.7.17	Big Lottery Fund	10,000.00
"	B T Youth Action	625.00
"	Sound & Visual Systems Ltd	793.20
"	Mr A Cornish	50.00
"	D Signs Devon Ltd	204.00
"	Devon Matters	523.00
4.8.17	N Brock	325.00
"	Clare Beresford	45.00
"	Devon & Cornwall Newspapers Ltd	30.00
"	S W Water Ltd	710.78
"	Teignbridge District Council	70.20
"	The Playground Inspection Co. Ltd	180.00
"	Brimley Post Office & General Stores	168.00
"	Devon Contract Waste Ltd	25.34
"	1 <sup>st</sup> Office Equipment Ltd	285.02
"	Dartforest Tree Works Ltd	1164.00
"	Mr M Wood	50.00
"	Bovey Court Garage	60.20
"	S West in Bloom	20.00
"	Specialist Hygiene Services Ltd	283.64
"	Jettadrain Ltd	168.00
"	Arnolds	57.22
"	Lee Parmenter Contractors Ltd	1389.00
14.8.17	Daniel Curtis	640.00
"	Devon Contract Waste Ltd	31.20
"	Mole Valley Farmers Ltd	43.80
"	Newton Abbot Security Trust Ltd	1000.00
"	Teignbridge District Council	152.50
"	Viking	38.47
21.8.17	Mrs S Isaacs	371.00
"	Mole Valley Farmers Ltd	16.14
"	Devon Contract Waste Ltd	34.22
"	Bridget Arnold	50.00
"	EMS Waste Services Ltd	270.00
"	Coombes & Sons	164.00
"	PHS Group	246.48
		<u>20,284.41</u>

Payroll:7150.56Direct Debits:

21.7.17	EE Phone	33.44
28.7.17	Elitetele.com	54.18
1.8.17	Pulse8broadband	22.00
"	Aviva	580.70
9.8.17	UK Fuels Ltd	120.48
21.8.17	EE Phone	33.44
"	British Gas	92.76
1.9.17	Pulse8	22.00
"	Aviva	<u>580.70</u>
		<u>1539.70</u>

Financial Statement 4<sup>th</sup> September 2017

Accounts to be paid

	£
Clare Beresford	36.00
Teignbridge District Council	2031.65
NTS Platforms	150.00
Devon & Cornwall Newspapers Ltd	30.00
Max Bayles Professional Tree Care Ltd	1140.00
Bovey Court Garage	228.47
Devon Contract Waste Ltd	40.44
Mole Valley Farmers Ltd	335.38
Specialist Hygiene Services Ltd	<u>283.64</u>
	<u>4275.58</u>

General Account:	11,176.94
To be paid in:	<u>984.00</u>
	12,160.94
Accounts to be paid:	<u>4,275.58</u>
	7,885.36
Business Bank Instant Account:	210,091.20
Business Bank Instant Account:	<u>310,181.29</u>
	<u>528,157.85</u>

PLANNING COMMITTEE MEETING HELD IN THE BAPTIST CHURCH HALL, HIND STREET, BOVEY TRACEY  
ON MONDAY 4<sup>TH</sup> SEPTEMBER 2017 AT 7.55pm

Present:

The Town Mayor, Cllr Mrs A J Kerswell\*  
The Deputy Town Mayor, Cllr Ms J H Blair

Cllr A Allen  
Cllr U Arnold  
Cllr R J Ashby  
Cllr R A Bray  
Cllr D K Elphick

Cllr M J Evans  
Cllr G J Gribble\*\*/\*  
Cllr E Kelly  
Cllr S P Leigh

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
One member of the press  
Two members of the public

The meeting was chaired by Cllr Evans

*Cllr Elphick declared an interest in PL.17/57d. Cllr Gribble declared an interest in PL.17/57b.*

PL.17/55 Apologies for absence:

Cllr Ms C O Richardson (Personal commitment)  
Cllr C W Robillard (Leave)  
Cllr M Tregoning (Unwell)

\*\*Public Participation:

Mrs Lovett, the applicant for planning application no 17/01934/FUL (The Paddocks, Southbrook Lane), advised that the stables were converted to living accommodation previously with a mobile home situated on the site. The mobile home is due to be removed on 6<sup>th</sup> September. She advised that she is a widow with no resources and has been made redundant. The accommodation is her sole place of residency. The enforcement action will make her homeless. She has been in the dwelling since 2011 and considers that the site is discreet. She noted that it is Government policy to increase the supply of housing. She considers that the use of the site is of no harm to the area and is seeking personal consent to reside at the site.

