

THE ANNUAL MEETING OF THE TOWN COUNCIL HELD IN THE TOWN HALL
ON MONDAY 16th MAY 2011 at 7pm

Present:

The Town Mayor, Cllr Mrs A J Kerswell
The Deputy Town Mayor, Cllr R A Bray

Cllr A Allen
Cllr U Arnold
Cllr R J Ashby
Cllr Mrs D E M Black
Cllr G J Gribble**/*

Cllr E E Kelly
Cllr Mrs A M Klinkenberg*
Cllr Ms C O Richardson
Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Rev K Hooke - Chaplain to the Council
Mr & Mrs W Walling - Newly elected Representatives of the Lord of the Manor of Bovey Tracey
Family representatives of the late Cllr Audrey Warren
Lieutenant Graham Wilding - Bovey Tracey Army Cadet Force
2 Cadets
One member of the press
PCSO Paul Wilson
15 members of the public

Mr T J Westwood - Town Clerk
Mrs E Gedge - Secretary

The first part of the meeting was chaired by the retiring Town Mayor, Cllr Mrs Kerswell and she welcomed everyone present.

At the beginning of the meeting three Formal Presentations were made by Cllr Mrs Kerswell.

a) **Presentation of the New Mayoral Chain of Office:**

The new Mayoral Chain of Office was presented to the Town Council by two members of the late Cllr Audrey V Warren's family. In thanking the family for their generosity, Cllr Mrs Kerswell stated that the legacy from the late Cllr Mrs Warren had enabled the Town Council to purchase the new Chain of Office, without any cost to the electorate. Cllr Mrs Warren had had a long and distinguished career in local and national politics and was a well respected Town Councillor until her untimely death in 2007. The Mayoral Chain will be known as the "Audrey Warren Memorial Chain" and will be worn by the elected Town Mayor on a yearly basis over the next 50 years.

In reply, Mr Warren stated he and his family were pleased to present the Mayoral Chain in memory of his mother knowing that she had always enjoyed undertaking council work.

b) **Presentation to the Representatives of the Lord of the Manor of Bovey Tracey 2011/12:**

Cllr Mrs Kerswell presented the award of the Chain of Office and a framed Certificate to Mr and Mrs W Walling, the newly elected Representatives of the Lord of the Manor of Bovey Tracey for 2011/12. She commented that for over 25 years, Mr and Mrs Walling have used their time and energies unstintingly to hold many events to raise money and awareness of "CLIC" - Cancer & Leukaemia in Childhood. She hoped they would enjoy their year and be very proud of their achievements for "CLIC" and the town of Bovey Tracey.

Mr & Mrs Walling thanked the Town Council for electing them, stating that they were honoured to accept the Award. A framed certificate was presented to Mr G Holding, who had also been nominated for the Award, in recognition of his continuing voluntary contribution to the Parish.

c) **Presentation of Silver Cup:**

Cllr Mrs Kerswell then presented a silver cup to the Bovey Tracey Army Cadets. She stated that the trophy was purchased at a local auction house and dates from the year 1909. It was made in London at the Goldsmith and Silversmith Company in 112 Regent Street. The base has the insignia of a Plymouth company, "Page, Keen and Page". It was originally presented to Mr R H Lee who lived at Yarner, Bovey Tracey as the trophy for the best shot in the Bovey Tracey Detachment of the 5th Prince of Wales Battalion of the Devon Regiment and in 1909 it was won by Private W C Harris. The Battalion was based at Bovey Tracey Town Hall and in 1914 was commanded by a Lieutenant W G Looveys.

In accepting the Silver Challenge Cup on behalf of the Bovey Tracey Army Cadets, Lieutenant Graham Wilding thanked the Town Council and stated that he had taken over the leadership of the Cadets in 2006. At present there were 20 young people involved and he introduced Corporal Kimberley Horrell and Lance Corporal Craig Fone. The Cup will be presented annually to the best shot in the Detachment.

Prayer:

Having made the Presentations, the retiring Town Mayor, Cllr Mrs Kerswell then invited Rev Hooke to lead those present in prayer.

AGM.11/01 Apologies for absence:

Cllr D K Elphick (on holiday)
Cllr M J Evans (on business)
Cllr F W Holmes* (other commitments)

Cllr Mrs Kerswell welcomed the four new Councillors present and hoped they would enjoy their term of office.

AGM.11/02. Election of the Town Mayor & Chairman of the Council 2011/2012:

Cllr Mrs Kerswell nominated Cllr Bray as Town Mayor for 2011/12 and Cllr Bray accepted the nomination.

Resolved:

As there were no other nominations, Cllr Bray was duly elected to serve as Town Mayor and Chairman of the Council.

