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8th October 2024

**To Members of the Recreation, Parks & Property Committee**

Cllrs Brooke (Ex Officio), Arnold, Kelly, Mills-Brown, Oldrieve, Robillard Webb & West.

Cc: All other members of the Council for information

Dear Councillor,

You are hereby summoned to attend a meeting of the **Recreation, Parks & Property (RP&P) Committee** which will be held at the **Riverside Community Centre** on **Monday 14th October 2024** at **7.00pm** for the purpose of transacting the business as set out on the agenda below.

**AGENDA**

**RP&P.24/45 Apologies for Absence**:

To **receive** and **consider** for acceptance, apologies for inability to attend.

**RP&P.24/46 Declarations of Interest and Requests for Dispensations**

To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and **consider** any dispensation requests.

**\*\*Public Participation:**

*We welcome the public to attend meetings and invite comments or questions regarding any of the agenda items. The Committee, at the Chairman’s discretion, sets aside a short period of time for this at the commencement of the meeting.*

**RP&P.24/47 Minutes**:

i) To **agree** as a correct record and approve the minutes of the meeting of 8th July 2024 *(*[*\*copy enclosed*](https://www.dropbox.com/scl/fi/5acdiplk2fn3z1ngyv943/14.10.24-RP-P-Minutes-of-Meeting-held-on-08.07.24-v2.docx?rlkey=8j1f7z372d0f6pc0blcsr9ayf&dl=0)*).*

ii) To **receive** any update(s) on actions/items from the previous meeting.

**RP&P.24/48 Standing Item – Climate and Ecology Emergencies:**

To **note** the Council Declaration and to embed the climate and ecology emergency declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

**RP&P.24/49** **Friends of Mill Marsh Park (FoMMP):**

To **receive** and **note** minutes of the FoMMP meeting held on 2nd July 2024 ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/8b9z2d5rmpkoqthik9hfd/14.10.24-FoMMP-Action-Plan-updated-2nd-July-24.docx?rlkey=vndyjesc6zxqa05hbb5ylhy0i&dl=0)) and 1st October 2024 ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/9l8nvln5wjvs573pi956q/14.10.24-FoMMP-Action-Plan-updated-Oct-24.docx?rlkey=f0q5xsz07dgbmzm9zlew0hbs1&dl=0)).

**RP&P.24/50 Grounds Maintenance Tender 2025-2027**

To **consider** receivedtenders for the 2025 – 2027 Grounds Maintenance Contract and **consider** appointing a contractor (*\*copy to be circulated*).

**RP&P.24/51 Bullands Field – Tree Planting**

To **receive** a report from Cllr Simmons/Cllr Oldrieve around the planting of 100 whips on Bullands Field and to **consider** the recommendations within ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/hzhof52dj94ayrv3wychl/14.10.24-Bullands-Field-Planting_v2.docx?rlkey=k21rrt7kmryyof8u1pjht6klb&dl=0)).

**RP&P.24/52 Proposed 4th Tennis Court – Additional Parking (Recreation Ground):**

Following item RP&P.24/43 to further **consider** a revised proposal for additional parking along with new additional justification and management of the overflow parking area ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/gimgyxb11xgxfk6ednqnn/14.10.24-Recreation-Ground-Parking-Merged-Plans.pdf?rlkey=lmqmb4butv7sowkfp9s3c7ntc&dl=0)).

**RP&P.24/53 Pavilion Redevelopment Recommendation - Task & Finish Group**

i) To **consider** a recommendation from the Task and Finish Group for the Pavilion redevelopment to proceed with the appointment of the current proposer.  Further information will be provided at the meeting by Cllr Oldrieve.

ii) To **consider** delegating authority to the Town Clerk in conjunction with the committee Chair and Vice Chair to finalise and sign the pavilion lease agreement ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/jb32jrwnc6gwmjb8ubaoy/14.10.24-Memorandum-of-Letting-Bovey-Tracey-Pavilion.pdf?rlkey=f08hullueg09jlxdckm2uhecp&dl=0)).

**RP&P.24/5****4 Mill Marsh Park Skate Park Fencing**

i) To **receive** a verbal update from the Assistant Town Clerk on the condition of the Skate Park Fencing and **consider authorising** its replacement.

ii) To **consider** quotations received for replacement Skate Park fencing and **recommending** a preferred Contractor, **requesting approval** from the FR&GP committee for the budget allocation to fund the replacement.

Quotation A £ 15,403.70 + vat

Quotation B £ 9,457.36 + vat

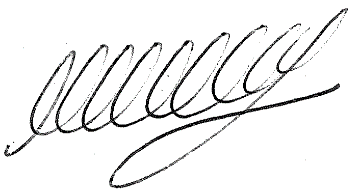
Quotation C £ 25,600.00 + vat

**RP&P.24/55 Riverside Community Centre – Community Garden**

To **receive** a report from the Centre Manager and **consider** approval of recommendations within, in relation to the creation of a Community Garden ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/sjcxet2yrudgbqa86kru7/14.10.24-Riverside-CC-Community-Garden.docx?rlkey=eu36u563m56wfd6fb4lzy3gq3&dl=0)).

**RP&P.24/56** **Matters brought forward by the Town Clerk & Councillors**: (*for information)*

1. Heathfield Play Area Redevelopment Update – **(**Cllrs Robilliard Webb/Mills Brown)
2. Trim Trail Redevelopment (Mill Marsh Park) Update (Assistant Town Clerk)



**SIGNED ………………………………………………….. DATE: 8th October 2024**

**M WELLS – TOWN CLERK**

***\*Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.***