PL.17/56 Dispensation for Councillors in Respect of Item PL.17/57a:

In accordance with the provision of the Localism Act 2011 in relation to the submission of observations from Bovey Tracey Town Council to the District Council, Members formally considered the approval of a dispensation request to enable all Town Councillors to speak and vote as a consultee for the remaining duration of this Council on the basis that:

- i) Without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of that business;
- and
- ii) granting the dispensation is in the interests of the people living in the authority's area.

Resolved:

To approve the dispensation request.

Consideration of Planning Applications:TDC Applications listed to 18.8.17:

- a) 17/01821/MAJ Detailed application for initial phase of residential development of 156 dwellings including access, associated infrastructure and landscaping; outline application for 12 self-build housing plots and employment use site (B1/B2/B8) at land at NGR 280887 78068 to west of Monks Way for Mr Guy Langworthy, Rule 5 Land Ltd.  
Observations: The proposals are not in the interest of the town. The Town Council did not support the application based on the following points:
- i) Continued concerns about flooding implications. Any development of the site will be required to provide satisfactory drainage infrastructure and shall proportionately contribute towards the flood alleviation measures prior to the commencement of development.
  - ii) In accordance with the Local Plan, which makes reference to the BT3 development taking place between 2023-2033, concerns were raised around how the parish infrastructure will cope with current developments. Development of this site is too soon.
  - iii) The proposed vehicular access to the development appears entirely inappropriate on to and off Monks Way - a national speed limit road. It is hoped that DCC, as consultee, will address this issue.
  - iv) The provision of safe pedestrian access across the bypass is concerning, giving serious consideration to the potential conflict between vehicles travelling at high speed and the increase in the number of pedestrians. A potential solution would be the construction of a footbridge.
  - v) Obligations for the applicant to not only provide but deliver the employment facilities as highlighted. Where difficulties may be experienced in attracting businesses, the land holding time period should be increased and supported with a comprehensive marketing plan. It is suggested that appropriate planning conditions/obligations are created to maximise employment delivery and prevent any further future housing on these areas.
  - vi) Phasing plan to be devised to commit self builds/employment area early on in the development.
  - vii) Planning conditions recommended to safeguard the maximum existing hedgerows/banks etc.
  - viii) There is demand in the parish for more local affordable smaller housing in place of larger units which this development favours. Therefore, a reduction in the number of larger (3/4+ bed homes) and an increase in smaller 1/2 bed market homes.
  - ix) Appropriate planning conditions are recommended to deliver safe sustainable transport/access links to the town centre.

*Cllr Gribble left the room at 8.05pm.*

- b) 17/01934/FUL Retention of use of building as a dwelling at The Paddocks, Southbrook Lane for Mrs J Lovett.  
Observations: The Town Council did not support the application based on a consistent approach to the application in that the Town Council supported the enforcement action in July 2013 and did not support the application for an agricultural dwelling in February 2015.

Cllr Kelly left the room along with one member of the public at 8.15pm.  
Cllr Gribble returned to the room.

DNPA Applications listed to 18.8.17:

- c) 0410/17 Replacement of existing 400mm diameter culvert through the dam structure with a concrete box culvert and associated upstream and downstream retaining walls at lane at Yarner Wood for Natural England.  
Observations: No objection.

TDC Applications listed to 25.8.17:

- d) 17/01975/FUL Covered tennis court structure at the Recreation Ground for Mr M Wells, Bovey Tracey Town Council.  
Observations: Due to the interest the Town Council has as landowner the application was noted.

