

# BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG  
Tel/Fax: 01626 834217 • E-mail: info@boveytracey.gov.uk • www.boveytracey.gov.uk  
Office hours: 10.30am - 12.30pm Mon. Wed. & Fri.

26<sup>th</sup> June 2017

Dear Councillor,

You are hereby summoned to attend a meeting of Bovey Tracey Town Council which will be held in the **Baptist Church, Hind Street, Bovey Tracey on Monday 3<sup>rd</sup> July 2017 at 7.00pm** for the purpose of transacting the business as set out on the agenda below.

## Please Note:

*Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.*

*The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded within the minutes of the meeting.*

There will be a period of prayer at 6.55pm prior to the meeting to which all are invited.

## AGENDA

- FC.17/32. Apologies for absence  
To receive apologies for inability to attend.
- FC.17/33. Declarations of Interest and Requests for Dispensations  
To declare any disclosable pecuniary interests or any other interest which members may have in the following agenda items and consider any dispensation requests.
- FC.17/34. Minutes  
To receive and resolve as a correct record the minutes of the annual Town Council meeting held on 8.5.17 (copy enclosed).

### *The meeting will go out of session*

- FC.17/35. Report of the Chaplain to the Council  
To receive the report from the Chaplain to the Council
- FC.17/36. Report of the Police  
To receive the Police Report

FC.17/37. **Questions and Statements by the Public**  
In accordance with Standing Order 3F, the Town Mayor will invite members of the public present to ask questions or make statements. Please note: questions to be submitted in writing please, to arrive at the Council Office by 12 noon on the day of this meeting. A maximum period of 3 minutes will be permitted for any person wishing to ask a question, make a statement or give evidence to the Council.

FC.17/38. **County, District and Town Councillor Reports**  
To receive reports from County, District and Town Ward Members

FC.17/39. **Reports of any outside bodies**  
To hear reports of meetings of any outside bodies including those of which the member is the Council nominated representative:

- Cllr Gribble – DALC Larger Councils
- Cllr Gribble – Teignbridge Rural Aid Committee
- Cllr Leigh – TALC
- Cllrs Ashby & Elphick – Bovey Tracey Heritage Trust
- Cllrs Ashby, Blair, Bray & Kerswell – Bovey Tracey Exhibition Foundation Trust
- Cllr Robillard – Bovey Tracey Information Centre Trust

*The meeting will go back into session*


FC.17/40. **Recreation, Parks & Property (RP&P) Committee:**  
To receive the Report of the meeting held on 5.6.17 (\*copy enclosed).

FC.17/41. **Finance, Resources & General Purposes (FR&GP) Committee:**  
To receive the Report of the meeting held on 19.6.17, the Financial Statement dated 19.6.17 and the Accounts paid up to 16.6.17 (\*copies enclosed).

FC.17/42. **Planning Committee:**  
To receive the Reports of the meetings held on 22.5.17, 5.6.17 & 19.6.17 (\*copies enclosed).

FC.17/43. **The Town Mayor's Interests:**  
To receive and note the Town Mayor's engagements/announcements (\*copy to be circulated at the meeting).

FC.17/44. **Treasury & Investment Policy:**  
To consider a recommendation from the Finance, Resources & General Purposes Committee (item FR&GP.17/66) for the adoption of the Treasury & Investment Policy.

SIGNED.......... DATE..... 26/06/17 .....

M WELLS  
TOWN CLERK

*\*Copies of any correspondence circulated to Councillors with this agenda, which will be considered at this meeting.*

Reminder for Members:

- You must declare the nature of any disclosable pecuniary interests (under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.
- You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.
- Make sure you say what your interest is, as this has to be included in the minutes. (For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer').
- If your interest is a disclosable pecuniary interest, you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.

**THE ANNUAL MEETING OF BOVEY TRACEY TOWN COUNCIL HELD AT THE PHOENIX HALL,  
ST. JOHN'S LANE ON MONDAY 8<sup>TH</sup> MAY 2017 AT 7PM.**

**Present:**

The Town Mayor, Cllr A Allen  
The Deputy Town Mayor, Cllr Mrs A J Kerswell\*

Cllr U Arnold	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr E Kelly
Cllr Ms J H Blair	Cllr S P Leigh
Cllr R A Bray	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr C W Robillard
Cllr M J Evans	

\*\*County Cllr

\*District Cllr

**In attendance:**

Mr M Wells – Town Clerk  
Mrs L Warren  
Rev K Hooke – Chaplain to the Council  
Mrs V Styles – Retiring Representative of the Lord of the Manor of Bovey Tracey for 2016/17  
Mr M Watson – Newly elected Representative of the Lord of the Manor of Bovey Tracey for 2017/18  
Two members of the press  
Seventeen members of the public

*The Retiring Town Mayor, Cllr Allen, invited the Reverend Kevin Hooke to lead prayers for those who wished to take part, before the meeting was opened.*

---

Prior to the commencement of the meeting the Retiring Town Mayor, Cllr Allen, announced that Mr M Watson is the newly elected Honorary Representative of the Lord of the Manor of Bovey Tracey for 2017/18. He noted that Mr Watson is involved with several local organisations including the Activities Trust and Petanque Club. Mrs Styles, the retiring Honorary Representative of the Lord of the Manor, presented the Chain of Office to Mr Watson.

*Press photographs were taken.*

*Six members of the public left the meeting at 7.03pm.*

---

Cllr Allen, the Retiring Town Mayor, opened the meeting.

**AM.17/01. Election of the Town Mayor & Chairman of the Council for 2017/18:**

Cllr Allen nominated Cllr Mrs Kerswell as Town Mayor for 2017/18 and Cllr Mrs Kerswell accepted nomination. The nomination was seconded by Cllr Gribble.

**Resolved:**

As there were no other nominations, Cllr Mrs Kerswell was duly elected to serve as Town Mayor for 2017/18.

Cllr Mrs Kerswell signed the Declaration of Acceptance of Office. Cllr Allen, the Retiring Town Mayor, handed over the Chain of Office to Councillor Mrs Kerswell.

Cllr Mrs Kerswell stated that she was proud and fortunate to serve as Town Mayor for the third time.

*Press photographs were taken.*

**AM.17/02. Election of Deputy Town Mayor for 2017/18:**

The Town Mayor, Cllr Mrs Kerswell nominated Cllr Gribble as Deputy Town Mayor for 2017/18 and Cllr Gribble accepted nomination. The nomination was seconded by Cllr Ms Richardson.

Cllr Allen nominated Cllr Ms Blair as Deputy Town Mayor for 2017/18 and Cllr Ms Blair accepted nomination. The nomination was seconded by Cllr Arnold.

