



BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG
Tel: 01626 834217 • E-mail: info@boveytracey.gov.uk • www.boveytracey.gov.uk
Office hours: 10.30am - 12.30pm Mon. Wed. & Fri.

14th September 2015

Dear Councillor,

You are hereby summoned to attend a meeting of Bovey Tracey Town Council which will be held in the Town Hall, Bovey Tracey on **Monday 21st September 2015 at 7.00pm** for the purpose of transacting the business as set out on the agenda below.

AGENDA

Interests to be declared: In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

FC.15/26 Apologies for absence:

**Public Participation Session: To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or of those minutes being considered at this meeting and representations by the Community Police Officer and Chaplain to the Town Council (Maximum of 20 minutes).

FC.15/27. Minutes:

To confirm the Minutes of the Town Council meeting held on 6.7.15 (*copy enclosed).

FC.15/28 Extraordinary Meeting of the Town Council:

To confirm the Minutes of the Extraordinary Meeting held on 10.8.15 (*copy enclosed).

FC.15/29. Finance, Resources & General Purposes (FR&GP) Committee:

To receive the Report of the meeting held on 7.9.15, the Financial Statement dated 7.9.15 and the Accounts paid up to 4.9.15(*copies enclosed).

FC.15/30. Planning Committee:

To receive the Reports of the meetings held on 20.7.15, & 7.9.15 (*copies enclosed).

FC.15/31. Recess Report 2015:

To receive the Report of the business considered during the Recess Period - July & August 2015 (*copy enclosed).

FC.15/32. The Town Mayor's Interests:

To receive a list of functions and activities attended by the Town Mayor.

***A short adjournment will take place to allow for questions, reports and representations by members present: from the County, District and Town Councillors (maximum 20 minutes).*

FC.15/33. Representatives on Outside Bodies:

The Bovey Tracey Exhibition Foundation Trust has a vacancy for an additional Member. The Trust meets twice per year. Members are requested to consider nominations for an additional member to join the existing Town Council representatives.

FC.15/34. Bovey Tracey Hospital - Draft Winter Contingency Plan 2015/16:

Members are requested to consider an appropriate response to correspondence (**copy enclosed*) from the Director of Commissioning & Transformation, South Devon & Torbay Clinical Commissioning Group.

**Copies of any correspondence circulated to Councillors with this agenda, which will be considered at this meeting.*

SIGNED.....



DATE.....

14/09/15.

M WELLS
TOWN CLERK

BOVEY TRACEY TOWN COUNCIL MEETING HELD IN THE TOWN HALL, BOVEY TRACEY
ON MONDAY 6TH JULY 2015 AT 7pm.

Present:

The Town Mayor, Cllr U Arnold
The Deputy Town Mayor, Cllr A Allen

Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr Ms J H Blair	Cllr Mrs A M Klinkenberg*
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr G J Gribble**/*	Cllr C W Robillard
Cllr E Kelly	Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr M Wells - Town Clerk
Mrs L Warren
Mrs M Rumford - Retiring Representative of the Lord of the Manor of Bovey Tracey
for 2014/15
Mrs D Black - Newly elected Representative of the Lord of the Manor of Bovey Tracey
for 2015/16
Rev K Hooke - Chaplain to the Council
PCSO Paul Wilson
Police Sgt Mark Ruston
Two members of the press
Five members of the public

The Town Mayor, Cllr Arnold, invited the Reverend Hooke to lead prayers, for those who wished to take part, before the meeting was opened.

Reverend Hooke then left the meeting.

The meeting was chaired by the Town Mayor, Cllr Arnold.

Prior to the commencement of the meeting the Town Mayor, Cllr Arnold, thanked Mrs Rumford, the retiring Representative of the Lord of the Manor, for undertaking the appointment for the past year. He then presented the award of the Chain of Office to Mrs Black, the newly elected Representative of the Lord of the Manor of Bovey Tracey for 2015/16.

Photographs were taken. One member of the press & one member of the public then left the meeting.

Mr M Wells (Town Clerk) declared an interest in FC.15/23 & FC.15/24.

FC.15/16. Apologies for absence: None.

**Public Participation Session:

Commenced at 7.05pm and finished at 7.18pm. (*Report attached)

FC.15/17. Minutes:

Cllr Robillard mentioned that his apologies for absence had not been recorded. The Town Clerk advised that Cllr Robillard's apologies were recorded in item AM.15/03 - Apologies for Absence.

The Minutes of the Annual Town Council meeting held on 18.5.15 (*copy previously circulated) were then confirmed as a true record and duly signed by the Town Mayor.

FC.15/18. Recreation, Parks & Property (RP&P) Committee:

The Report of the meeting held on 1.6.15 (*copy previously circulated) was received and adopted.

FC.15/19. Finance, Resources & General Purposes (FR&GP) Committee:

The Report of the meeting held on 22.6.15, the Financial Statement dated 22.6.15 and the Accounts paid up to 19.6.15(*copies previously circulated) were received and adopted.

FC.15/20. Planning Committee:

The Reports of the meetings held on 1.6.15 & 22.6.15 (*copies previously circulated) were received and adopted.

FC.15/21. The Town Mayor's Interests:

A list of functions and activities attended by the Town Mayor to follow.

***A short adjournment took place from 7.22pm to 7.39pm to allow for questions, reports and representations by members present: from the County, District and Town Councillors (Report attached).*

FC.15/22. Personnel Policies:

Ref. Min. FC.14/43. It was noted that the Personnel Sub Committee has undertaken a review of appropriate staffing policies, based on templates provided by South West Council's Principal Employment Services Advisor and recommends the adoption of the following policies/procedures:

Equality Policy (for staff and Councillors) (*copy previously circulated)
Disciplinary Procedure
Grievance Policy
Absence Management Policy

Resolved:

To adopt the policies set out above.

Mr M Wells (Town Clerk) left the meeting at 7.40pm.

FC.15/23. Contract of Employment - Town Clerk:

The Personnel Sub Committee has undertaken a review of the Contract of Employment (based on the Devon Association of Local Council's template) and recommends the adoption of the Town Clerk's Contract of Employment. Following an update given by Cllr Kelly on behalf of the Personnel Sub Committee it was

Resolved:

To adopt the Town Clerk's Contract of Employment.