PL.17/58

Planning Decisions: Noted

Approvals:

a) TDC:

- i) Change of use of premises from Class A4 (public house) to Class D1 (Day Nursery) with gardens and parking facilities at Unit 2, Former Riverside Hotel. (N/O)
- ii) Demolition of existing front and rear elements and erection of front and rear extensions to include new integral garage with storage over and remodelling of main roof at Moorland View, Bradley Road. (N/O)
- iii) Installation of air to air heat pumps at 2 Becket Road. (N/O)
- iv) Variation of conditions 5, 8 and 9 on planning permission 14/02221/MAJ to allow revision to plots 83 to 90 at land north of Bradley Road. (O)
- v) Extension to garage at The Pynes, 5a Ashburton Road. (N/O)
- vi) Prune one Scots pine where overhanging into garden at 11 Drum Way, Heathfield. (Referred)
- vii) Sand school and associated earth works at Coombe Park, Coombe Lane. (N/O)
- viii) Crown lift to 5m from base and crown reduce by 2-3m laterally on southern side one ash; remove two limbs overhanging annexe and to clear BT line one tree and reduce group of holly and bay trees by 5m in height at Cross Cottage, Mary Street. (Referred)
- ix) Prune beech and oak trees in area A4 to boundary, to clear buildings by 2m at land adjacent to Unit 25, Cross Grange Trading Estate, Heathfield. (Referred)
- xi) Single storey extension to rear elevation at 20 Naseby Drive, Heathfield. (N/O with proviso)
- xii) Variation of condition 2 of application 15/03049/FUL (alterations and change of use to whisky distillery with visitors' centre, craft workshops, bistro and wine bar) to allow alteration to design of glass entry tower. (Noted)
- xiii) Revised glass entrance structure and minor alterations to fenestration (associated Listed Building Consent reference 15/03050/LBC). (Noted)
- xiv) Dormer window to side (north west) elevation at Two Beeches, Lowerdown. (N/O)
- xv) Prune boundary trees (various species, primarily beech) in area A4 by approximately 2m provide clearance from crane machinery at Unit 4, Roundhead Road Mr Lewis.

b) Appeal Decision:

DNPA:

- i) Refusal to issue a Certificate of Lawfulness. Use of building, its curtilage and associated access as workshops (B2) and storage/distribution (B8) with access at all hours of the day at The Apple Sheds. Appeal dismissed. (N/O)

*The Town Council's submitted observations: No objections - N/O. Objection - O.*

PL.17/59 Neighbourhood Plan Steering Group:

Cllr Blair (Chair of Group) provided an update and noted that a meeting is being arranged with Martin Parkes of Devon Communities Together to obtain advice on grant funding applications and terms of reference. Cllr Allen reported that Bovey Futures is forming a Neighbourhood Plan Working Group which would like to work with the Neighbourhood Plan Steering Group.

*Cllr Kelly returned to the meeting at 8.19pm.*

PL.17/60 Community Centre Design & Consultation Report:

The Community Consultation report (*\*copy previously circulated*) was noted. Cllr Kelly presented an update on revisions to the plans (*\*copy previously circulated*) following the recent consultation event. The plan options were supported as follows:

Option 1 - 8 votes  
Option 2 - 0 votes  
Option 3 - 2 votes  
Option 4 - 1 vote

Resolved:

To recommend to Full Council Option 1 as the preferred plan and to agree materials.

PL.17/61 General Planning Matters brought forward by Councillors:  
(*For information only*).

Cllr Allen advised that the proprietor of Café 360 (former antique saleroom) in Newton Road has submitted a licensing application for the sale of alcohol and playing music. A residents meeting with the licensee and TDC licensing officer has taken place. The licensing application has not been granted due to the number of objections.

Cllr Mrs Kerswell (Town Mayor) noted the success of the Nourish Festival on 2<sup>nd</sup> September and congratulated all those involved.

The meeting closed at 8.35pm.



REPORT OF COUNCIL BUSINESS CONSIDERED DURING THE RECESS PERIOD - JULY/AUGUST 2017

The Town Mayor, Deputy Town Mayor, Chairmen and Vice-Chairmen of the RP&P, FR&GP and Planning Committees viewed planning applications during the recess in order to make relevant comments. The following report gives details of action taken.