The Retiring Town Mayor then presented the new "Audrey Warren Memorial Chain of Office" to the newly elected Town Mayor, Cllr Bray who signed his Declaration of Acceptance of Office.

Before leaving the chair, Cllr Mrs Kerswell

a) Thanked everyone who had helped her during her memorable term of office, including Mr Boorman, fellow Councillors, the Town Hall Staff and Town Clerk. She also thanked the Charter Celebration Committee for its hard work and the people of Bovey Tracey for making her so welcome wherever she went.

b) Stated that the Bofa Embroidery, which was now framed, will be officially unveiled at the Council Meeting on 20th June 2011. She thanked Cllr Mrs Black and her team of embroiderers and noted that it is a very unique piece of memorabilia for the Town.

Cllr Bray chaired the remainder of the meeting and thanked his fellow Councillors for electing him to office and Cllr Mrs Kerswell for her work as Town Mayor for 2010/11.

AGM.11/03. Election of Deputy Town Mayor for 2011/12:

Cllr Bray nominated Cllr Mrs Klinkenberg as deputy Town Mayor and Cllr Mrs Klinkenberg accepted nomination.

Resolved:

As there were no other nominations, Cllr Mrs Klinkenberg was duly elected to serve as deputy Town Mayor. The Town Mayor then presented the Deputy Town Mayor's Chain of Office to Cllr Mrs Klinkenberg who then signed her Declaration of Acceptance of Office.

AGM.11/04. Election of Committees:

It was noted that the Town Mayor is ex officio to all Committees and all Town Councillors are members of the Planning Committee).

a) **Recreation, Parks and Property (RP&P) Committee:**

All Councillors present expressed the wish to be members of this committee and were duly elected.

b) **Finance, Resources and General Purposes (FR&GP) Committee:**

All Councillors present expressed the wish to be members of this committee and were duly elected.

AGM.11/05. Representatives on Outside Bodies:

The following Councillors were appointed:

- a) Devon Association of Larger Councils (DALC) - Cllr Gribble
- b) Teignbridge Association of Local Councils (TALC) - Cllrs Arnold and Kelly
- c) Teignbridge Rural Aid Committee - Cllr Gribble
- d) Bovey Tracey in Bloom - Cllr Mrs Black
- e) Bovey Tracey Heritage Trust - To be confirmed
- f) Bovey Tracey Exhibition Foundation Trust - Cllrs Bray, Ashby and Mrs Kerswell
- g) Bovey Tracey Youth Action (Youth Café) - Cllr Evans
- h) Bovey Tracey Fairtrade Steering Group - Cllr Arnold
- i) Bovey Tracey Neighbourhood Watch - Cllr Allen
- j) Bovey Tracey Information Centre - Cllr Elphick
- k) Masterplan Steering Group - Cllrs Mrs Kerswell and Tregoning

*It was noted that Cllr Gribble (DCC) and Cllr Mrs Klinkenberg (TDC) also serve on this committee

- l) British Ceramic Tile Forum - Town Mayor plus Cllrs Kelly, Elphick and Mrs Kerswell.

*It was noted that Cllr Gribble (DCC) and Cllr Mrs Klinkenberg (TDC) also serve on this committee

The meeting closed at 7.40pm.

BOVEY TRACEY TOWN COUNCIL MEETING HELD IN THE TOWN HALL
ON MONDAY 16th MAY 2011 at 7.40pm

Present:

The Town Mayor, Cllr R A Bray

Cllr A Allen
Cllr U Arnold
Cllr R J Ashby
Cllr Mrs D E M Black
Cllr G J Gribble**/*

Cllr E E Kelly
Cllr Mrs A J Kerswell
Cllr Ms C O Richardson
Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Rev Kevin Hooke (Chaplain to the Council)
PCSO Paul Wilson
One member of the press
4 members of the public

Mr T J Westwood - Town Clerk
Mrs E Gedge - Secretary

The newly elected Town Mayor, Cllr Bray took the chair.

FC.11/19. Apologies for absence:

Cllr D K Elphick (on holiday)
Cllr M J Evans (on business)
Cllr F W Holmes* (other commitments)
Cllr Mrs A M Klinkenberg* (other commitments)

****Public Participation Session:**

Commenced at 7.43pm and finished at 7.50pm when four members of the public left the meeting (Report attached).

FC.11/20. Minutes:

The Minutes of the previous Full Council Meeting of the Town Council held on 21.3.11 (**copies previously circulated*) were confirmed as a true record and duly signed by the Town Mayor, Cllr Bray.

FC.11/21. Recreation, Parks & Property (RP&P) Committee:

The Report of the meeting held on 4.4.11 was received and adopted (**copy previously circulated*).

FC.11/22. Finance, Resources & General Purposes (FR&GP) Committee:

Ref: Minute no:FR&GP.11/25 (**Dog Ban - Recreation Ground**).
It was agreed to defer a decision on this item until the next meeting of the RP&P Committee meeting.