FC.15/24. Probationary Period - Town Clerk:

Following advice from South West Council's Principal Employment Services Advisor, the Personnel Sub Committee has undertaken a satisfactory Probationary Review with the Town Clerk and recommends confirming the current post holder (Mark Wells) in post as Town Clerk and responsible Financial Officer.

Resolved:

To confirm Mark Wells in post as Town Clerk and responsible Financial Officer. To undertake, with Mr Wells, three monthly reviews and an annual appraisal.

Mr M Wells (Town Clerk) returned to the meeting at 7.44pm.

FC.15/25. Extraordinary Meeting of the Council:

Members noted that an extraordinary meeting of the Council may be convened by the Town Mayor/Chairman of the Council during the summer recess (if required) to consider actions following the Recreation, Parks & Property Committee meeting on 20th July 2015.

Cllr Kelly congratulated Cllr Gribble on becoming Deputy Leader of Teignbridge District Council.

The meeting closed at 7.45pm.

Bovey Tracey Town Council

Report of the questions, reports and representations which took place during the adjournments of the Town Council meeting held on Monday 6th July 2015.

Reports and comments from members of the public:

PCSO Paul Wilson circulated copies of a report detailing recorded crime figures which had taken place in Bovey Tracey during June. He then introduced Sgt Mark Ruston who has recently taken over as Neighbourhood Sergeant for the area. Sgt Ruston outlined his role and advised that the Police are now based at an office at Chudleigh Town Hall. He stated that the vicinity was considered a low crime area. He then answered questions raised by Councillors.

PSCO Wilson & Sgt Ruston then left the meeting at 7.15pm.

Mrs M Rumford, on behalf of Christians Together in Bovey Tracey, advised that the Children's Holiday Club takes place w/c 27th July at the Scout Headquarters. She also noted that the Methodist Church now holds a monthly family breakfast.

Reports from County, District and Town Councillors:

DCC, TDC & Town Cllr Gribble reported on various DCC issues. He noted that the pedestrian bridge (part of the Wray Valley Trail) over the A38 will be formally opened on 18th July. He had attended meetings regarding the Boundary Commission and the library service. At TDC he had attended various meetings and noted that decisions regarding the allocation of Rural Aid will be announced shortly. Locally he had attended the Craft Festival and together with Cllrs Elphick and Kelly was trying to re-establish the youth facilities at Heathfield. He noted that highway improvements were due to commence in Newton Road.

District Cllr Mrs Klinkenberg advised that at TDC she is Chairman of Regulation, Appeal & Licensing Committee and is a substitute on the Planning Committee. She has undertaken "Strata" IT training. She noted that she has recently received some email communications, relating to the marketing of the Town Hall, on her personal email account. She stated that she considered Town Councillors' contact availability was adequate via telephone or postal address.

District Cllr Mrs Kerswell advised that at TDC she had attended a recent Overview & Scrutiny Committee. She has also undertaken "Strata" IT training. Locally she attended an open event at the Cricket Club and was impressed with the improvements carried out at the Pavilion. She has also attended a recent meeting of the Old Thatched Inn Sub-Committee.

Cllr Bray reported that he had attended recent meetings of the Regeneration Committee and the Old Thatched Inn Sub-Committee.

Cllr Robillard reported that he had attended a recent meeting of the Carnival Committee where discussions took place regarding arranging an event to support the Christmas Lights switch-on. He advised that a further meeting will be held following the Carnival.

Cllr Ashby reported that he had attended recent meetings regarding the marketing of the Town Hall and the Old Thatched Inn Sub-Committee.

Cllr Kelly reported that he together with the Town Clerk had attended a Community Composting event. He had also attended recent meetings of the Regeneration Committee, Personnel Sub-Committee, marketing of the Town Hall, the library service and children's services at Heathfield.

Cllr Elphick reported that he, together with Cllrs Gribble and Kelly, was endeavouring to re-establish the youth facility in Heathfield and he noted that a

meeting was due to take place. He had also attended a recent Personnel Sub-Committee meeting.

Cllr Leigh reported that he had attended recent meetings of the Personnel Sub-Committee, the Regeneration Committee and the marketing of the Town Hall.

Cllr Allen reported that the Neighbourhood Watch Forum has now been taken over by the Residents' Association and Mr L Calder is the co-ordinator. Cllr Allen noted that he had attended a recent prize-giving ceremony at Stover Preparatory School and confirmed that the School will participate in the Young Citizen Award event. He had also attended a recent TALC meeting and meetings concerning the marketing of the Town Hall, fencing at the skate park and re-surfacing work at Mill Marsh Park.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 20TH JULY 2015 AT 8.35pm.

Present:

The Town Mayor, Cllr U Arnold
The Deputy Town Mayor, Cllr A Allen

Cllr R J Ashby
Cllr Ms J H Blair
Cllr R A Bray
Cllr D K Elphick
Cllr G J Gribble**/*

Cllr E Kelly
Cllr Mrs A J Kerswell*
Cllr Mrs A M Klinkenberg*
Cllr S P Leigh
Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr M Wells - Town Clerk
Mrs L Warren

The meeting was chaired by Cllr Ashby.

Cllr Gribble declared an interest in PL.15/40e & i. Cllr Tregoning declared an interest in PL.15/40a.

PL.15/39 Apologies for absence:

Cllr Ms C O Richardson (Personal commitment)
Cllr C W Robillard (Personal commitment)

****Public Participation:** No members of the public present.

PL.15/40 Consideration of Planning Applications:

DNPA Applications listed to 12.6.15: None

TDC Applications listed to 19.6.15:

- a) 15/01723/TPO Crown reduction of one hornbeam tree at 2 Redwoods for Mrs Mooney.
Observations: Referred to TDC's arboriculturist.

DNPA Applications listed to 19.6.15: None

TDC Applications listed to 26.6.15:

- b) 15/01756/TPO Pruning of one English oak tree at 11 Drake Road for Mr & Mrs A Hoyle.
Observations: Referred to TDC's arboriculturist.

DNPA Applications listed to 26.6.15: None

TDC Applications listed to 3.7.15:

- c) 15/01737/FUL Single storey extensions on north eastern elevation at 53 Five Acres, New Park for Mrs Platt.
Observations: No objection.

- d) 15/01754/ADV Additional vinyl opening hours text and LED trough light to be applied to existing fascia, existing

trough light on existing fascia to be upgraded to new LED trough light, two wall mounted aluminium panel signs and seven post mounted aluminium panel signs at The Co-operative Group, Glen Lyn Garage for Mr D Bowles, Co-operative Food Group.