R.17/01 Consideration of Planning Applications:

DNPA Applications listed to 7.7.17: None.

TDC Applications listed to 14.7.17:

- a) 17/01653/FUL Dormer window on side (north west) elevation at Two Beeches, Lowerdown for Mr M McCormick  
Observations: No objection.

DNPA Application listed to 14.7.17: None.

TDC Applications listed to 21.7.17:

- b) 17/01262/FUL Installation of double glazed UPVC to replace timber windows at 22 Station Court for Mr Michael Tucker  
Observations: No objection
- c) 17/01265/FUL Install retractable garage door on existing car port at 22 Station Court for Mr Michael Tucker  
Observations: No objection
- d) 17/01789/FUL New timber framed car port, works to existing chimneys, new flat roof to two storey extension on north elevation, infilling of side passageway, roof light to north elevation, alterations to fenestration and other minor alterations at Bell House, East Street for Mr Chris Goulden.  
Observations: No objection in principle, subject to Listed Building Consent being granted.
- e) 17/01790/LBC Works to existing chimneys, new flat roof to two storey extension on north elevation, infilling of side passageway, roof light to north elevation, alterations to fenestration, other minor external alterations along with internal works to include creating new internal openings, removal of ceilings at first floor and creation of new access to second floor loft space to facilitate creation of accommodation in loft space at Bell House, East Street for Mr Chris Goulden.  
Observations: No objection in principle providing the proposals are to the satisfaction of the Listed Building Officer.
- f) 17/01800/FUL Remove ATM and replace with timber panel (faux door) to match the existing at 45 Fore Street for Mr Charles Bennett, The Royal Bank of Scotland.  
Observations: No objection
- g) 17/01885/TPO Crown lift one oak tree in group G4 removing four lowest secondary limbs at 100 Churchfields Drive for Mrs Dorothy Willies.  
Observations: Referred to TDC's Arboricultural Officer.

Withdrawn Application Noted

- h) 17/01202/AGR Agricultural fodder and implement store at School Lane - land at NGR 283220 76658 - Heathfield for Ms Paula Holbrook.

Appeal

- i) 17/00036/FUL Appeal against refusal of Planning Permission No. 17/00316 Single storey side extension to existing veterinary practice at Mill House, Station Road. Appellant: Moorgate Veterinary Surgeons. Noted

DNPA Application listed to 21.7.17:

- j) 0366/17 Erection of single storey rear extension at 16 Hawkmoor Parke

for Mr M Bridges  
Observations: No objection

TDC Applications listed to 28.7.17:

- k) 17/01656/OUT Outline - demolition of disused office building and garage, conversion of existing barn to residence and erection of pair of semi-detached houses (all matters reserved for future consideration) at Dixons Yard, Pottery Road for Mrs M Wakefield.

Observations: No objection in principle providing the land is not designated for small industrial use and the proposals will not affect the boundary trees.

- l) 17/01840/FUL Replacement dwelling and proposed new double garage at Canrift, Brimley Road for Mr & Mrs David Wood.

Observations: No objection

DNPA Applications listed to 28.7.17: None

TDC Applications listed to 4.8.17:

- m) 17/00101/FUL Construction of a detached dwelling with an integral garage at 16 Wallfield Road for Mr Gareth Jackson, Forward Housing UK.