The Report of the meeting held on 18.4.11, the Financial Statement dated 18.4.11 and the Accounts paid up to 15.4.11 were then received and adopted (**copies previously circulated*).

FC.11/23. Planning Committee:

The Reports of the meetings held on 4.4.11 & 18.4.11 were received and adopted (**copies previously circulated*).

FC.11/24. The Retiring Town Mayor's Interests:

A list of functions and activities attended by the Retiring Town Mayor since the last meeting was received and adopted (**Report attached*).

****A short adjournment took place from 7.50 to 8pm for questions, reports and representations from the County, District and Town Councillors (*Report attached).**

FC.11/25. Election to Devon Association of Local Councils(DALC) County Committee 2011/15:

Consideration was given to nominating a Councillor who may be interested in standing for election to DALC County Committee - closing date Friday 27th May 2011 (**details of roles and responsibilities previously circulated*).

Resolved:

All Councillors interested in being nominated were to contact the Town Clerk for further details.

FC.11/26. Nomination of Parish Members to serve on the Dartmoor National Park Authority (DNPA) 2011/15:

Consideration was given to nominating Councillors who may be interested in standing for election to the DNPA Authority.
*It was noted that the closing date for nominations was Thursday 26th May 2011 (**details of roles, responsibilities and a nomination form previously circulated*).

Resolved:

All Councillors interested in being nominated were to contact the Town Clerk for further details.

The meeting closed at 8.05pm.

BOVEY TRACEY TOWN COUNCIL

Report of the questions, reports and representations which took place during the adjournments of the Town Council on Monday 16th May 2011.

Reports and comments from members of the public:

Rev Hooke reminded those present of the service to be held in Ilsington on 17th July at 10am by Christians Together in Bovey Tracey when the preacher will be the Bishop of Exeter.

PCSO Wilson circulated a list of recorded crime figures for April 2011 and made the following comments:

- i) Chudleigh Police Station is now closed, and members of the public are advised to contact the Police Station at Newton Abbot.
- ii) Sgt Ian Stevens is the Team Leader for the area of Bovey Tracey, Heathfield, and Moretonhampstead under the overall supervision of Newton Abbot.
- iii) There have been a series of burglaries, mainly consisting of breaking into garden sheds.
- iv) There have been 2 recorded reports of youth anti-social behaviour, one in Bovey Tracey and one in Heathfield.
- v) It would be appreciated if the Youth Award Project could be progressed now the elections have taken place.

Mr Jon Stannett commented on the undesirability of a proposed dog ban and offered to report offenders. In reply, Cllr Mrs Kerswell stated that the problem had been successfully highlighted and the Town Council was willing to re-consider the proposal. It was noted that a dog had been attacked by another in Mill Marsh Park.

Mr Paul Beecher:

- i) Congratulated Cllr Bray on his election as Town Mayor.
- ii) Enquired about a date for the next Allotment Holders' meeting.
- iii) Commented on the proposed dog ban.
- iv) Asked for more information regarding Bovey Tracey Hospital. It was noted that the hospital should be re-opening for out-patients in the near future.

County, District and Town Councillors' Reports:

County, District & Town Cllr Gribble reported the following:

- i) Devon County Council had to find savings amounting to £6m.
- ii) The roads in the County were still in need of attention.
- iii) The incidence of fly-tipping had increased.

Cllrs Allen, Mrs Black and Ms Richardson congratulated Cllr Bray on his election, thanked Cllr Mrs Kerswell for her work as Town Mayor for 2010/11 and welcomed the newly elected Councillors.

The Retiring Town Mayor's Engagements:

- | | |
|---------|--|
| 22.3.11 | Meeting at Mill Marsh Park with the Football Club |
| 29.3.11 | House of Marbles Fashion Show |
| 30.3.11 | Annual Town Meeting |
| 6.3.11 | 100 th Birthday for Mrs Peake |
| | Devon Guild photo shoot |
| | Meeting at Town Hall |
| 8.4.11 | Town Mayor's Dinner |
| 9.4.11 | The unveiling of a memorial bench at Mill Marsh Park |
| 10.4.11 | Dartmoor ponies' open day launch at Parke |
| 15.4.11 | Concert in aid of the Helen Foundation at Shaldon |
| 27.4.11 | Community planning meeting |
| 7.5.11 | Bowling Club Centenary Lunch |

**RECREATION, PARKS & PROPERTY COMMITTEE MEETING HELD IN
THE COUNCIL CHAMBER ON MONDAY 23RD MAY 2011 at 7.00pm**

Present:

The Town Mayor, Cllr R A Bray
The Deputy Town Mayor, Cllr Mrs A M Klinkenberg*

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr F W Holmes*
Cllr R J Ashby	Cllr E E Kelly
Cllr Mrs D E M Black	Cllr Mrs A J Kerswell
Cllr D K Elphick	Cllrs Ms C O Richardson
Cllr M J Evans	Cllr M Tregoning

**County Councillor
* District Councillor

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren - Secretary

The meeting was opened by the Town Mayor, Cllr Bray.