Observations: No objection.

- e) **15/01827/FUL** Detached dwelling at Rosemount, Hind Street for Mr L Downes.
Observations: The Town Council does not support this application due to the highway issues relating to the proposed access and the location of the proposed dwelling which would overlook neighbouring properties.
** Cllr Kerswell indicated that if the Planning Officer is minded to approve the application, under delegated powers, she will call the application in for consideration by the Planning Committee.

DNPA Applications listed to 3.7.15:

- f) **0323/15** Replacement of flat roof on extension with pitched roof and associated works including two gable windows at Bullaton Cottage, Bullaton Cross for Mr S Janota.
Observations: No objection.

TDC Applications listed to 10.7.15:

- g) **15/01774/FUL** First floor extension over existing garage and porch to front entrance at 2 Musket Road, Heathfield for Mr P Millward.
Observations: No objection.
- h) **15/01829/NPA** Application for Prior Approval under Part 3 Class Q (a) and (b) and paragraph W of the GPDO for change of use of an agricultural building from agricultural use to a dwelling at Barn at Five Wyches Farm for Ms S Druce.
Observations: The Town Council does not support this application as it considers it is an inappropriate development for the location and would result in overdevelopment of the area. Also the proposal would create an additional volume of traffic creating further highway issues at a dangerous access.

Adjoining Parish

- i) **15/01916/DCC** Consultation from Devon County Council on County Matter Application DCC/3793/2015 for development of consented mineral reserves in respect of Clay Lane and Chudleigh Knighton ball clay sites for Sibelco.
Observations: No objection

PL.15/41 Planning Decisions: Noted.

Approvals:

- a) TDC:
i) Single storey extension to the rear and raising of the roof to include dormers to front and rear elevations at 2 St Paul's Close. (N/O)
ii) Demolition of existing and provision of new adjoining toilet block to existing Army Cadet Force Centre at AFC Centre, St John's Lane. (N/O)

iii) Change of use of former B&B accommodation on the first and second floors into six residential apartments including demolition of existing window opening and adjoining wall to create the new entrance at Riverside Hotel, Fore Street (N/O)

iv) Attached two storey dwelling at 35 Sharps Crest, Heathfield. (N/O)

b) Grant of Consent in Part:

i) Pruning of 1 oak tree, subject to the removal of secondary and tertiary branches only, as shown on the annotated photograph attached to the decision notice at 1 Brow Hill, Heathfield. (N/O)

The Town Council's submitted observations (No objections- N/O: Objections- 0)

PL.15/42 Teignbridge District Council (TDC) - Parish Planning Charter:

It was noted that Mr N Davies (Business Manager - Strategic Place) of TDC has declined an invitation to attend a future meeting to discuss the Parish Planning Charter (**copy previously circulated*) as the purpose of Teignbridge Association of Local Councils (TALC) was to address a wide audience at one event.

Members are therefore requested to consider any particular issues, after reading the Charter, for the Town Clerk to raise with the Business Manager.

PL.15/43 General Planning Matters brought forward by Councillors:
(**For information only*).

Cllr Mrs Kerswell enquired about a planning approval for conversion work at 29 Fore Street.

The meeting closed at 9.08pm.

EXTRAORDINARY MEETING OF BOVEY TRACEY TOWN COUNCIL
HELD IN THE TOWN HALL ON MONDAY 10TH AUGUST 2015 AT 7PM.

Present:

The Town Mayor, Cllr U Arnold
The Deputy Town Mayor, Cllr A Allen

Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr Ms J H Blair	Cllr Mrs A M Klinkenberg*
Cllr R A Bray	Cllr S P Leigh
Cllr G J Gribble*/**	Cllr Ms C O Richardson
Cllr E Kelly	Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr M Wells - Town Clerk
Mrs L Warren
Mr S Taylor - Head of Stakeholder Management for the Post Office
Mrs J Eames - Bovey Tracey Post Office
One member of the press
41 members of the public

Prior to the commencement of the meeting Mrs Jo Eames and Mr Stuart Taylor (Head of Stakeholder Management for Post Office Counters) were in attendance and advised on the full scope of the proposed move to incorporate the Post Office into the Spar shop. It was noted that a public consultation period is taking place until 8th September 2015. Mr Taylor and Mrs Eames answered questions raised by Councillors and members of the public.

Mr Taylor then left the meeting at 7.25pm.

EM.15/01 Apologies for absence:

Cllr D K Elphick (Personal commitment)
Cllr C W Robillard (Personal commitment)

**Public Participation Session:

Mrs S Woodhouse enquired if there would be a public consultation meeting regarding the proposed Post Office relocation.

Mr J Williams referred to the exclusion of the public and press when items EM.15/06 and EM.15/07 were due to be discussed. He queried the Town Council's resolution procedure and stated that he considered it was not appropriate for item EM.15/06 (Community Right to Bid) to be considered in the absence of the public and press. Following discussion, the Town Council agreed to adjourn item EM.15/06.

Mr P Beecher (Residents' Association) advised that a meeting of the Association will take place on 29th September 2015. All are welcome to attend.

Mr D Cartwright (Bovey Tracey Players) commented on the lack of community consultation by the Town Council regarding the proposed sale of the Town Hall.

Mr S Crow stated that the town needs revitalising and concerns regarding the future of the Town Hall were in the minority.

Mr N Gillingham disagreed with the comments made by Mr Crow concerning the Town Hall.

Mrs A Evans considered that it is important that the Town Council provides as much information as possible to parishioners and informed judgements are made.

Mr P Barker stated that he understood previously that refurbishment costs for the Town Hall were estimated to be £750,000.00.

Ms P Stocking commented on the need for performance space.

Mr L Calder enquired if a public address system could be available for use at Council meetings held in the Town Hall.

Five members of the public left the meeting.

EM.15/02 Recreation, Parks & Property (RP&P) Committee:

To receive the Report of the meeting held on 20.7.15 was received (*copy previously circulated).
Ref. RP&P.15/35: Clarification was given regarding the mobile phone contract provider. Ref. RP&P.15/49: It was noted that the Town Council own the land.
The Report was then adopted.