Two Members supported the request for a secret ballot.

A ballot took place and Cllr Ms Blair was duly elected. Cllr Ms Blair signed the Declaration of Acceptance of Office. Cllr Mrs Kerswell, Town Mayor, handed over the Deputy Town Mayor's Chain of Office to Cllr Ms Blair.

Cllr Ms Blair stated that it was an honour to serve as Deputy Town Mayor. She thanked her fellow Councillors for their confidence, encouragement and advice.

*Press photographs were taken.*

*One member of the press left the meeting at 7.12pm.*

**AM.17/03. Apologies for absence**

Cllr Tregoning (Unwell)  
District Cllr Mrs S Morgan  
PCSO P Wilson

**AM.17/04. Declarations of Interest and Requests for Dispensations**

No interest declared

**AM.17/05. Minutes**

The minutes of the Town Council meeting held on 20.3.17 (*copy previously circulated*) were confirmed as a true record and were duly signed by the Town Mayor.

**AM.17/06. Election of Committees:**

It was noted that the Town Mayor is ex officio to all Committees and all Town Councillors are members of the Planning Committee.

a) Recreation, Parks and Property (RP&P) Committee.

b) Finance, Resources and General Purposes (FR&GP) Committee.

All Councillors present expressed the wish to be members of the above Committees and were duly elected.

**AM.17/07. Representatives on Outside Bodies:**

Councillors were appointed to the following:

a) Devon Association of Larger Councils (DALC) – Cllr Gribble

b) Teignbridge Association of Local Councils (TALC) – Cllr Leigh

It was agreed that the Town Clerk will circulate TALC agendas to all Councillors giving them the opportunity to attend a meeting.

- c) Teignbridge Rural Aid Committee – Cllr Gribble
- d) South West in Bloom – Cllr Tregoning
- e) Bovey Tracey Heritage Trust – Cllrs Ashby & Elphick
- f) Bovey Tracey Exhibition Foundation Trust – Cllrs Ashby, Ms Blair, Bray & Mrs Kerswell
- g) Bovey Tracey Information Centre – Cllr Robillard

***The meeting went out of session***

**AM.17/08. Report of the Chaplain to the Council**

Rev Hooke, the Chaplain to the Council, advised that the Christians Together are planning to hold a service in the marquee on the Sunday following the Horticultural Show. He noted that the Methodist Church is planning to host a Forum and Fair for community organisations.

**AM.17/09. Report of the Police**

No report available.

**AM.17/10. Questions and Statements by the Public**

**Mr P Beecher (Residents Association)** congratulated Cllr Mrs Kerswell on becoming Town Mayor for 2017/18. He thanked all those involved in arranging the successful Green Man Spring Festival and he stated that he hoped it would become an annual event.

**AM.17/11. County, District and Town Councillor Reports**

**DCC, TDC & Town Cllr Gribble** reported on various DCC matters. He attended meetings regarding issues at Drumbridges, speeding on Le Molay-Littry Way and parking issues in the parish.

At TDC he attended regular meetings including Overview & Scrutiny, Health & Wellbeing and the Wray Valley Trail. He has been involved in various planning issues in the parish.

Locally he attended a meeting regarding the Heathfield youth facility and the Challabrook consultation open event.

**District Cllr Mrs Kerswell** advised that she attended regular TDC meetings. Locally she attended the Challabrook consultation open event. She commented on the success of the Green Man Spring Festival.

**Cllr Leigh** advised that he attended personnel sub-committee meetings, neighbourhood planning, section 106 and regeneration meetings. He also attended the Challabrook consultation open event. He noted that currently there is a lot happening. He considers that Bovey Futures can make a valuable contribution to the town.

Cllr Kelly advised that he attended personnel sub-committee meetings as well as meetings concerning regeneration, neighbourhood planning, community centre and the Green Man Spring Festival. He also attended a TDC planning site visit.

Cllr Robillard noted the recent Fairtrade event which was held in the town. He advised that he has offered his assistance to the Information Centre Trust to establish ways to generate more income.

Cllr Ashby advised that he attended meetings of The Heritage Trust, Exhibition Foundation Trust, Bovey Futures and the Challabrook consultation event.

Cllr Arnold noted the success of the Green Man Spring Festival.

Cllr Bray advised that he attended meetings of the Exhibition Foundation Trust, the Green Man Spring Festival and the Community Centre.

Cllr Ms Blair advised that she attended meetings of the Green Man Spring Festival, Neighbourhood Plan Steering Group, Challabrook consultation and the Greater Exeter Strategic Planning event.

**AM.17/12 Reports of any outside bodies**

Cllr Gribble advised that Teignbridge Rural Aid Committee AGM will take place on 17<sup>th</sup> May and the meeting to allocate grants will be held on 12<sup>th</sup> July.

Cllr Leigh stated that he considered TALC a useful meeting group. Meetings are held quarterly. He offered to provide further information to any interested Councillor.

Cllrs Ashby & Kerswell explained that Bovey Tracey Exhibition Foundation Trust provides grants for students.

***The meeting returned to session***

**AM.17/13. Recreation, Parks & Property Committee (RP&P) Committee:**

The Report of the meeting held on 3.4.17 (*\*copy previously circulated*) was received and adopted.

**AM.17/14. Finance, Resources & General Purposes (FR&GP) Committee:**

The Report of the meeting held on 24.4.17, the Financial Statement dated 21.4.17 and the Accounts paid up to 21.4.17 (*\*copies previously circulated*) were received and adopted.

**AM.17/15. Planning Committee:**

The Reports of the meetings held on 3.4.17 & 24.4.17 (*\*copies previously circulated*) were received and adopted.

**AM.17/16. The Retiring Town Mayor's Interests:**

It was noted that the Retiring Town Mayor's engagements/announcements had been previously circulated to Town Councillors.

25 Mar. Opening of Bovey Fairtrade Event at Methodist Hall

29 Mar. Chair Annual Town Meeting and Young Citizens Awards

04 Apr. Opening of Devon Guild Exhibition at Totnes Museum  
 08 Apr. Courtesy visit Bovey Horticultural Society Spring Show  
 11Apr. Bovey in Bloom Parks Gold Award Photo Shoot  
 27 Apr. Opening Bovey Scouts Gang Show  
 28 Apr. Radio Devon interview about Green Man Spring Festival  
 29 Apr. Hosting & opening of Bovey Green Man Spring Festival  
 02 May Photo call at Guild for Contemporary Craft Festival sponsors  
 05 May Hosting Town Council Mayoral Dinner  
 06 May Bovey Futures Consultation gathering in Baptist Church  
 06 May Official Bovey welcome of Devon Sharks Rugby League Team  
 08 May Installation of Honorary Representative of Lord of the Manor of Bovey Tracey and of incoming Mayor for 2017/18

Cllr Allen reported that he had enjoyed his year in office. He considered that the Green Man Spring Festival was the top event. He thanked the Councillors and public for their support.