RP&P.11/31 Apologies for Absence: None.

RP&P.11/32 Election of Chairman of the Recreation, Parks & Property Committee (RP&P)

2011/12:

Cllr Bray proposed Cllr Elphick who accepted the nomination.

Resolved:

As there were no other nominations, Cllr Elphick was duly elected.

Cllr Elphick chaired the remainder of the meeting.

RP&P.11/33 Election of Vice-Chairman of the Recreation, Parks & Property (RP&P) 2011/12:

Cllr Elphick proposed Cllr Mrs Kerswell who accepted nomination.

Resolved:

As there were no other nominations, Cllr Mrs Kerswell was duly elected.

RP&P.11/34 Consideration of minutes of previous meeting held on 4.4.11:

Ref.RP&P.11/21 (Rural Aid Grant). Cllr Gribble advised that a grant of £4000 had been approved.

Ref. RP&P.11/27 (Mayoral Chain). Cllr Gribble stated that regretfully there had been a spelling error on an inscription.

RP&P.11/35 Accounts:

The Financial Accounts paid up to 20.5.11 were received and approved (*copies circulated at the meeting).

RP&P.11/36 Dog Ban - Recreation Ground:

Members further considered introducing the proposed dog ban at the Recreation Ground from 1/6/11. It was noted that there had been an improvement and dog owners were now clearing up the excrement. After considerable discussion it was

Resolved:

To defer the introduction of a dog ban. From 1st June 2011 all dogs will have to be on leads and under control. Further consideration will be given to relevant legislation and the matter will be reviewed in the autumn.

Mr Westwood left the Council Chamber at 7.25pm and returned at 7.30pm.

Mr Westwood circulated a copy of a proposed notice explaining the situation which Councillors approved for display at the Recreation Ground.

RP&P.11/37 Play Equipment - Mill Marsh Park:

Following the recent Health & Safety Inspection of play equipment in Mill Marsh Park, it was noted that two pieces of play equipment - the see-saw and double cradle swing - are over 20 years old and are now showing signs of deterioration. The Report noted that though both pieces of equipment at present do not present a Health & Safety hazard, it would be appropriate for the Town Council to consider replacing the two items as soon as possible if financial resources are available.

The following quotations were considered:

i) Record RSS Ltd - is currently able to offer considerable financial savings on two suitable replacements at £2530.00 (excluding VAT).

A quotation from MNR Projects Ltd for installation at £1475.00 (excluding VAT). Total cost of project: £4005.00 (excluding VAT).

ii) A quotation from Redlynch for the same items of equipment plus installation: £5685.00 (excluding VAT).

**Both quotations for the supply and installation of equipment had been previously circulated.*

The following information was noted:

a) The Town Council can recover VAT.

b) The quotation for equipment from Record RSS Ltd is 20% below current brochure prices.

c) The dragonfly see-saw is Disability Discrimination Act approved.

After discussion it was

Resolved:

To accept the quotations from Record RSS Ltd and MNR Projects Ltd at a total cost of £4005.00 (excluding VAT). (*Power to spend Public Health Act 1875 s164*)

RP&P.11/38 Allotment Holders' Meeting:

Ref minute no:RP&P.11/28. Consideration was given to setting a date for an Allotment Holders' meeting. After discussion it was

Resolved:

To arrange a meeting for Tuesday 28th June 2011 at 7pm in the Town Hall.

RP&P.11/39 Craft Fair - Mill Marsh Park:

It was noted that:

- i) Permission has been given by the Town Council for this event to take place in Mill Marsh Park from 10th to 12th June 2011.
- ii) One of the provisions of the permission is that the area immediately in front of the children's play area in Mill Marsh Park, for Health & Safety reasons - ie providing a safe access to the play area - should not be used for car parking.
- iii) The organiser of the Craft Fair, Sarah James, has requested that members review this decision for the reasons stated in previously circulated copy of an e-mail.

After discussion it was

Resolved:

To create a pathway to the children's play area by cordoning off and placing barriers.