EM.15/03 Post Office, 51 Fore Street - Proposed move to new premises and branch modernisation:

Members considered the invitation to respond to the consultation (*copy previously circulated) in relation to the proposed relocation to new premises and branch modernisation. Following comments made previously it was

Resolved:

To arrange a public meeting with representatives of the Post Office.

EM.15/04 Merchant Navy Day - 3rd September 2015:

Members considered flying the Red Ensign flag on the Town Hall flagstaff on 3rd September 2015. Retired Captain John Tibbs, a local resident, has offered to loan the Town Council his Red Ensign flag for the day.

Resolved:

To accept retired Captain Tibbs offer and fly the Red Ensign flag, as set out above.

EM.15/05 Town Hall:

Members considered confirming that the Town Council has decided to dispose of the Town Hall to the preferred proposers, as outlined in minute RP&P 15/51, subject to approval of the draft Heads of Terms and consideration of a potential bid from the Town Hall for All Group. Following discussion it was

Resolved:

To dispose of the Town Hall, as set out above.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature, the following item EM.15/07 was considered in the absence of the public and press.

EM.15/06

Community Right to Bid:

Following the application to Teignbridge District Council (TDC), by the Town Hall for All Group, to nominate Bovey Tracey Town Hall as an asset of Community Value, TDC has now considered the application and has listed the Town Hall as an asset of Community Value. (**Copy of notification previously circulated*) There will now be a statutory interim moratorium period and possibly a full moratorium period. Members are requested to consider an appropriate response. This item was adjourned.

EM.15/07

Town Hall:

Following RP&P.15/51, the Town Hall Sub-group met with Mr Tony Noon (Property Consultant) and Mr M Setter (Solicitor - WBW) to agree suitable terms of sale. After detailed consideration of the Town Council's preferred tender (**copy previously circulated*), Members considered the Draft Heads of Terms (**copy previously circulated*) which, subject to contract and the Community Right to Bid process, will form the basis of the sale. Following discussion it was

Resolved:

To accept the Draft Heads of Terms subject to the following amendments:
i) to extend the Town Council's tenancy lease for a further two years.
ii) to advise that it may not be possible to provide vacant possession of Workshop 1 and the rear Workshop on completion of the sale.

For information:

Cllr Gribble advised that, as a continuation of the Wray Valley Trail, work will commence in September to widen the pedestrian bridge from Station Road into Mill Marsh Park.

The meeting closed at 8.30pm.

FINANCE, RESOURCES & GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER ON MONDAY 7TH SEPTEMBER 2015 AT 7PM.

Present:

The Town Mayor, Cllr U Arnold
The Deputy Town Mayor, Cllr A Allen

Cllr R J Ashby	Cllr Mrs A M Klinkenberg*
Cllr Ms J H Blair	Cllr S P Leigh
Cllr R A Bray	Cllr Ms C O Richardson
Cllr G J Gribble*/**	Cllr C W Robillard
Cllr E Kelly	Cllr M Tregoning
Cllr Mrs A J Kerswell*	

**County Cllr
*District Cllr

In attendance:

Mr M Wells - Town Clerk
Mrs L Warren
Three members of the public.

The meeting was chaired by Cllr Gribble.

Cllr Gribble declared an interest in FR&GP.15/60.

FR&GP.15/54 Apologies for absence:

Cllr D K Elphick (Holiday)

**Public Participation: No comments.

FR&GP.15/55 Consideration of minutes of previous FR&GP Committee meeting held on 22.6.15:
Noted.

FR&GP.15/56 Accounts & Financial Statement:

The Accounts & Financial Statement dated 7.9.15 (**copies circulated at the meeting*) were received. The Financial Statement was adopted and the accounts were approved for payment.

FR&GP.15/57 Community Right to Bid:

Following the application to Teignbridge District Council (TDC), by the Town Hall for All Group, to nominate Bovey Tracey Town Hall as an asset of Community Value (**copy of notification previously circulated*) Members were unable to consider an appropriate response as further information was awaited from TDC and WBW Solicitors.

FR&GP.15/58 Hedge Maintenance - Cemetery:

Members considered the following quotations for the internal maintenance of hedges at the Cemetery, Coombe Lane.

Quotation A: £1,500.00+VAT

Quotation B: £1,288.00+VAT

Quotation C: £ 700.00+VAT

Resolved :

To accept Quotation C in the sum of £700.00+VAT. (**Power to spend: Open Spaces Act 1906 s9 &10*)

FR&GP.15/59 Annual Return for the Year Ended 31.3.15 - External Auditor's Report:

The following was noted: "On the basis of our review, in our opinion (Grant Thornton UK LLP) the information contained in the Annual Return is in accordance with the Audit Commission's requirements and no

matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met". Cllr Gribble, on behalf of the Town Council, thanked the staff for their efforts.

FR&GP.15/60 Teignbridge District Council's New Recycling Service:

Members noted that the new recycling service will be introduced to the majority of households in Bovey Tracey and Heathfield during Phase II (week commencing 19th October 2015). As Bovey Tracey is serviced by more than one collection round the new service to some properties in the outlying areas will commence in Phase III (w/c 16th & 23rd November).

FR&GP.15/61 Elector Fund 2015/16:

The Teignbridge District Council Elector Fund for 2015/16 opened for applications on 31st July 2015 and consists of £1.10 per elector. Members considered suitable projects to apply for funding (**copy of criteria previously circulated*). Following discussion it was

Resolved:

To consider the feasibility of setting up a community composting scheme. An application for funding would then be made in February 2016.

FR&GP.15/62 Financial Regulations:

Ref. FR&GP.15/50. It was noted that the appointed Working Party met on 24th August 2015 to review the Financial Regulations, following the release of the new Model Financial Regulations, published by NALC in October 2014.

Members considered adopting the proposed revisions as highlighted in the new Model Financial Regulations (**copy previously circulated*). Following discussion and clarification it was

Resolved:

To adopt the Financial Regulations, as set out above, subject to the revisions being considered acceptable by Mrs L Smith of Devon Association of Local Councils.

FR&GP.15/63 Open Space Between Musket Road and Naseby Drive, Heathfield:

Members noted that Land Registry confirms that this open space is under the ownership of the Town Council and that consultation will now be undertaken with the neighbouring residents about the potential installation of suitable Trim Trail equipment.