**AM.17/17. Internal Audit Report:**

A copy of the internal Audit Report. (*\*copy previously circulated*) was received and noted. Cllr Gribble advised that the report will be referred to the next FR&GP Committee meeting. He thanked the staff for their efforts and advised that the Town Council now has a new internal auditor, Mr K Rose of IAC.

**AM.17/18. Annual Return 2016/17:**

Following consideration by the Finance, Resources and General Purposes Committee, the Town Council resolved the following:

i) To approve the annual governance statement for 2016/17 (section 1 of the annual return - *\*copy previously circulated*) and to confirm "yes" to questions 1 to 8 and "N/A" to question 9 (as considered at the Finance, Resources and General Purposes Committee meeting of 24<sup>th</sup> April 2017). The statement was signed by the Town Mayor, Cllr Kerswell and the Town Clerk/RFO.

ii) To approve the accounting statements for 2016/17 (section 2 of the annual return - *\*copy previously circulated*). The statement was signed by the Town Mayor, Cllr Kerswell and the Town Clerk/RFO.

iii) To approve the annual financial statement for year ended 31<sup>st</sup> March 2017 (*\*copy previously circulated*) as an accurate reflection of the financial position of the Council and its income and expenditure.

**AM.17/19. Exclusion of the Public, including the Press:**

*Cllr Robillard, a member of the press and members of the public left the meeting at 7.45pm*

The following was resolved:

That under Section 100 (A) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out on the agenda, is likely to be disclosed and on balance the public interest is in discussing this item in Private Session (Part 11) for the following confidential/exempt item which the Town Clerk recommends should be dealt with in this way:



AM.17/20. **Special Motion (supported by six Members in accordance with Standing Orders) to rescind minute 17/30 of the Finance, Resources & General Purposes Committee Meeting on 6<sup>th</sup> March 2017:**

Members considered rescinding resolution FR&GP.17/30 regarding approving Quotation C for the watering of the town's hanging baskets and troughs for 2017 and further considered providing this service in-house.

The Town Mayor provided an update.

Following consideration it was

**Resolved:**

To rescind resolution FR&GP.17/30 regarding approving Quotation C for the watering of the town's floral displays and to undertake the work inhouse. It was further agreed that a contingency plan should be put in place in case of illness.

**Cllr Allen** advised that the Town Council's annual photograph is available for Councillors to order if they wish.

The meeting closed at 7.50pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 22<sup>ND</sup> MAY 2017 AT 7PM

Present:

The Town Mayor, Cllr Mrs A J Kerswell\*  
The Deputy Town Mayor, Cllr Ms J H Blair

Cllr A Allen	Cllr M J Evans
Cllr U Arnold	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr E Kelly
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
One member of the public

Cllr Ms Blair, the Deputy Town Mayor, opened the meeting

*Cllr Bray declared an interest in PL.17/31a. Cllr Gribble declared an interest in PL.17/31a, g & i. The Town Council declared an interest in Pl.17/31i.*

**PL.17/28 Election of Chairman of the Planning Committee for 2017/18:**

Cllr Blair nominated Cllr Evans as Chairman of the Planning Committee for 2017/18 and Cllr Evans accepted nomination. The nomination was seconded by Cllr Leigh.

Resolved:

As there were no other nominations, Cllr Evans was duly elected to serve as Chairman of the Planning Committee for 2017/18.

The remainder of the meeting was chaired by Cllr Evans.

**PL.17/29 Election of Vice-Chairman of the Planning Committee for 2017/18:**

Cllr Kelly nominated Cllr Ms Blair as Vice-Chairman of the Planning Committee for 2017/18 and Cllr Ms Blair accepted nomination. The nomination was seconded by Cllr Gribble.

Resolved:

As there were no other nominations, Cllr Ms Blair was duly elected to serve as Vice-Chairman of the Planning Committee for 2017/18.

**PL.17/30 Apologies for absence:**

Cllr Ms C O Richardson (Personal commitment)  
Cllr M Tregoning (Unwell)

**\*\*Public Participation:** No comments made.

PL.17/31 Consideration of Planning Applications:

DNPA Applications listed to 14.4.17:

- a) 0187/17 Revision to existing approval ref. 0457/10 for a rear extension and conversion of existing roof space with dormer, new pitched roof over front door to replace flat roof at Lilac Cottage, Under Lane, Lower Brimley for Mr & Mrs W Taggart.  
Observations: No objection.

*One member of the public joined the meeting at 7.04pm.*

TDC Applications listed to 21.4.17:

- b) 16/01241/FUL Single storey extension on rear elevation at 20 Naseby Drive, Heathfield for Mrs J Dawson.  
Observations: No objection in principle, subject to compliance with Building Regulations being demonstrated.

DNPA Applications listed to 21.4.17: None

TDC Applications listed to 28.4.17: None

DNPA Applications listed to 28.4.17: None

TDC Applications listed to 5.5.17:

- c) 17/00826/FUL Change of use of premises from Class A4 (public house) to Class D1 (day nursery) with gardens and parking facilities at Unit 2, former Riverside Hotel for Arc in the Park Nursery.  
Observations: No objection.
- d) 17/00943/FUL Sand school and associated earth works at Coombe Park, Coombe Lane for Mr & Mrs Selbie.  
Observations: No objection.
- e) 17/01087/FUL Erection of single storey front extension to form new entrance porch and w.c. at 2 Brow Hill, Heathfield for Mr Philip Flory.  
Observations: The Town Council did not support this application as it considered that the proposal would result in an unsympathetic development.
- f) 17/01137/VAR Variation of condition 4 on planning permission 16/02063/FUL to allow use of upvc windows rather than timber casements at Sunnyside, Hind Street for Mr D Bardell.  
Observations: No objection.
- g) 17/01141/FUL Erection of a dwelling (revised scheme) at Holly Court, Thorn Cross for Mrs Livingston.  
Observations: The Town Council did not support this application as it considered that the proposal would result in overdevelopment of the site.