RP&P.11/40 Matters brought forward by the Town Clerk & Councillors: (*for information)

a) **Mr Westwood (Town Clerk) :**

- i) Reminded Councillors that they should hand in their interest forms by the end of the week.
- ii) Advised that the Audit for 2010/11 had been carried out and no matters had been raised.
- iii) Reported that the Cricket Club wished to build a wall around a practice area at the Recreation Ground and he considered a site meeting should be held.
- iv) Noted that Cllrs Arnold and Kelly will attend the TALC meeting on 26th May 2011.

b) **Cllr Mrs Kerswell** reported:

- i) That she had been asked to set up a Committee to arrange a celebration for the Queen's Diamond Jubilee next year. She requested that an item be placed on the next FR&GP Committee Meeting agenda for 6th June 2011 and that Councillors give consideration to an appropriate event.
- ii) The top section of Drake Lane (from Coombe Cross) was very overgrown.
- iii) She had watched the Bovey Tracey Primary School's play which had been excellent.

c) **Cllr Elphick** reported that parking and litter issues were occurring in Old Newton Road, Heathfield.

The meeting closed at 7.55pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 23RD MAY 2011 at 7.55pm

Present:

The Town Mayor, Cllr R A Bray
The Deputy Town Mayor, Cllr Mrs A M Klinkenberg*

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr F W Holmes*
Cllr R J Ashby	Cllr E E Kelly
Cllr Mrs D E M Black	Cllr Mrs A J Kerswell
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr M J Evans	Cllr M Tregoning

** County Councillor
* District Councillor

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren - Secretary

The meeting was opened by the Town Mayor, Cllr Bray.

PL.11/27. Apologies for absence: None

PL.11/28. Election of Chairman of the Planning Committee 2011/12:

Cllr Bray proposed Cllr Evans who accepted the nomination.

Resolved:

As there were no other nominations, Cllr Evans was duly elected.

Cllr Evans chaired the remainder of the meeting.

PL.11/29. Election of Vice-Chairman of the Planning Committee 2011/12:

Cllr Gribble proposed Cllr Mrs Klinkenberg who accepted nomination.

Resolved:

As there were no other nominations, Cllr Mrs Klinkenberg was duly elected.

PL.11/30. Consideration of Planning Applications:

DNPA Applications listed to 14.4.11: None

TDC Application listed to 21.4.11: None

DNPA Applications listed to 21.4.11: None

TDC Applications listed to 28.4.11:

- a) **11/01283/FUL** Widening of existing vehicular access at Wildbank, Chapple Road for Mrs A Devonport.

Observations: No objections.

DNPA Applications listed to 28.4.11: None

TDC Applications listed to 6.5.11:

- b) **11/01306/TPO** The topping of four pines and the felling of one pine. Two beech trees to be felled. One beech to be pollarded at Indio Lake, Newton Road for Mr P Edds

Observations: The Town Council supports this application in principle providing TDC's Arboricultural Officers consider that the works are necessary.

DNPA Applications listed to 6.5.11: None

TDC Applications listed to 13.5.11:

- c) **11/00969/COU & 11/00970/LBC** Change of use from office to tearoom including solar heating and electrical systems at Parke for The National Trust.

Observations: No objections.

- d) **11/01158/FUL** Erection of two industrial units (B2) at land at Pottery Road for Mr R Stone.

***Cllr Gribble declared a personal interest.**

Observations: No objections.

- e) **11/01327/FUL** Enclosure over existing swimming pool at Brimley Cross for Dr I Varndell.

***Cllr Ashby declared a personal interest.**

Observations: No objections.

- f) **11/01343/TPO** Crown lift and deadwood one oak tree at 8 Drake Lane for Mrs E Turner.

Observations: The Town Council supports this application in principle providing TDC's Arboricultural Officers the works are necessary.

PL.11/31. Planning Decisions: Noted.

a) Approvals:

TDC:

- i) Retention of existing use of site for B8 (storage & distribution) use & retention of existing structures at Station Park, Haytor View, Heathfield (N/O).
- ii) Pitched roof extension to existing garage with storage space within existing & proposed roof including roof lights to front & rear elevations & two windows to ground floor rear elevation at Tappers Barn, Little Bovey Farm (O).
- iii) Shed at B T Cricket Club, Recreation Ground, Newton Road (Noted).
- iv) Erection of storage units (Class B8) and creation of parking at Compound 2, King Charles Business Park, Heathfield (N/O).
- v) Installation of spray booth flue to existing business (B2) premises at Unit 1, King Charles Business Park, Heathfield (N/O).
- vi) Replacement of existing garage with new double garage with store above & addition of a porch to side elevation at Trecharis, Coombe Meadow (N/O).
- vii) Replacement of existing dwelling with split level dwelling, single storey to front & two storey to rear at Trerice, Bradley Road (O).
- viii) Felling of one Birch tree, one Oak tree & crown lifting one Birch tree at Robinson Instrument Machinery Ltd, Unit 2 Heathfield (N/O).

DNPA:

- i) Hedgerow Removal Notification: Land at Aller Farm Bungalow (N/O).