Observations: No objection

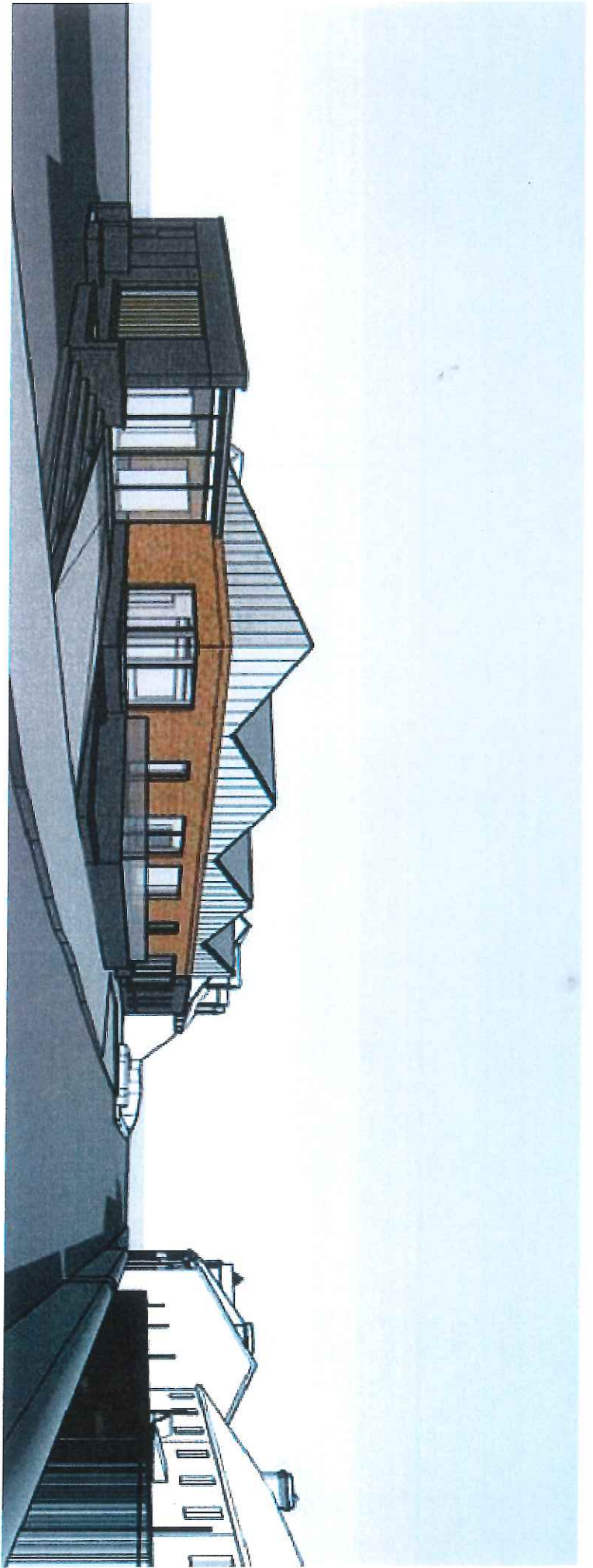
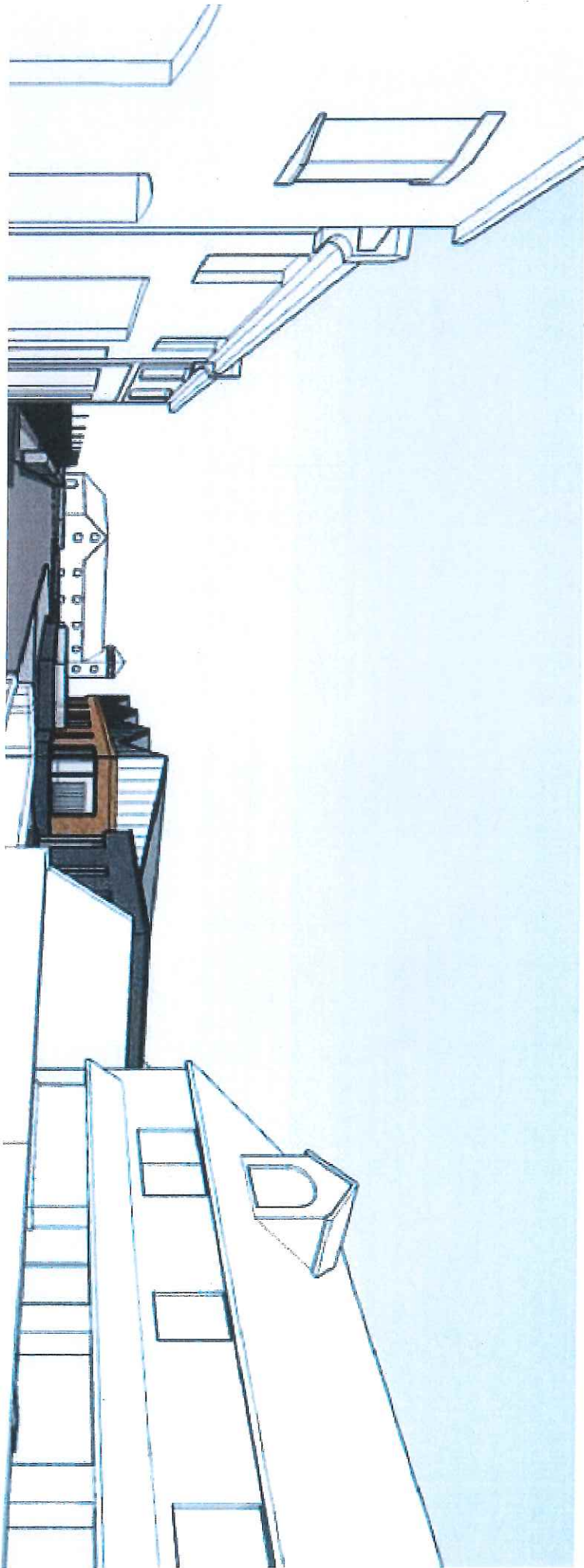
DNPA Applications listed to 4.8.17:

Appeal

- n) J9497/W/17/31750554 Appeal against refusal of planning permission ref. 0030/17 - alterations and change of use of former threshing barn and lincay from storage and leisure use ancillary to the dwelling house to two tourism units at Bullaton Farm. Appellant: Mrs C Seward. Noted.

TDC Applications listed to 11.8.17: None

DNPA Applications listed to 11.8.17: None





### Proposed Public Space Protection Order – Dog Control

*Many of you have told us that dog fouling is something you feel strongly about and your top priority is keeping our district clean.*

*We've listened and, as part of our Council Strategy work, are looking at dealing with it by introducing a new power called a Public Space Protection Order (PSPO) that will help us continue to enforce dog fouling and control issues more consistently across the district.*

*Dog control orders are being replaced by PSPOs. The law in the past on dog control has been patchy, so a PSPO will help the council deal with the minority of irresponsible dog owners who don't clear up after their dog or control it.*

*For the many responsible dog owners who pick up after their dog wherever they go, nothing will change and you can still continue to walk your dog as usual.*

*Inconsiderate dog owners would be targeted through awareness and enforcement. Registered blind people and assistance dog users will be exempt.*

*Before we introduce the PSPO we want to hear your views so please take part in our survey.*

**If you are one of the many responsible dog owners who pick up wherever you go, you will have nothing to worry about.**

#### The proposed new PSPO (dog control) will cover the following:

- Requirement for dog walkers to carry a bag or other means of cleaning up after their dog has fouled at all times.
- Prohibit dogs from entering defined dog ban areas (e.g. Children's play park excluding assistance dogs). **It is not proposed to introduce any new dog ban areas.**
- Requirement for dogs to be kept on leads on roads.
- Authorised officers to have the power to immediately request dogs are placed on a lead.
- Restrict the number of dogs that can be walked by a single individual, on and off the lead.

#### Fouling

**Q1** The council has existing powers which make it an offence if a person in charge of a dog fails to pick up its faeces straight away. Would you like this to carry on?

Yes  No

**Q2** The council would like to have an offence if a person in charge of a dog does not carry a bag or other means of clearing up after their dog at all times. Do you agree?

Yes  No

#### Dog ban areas (except beaches)

**Q3** The council would like to continue to have it as an offence for a person in charge of a dog, to let a dog be in dog ban area (e.g. Children's play park). Do you agree?

Yes  No

**Beaches**

**Seasonal dog ban areas (beaches)**

**Q4** The council would like to continue to have an offence for a person in charge of a dog, between 1 May and 30 September or 1 April and 30 September in Dawlish Warren to take the dog onto, or permit the dog to enter or to remain on, any beach designated as a dog ban area. Do you agree?

Yes  No

**Dogs on leads**

**Q5** The council would like to continue to have an offence if a person in charge of a dog at any time does not keep the dog on a lead on land designated as a dog on lead area.

Would you like to see this?