FR&GP.15/64 Filming & Recording of Local Council & Committee Meetings:

Following the openness of Local Government Bodies Regulations 2014, which became legislation in August 2014, Members considered adopting the Draft Protocol regarding the filming and recording of Local Council and Committee Meetings (**copy previously circulated*). Following discussion and clarification it was

Resolved:

To adopt the Draft Protocol, as set out above.

FR&GP.15/65 Off Street Parking:

Item brought forward by Cllr Kelly. Cllr Kelly referred to the three car parks in the Town which are owned and managed by TDC. He suggested the Town Council could consider managing the car parks which could result in greater benefit for residents, traders and visitors. Following discussion it was agreed to arrange a meeting with Ms S Edwards, Head of TDC Car Parks to further discuss the matter.

FR&GP.15/66 Review of Standing Orders:

Following recent changes in legislation, the Town Clerk has undertaken a review of the current standing orders. Members considered adopting the revised document and amendments (**copy previously circulated*). The Town Clerk clarified the amendments which have been incorporated into the document. Following discussion it was

Resolved:

To adopt the revised documents and amendments.

FR&GP.15/67 Matters brought forward by Councillors & the Town Clerk: (for information only).

Cllr Ms Blair expressed concern regarding the proposed road closure at Bradley Bends. It was noted that the formal application for the road closure would be considered by DCC and the Town Council will have the opportunity to comment.

Cllr Tregoning enquired if a dog waste collection bin could be located in the vicinity of De Tracey Park. The Town Clerk advised that a request has been submitted to TDC.

Cllr Allen referred to the proposed closure of the pedestrian bridge into Mill Marsh Park to allow the bridge to be widened and suggested suitable signs should be displayed.

Cllr Mrs Kerswell reported that the Nourish Festival had been an enjoyable event.

Cllr Gribble:

a) Circulated details of DCC's proposal to allocate two parking bays, in Mary Street, for disabled motorists. He requested Councillors to advise him of their views.

b) Advised that the work on the pedestrian bridge into Mill Marsh Park commences on 14th September 2015 and should take between four and six weeks. He noted that unfortunately it has not been possible to relax the parking restrictions in St John's Lane.

Mr Wells (Town Clerk):

a) Advised that a Residents' Association meeting will take place in the Methodist Hall on 29th September 2015 at 7.30pm.

b) Advised that the flags will be taken down on 13th September 2015.

c) Advised that the Nat West mobile bank will be available in the Library car park each Wednesday between 12.15pm and 1.00pm, commencing 9th September.

The meeting closed at 8.06pm.

Accounts paid up to 17th July 2015

		£
22.6.15	Grant Thornton UK LLP	960.00
"	PVM Supplies Ltd	140.36
"	Teignbridge District Council	99.96
7.7.15	C Beresford	130.50
"	Sound & Visual System Ltd	747.60
"	PHS Group	246.48
"	Bridge Civil Engineering Ltd	22,642.90
"	B T Youth Action	625.00
9.7.15	Teignbridge District Council	97.50
13.7.15	Max Bayles Professional Tree Care Ltd	60.00
"	Firewatch SW Ltd	18.72
"	S W Water Ltd	87.66
		<u>25,856.68</u>

Payroll

6820.29

Direct Debits

22.6.15	EE Phone	32.11
25.6.15	British Gas	41.81
29.6.15	Elitetele.com	57.39
1.7.15	Pulse8internet	42.00
"	Aviva	554.68
8.7.15	UK Fuels Ltd	62.87
		<u>790.86</u>

Accounts paid up to 4th September 2015

		£
21.7.15	Mole Valley Farmers Ltd	7.08
"	Castles of Dawlish	23.34
"	Teignbridge District Council	157.72
"	S W Water Ltd	312.41
"	Mant Leisure	1680.00
"	1 st Office Equipment	145.91
10.8.15	C Beresford	108.00
"	Robin Ray Ltd	25.00
"	Devon & Cornwall Newspapers Ltd	30.00
"	Teignbridge District Council	199.92
"	Total Cleaning Services	210.00
"	Springbok (UK) Ltd	3682.32
"	Teignbridge District Council	3000.00
"	Arnolds	26.64
"	Bovey Tracey Youth Action	625.00
14.8.15	N Brock	967.00
"	PHS Group	308.10
"	EDF Energy Customers plc	84.06
"	Brimley Post Office & General Stores	199.00
19.8.15	WBW Solicitors	50.00
25.8.15	K J Thulborn Ltd	2240.72
"	Total Cleaning Services	217.00
"	Mr N Wrathall	600.00
"	Mole Valley Farmers Ltd	3.96
"	Newton Abbot Security Trust Ltd	1000.00
		<u>15,903.18</u>

Payroll

8405.38

Direct Debits

22.7.15	EE Phone	31.81
24.7.15	British Gas	6.98
28.7.15	Elitetele.com	55.89
3.8.15	Pulse8internet	42.00
"	Aviva	554.68
5.8.15	UK Fuels Ltd	64.18
14.8.15	British Gas	102.99
21.8.15	British Gas	8.47
"	EE Phone	31.81
28.8.15	Elitetele.com	57.27
1.9.15	Pulse8internet	42.00
"	Aviva	554.68
		<u>1552.76</u>

Financial Statement 7th September 2015

<u>Accounts to be paid</u>	£
Clare Beresford	99.00
South West Grounds Maintenance	216.00
Bovey Tracey Youth Action	625.00
Arnolds	25.47
Devon & Cornwall Newspapers Ltd	30.00
Teignbridge District Council	5300.00
Mole Valley Farmers Ltd	<u>30.95</u>
	<u>6326.42</u>
Balance in General Account:	8771.76
To be paid in:	<u>205.00</u>
	8976.76
Accounts to be paid:	<u>6326.42</u>
	2650.34
Balance in Business Bank Instant Account:	<u>208,924.71</u>
	<u>211,575.05</u>

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 7TH SEPTEMBER 2015 AT 8.10pm

Present:

The Town Mayor, Cllr U Arnold
The Deputy Town Mayor, Cllr A Allen

Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr Ms J H Blair	Cllr Mrs A M Klinkenberg*
Cllr R A Bray	Cllr S P Leigh
Cllr G J Gribble**/**	Cllr C W Robillard
Cllr E Kelly	

**County Cllr
*District Cllr

In attendance:

Mr M Wells - Town Clerk
Mrs L Warren

The meeting was chaired by Cllr Ashby.