The Town Council's submitted observations (No objections- N/O: Objections- O)

PL.11/32. Planning for Community Infrastructure & Facilities:

Teignbridge District Council (TDC) is preparing an "Infrastructure Delivery Plan" which will co-ordinate the provision of the necessary infrastructure and community facilities to accompany any new development.

An essential part of the preparation of the "Infrastructure Delivery Plan" is finding out local views on the need for infrastructure and facilities.

To assist TDC with this work the Town Council is requested to provide its views on the enclosed information.

Resolved:

To accept Mr Westwood's offer to provide information to be viewed by members at the Planning Committee meeting on 6th June 2011 before being forwarded to TDC.

PL.11/33. Invitation to a Dartmoor National Park Authority (DNPA) Parish Council Planning Workshop:

Members are invited to attend the above workshop to be held at Parke on Thurs 14th July in the evening (**details previously circulated*).

Resolved:

To accept Cllrs Evans, Kelly and Ms Richardson offer to attend.

PL.11/34. General Planning Matters brought forward by Councillors:
(**For information only*).

Cllr Gribble reported that two trees on the Bovey Straight will probably have to be felled.

Cllr Allen sought clarification regarding the local representation on TDC committees.

Cllr Mrs Klinkenberg updated Councillors about the planning procedure regarding a recent application at Trerice, Bradley Road.

The meeting closed at 8.20pm

Present:

The Town Mayor, Cllr R A Bray
The Deputy Town Mayor, Cllr Mrs A M Klinkenberg*

Cllr A Allen	Cllr E E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr Mrs D E M Black	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr M Tregoning
Cllr G J Gribble**/*	

** County Councillor
* District Councillor

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren - Secretary

The meeting was opened by the Town Mayor, Cllr Bray.

FR&GP.11/30 Apologies for absence:

Cllr U Arnold (on holiday)
Cllr M J Evans (unwell)
Cllr F W Holmes* (personal commitments)

FR&GP.11/31 Election of Chairman of the Finance, Resources and General Purposes (FR&GP) Committee 2011/12:

Cllr Bray proposed Cllr Gribble who accepted the nomination.

Resolved:

As there were no other nominations, Cllr Gribble was duly elected.

Cllr Gribble chaired the remainder of the meeting.

FR&GP.11/32 Election of Vice-Chairman of the Finance, Resources and General Purposes (FR&GP) Committee 2011/12:

Cllr Gribble proposed Cllr Ms Richardson who accepted the nomination.

Resolved:

As there were no other nominations, Cllr Ms Richardson was duly elected.

FR&GP.11/33 Consideration of minutes of previous FR&GP Committee meeting held on 18.4.11:

Noted.

FR&GP.11/34 Accounts & Financial Statement:

The Financial Statement dated 6.6.11 was received and adopted.
The accounts were approved for payment.

FR&GP.11/35 2010/11 Annual Accounts:

a) Consideration was given to the approval the Town Council's Accounts prepared by the Internal Auditor for the year ending 31.3.11. It was noted that the Accounts present fairly the financial position of the Council at that date. (**copy of 2010/11 Accounts previously circulated*).

b) Consideration was given to the submission of the Annual Return for the year ending 31.3.11 to the Audit Commission.

Resolved:

To accept the Annual Accounts for 2010/11 as presented and submit the Annual Return to the Audit Commission.

FR&GP.11/36 Internal Auditor's Report 2010/11:

It was noted that the Internal Auditor's Report stated that the records were well documented with adequate trails and all tests were satisfactory. There were no reported financial issues to be addressed. Cllr Gribble thanked the Town Clerk and staff for the work they had undertaken.

FR&GP.11/37 Diamond Jubilee Committee:

Consideration was given to setting up a sub-committee of the Town Council for the purpose of organising appropriate events to celebrate Queen Elizabeth II's Diamond Jubilee, which is to mark 60 years of the Queen's reign.

It was noted that the Committee will also include representatives from local community organisations as members.

Resolved:

To form a sub-committee of the Town Council, which will be chaired by Cllr Mrs Kerswell, to organise a celebration to be held on Sunday 3rd June 2012. Cllrs Ashby, Bray, Kelly, Mrs Klinkenberg and Ms Richardson expressed an interest in being involved. Secretarial support will be provided by Town Council staff. Cllr Mrs Kerswell agreed to arrange a meeting and will notify the date.

FR&GP.11/38 Kiln - Heritage Centre:

It was noted that the present mortar capping on the wall surrounding the kiln needs to be removed due to adverse weather conditions over the past two years and a new mortar capping to be applied.

*(*An estimate for the work from S D Building Services is previously circulated).*

Resolved:

To accept the estimate from S D Building Services for the sum of £450.00 (excl VAT). *(Power to spend: Public Health Ach 1875 s164).*

FR&GP.11/39 BT - Adopt a Kiosk:

The Town Council has been informed by BT that the BT phone box adjacent to the Town Hall currently has little use and is included in their current removal plan.