DNPA Applications listed to 5.5.17: None

TDC Applications listed to 12.5.17:

- h) 17/00983/FUL Replacement rear extension including raised patio and extension to rear of existing garage at 14 Langaller Close for Mrs J Pryce Davies.  
Observations: No objection.
- i) 17/01079/VAR Variation to design of glass entry tower. Alterations and change of use to whisky distillery with visitors' centre, craft workshops, bistro and wine bar at Town Hall, Town Hall Place for Mr Simon Crow.

Observations: Due to the Town Council declaring an interest, the application was noted and no observations were made.

j) 17/01108/FUL Conversion of garage and gymnasium to living accommodation at Edgemoor, Avenue Road for Mr & Mrs Downes.  
Observations: No objection.

k) 17/01182/TPO Fell one oak tree at 45 Musket Road, Heathfield for Ms M Horn.  
Observations: Following discussion it was agreed to refer the application to TDC's Arboricultural Officer.

Application Withdrawn (Noted)  
l) 16/01731/COU Change of use from B8 to mixed use Classes B1, B2, B8 and Sui Generis (display and selling of vehicles) and a change of working hours to 7am - 9.30pm Monday to Friday and 7am - 7pm Saturdays at Station Park, Haytor View, Heathfield for Mr D Pope.  
Cllr Mrs Kerswell updated Members following the site meeting.

PL.17/32 Planning Decisions: Noted

Approvals:

a) TDC:

- i) Crown lift to 6m one copper beech (T1) at 14A Wallfield Road. (Referred)
- ii) Removal of internal partition wall to provide larger lounge/dining room at 16 Devon House, Devon House Drive. (N/O)
- iii) Removal of internal walls and one external window and provision of new single window at Little Wolveigh. (N/O)
- iv) Fell two oak trees and prune one oak tree at 20 Naseby Drive, Heathfield. (Referred)
- v) New detached double garage at Laurels End, Avenue Road. (N/O)
- vi) New single storey dwelling at Woodlands, Brow Hill. (O)

b) DNPA:

- i) Replacement caravan at Ullacombe Farm. (N/O)
- ii) Extension to existing shed/outbuilding at Linghaven Hayor Road. (N/O)

Refusals:

c) TDC:

- i) Dwelling at The Stables, Tappers Barn. (O)

*The Town Council's submitted observations: No objections - N/O. Objection - O.*

PL.17/33 Appointment of Sub-Committee(s):

Following discussion and based on previous attendance levels, it was proposed that the following Members were appointed to the Neighbourhood Plan Steering Group of the Town Council:

Cllrs Ms Blair, Evans, Kelly and Leigh.

PL.17/34 Neighbourhood Plan Steering Group:

Cllr Blair (Chair of Group) provided an update. The Town Clerk requested typed minutes of the meetings to publicise. Cllr Kelly agreed to provide these.

PL.17/35 Neighbourhood Plan - Area of Designation:

Consideration was given to a recommendation from the Neighbourhood Plan Steering Group to submit an application to the District Council requesting that the designated area for the Neighbourhood Plan will be coterminous with the parish boundary (\*copy previously circulated).

Following discussion it was

Resolved:

To request that the designated area is coterminous with the parish boundary.

PL.17/36 Dartmoor National Park (DNP) - Local Plan Review:

Members noted the correspondence (*\*copy previously circulated*) received from DNP. Following discussion, it was agreed that Cllr Ashby and the Town Clerk will attend the workshop on 12<sup>th</sup> June. It was noted that Cllr Gribble will be attending as a DNP Member.

PL.17/37 General Planning Matters brought forward by Councillors:  
(For information only).

Cllr Mrs Kerswell noted that the Station Park, Heathfield application has been withdrawn. She advised that the application relating to Minnewater, Newton Road will be considered by TDC Planning Committee on 13<sup>th</sup> June.

Cllr Kelly:

- i) Noted concern about comments made by a TDC Arboricultural Officer who visited a Heathfield resident to investigate trees overhanging their rear garden. The Officer showed little sign of empathy which, if the comments are true, is a poor reflection on TDC.
- ii) Referred to the agent's board at the exit from the Co-op Car Park at the Riverside. He highlighted that if change of use is granted and the premises are let, then the board, impinging visibility, should come down. The Town Clerk advised that he has already addressed the issue. Cllr Evans agreed to follow up with the agent.
- iii) Reported that a Heathfield resident recently approached someone who parked outside their house. The resident was advised that Stagecoach provides maps, to those using the Falcon bus service, indicating on street parking areas. Cllr Kelly agreed to obtain further information before discussing the matter at a future meeting.

Cllr Ashby referred to the King of Prussia. He suggested sending further correspondence, including a current photograph showing the structural condition of the building, to the Managing Director of Heavitree Brewery requesting repairs. Cllr Leigh suggested enquiring if the company feels its behaviour is consistent with corporate and social responsibilities.

Cllr Allen asked District Councillors if they felt that with the recent announcement that the Chief Executive is leaving, this would affect the workload of the Head of Planning. Cllrs Gribble and Mrs Kerswell considered that this was unlikely as the Deputy Chief Executive would step up as Head of Paid Services.

Cllr Evans referred to the broken fence at Pottery Road roundabout. The Town Clerk advised that he has reported this to DCC Highways Officer but will follow up.

The meeting closed at 7.47pm.

RECREATION, PARKS & PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 5<sup>TH</sup> JUNE 2017 AT 7pm

Present:

The Town Mayor, Cllr Mrs A J Kerswell\*  
The Deputy Town Mayor, Cllr Ms J H Blair

Cllr A Allen	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr E Kelly
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr M J Evans	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
Mrs L Warren  
One member of the press  
Three members of the public

The Town Mayor, Cllr Mrs Kerswell, opened the meeting.

*Cllr Gribble declared an interest in RP&P.17/37 & 17/48*

**RP&P.17/33 Election of Chairman of the Recreation, Parks & Property Committee 2017/18:**

Cllr Gribble nominated Cllr Kelly as Chairman of the Recreation, Parks and Property Committee for 2017/18 and Cllr Kelly accepted nomination. The nomination was seconded by Cllr Elphick.

**Resolved:**

As there were no other nominations, Cllr Kelly was duly elected to serve as Chairman of the Recreation, Parks and Property Committee for 2017/18.

The remainder of the meeting was chaired by Cllr Kelly.

**RP&P.17/34 Election of Vice-Chairman of the Recreation, Parks & Property Committee 2017/18:**

Cllr Gribble nominated Cllr Elphick as Vice-Chairman of the Recreation, Parks and Property Committee for 2017/18 and Cllr Elphick accepted nomination.

**Resolved:**

As there were no other nominations, Cllr Elphick was duly elected to serve as Vice-Chairman of the Recreation, Parks and Property Committee for 2017/18.

