

 6th June 2023

**To Members of the Finance, Resources & General Purposes Committee**

Cllrs Brooke (Ex Officio), Allen, Burton, Evans, Fletcher, Kennedy & Oldrieve.

Cc: All other Members of the Council for information**.**

Dear Councillor,

You are hereby summoned to attend a meeting of the **Finance, Resources and General Purposes (FR&GP) Committee** on **Monday 12th June 2023 at 7.00 pm** at the **Riverside Community Centre** for the purpose of transacting the business as set out on the agenda below.

**AGENDA**

**FR&GP.23/34 Election of Chairperson of the Finance, Resources & General Purposes Committee for 2023/24**

To **elect** a Committee Chairperson for 2023/24.

**FR&GP.23/35 Election of Vice-Chairperson of the Finance, Resources & General Purposes Committee for 2023/24**

To **elect** a Committee Vice Chairperson for 2023/24.

**FR&GP.23/36 Apologies for absence**

 To **receive** and **consider** for acceptance, apologies for inability to attend.

**FR&GP.23/37 Declarations of Interest and Requests for Dispensations**

To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and **consider** any dispensation requests.

**\*\*Public Participation:**

 *We welcome the public to attend meetings and invite comments or questions regarding any of the agenda items. The Committee, at the Chairman’s discretion, sets aside a short period of time for this at the commencement of the meeting.*

**FR&GP.23/38 Minutes**:

i) To **agree** as a correct record and approve the minutes of the meeting of 24th April 2023 *(*[\*copy enclosed](https://www.dropbox.com/s/igpspqn2rdxfjew/12.06.23%2520-%2520Draft%2520Minutes%2520of%2520FR%2526GP%2520Committee%2520Meeting%2520of%252024.04.23.doc?dl=0)*).*

ii) To **receive** any update(s) on actions/items from the previous meeting.

**FR&GP.23/39 Standing Item – Climate Emergency:**

To **note** the Council Declaration and to embed the climate emergency declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

**FR&GP.23/40 Accounts & Financial Statement**:

To **receive** and **approve:**

i) Payment and receipt transactions between 1st April 2023 and 31st May 2023 *(*[\*copy enclosed](https://www.dropbox.com/s/qwvfgrttuoq6e98/12.06.23%2520-%2520Bank%2520-%2520Cash%2520and%2520Investment%2520Reconcilliation%2520as%2520at%252031%2520May%25202023.pdf?dl=0)*)*

ii) bank reconciliation between 1st April 2023 and 31st May 2023 *(*[\*copy enclosed](https://www.dropbox.com/s/5xwca1hvc49kobe/12.06.23%2520-%2520Payment%2520and%2520Receipt%2520Transactions%252001.04.23%2520-%252031.05.23.pdf?dl=0)*)*

iii) **note** the balances and borrowing as below:

 General Account: £ 58,984.61 (as at 31.05.23)

 Income/Precept A/C: £ 239,871.05 (as at 31.05.23)

 Capital A/C: £ 50,803.97 (as at 31.05.23)

 CIL A/C: £ 113,496.22 (as at 31.05.23)

 National Lottery Grant: £ 35,500.43 (as at 31.05.23)

 Charity Bank Invest (Rev) £ 85,746.41 (as at 31.05.23)

 Cambridge & Counties (CiL) £ 85,000.00 (as at 31.05.23)

 Nationwide Build Soc (CiL) £ 85,000.00 (as at 31.05.23)

 B’hamshire Build Soc (Cap) £ 110,000.00 (as at 31.05.23)

 Borrowing

 Public Sector Works Loan £ - 427,586.16 (as at 31. 03.23)

**FR&GP.23/41 Grant Application(s):**

 To **receive** and **consider** the following Grant Application:

 i) Bovey Tracey Youth Action *(*[\*copy enclosed](https://www.dropbox.com/s/zw7n1qk42v4lw91/12.06.23%2520-%2520Bovey%2520Tracey%2520Youth%2520Action%2520Grant%2520Application%25202023.pdf?dl=0)*)*

ii) Bovey Tracey Paradiso Arts Ltd ([\*copy enclosed](https://www.dropbox.com/s/a9thcg4fgrp5c30/12.06.23%2520-%2520Bovey%2520Paradiso%2520Arts%2520Ltd%2520Grant%2520Application%25202023.pdf?dl=0))