Yes  No

**Q6** The council would like to have an offence if, at any time, a person in charge of a dog does not keep the dog on a lead, whilst on a road or footpaths adjacent to a road.

Do you agree?

Yes  No

**Q7** The council is planning on introducing an offence if at any time within a dog ban area, a person in charge of a dog does not comply with a direction given to him by an authorised officer of the council or police officer to put and keep the dog on a lead. Do you agree?

Yes  No

**Maximum number of dogs which a person may take onto land**

**Q8** Would you like to see the introduction of a new control under the PSPO to restrict the number of dogs that can be walked by a single individual on or off the lead. Do you agree?

Yes  No  Don't know

**Q8a** If yes, how many dogs do you think the single individual should walk on or off a lead at any one time?

6 dogs  5 dogs  4 dogs  3 dogs  other

**About you**

**Q9** What is your post code?

**Q10** Are you a dog owner/walker?

Yes  No  Not currently

**Q11** Does your work involve you caring for dogs?

Yes  No

**Q11a** If yes, please tell us how

Dog walking for payment  Boarding  Training  Vet services  Pet sales

Other (please tell us)

**Q12** What is your gender?

Male  Female  Other

**Q13** What is your age? Under 16  16-24  25-29  30-44  45-59  60-64   
65-74  75+

**Q14** Do you consider yourself to have a limiting long term illness or condition that requires you to have an assistance dog provided by a recognised charity?

Yes  No

If yes, how would you describe your illness or condition? Please tick all that apply

Hearing  Mental Health  Seeing  Learning  Mobility

Other

**Q15** Do you have any other comments about these proposed changes you wish to make?

**Thank you for your time**

## **Bovey Tracey Town Council Code of Conduct Localism Act 2011s.27**

### **Introduction**

Pursuant to section 27 of the Localism Act 2011, Bovey Tracey ~~Town Council~~ **Town Council** ('the Council') has adopted this Code of Conduct on ~~25<sup>th</sup> June 2012~~ **18<sup>th</sup> September 2017** to promote and maintain high standards of behaviour by its members and co-opted members whenever they conduct the business of the Council, including the business of the office to which they were elected or appointed, or when they claim to act or give the impression of acting as a representative of the Council.

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This Code of Conduct is based on the principles of selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

### **Definitions**

For the purposes of this Code, a 'co-opted member' is a person who is not a member of the Council but who is either a member of any committee or sub-committee of the Council, or a member of, and represents the Council on any joint committee or joint sub-committee of the Council, and who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub-committee.

For the purposes of this Code, a 'meeting' is a meeting of the Council, any of its committees, sub-committees, joint committees or joint sub-committees.

For the purposes of this Code, and unless otherwise expressed, a reference to a member of the Council includes a co-opted member of the Council.

### **Member obligations**

When a member of the Council acts, claims to act or gives the impression of acting as a representative of the Council, he/she has the following obligations.

1. He/she shall behave in such a way that a reasonable person would regard as respectful.
2. He/she shall not act in a way which a reasonable person would regard as bullying or intimidatory.
3. He/she shall not seek to improperly confer an advantage or disadvantage on any person.
4. He/she shall use the resources of the Council in accordance with its requirements.
5. He/she shall not disclose information which is confidential or where disclosure is prohibited by law.

### Registration of interests

6. Within 28 days of this Code being adopted by the Council, or the member's election or the co-opted member's appointment (where that is later), he/she shall register with the Monitoring Officer the interests which fall within the categories set out in Appendices A and B.
7. Upon the re-election of a member or the re-appointment of a co-opted member, he/she shall within 28 days re-register with the Monitoring Officer any interests in Appendices A and B.
8. A member shall register with the Monitoring Officer any change to interests or new interests in Appendices A and B within 28 days of becoming aware of it.
9. A member need only declare the existence but not the details of any interest which the Monitoring Officer agrees is a 'sensitive interest'. A sensitive interest is one which, if disclosed on a public register, could lead the member or a person connected with the member to be subject to violence or intimidation.