**RP&P.17/35 Apologies for Absence:**

Cllr U Arnold (Leave)  
Cllr C W Robillard (Personal commitment)  
Cllr M Tregoning (Unwell)

**\*\*Public Participation:**

Mr L Calder enquired about the grass cutting regime of Town Council owned land and the verges. The Town Clerk agreed to forward a copy of the grounds maintenance schedule.

Ms H Pasiecznik enquired if the Town Council had received a letter from Bovey Futures. The Town Clerk confirmed that the letter had been received.

RP&P.17/36 Consideration of minutes of previous meeting held on 3.4.17:

Ref. RP&P.17/24 *Community Volunteer Group*: Cllr Allen enquired on the level of interest. The Town Clerk confirmed that three people had expressed an interest and registration forms have been forwarded to them.

Ref. RP&P.17/32 *Bench*: The Town Clerk advised that a temporary bench has been placed at Coombe Cross. Cllr Mrs Kerswell thanked the Town Clerk.

RP&P.17/37 Accounts:

The Financial Accounts paid up to 2.6.17 (*\*copies circulated at the meeting*) were received and approved.

RP&P.17/38 Appointments of Sub-Committees:

Members were appointed to the following Sub-Committees of the Town Council:

i) Section 106/CiL - Cllrs Allen, Gribble, Kelly, Leigh plus the Town Mayor.  
ii) Regeneration - Cllrs Bray, Elphick, Evans, Kelly, Leigh plus the Town Mayor.

iii) Community Centre Steering Group - Cllrs Allen, Ashby, Bray, Kelly plus the Town Mayor.

Cllr Leigh was nominated in his absence.

RP&P.17/39 Community Centre Building:

The minutes (*\*copy provided at the meeting*) of the Community Centre Steering Group meeting held on 2<sup>nd</sup> June were noted.

RP&P.17/40 Bullands Field - Saturday 8<sup>th</sup> July:

Consideration was given to a request on behalf of Bovey Tracey Primary School PTA for the use of Bullands Field on Saturday 8<sup>th</sup> July to finish the duck race as part of their Summer Fayre.

Resolved:

To grant the request.

RP&P.17/41 Floodlighting - Skate Park - Mill Marsh Park:

Members considered a request from users of the Skate Park to install floodlighting.

The Town Clerk provided an update. It was noted that there are minimum standards to meet which include overspill lighting, safety and planning consent. Following discussion it was

Resolved:

To request the Town Clerk to make a preliminary enquiry with TDC's Planning Department and report back.

*Cllr Leigh joined the meeting at 7.17pm.*

RP&P.17/42 Community Land - Le Molay-Littry Way:

Following an enquiry (*\*copy previously circulated*) on behalf of Bovey Futures Members considered an appropriate response. Following discussion it was

Resolved:

To respond in accordance with the draft response prepared by the Town Clerk which had been previously circulated to Councillors and to agenda a further discussion in relation to the land.

RP&P.17/43 Bovey Tracey Tennis Club:

Members considered a request (*\*copy previously circulated*) on behalf of the coach at Bovey Tracey Tennis Club to erect a de-mountable cover on the rear court, subject to the necessary permissions.

Resolved: To grant the request.

RP&P.17/44 Potential Adoption of Telephone box:

Noting that the consultation process for the programme of intended public payphone removals has ended and the Town Council's application to adopt the telephone box opposite the Old Heathfield Primary School has been successful, consideration was given to its future uses.

The Town Clerk advised that the Heritage Trust Committee would need to formally consider any request to re-locate to its site. Other suggestions were put forward including retaining it in Heathfield, possibly at the school. Cllr Kelly offered to discuss the matter with staff at the school and report back.

RP&P.17/45 Community Centre - Design Update:

Following the receipt of the updated designs (*\*copy provided at the meeting*), Members considered the proposed schemes.

Cllr Kelly (Chair of the Community Centre Steering Group) explained the variations of the internal layout of building as set out in Options A and B. He advised that the Steering Group preferred Option B but wished to include a few minor variations. A discussion took place regarding the provision for home office workers which would provide income. It was noted that workshop space was still required. The Town Clerk confirmed that initial discussions with TDC were ongoing. Several Councillors stated that they considered the external appearance of the building to be unattractive and not in keeping with the area. Comments raised will be reported to the architect for consideration in the developed design. It was noted that the revised plans are hoped to be considered at the Full Council meeting on 3<sup>rd</sup> July 2017.

RP&P.17/46 Allotments - Furzeleigh Lane:

Members considered serving the tenant of allotment plot 2a a Notice to Quit. The Town Clerk provided an update.

Resolved:

To serve the tenant of allotment plot 2a with a Notice to Quit.

RP&P.17/47 Allotment Association:

Cllr Kelly provided an update following a meeting, held on 23<sup>rd</sup> May, with allotment tenants. He noted that the attendance level had been low. A further meeting has been arranged to take place on 27<sup>th</sup> June. If the attendance remains low or there is a lack of interest in volunteering for positions on the association's committee it may not be possible to form an association.



RP&P.17/48 Heathfield Youth Cabins:

It was noted that permission has been granted by TDC to continue the change of use (from parking to provision of youth facilities) until 31<sup>st</sup> December 2020.

RP&P.17/49 Matters brought forward by the Town Clerk & Councillors: *(for information)*

Cllr Gribble reported that he had received two complaints regarding the state of the cemetery grounds. He also noted that many of the verges and visibility splays required cutting.

Cllr Evans reported that there is a lot of litter in the vicinity of Pottery Road roundabout and Pottery Road. The Town Clerk offered to contact TDC regarding the provision of litter bins and also to enquire if this area is on a street sweeping schedule.

Cllr Mrs Kerswell wished to publicly thank Mr S Ley, the street sweeper, for the work he undertakes in the town. It was agreed to write to TDC acknowledging Mr Ley's excellent work.

Cllr Allen reported that a person has been seen firing a crossbow in Mill Marsh Park.

**Mr M Wells (Town Clerk):**

- i) Advised that the hanging baskets will be put up on 6<sup>th</sup> June with the planted troughs being put out from 13<sup>th</sup> June. Early morning watering will commence, undertaken by Town Council staff.
- ii) Advised that the town will be judged for the South West in Bloom competition on 5<sup>th</sup> July.

The meeting closed at 8.05pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 5<sup>TH</sup> JUNE 2017 AT 8.06pm

Present:

The Town Mayor, Cllr Mrs A J Kerswell\*  
The Deputy Town Mayor, Cllr Ms J H Blair

Cllr A Allen	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr E Kelly
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	
Cllr M J Evans	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
Mrs L Warren

The meeting was chaired by Cllr Evans.