As an alternative to removal, consideration was given to adopting the phone box for £1.00. It was noted that BT would remove the telephony, and the ownership of the kiosk structure would be transferred to the Town Council. *(* A letter giving further details of the scheme was previously circulated).*

Resolved:

To purchase the phone box at a cost of £1.00.

FR&GP.11/40 Parish Member of the Dartmoor National Park Authority (DNPA):

Consideration was given to a list of candidates for the Teignbridge/South Hams area of the Dartmoor National Park.

**Information on each candidate had been previously circulated).* Town Councillors were requested to select two members only for nomination.

A vote was taken.

Resolved:

To select the following candidates for the ballot on 13th June 2011:
Mr J Nutley and Mr M H Retallick.

FR&GP.11/41 Play Area at Recreation Ground:

It was noted that there has been a further incident with the metal gate at the entrance to the play area at the Recreation Ground. The gate has been removed for safety reasons. A replacement gate has been ordered from Record RSS Ltd at a cost of £616.00+VAT and should be fitted within the next 2 to 3 weeks.

FR&GP.11/42 Defibrillators:

The Town Clerk updated Members on the current situation regarding the two defibrillators located at the Dolphin Hotel and Sibley's Garage. It was noted that the oxygen cylinders have been removed and new batteries and masks will be provided. Mr I Hutchings will arrange first aid courses to be notified in due course.

FR&GP.11/43 Recreation Ground - Dogs-on-Leads:

Members reported that generally they considered that the introduction of the dogs-on-leads requirement at the Recreation Ground was working well.

FR&GP.11/44 For Information: Noted.

Bovey Tracey Business Association 8.6.11 - 7.30pm Dolphin Hotel
* It was noted that Cllrs Bray, Elphick & Mrs Klinkenberg will attend.

Contemporary Craft Fair Reception 9.6.11 - from 6pm Mill Marsh Park

Combined Produce & French Street Market
11.6.11 - from 9am to 4pm

Bovey Tracey Half Marathon 3.7.11 - from 10am
Recreation Ground

Bovey Tracey Heritage Trust 25.6.11 11am invite enclosed.

Flower & Vegetable Show 20.8.11 - 1.30pm Parke View

Annual Remembrance Service 13.11.11 - 10.30am PPT

Civic Carol Service 19.12.11 - 7.30pm PPT

FR&GP.11/45 Matters brought forward by Councillors: (for information only*).**

Cllr Gribble clarified that the Recreation Ground was purchased "fee simple" many years ago by the Town Council.

Under Standing Order 16, the following item was brought forward as Urgent Business:

FR&GP.11/46 Future Development:

The Clerk circulated a copy of an e-mail received from a company enquiring about future development in the Town. It was agreed to invite a representative of the company to the Planning Committee meeting on 4th July 2011 for further discussions.

The meeting closed at 7.54pm

Accounts paid up to 20.5.11

		£
18.4.11	H & A Waste Services Ltd	215.34
"	Mrs A J Kerswell	250.00
"	PVM Supplies Ltd	197.29
"	Sound & Visual Systems Ltd	402.54
"	Teignbridge District Council (CCTV Scheme)	300.00
"	Teignbridge District Council (half-year rates)	1702.81
"	Castles of Dawlish	45.56
"	Pulse8internet Ltd	133.20
"	Devon Assoc. of Local Councils	36.00
21.4.11	Teignbridge District Council (Play area)	67000.00
28.4.11	The Dartmoor Gallery	325.00
"	N Brock	260.00
"	K Gautrey	200.00
"	P J Bevans	168.00
"	Austen Knapman Ltd	115.40
"	Bovey Tracey Youth Action	834.00
"	SPS Marketing	324.00
"	S W Water Ltd	40.17
"	S Ripley	390.00
"	PVM Supplies Ltd	43.56
"	Max Bayles Professional Tree Care Ltd	360.00
"	Ecotricity	5.86
6.5.11	Robin Ray Ltd	25.00
"	K J Thulborn Ltd	2164.13
"	EDF Energy 1 Ltd	72.16
"	Castles of Dawlish	52.71
"	R W Hubbard	11.23
"	Information Commissioner	35.00
9.5.11	The Dartmoor Gallery	362.50
19.5.11	Mole Valley Farmers Ltd	6.60
"	H & A Waste Services Ltd	296.16
"	S W Water Ltd	71.71
"	Aaron Printers Ltd	294.00
"	A R Fabb Bros. Ltd	<u>1738.59</u>
		<u>78478.55</u>