### Declaration of interests at meetings

10. Where a matter arises at a meeting which relates to an interest in Appendix A the member shall not participate in a discussion or vote on the matter and shall leave the meeting whilst that matter is being dealt with. He/she only has to declare what his/her interest is if it is not already entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.
11. Where a matter arises at a meeting which relates to an interest in Appendix A which is a sensitive interest, the member shall not participate in a discussion or vote on the matter and shall leave the meeting whilst that matter is being dealt with. If it is a sensitive interest which has not already been disclosed to the Monitoring Officer, the member shall disclose he/she has an interest but not the nature of it.
12. Where a matter arises at a meeting which relates to an interest in Appendix B, the member shall not vote on the matter. He/she may speak on the matter only if members of the public are also allowed to speak at the meeting.
13. A member only has to declare his/her interest in Appendix B if it is not already entered in his/her register of interests or he/she has not notified the Monitoring Officer of it or if he/she speaks on the matter. If he/she holds an interest in Appendix B which is a sensitive interest not already disclosed to the Monitoring Officer, he/she shall declare the interest but not the nature of the interest.
14. Where a matter rises at a meeting which relates to a financial interest of a friend, relative or close associate (other than an interest in Appendix A), the member shall disclose the nature of the interest and not vote on the matter. He/she may speak on the matter only if members of the public are also allowed to speak at the meeting. If it is a 'sensitive interest' the member shall declare the interest but not the nature of the interest.



## Dispensations

14. On a written request made to the Council's proper officer, the Council may grant a member a dispensation to participate in a discussion and vote on a matter at a meeting even if he/she has an interest in Appendices A and B if the Council believes that the number of members otherwise prohibited from taking part in the meeting would impede the transaction of the business; or it is in the interests of the inhabitants in the Council's area to allow the member to take part or it is otherwise appropriate to grant a dispensation.

Appendix A

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Interests defined by regulations made under section 30(3) of the Localism Act 2011 and described in the table below

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain <b>by the member or by his/her spouse or civil partner or by the person with whom the member is living as if they were spouses/civil partners.</b>
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made to the member during the 12 month period ending on the latest date referred to in paragraph 6 above for expenses incurred by him/her in carrying out his/her duties as a member, or towards his/her election expenses.
	This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992
Contracts	Any contract made between the member or between his/her spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners (or a body in which such a person is a partner in a firm, a director of an incorporated body or holds the beneficial interest in securities*) and the Council—
	(a) under which goods or services are to be provided or works are to be executed; and
	(b) which has not been fully discharged
Land	<b>Any beneficial interest in land held by the member or by his/her spouse or civil partner or by the person with whom the member is living as if they were spouses/civil partner which is within the area of the Council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the member or his/her spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income. Any beneficial interest in land which is within the area of the Council.</b>
Licences	Any licence (alone or jointly with others) <b>held by the member or by his/her spouse or civil partner or by the person with whom the member is living as if they were spouses/civil partners</b> to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to the member's knowledge),—
	(a) the landlord is the Council; and
	(b) the tenant is a body <b>that in which</b> the member, or his/her spouse or civil partner, <b>or</b> the person with whom the member is living as if they were spouses/civil partners <b>is a partner of or a director* of or</b> has a beneficial interest in the securities* of.
Securities	Any beneficial interest <b>held by the member or by his/her spouse or civil partner or by the person with whom the member is living as if they were spouses/civil partners</b> in securities* of a body where—
	(a) that body (to the member's knowledge) has a place of business or land in the area of the Council; and
	b) either—
	(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or
	(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the <b>member, or his/her spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners</b> <b>has a relevant person</b> has a beneficial interest exceeds one hundredth of the total issued share capital of that class

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\* 'director' includes a member of the committee of management of an industrial and provident society

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\* 'Securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

## Appendix B

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An interest which relates to or is likely to affect:

- (i) Any body of which the member is in a position of general control or management and to which he/she is appointed or nominated by the Council;
- (ii) Any body:
  - (a) Exercising functions of a public nature
  - (b) Directed to charitable purposes; or
  - (c) One of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)

\_\_\_\_\_ of which the member of the Council is a member or in a position of  
\_\_\_\_\_ general control or management;

- (iii) Any gifts or hospitality worth more than an estimated value of £50 which the member has received by virtue of his or her office