*Cllr Gribble declared an interest in PL.17/39b.*

PL.17/38 Apologies for absence:

Cllr U Arnold (Leave)  
Cllr C W Robillard (Personal commitment)  
Cllr Ms C O Richardson (Personal commitment)  
Cllr M Tregoning (Unwell)

**\*\*Public Participation:** No members of the public were present.

PL.17/39 Consideration of Planning Applications:

DNPA Applications listed to 12.5.17: None

TDC Applications listed to 19.5.17:

- a) 16 /01988/FUL Temporary (10 Years) detached wooden building for use as church office at The Vicarage, Coombe Cross for Mrs Ruth Flynn.  
Observations: No objection.

DNPA Applications listed to 19.5.17:

- b) 0247/17 Erection of single storey rear extension at Aller Farm Bungalow, Higher Aller Lane for Mrs J Elliot.  
Observations: No objection.

TDC Applications listed to 26.5.17:

- c) 17/01150/FUL Replacement of three timber casement windows with upvc windows on front elevation at 71B Fore Street for Mr B Steele.  
Observations: No objection.
- d) 17/01322/TPO Prune one Scots pine where overhanging garden at 11 Drum Way, Heathfield for Mrs Fiona Bowdler.  
Observations: Referred to TDC's Arboricultural Officer.

PL.17/40 Planning Decisions: Noted.

Approvals:

- a) TDC:

- i) Application for Prior Approval under Part 3 Class Q (a) and (b) and paragraph W of the GDPO change of use of agricultural building to a dwelling at Daffodils Barn. (O)
- ii) Use of the ground floor as a gastro pub/restaurant with the creation of two additional residential flats on the first and second floor to create three flats in total. External alterations to create separate accesses to the two uses and balcony on rear elevation at 56 Fore Street. (N/O)

Refusals:

b) TDC:

- i) Retention of fascia sign at Chamberlains, 50 Fore Street. (O)

Split Decision:

c) TDC:

Approved: Two internally illuminated logo signs, one non-illuminated acrylic lettering, three non-illuminated wall mounted signs and one pole mounted sign (signs A1,B,C,F,I,J and K).

Refused: Two internally illuminated logo signs, one non-illuminated acrylic lettering, three non-illuminated wall mounted signs and one pole mounted sign (signs A2,D1,E,G and H).

Location: Co-op Food Store, Riverside Inn, Fore Street. (O)

*The Town Council's submitted observations: No objections - N/O. Objection - O.*

PL.17/41 Neighbourhood Plan Steering Group:

Cllr Ms Blair (Chair of Group) provided an update.

PL.17/42 General Planning Matters brought forward by Councillors:

*(For information only).*

**Cllr Allen:**

i) Reported that an ash tree in the vicinity of the Devon Guild appears to be dead. The Town Clerk agreed to report this to TDC's Arboricultural Officer.

ii) Reported that following heavy rainfall, water is pooling opposite the Methodist Church. The Town Clerk agreed to report this to DCC Highways.

Cllr **Elphick** referred to the damaged fence at Pottery Road roundabout and enquired on progress with reinstatement.

**Cllr Kelly:**

i) Reported that the traffic lights at Drumbridges are out of sequence and require adjustment.

ii) Referred to the split planning decision concerning the signage at the Co-op Food Store at the Riverside. The Town Clerk agreed to circulate a copy of the Planning Officer's report.

iii) Referred to the agents' boards at the Co-op Food Store car park which impinge the visibility of motorists leaving the car park. He considers that the signs should be taken down.

**Mr M Wells (Town Clerk)** advised that the proprietors of Town Hall Garage have lodged an appeal following the refusal of a retrospective planning application for the siting of a large sign on a wall.

**Cllr Mrs Kerswell:**

i) Advised that an application for an extension at Minnewater, Newton Road will be considered by TDC's Planning Committee on 13<sup>th</sup> June 2017.

ii) Noted that, if necessary, she will refer the application for a dwelling at Holly Court, Thorn Cross for consideration by TDC's Planning Committee.

The meeting closed at 8.24pm.

FINANCE, RESOURCES & GENERAL PURPOSES COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBER ON MONDAY 19<sup>TH</sup> JUNE AT 7PM.

Present:

The Town Mayor, Cllr Mrs A J Kerswell\*  
The Deputy Town Mayor, Cllr Ms J H Blair

Cllr A Allen	Cllr E Kelly
Cllr R J Ashby	Cllr S P Leigh
Cllr R A Bray	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr C W Robillard
Cllr G J Gribble**/*	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
Mrs L Warren  
One member of the public

The meeting was opened by the Town Mayor, Cllr Mrs Kerswell.

*Cllr Gribble declared an interest in FR&GP.17/65 & 17/71.*

FR&GP.17/59 Election of Chairman of the Finance, Resources & General Purposes Committee 2017/18:

Cllr Elphick nominated Cllr Gribble as Chairman of the Finance, Resources & General Purposes Committee for 2017/18 and Cllr Gribble accepted nomination. The nomination was seconded by Cllr Ms Richardson.

Resolved:

As there were no other nominations, Cllr Gribble was duly elected to serve as Chairman of the Finance, Resources & General Purposes Committee for 2017/18.

The remainder of the meeting was chaired by Cllr Gribble.

FR&GP.17/60 Election of Vice-Chairman of the Finance, Resources & General Purposes Committee 2017/18:

Cllr Gribble nominated Cllr Leigh as Vice-Chairman of the Finance, Resources & General Purposes Committee for 2017/18 and Cllr Leigh accepted nomination.

Resolved:

As there were no other nominations, Cllr Leigh was duly elected to serve as Vice-Chairman of the Finance, Resources & General Purposes Committee for 2017/18.

FR&GP.17/61 Apologies for absence:

Cllr U Arnold (Leave)  
Cllr M J Evans (Leave)  
Cllr M Tregoning (Unwell)

Cllr Robillard joined the meeting at 7.05pm.

**\*\*Public Participation:**

**Mr P Beecher (Residents' Association):**

- i) Noted the negative impact the carparking and camping, associated with the Contemporary Craft Festival, had on the town.
- ii) Thanked Cllr Mrs Kerswell for writing to the local press acknowledging the excellent work Mr S Ley, the parish sweeper, undertakes in the town.
- iii) Referred to an article in the local press concerning the recent swift departure from office of TDC's Chief Executive and enquired if the Town Council may be able to obtain further information. It was considered that it is appropriate for the District Councillors to make further enquiries at TDC on this matter.