PL.15/44 Apologies for absence:

Cllr D K Elphick (Holiday)
Cllr Ms C O Richardson (Personal commitment)
Cllr M Tregoning (Personal commitment)

****Public Participation:** No members of the public present.

PL.15/45 Consideration of Planning Applications:

TDC Applications listed to 21.8.15:

- a) 15/02203/**FUL** Single storey extension to west elevation and extension of existing hardstanding at Shipley, Brimley Grange for Mr G Helyer.
Observations: The Town Council does not support this application and concurs with the observations made by TDC's arboriculturist.
- b) 15/02335/**TPO** Pruning of one oak tree at 25 The Oaks for Mrs M Duckett.
Observations: Referred to TDC's arboriculturist.

DNPA Applications listed to 21.8.15: None

TDC Applications listed to 28.8.15:

- c) 15/02395/**FUL** Erection of single storey dwelling on land adjacent to Moorland View, Old Newton Road, Heathfield for Mr D Quick.
Observations: The Town Council does not support this application as it considers the proposal would result in overdevelopment of the site and could create highway safety issues.
** Cllr Kelly reported that a dwelling is under construction on a nearby site and enquired if planning

permission had been granted. The Town Clerk agreed to make further enquiries and report back.

PL.15/46 Planning Decisions: Noted.

Approvals:

- a) TDC:
i) New clubhouse to replace existing with increased footprint at Bovey Tracey Lawn Tennis Club. (N/O)
ii) Pruning of branches on tree T2 at 2 Redwoods. (Referred)
- b) DNPA:
Replacement of flat roof on extension with pitched roof and associated works, Bullaton Cottage, Bullaton Cross. (N/O)
- c) Tree Preservation Order:
Confirmation of Order on trees at Brookfield House.

The Town Council's submitted observations (No objections- N/O: Objections- 0)

PL.15/47 Planning Committee - Terms of Reference:

Members considered adopting the Draft Terms of Reference (*copy previously circulated*).

Resolved:

To adopt the Draft Terms of Reference.

PL.15/48 General Planning Matters brought forward by Councillors:
(*For information only).

Cllr Ms Blair requested clarification regarding the definition of "pruning".

Cllr Robillard stated that it would be beneficial if photographs of application sites could be included with planning applications.

Cllr Mrs Kerswell:

- a) Reported that she has been contacted by Solicitors on behalf of a couple, one of whom is terminally ill, requesting support for their continued occupation of a building for which a planning application to convert had been refused.
- b) Reported that she has been contacted by a parishioner enquiring if the Town Council will offer assistance to refugees.

Cllr Ashby reported on a recent site inspection regarding a proposed new dwelling at Rosemount, Hind Street. It was noted that the application will be further considered by TDC on 22nd September 2015.

The meeting closed at 8.38pm.

REPORT OF COUNCIL BUSINESS CONSIDERED DURING THE RECESS PERIOD - JULY/AUGUST 2015

The Town Mayor, Deputy Town Mayor, Chairmen and Vice-Chairmen of the RP&P, FR&GP and Planning Committees viewed planning applications and general correspondence during the recess in order to make relevant comments. The following report gives details of action taken.

R.15/01 Consideration of Planning Applications:

DNPA Applications listed to 10.7.15: None.

TDC Applications listed to 17.7.15:

- a) 15/01983/TPO Pruning of branches on tree T2 at 2 Redwoods for Mr Fox.
Observations: Referred to TDC's arboriculturist.

DNPA Application listed to 17.7.15: None.

TDC Applications listed to 24.7.15:

- b) 15/01891/TPO Pruning of five trees at 16 Forbes Close, Heathfield for Mr S Jones.
Observations: Referred to TDC's arboriculturist.

- c) 15/02050/FUL Single storey extension to south east elevation at 17 Heathfield Close for Mrs S Morgan. (Revised scheme)
Observations: No objection.

DNPA Application listed to 24.7.15: None.

TDC Applications listed to 31.7.15:

- d) 15/02128/FUL Erection of fire escape and balcony to rear of the property at 2 The Gateways, Mary Street for Mr & Mrs G Stapleton.
Observations: The Town Council raises no objection to the fire escape but does not support the provision of a balcony as it considers this will overlook neighbouring properties.

- e) 15/02171/NPA Application for Prior Approval under Part 3 Class Q (a) and (b) and paragraph W of the GPDO for change of uses of a barn from agricultural use to a dwelling including associated building works at Daffodils for Mrs E Snook.
Observations: The Town Council does not support this application as it considers that the land should remain for agricultural use.

- f) 15/02043/FUL Detached garage to side and alterations to vehicular access at Garth, Bradley Road for Mr & Mrs R Johnstone.
Observations: No objection.

DNPA Applications listed to 31.7.15: None.

TDC Applications listed to 7.8.15:

- g) 15/01993/FUL Six metre high pole to attach CCTV camera at St John's Lane for Bovey Tracey Town Council.
Observations: No objection.

- h) 15/02219/FUL Detached dwelling at land off Moorhayes, De Tracey Park for Mr L Downes.
Observations: The Town Council raises no objection in principle to the proposal providing the new property will not overlook neighbouring properties. It is noted that the two properties adjacent to the site, north of 4 Moorhayes, are not shown on the location plan.

- i) 15/02243/FUL Installation of new condenser and relocation of existing air conditioning condensers, new external cold room to include canopy and

surround and alterations to shop front at the Co-operative Group, Glen Lyn Garage for the Co-operative Group.

Observations: No objection.

DNPA Applications listed to 7.8.15: None.

TDC Applications listed to 14.8.15:

- j) 15/01902/ADV Two non illuminated fascia signs and one non illuminated hanging sign at 43 Fore Street for Mr J Clevett.
Observations: No objection.
- k) 15/02233/ADV Eight internally illuminated fascia signs and one internally illuminated totem sign at Bovey Straight Service Station, Newton Road for BP Oil UK Ltd.
Observations: No objection.

DNPA Applications listed to 14.8.15: None

R.15/02. Planning Decisions: Noted.