**FR&GP.23/42 Policies**

i) To **review** the Treasury and Investment Policy and **consider** a recommendation to Full Council to re-adopt or any other action as appropriate *(*[\*copy enclosed](https://www.dropbox.com/s/ncrfuotxb9sf3tk/12.06.23%2520-%2520Treasury%2520%2526%2520Investment%2520Policy%2520Review.doc?dl=0)*)*

ii) To **receive** a draft Community Infrastructure Levy (CiL) Groups Policy and **consider** a recommendation to Full Council to adopt or any other action as appropriate ([\*copy enclosed](https://www.dropbox.com/s/zgelebwt3pv3ujq/30.05.23%2520-%2520CIL%2520Community%2520Groups%2520Policy%2520-%2520DRAFT.doc?dl=0)).

**FR&GP.23/43 Town Council Financial Reserves**

To **receive** and **consider** a report from the Assistant Town Clerk reviewing the position of the current level of reserves and agree any action as appropriate ([\*copy enclosed](https://www.dropbox.com/s/u0yzu8ew2p61qsd/12.06.23%2520-%2520Council%2520Investments%2520.docx?dl=0)).

**FR&GP.23/44 Internal Audit Report – Year End 31st March 2023:**

To **receive** and **consider** the recommendation(s) and subsequent action(s) highlighted within the audit report *(*[\*copy enclosed](https://www.dropbox.com/s/9l9hxv2k7y08usp/12.06.23%2520-%2520End%2520of%2520Year%2520Internal%2520Audit%2520Observations.pdf?dl=0)*).*

**FR&GP.23/45 Direct Debits and Standing Orders:**

To **receive** and **approve** alist of Direct Debit/Standing Order payments *(*[\*copy enclosed](https://www.dropbox.com/s/ubi80ejz2zalany/12.06.23%2520-%2520List%2520of%2520Direct%2520Debits%25202023-24.doc?dl=0)*).*

**FR&GP.23/46** **Community Infrastructure Levy (CiL) Annual Report 2022/23:**

i) To **note** the content of the CiL Annual Financial Report 2022/23 *(*[\*copy enclosed](https://www.dropbox.com/s/iwdlcoc7gwdm2ck/12.06.23%2520-%25202022-23%2520CIL%2520Annual%2520Report.xlsx?dl=0)*)*

ii) To **approve** the publication of the report in accordance with regulation 62A of the Community Infrastructure Levy (CiL) Regulations 2010 (as amended).

**FR&GP.23/47 Mill Marsh Park Play Area Redevelopment - Appointment of Project Manager**

To **consider** approval of the appointment of Company B to provide Project Management for the redevelopment of Mill Marsh Park Play Area ([\*copy enclosed](https://www.dropbox.com/s/6qlb34ozhpuxl0m/12.06.23%2520-%2520Mill%2520Marsh%2520Park%2520Play%2520Area%2520Redevelopment%2520-%2520Project%2520Management%2520Quotes.docx?dl=0)).

**FR&GP.23/48 Public Toilets – Contract Cleaning**

 To **receive** and **consider** approval of an increase in cleaning costs from 1st May 2023 as follows or to **agree** alternative action as appropriate:

2022/23 2023/24

Station Road Public Toilets £648.00 pm plus vat £712.80 pm plus vat

Recreation Ground Public Toilets £249.34 pm plus vat £274.27 pm plus vat

**FR&GP.23/49 Bank Mandate**

To **approve** the following amendments to existing bank mandates:

Removals:Cllrs Bradshaw, Gribble, Mills

 Additions: Cllrs Evans, Kennedy, Oldrieve

**FR&GP.23/50 Matters brought forward by Councillors:** *(for information only*).



**SIGNED DATE: 6th June 2023**

**M WELLS - TOWN CLERK**

***\*Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.***