**FR&GP.17/62 Consideration of minutes of previous FR&GP Committee meeting held on 24.4.17:**

*Ref. item FR&GP.17/54 Rural Aid Fund - 2017.* Cllr Gribble confirmed that the meeting to allocate funds will take place on 12<sup>th</sup> July.

**FR&GP.17/63 Accounts & Financial Statement:**

The Accounts & Financial Statement dated 19.6.17 (*\*copies circulated at the meeting*) were received. The Financial Statement was adopted and the accounts were approved for payment.

Cllr Allen referred to the circulation, at the meeting, of the accounts for payment and stated that he considered this was unnecessary. It was agreed to place this item on the next FR&GP Committee meeting agenda.

**FR&GP.17/64 Appointment of Sub-Committees:**

Members were appointed to the following Sub-Committees of the Town Council:

- i) Communications Sub-Group - Cllrs Allen, Arnold, Kelly, Leigh, Robillard plus the Town Mayor.
  - ii) Young Citizen of the Year - Cllrs Allen, Blair, Bray, Elphick plus the Town Mayor.
  - iii) Personnel Sub-Committee - Cllrs Elphick, Kelly, Leigh plus the Deputy Town Mayor.
  - iv) Appeals Committee - Chairmen of FR&GP & Planning Committees plus the Town Mayor.
- Cllr Arnold was nominated in his absence.

**FR&GP.17/65 Green Man Spring Festival:**

Item brought forward by Cllr Allen. Cllr Allen presented the event wrap-up report (*\*copy previously circulated*).

He proposed the following:

- i) Dissolving the current committee.
- ii) Holding a similar event next year.
- iii) Appointing a volunteer lead.
- iv) If no volunteer is forthcoming, to consider the option of seeking an external organiser and funding.

**Resolved:**

- i) To dissolve the current committee
- ii) To hold a similar event next year.
- iii) To appoint Cllr Kelly as volunteer lead.

Recommendation iv) was not considered due to Cllr Kelly volunteering to take the lead.

It was noted that a new supporting committee will have to be formed. .

Cllr Ashby thanked Cllr Allen for preparing the wrap-up report.

FR&GP.17/66 Treasury and Investment Policy:

Consideration was given to a recommendation to Full Council to adopt the draft Treasury and Investment Policy (*\*copy previously circulated*). The policy will be available on the Town Council's website and will form part of the Town Council's Procedures and Policies.

Following discussion it was

Resolved:

To recommend the adoption of the Policy to Full Council.

FR&GP.17/67 Quantified Tree Risk Assessments:

As part of the budget setting process for 2017/18, it was agreed that the Council should be more pro-active in assessing any risks associated with trees under the Council's land ownership. Members considered the following quotations to undertake quantified tree risk assessments.

Quotation 1: £1,750.00 plus VAT

Quotation 2: £1,595.00 plus VAT

Quotation 3: £1,176.00 plus VAT

Quotation 4: £ 845.00 plus VAT

Resolved:

To accept Quotation 4 in the sum of £845.00 plus VAT subject to adequate professional/public liability insurance cover being in place and proof of being a registered QTRA user. (*\*Power to spend: Open Spaces Act 1906 s9 & 10*).

FR&GP.17/68 Christmas Carol Concert - Monday 18<sup>th</sup> December 2017 (Provisional):

Item brought forward by the Town Mayor to review arrangements for the Civic Service. Cllr Mrs Kerswell (Town Mayor) provided an update and explained that she wished to invite civic dignitaries from neighbouring parishes to this year's Carol Service. Following discussion it was

Resolved:

To support the Town Mayor's request.

Cllr Ashby left the meeting at 7.35pm.

FR&GP.17/69 Review of Current Committee Structure:

Members noted the report (*\*copy previously circulated*) from the Town Clerk and considered the recommendations to Full Council as specified within the report.

Following discussion it was

Resolved:

To invite Ms L Smith, County Secretary of the Devon Association of Larger Councils to a meeting with Councillors to further explain the recommendations.

FR&GP.17/70 Internal Audit Report - Year End 31<sup>st</sup> March 2017:

Consideration was given to the recommendations and subsequent actions required from the audit report (*\*copy previously circulated*) previously presented to Full Council on 8<sup>th</sup> May (Item AM.17/17). The Town Clerk provided an update and outlined the actions being taken following the internal audit.

FR&GP.17/71 Merchant Navy Day - 3<sup>rd</sup> September 2017:

Members considered correspondence regarding the flying of the Red Ensign on Merchant Navy Day.

Resolved:

To fly the Red Ensign, as set out above.

Cllr Mrs Kerswell enquired if the Union Jack will be flown on Armed Forces Day - 24<sup>th</sup> June. It was agreed to fly the flag.

FR&GP.17/72 Fairtrade Renewal:

Item brought forward by Cllr Robillard, to consider the Fairtrade Renewal and Fairtrade Town Action Plan (*\*copy previously circulated*). Cllr Robillard presented his report.

Resolved:

To submit the report to the Fairtrade Foundation.

FR&GP.17/73 Remembrance Service - Sunday 12<sup>th</sup> November 2017:

Members considered a review of the arrangements for this year's Remembrance Service following a change to proceedings for 2016. The Town Clerk provided an update and noted that last year's arrangements had worked well. It was agreed to continue with similar arrangements for the service this year.

FR&GP.17/74 Matters brought forward by Councillors: (*for information only*).

Cllr Ms Richardson reported that the organisers of the Contemporary Craft Festival do not appear to offer local businesses the opportunity to trade at the Festival. The Town Clerk advised that as an organiser of the Festival may be attending the next RP&P Committee this matter could be raised then.

Cllr Robillard reported that various areas of the ground in Mill Marsh Park were left in a poor state following the Craft Festival.

Cllr Kelly:

- i) Enquired of Cllr Gribble on progress regarding arranging a meeting with Highway Officers concerning the sequence of the traffic lights at Drumbridges.
- ii) Reported that motorcyclists are speeding along the Bovey Straight.

Cllr Ms Blair requested clarification regarding the declaration of interests.

Cllr Allen noted the possibility of the Newton Abbot to Heathfield railway branch line being re-opened.

The meeting closed at 8.17pm.