Wages/Salaries8217.57Direct Debits

26.4.11	BOC Ltd	21.48
3.5.11	Ecotricity	72.17
3.5.11	Ecotricity	195.76
1.5.11	Aviva	413.26
4.5.11	UK Fuels Ltd	142.19
5.5.11	Orange Payt.	40.04
10.5.11	CanNetworks	<u>31.73</u>
		<u>916.63</u>

Accounts paid up to 3.6.11

<u>General Account</u>		£
2.6.11	Qualsafe Ltd	403.20
"	Southern Electric	528.00
"	EDF Energy Customers plc	1030.30
"	Sound & Visual Systems Ltd	402.54
"	Ken Abraham	245.00
"	S W Water Ltd	5.64
"	T J Westwood (Re-imburement)	404.87
"	R W Hubbard " "	<u>9.56</u>
		<u>3029.11</u>

<u>Direct Debits</u>		
25.5.11	BOC Ltd	21.48
25.5.11	Can Networks Ltd	33.90
1.6.11	Aviva	<u>421.29</u>
		<u>476.67</u>

FINANCIAL STATEMENT 6TH JUNE 2011

<u>Accounts to be paid</u>		£
1 st	Office Equipment Ltd	578.26
	Arnolds	20.90
	Castles of Dawlish	98.38
	Firewatch SW Ltd	185.53
	Mole Valley Farmers Ltd	5.76
"	" " "	9.84
"	" " "	78.89
"	" " "	1.50
	Teignbridge District Council	<u>5300.00</u>
		<u>6279.06</u>

Current Account	9521.44
Accounts to be paid	<u>6279.06</u>
	3242.38
Business Instant Access Account	<u>93353.29</u>
	<u>96595.67</u>

<u>Fixed Term Deposit</u>	<u>70349.04</u>
---------------------------	-----------------

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 6TH JUNE 2011 at 7.56pm

Present:

The Town Mayor, Cllr R A Bray
The Deputy Town Mayor, Cllr Mrs A M Klinkenberg*

Cllr A Allen	Cllr E E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr Mrs D E M Black	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr M Tregoning
Cllr G J Gribble**/*	

** County Councillor
* District Councillor

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren - Secretary

The meeting was chaired by Cllr Mrs Klinkenberg.

PL.11/35. Apologies for absence:

Cllr U Arnold (on holiday)
Cllr M J Evans (unwell)
Cllr F W Holmes* (personal commitments)

PL.11/36. Consideration of Planning Applications:

DNPA Applications listed to 13.5.11: None.

TDC Applications listed to 20.5.11:

- a) **11/00369/COU** Change of use from restaurant (Class A3) to two dwellings at 66-70 Fore Street for Miss Y Nicholls.

Observations: No objections providing the proposals meet with the satisfaction of the Conservation Officer.

- b) **11/00380/LBC** Listed Building Consent for internal works to facilitate change of use of restaurant to two dwellings at 66-70 Fore Street for Miss Y Nicholls.

Observations: No objections providing the proposals meet with the satisfaction of the Conservation Officer.

- c) **11/01501/FUL** Replacement of existing dilapidated external timber staircase to first floor flat at 27A Fore Street for Mr D Osborne.

Observations: No objections.

- d) **11/01481/LBC** Listed Building Consent to replace existing external staircase at 27A Fore Street for Mr D Osborne.

Observations: No objections.

DNPA Applications listed to 25.5.11:

- e) **0245/11** Installation of 30 solar panels on barn at Chapple Farm, Chapple Road for Mr E Gibson.

Observations: No objections.

TDC Applications listed to 27.5.11:

11/01091/FUL Installation of dormer on east elevation at Mimosa Cottage, 3 Fore Street for Mrs E Lewis.

Observations: No objections.

- f) **11/01330/FUL** Two storey extension to north elevation to provide additional ancillary accommodation at Wollleigh House for Mr E Chamberlain.

Observations: No objections.

- g) **11/01533/TPO** The Crown lifting of two oak trees at 2 Redwoods for Mr R Fox

Observations: No objections.

PL.11/37. Planning Decisions: Noted

- a) Approvals:

TDC:

Change of use from quilting supply business to beauty salon at St Margaret's House, 6A Station Road (N/O)

DNPA:

Works to tree at St Lukes, Hawkmoor (N/O)

The Town Council's submitted observations (No objections- N/O: Objections- O)

PL.11/38. Great Plantation Forest Design Plan - PE 67:

Consideration was given to the Appraisal and Concept map for Great Plantation outlined by the Forestry Commission(**details previously circulated*) in order to submit the Town Council's observations.

Observations: The proposals were considered acceptable. It was suggested that additional signage for the Templer Way would be beneficial.

PL.11/39. General Planning Matters brought forward by Councillors: (**For information only*).

No matters were brought forward.

The meeting closed at 8.20pm