Approvals:

- a) TDC:
- i) Detached dwelling and new parking to front of existing dwelling at 7 Heathfield Close. (O)
 - ii) Retrospective application for internal alteration and replacement front door at Rose Cottage, East Street. (N/O)
 - iii) Single storey extension to south elevation at 7 Heathfield Close. (N/O)
 - iv) Change of use from ancillary building to separate dwelling with single storey extension to north elevation at Brookfield House, Challabrook Lane. (Referred)
 - v) Raising of roof to form additional accommodation and rear extension to Ashwell Cottage, East Street. (O)
 - vi) Pruning of one English Oak tree at 11 Drake Road. (Referred)
 - vii) Crown reduction of one Hornbeam tree at 2 Redwoods. (Referred)
- b) DNPA:
- i) Replacement garage and outbuildings, Little Reddaford. (N/O)
 - ii) Replacement dwelling, Little Reddaford. (N/O)

Refusals:

- c) TDC:
- i) Change of use of land for the siting of a mobile home for permanent residential occupation at land adjoining Moorland View, Old Newton Road, Heathfield. (O)

(Town Council's submitted observation: No Objection -N/O; Objection - O.)



BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG
Tel: 01626 834217 • E-mail: info@boveytracey.gov.uk • www.boveytracey.gov.uk
Office hours: 10.30am - 12.30pm Mon. Wed. & Fri.

Dear Councillor,

You are hereby summoned to attend an **Extraordinary Meeting** of Bovey Tracey Town Council which will be held in the Town Hall, Bovey Tracey on **Monday 10th August 2015 at 7.00pm** for the purpose of transacting the business as set out on the agenda below.

AGENDA

Interests to be declared: In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

Prior to the commencement of the meeting Mrs Jo Eames and Mr Stuart Taylor (Head of Stakeholder Management for Post Office Counters) will be attending to advise Members of the full scope of the proposed move of the Post Office to new premises and branch modernisation.

EM.15/01 Apologies for absence:

****Public Participation Session:** To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or of those minutes being considered at this meeting.

EM.15/02 Recreation, Parks & Property (RP&P) Committee:

To receive the Report of the meeting held on 20.7.15 (*copy enclosed).

EM.15/03 Post Office, 51 Fore Street - Proposed move to new premises and branch modernisation:

Members are requested to consider an appropriate response to the invitation to consult (*copy enclosed) in relation to the proposed relocation to new premises and branch modernisation.

EM.15/04 Merchant Navy Day - 3rd September 2015:

Members are requested to consider flying the Red Ensign flag on the Town Hall flagstaff on 3rd September 2015. Retired Captain John Tibbs, a local resident, has offered to loan the Town Council his Red Ensign flag for the day.

EM15/05 Town Hall:

Members are requested to confirm that the Town Council has decided to dispose of the Town Hall to the preferred proposers, as outlined in minute RP&P 15/51, subject to approval of the draft Heads of Terms and consideration of a potential bid from the Town Hall for All Group.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature, the following item EM.15/06 will be considered in the absence of the public and press.

Community Right to Bid:

EM15/06

Following the application to Teignbridge District Council (TDC), by the Town Hall for All Group, to nominate Bovey Tracey Town Hall as an asset of Community Value, TDC has now considered the application and has listed the Town Hall as an asset of Community Value. (*Copy of notification enclosed) There will now be a statutory interim moratorium period and possibly a full moratorium period. Members are requested to consider an appropriate response.

EM.15/07 Town Hall:

Following RP&P.15/51, the Town Hall Sub-group met with Mr Tony Noon (Property Consultant) and Mr M Setter (Solicitor - WBW) to agree suitable terms of sale. After detailed consideration of the Town Council's preferred tender (*copy enclosed), Members are requested to consider the Draft Heads of Terms (*copy enclosed) which, subject to contract and the Community Right to Bid process, will form the basis of the sale.

*Copies of any correspondence circulated to Councillors with this agenda, which will be considered at this meeting.

SIGNED.....



DATE.....

03/08/15

M WELLS
TOWN CLERK

RECREATION, PARKS & PROPERTY COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER ON 20TH JULY 2015 AT 7PM.

Present:

The Town Mayor, Cllr U Arnold
The Deputy Town Mayor, Cllr A Allen

Cllr R J Ashby	Cllr E Kelly
Cllr Ms J H Blair	Cllr Mrs A J Kerswell*
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr D K Elphick	Cllr S P Leigh
Cllr G J Gribble**/*	Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr M Wells - Town Clerk
Mrs L Warren
Mr S Lee - Dartmoor National Park Ranger
Two members of the public

The meeting was opened by Cllr Allen.

Prior to the commencement of the meeting, Simon Lee (Dartmoor National Park Ranger) presented an update to the Council on current Dartmoor National Park Authority issues. He noted that the rangers had recently taken part in a Community Safety Accreditation Scheme with the Police. He advised that it is hoped that the Community Path Scheme will encourage more community involvement from individuals, landowners and Town/Parish Councils in managing the bridleways. It was agreed that a request for volunteers will be placed on the Town Council's website. Cllr Allen thanked Mr Lee for attending the meeting and he then left the Council Chamber at 7.13pm.

Cllr Gribble declared an interest in RP&P.15/41, 15/42 & 15/43.

RP&P.15/33 Apologies for Absence:

Cllr Ms C O Richardson (Personal commitment)
Cllr C W Robillard (Personal commitment)

**Public Participation:

Mr L Calder (Residents' Association) thanked Cllr Allen for his past efforts as Co-ordinator of the Neighbourhood Watch Scheme.

Mr L King referred to the provision of cycle racks.

Mr King then left the meeting at 7.15pm.

RP&P.15/34 Consideration of minutes of previous meeting held on 1.6.15: Noted.

RP&P.15/35 Accounts:

Cllr Kelly queried the mobile phone contract provider. The Town Clerk agreed to provide further details. The Financial Accounts paid up to 17.7.15 (*copies circulated at the meeting) were received and were then approved.

RP&P.15/36 K6 Telephone Kiosk, Town Hall Place:

Members considered the following quotations for internal and external repainting:

Quotation A:	£750.00+VAT
Quotation B:	£650.00+VAT
Quotation C:	£600.00+VAT

Following discussion it was

Resolved :

To accept Quotation C in the sum of £600.00+VAT providing it meets with the requirements and specification. (*Power to spend LGA 1972 s111)

RP&P.15/37 Scout Headquarters, St John's Lane:

Members noted that Mr Daniels (Group Scout Leader) has reported cars being parked inconsiderately outside the entrance to the Scout Headquarters, causing obstruction to the fire exit and store access. The Town Clerk will investigate appropriate signage.