Accounts paid up to 2<sup>nd</sup> June 2017

		£
24.4.17	Aaron Printers Ltd	94.14
"	Bovey Tracey Youth Action	1250.00
"	Daniel Curtis	1685.00
"	Teignbridge District Council	64.80
"	Total Cleaning Services	232.50
"	Mr M Wells	13.50
"	Teignbridge District Council	2051.49
2.5.17	Clare Beresford	36.00
"	Mr M Wells	18.00
"	Peregrine Mears Architects Ltd	3960.00
"	Bridget Arnold	50.00
"	1 <sup>st</sup> Office Equipment Ltd	301.91
"	Mole Valley Farmers Ltd	69.67
"	Teignbridge District Council	2221.71
"	Information Commissioner	35.00
"	Devon Communities Together	50.00
"	Hazaar	360.00
8.5.17	N Brock	325.00
"	J Thomas & H Frey	100.00
"	Susan Taylor	110.00
"	Mr M Quick	221.00
"	Mr R Allen	300.00
"	S W Water Ltd	55.31
"	Mr C Matthews	180.00
"	Pig Enterprises	225.00
"	IAC Audit & Consultancy Services	462.00
"	BT Payphones	1.00
"	Arnolds	20.54
"	Mole Valley Farmers Ltd	194.39
"	Mr M A Durber	150.00
"	Simon L Prince	150.00
12.5.17	Fenland Leisure Products Ltd	55.10
"	Firewatch SW Ltd	113.39
"	Ashley Stoneman	200.00
"	PHS Group	253.85
"	Civil Solutions Ltd	18.60
23.5.17	Fenland Leisure Products Ltd	55.10
"	Total Cleaning Services	315.00
"	Mr M Wells	5.50
"	Bovey Tracey Youth Action	625.00
"	NTS Platforms	150.00
"	Lee Parmenter Contractors Ltd	1221.00
"	Sebastian Smith	50.00
"	J Peiczenko	204.00
1.6.17	Clare Beresford	36.00
"	Mr M Holliday	50.00
"	Viking	68.84
"	S W Water Ltd	443.96
"	Teignbridge District Council	<u>55.91</u>
		<u>18909.21</u>

Payroll 8588.33

Direct Debits

28.4.17	Elitetele.com	50.18
2.5.17	Aviva	580.70
"	Pulse8broadband	22.00
10.5.17	UK Fuels Ltd	119.76
23.5.17	EE Phone	33.44
25.5.17	British Gas	108.37



30.5.17	Elitietele.com	50.98
1.6.17	Pulse8broadband	22.00
"	Aviva	<u>580.70</u>
		<u>1568.13</u>

Accounts paid up to 16<sup>th</sup> June 2017

		£
6.6.17	Mole Valley Farmers Ltd	13.97
"	Bovey Tracey Youth Action	<u>625.00</u>
		<u>638.97</u>

Payroll: 5300.00

Direct Debits

26.5.17	British Gas	21.53
7.6.17	UK Fuels Ltd	61.33
8.6.17	EDF Energy	84.06
16.6.17	British Gas	<u>23.03</u>
		<u>189.95</u>

FINANCIAL STATEMENT 19<sup>th</sup> JUNE 2017

<u>Accounts to be paid</u>	£
N Brock	325.00
Mr A M Evans (Creative Studio)	40.00
PHS Group	311.78
1 <sup>st</sup> Bovey Tracey Scout Group	84.00
Lee Parmenter Contractors Ltd	1383.00
" " " "	<u>453.00</u>
	<u>2596.78</u>

General Account:	19,462.20
Accounts to be paid:	<u>2,596.78</u>
	16,865.42
Business Instant Access Account:	243,637.45
Business Bank Instant Account:	<u>310,154.95</u>
	<u>570,657.82</u>

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 19<sup>TH</sup> JUNE 2017 AT 8.19pm

Present:

The Town Mayor, Cllr Mrs A J Kerswell\*  
The Deputy Town Mayor, Cllr Ms J H Blair

Cllr A Allen	Cllr E Kelly
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	Cllr C W Robillard
Cllr G J Gribble**/*	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr M Wells - Town Clerk  
Mrs L Warren

The meeting was chaired by Cllr Ms Blair

*Cllr Gribble declared an interest in PL.17/47*

PL.17/43 Apologies for absence:

Cllr U Arnold (Leave)  
Cllr R J Ashby (Personal commitment)  
Cllr M J Evans (Leave)  
Cllr Ms C O Richardson (Personal commitment)  
Cllr M Tregoning (Unwell)

\*\*Public Participation: No members of the public were present.

PL.17/44 Consideration of Planning Applications:

DNPA Applications listed to 26.5.17: None

TDC Applications listed to 2.6.17:

- a) 17/01293/FUL Single storey utility/workshop extension and conversion of garage at 14A Wallfield Road for Mr & Mrs I Humphrey  
Observations: No objection.

Appeal: (Noted)

- b) 17/00023/CAS Appeal against refusal of Advertisement Consent No. 16/02212/ADV - non-illuminated wall mounted advertisement at Town Hall Garage, Fore Street.

DNPA Applications listed to 2.6.17: None

TDC Applications listed to 9.6.17:

- c) 17/01271/FUL & 17/01272/LBC Single storey rear extension to replace existing external covered area at 48 East Street for Miss J Eliot & Mr R Bennett.  
Observations: No objection.
- d) 17/01202/AGR Agricultural fodder and implement store at School Lane - land at NGR 283220 76658 for Ms Paula Holbrook.  
Observations: No objection.

PL.17/45 Planning Decisions: Noted

Approvals:

- a) TDC:

- i) Erection of a timber framed stable block including formation of an access track at field on Manaton Road. (O)
- ii) Replacement rear extension including raised patio and extension to existing rear garage at 14 Langaller Close. (N/O)

*The Town Council's submitted observations: No objections - N/O. Objection - O.*

PL.17/46 Neighbourhood Plan Steering Group:

Cllr Ms Blair (Chair of Group) provided an update.

PL.17/47 Dartmoor National Park Local Plan - Settlement Profile Questionnaire:

Members noted correspondence (*\*copy previously circulated*) from the Forward Planning Manager at Dartmoor National Park Authority. As there is no Draft Settlement Profile available for Bovey Tracey it was agreed that no further action be taken.

PL.17/48 General Planning Matters brought forward by Councillors:  
(For information only).

Cllr Allen reported that TDC's arboricultural officer has advised that two trees in the vicinity of the Devon Guild are dead/diseased and must be felled. The Town Clerk advised that the landownership is to be confirmed.

**Cllr Kelly:**

- i) Referred to the sign at Town Hall Garage. The Town Clerk confirmed that an appeal has been lodged.
- ii) Enquired about progress regarding the removal of the signs at the Co-op Foodstore.

Cllr Mrs Kerswell referred to Brimley Field. The Town Clerk confirmed that a revised draft tenancy agreement has been issued and a recommendation in relation to the promotion of the land is awaited from the agent.

The meeting closed at 8.32pm.