RP&P.15/38 Fly a Flag for the Commonwealth 2016:

Following correspondence (*copy previously circulated) from the National Association of Local Councils (NALC), Members considered if the Town Council should take part in the event on 14th March 2016. It was noted that a flag was purchased for the 2015 event.

Resolved:

To take part in the event on 14th March 2016 and in subsequent years.

RP&P.15/39 South West Regional Conference of the Association of Local Councils - 10th November 2015:

Consideration was given to nominating up to two delegates to attend the Conference at the Best Western Hotel, Tiverton on Tuesday 10th November 2015. The cost is £65.00 per delegate to include lunch and refreshments. It was agreed that the Town Clerk will circulate the agenda, when available, to all Councillors to consider if they wish to attend.

RP&P.15/40 Devon Association of Local Council's (DALC) AGM & Conference - 15th October 2015:

Consideration was given to nominating up to two delegates to attend the DALC AGM and Conference at the Westpoint Conference Centre, Exeter on Thursday 15th October 2015. The cost is £20.00 per delegate to include lunch and refreshments. It was agreed that Cllr Gribble will represent the Town Council at the Conference.

RP&P.15/41 Old School Field, Heathfield TQ12 6RG:

Ref. RP&P.15/14. Following further enquiries from DCC as to potential future uses of this site, the County Council Education Department has confirmed that the Old School Field is included within the playing field allocation for the new St. Catherine's Primary School and therefore the County Council does still need to ensure that St. Catherine's School still has the ability to use the area. The Lead Estates Surveyor for DCC has received enquiries from junior football clubs looking for suitable sites in neighbouring towns. The Teignbridge Playing Pitch Strategy also highlights a lack of pitches in the Teignbridge district. Members therefore considered the continuation of the existing lease agreement with DCC. Following discussion it was

Resolved:

To request Cllr Allen to contact the Devon County Football Association to enquire if the field would accommodate a junior pitch and if there is any requirement for junior pitches.

RP&P.15/42 Grass Verges - Bovey Tracey & Heathfield:

Ref. FR&GP.15/44. Members considered potential options for the future management of the grass verges (**copy of plans previously circulated*) throughout Bovey Tracey and Heathfield. The Town Clerk provided further information regarding this matter at the meeting. Following discussion it was

Resolved:

To appoint South West Grounds Maintenance to undertake two further cuts for the remainder of this year at a cost of £180.00+VAT per cut. (**Power to spend: Public Health Act 1875 s164*). To consider arrangements for next year at a later date.

RP&P.15/43 Craft Festival 2016:

Consideration was given to a request from Ms S James, Director of the Contemporary Craft Festival, to reserve Mill Marsh Park from 4th June 2016 to 15th June 2016. The actual Craft Festival will take place from 10th to 12th June 2016. The additional time is to allow for the setting up and clearing of the site.

Resolved:

To grant the request.

RP&P.15/44 Old Thatched Inn:

The Town Clerk provided an update, on behalf of the Old Thatched Inn Sub Group, following interviews that took place on 23rd and 24th June 2015 with potential architectural practices. Members gave further consideration to community engagement and the development of a comprehensive business plan. Following discussion it was

Resolved:

To apply for an Awards for All grant to fund further community engagement and the creation of a business plan.

RP&P.15/45 Flood Modelling Study:

It was noted that in 2013 Teignbridge District Council (TDC) commissioned Martin Wright Associates to produce a Model Calibration and Flood Mapping report for the River Bovey at a total cost of £11,000.00. The joint piece of work enabled the Town Council to propose to the planning authority (TDC) potential sites for development and subsequently a financial contribution of £3,000.00 from the Town Council was negotiated on confirmation of the report being adopted by the Environment Agency (EA). The EA has confirmed acceptance of the report and therefore Members considered approving the Town Council's contribution.

Resolved:

To approve the financial contribution of £3000.00, as set out above. (**Power to spend: LGA 1972 s141*)

RP&P.15/46 Recess Arrangements for Summer 2015:

It was noted that the summer recess period will take place between Monday 27th July and Friday 28th August 2015. Planning applications received during the recess will be available for inspection at the Town Council office w/c 3rd & 17th August 2015. Chairmen and Vice Chairmen are particularly requested to inspect and comment on applications. Other Members are also welcome to inspect and comment on applications. The Town Clerk will be on leave w/c 17th August.

RP&P.15/47 Teignbridge Community Composting Event:

It was noted that the Town Clerk and Cllr Kelly had attended a free Community Composting Event at TDC on 5th June. The Town Clerk provided an update. A discussion took place regarding the merits of setting up a local composting scheme. Cllr Kelly offered to make further enquiries and contact Councillors accordingly.

RP&P.15/48 Regeneration Meeting:

The minutes of the Regeneration Committee meetings (**copies previously circulated*) that took place on 21st April and 9th June 2015 were noted.

RP&P.15/49 Open Space Between Musket Road & Naseby Drive, Heathfield:

Members noted that the Town Clerk is investigating the ownership of this open space area with the intention of providing outdoor fitness equipment to complement the adjacent play park.

RP&P.15/50 Matters brought forward by the Town Clerk & Councillors: (**for information*)

Cllr Kelly referred to the Station Road and Mary Street Car Parks and requested that an item be placed on a forthcoming agenda to discuss the future management of the car parks.

Mr Wells (Town Clerk) advised that the Devon and Cornwall Police Authority has given notice to relinquish its tenancy of the office at the Town Hall in January 2016.

One member of the public left the meeting at 8pm.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature, the following item RP&P.15/51 will be considered in the absence of the public and press.

The remainder of the meeting was chaired by the Town Mayor, Cllr Arnold.

RP&P.15/51 Town Hall:

Ref. Min. RP&P.15/09. Sale of the Town Hall. A brief summary had previously been circulated. Further details were provided at the meeting. It was noted that copies of all proposals had been available for Councillors' perusal at the Town Clerk's office. A discussion took place regarding the bids received for the purchase of the Town Hall.

Resolved:

To recommend to full Council to accept Bid 1, subject to detailed terms and conditions. To arrange a meeting with the Town Hall Sub-group, Mr Tony Noon (Marketing Agent) and Mr M Setter (Solicitor - WBW) to agree the terms, conditions and contract details.

The meeting closed at 8.35pm.